

TOWN OF EAST HAMPTON

Brownfields Redevelopment Agency

Monday, October 28, 2019

Regular Meeting- 7:00 P.M.

Town Hall Meeting Room

Minutes

Present: Chairperson Kelly Kerrigan, Scott Bristol, William DeMore, Kay Willson and David Cox (Town Manager).

Absent: Brian Corvo.

Call to Order: Chairperson Kelly Kerrigan called the meeting to order at 7:00 p.m.

Adoption of Agenda: *Mr. Bristol moved, and Mr. DeMore seconded to adopt the agenda with no changes. Voted 4-0 in favor.*

Approval of Minutes:

- a) **Regular Meeting of September 23, 2019:** *Mr. Bristol moved, and Mr. DeMore seconded, to approve of the regular meeting minutes of September 23, 2019 with the change under Continued Business to add Lynn's last name Olsen-Teodoro. Voted 4-0 in favor.*

Public Comment: None.

Town Staff Reports: The agreement with Sumco was approved by the Town Council. But some paperwork needs to be finished before the contract can fully be executed. More tours were held for the property at 1 Watrous and the project is moving forward with Phase 1. The Connecticut Land Bank has approved the work at the site and is ready to start the project.

Continued Business:

- a) **DECD STEAP Grant: 13 Watrous:** Sumco was approved by the Town Council. The commission reached out to DECD with the relevant information and paperwork. Sumco needs affirmative action plan in regards with Department of Human Rights and Labor. It was suggested to send a follow up email. The project could start and finish in two weeks if everything goes to plan. The members discussed adding an additional retainer of 2% into the contract for the project.
- b) **103 Main Street:** The ELUR is finished and will be sent to the other members to review and make changes if needed.
- c) **SEH Updates:** There hasn't been any more contact with Lynn Olsen-Teodoro, but another email will be sent to her. The well at 13 Watrous is being resampled to check for volatile organic material. The well on the 17 Watrous property was found with volatile organic material. There is a claim that the material found at 17 Watrous came from the

well at 13 Watrous. The commission should get the results from Chatham Health and send the information to DEEP to appease request. It was suggested to start the process with Chatham Health and to close out the town's SEH.

New Business:

- a) **Approval of 2020 Meeting Dates:** *A motion was made by Mr. Bristol, and seconded by Mr. DeMore, to approve of the 2020 Meeting Dates. Voted 4-0 in favor.*
- b) **US EPA Grant 2020:** The next round of grant money is open and the due date for applying for a grant is December 3rd. It was suggested that the members be realistic about applying for grants. The members discussed reviewing and revising last year's grant application the commission compiled to change necessary information to use for applying for the next year's grant.

Confirm Next Meeting November 25, 2019 at Town Hall: Chairperson Kerrigan confirmed the next meeting.

Adjournment: *A motion was made by Chairperson Kerrigan, and seconded by Mr. Bristol, to adjourn the meeting at 7:46 PM. Voted 4-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk