

TOWN OF EAST HAMPTON

Brownfields Redevelopment Agency

Monday, September 23, 2019

Regular Meeting- 7:00 P.M.

Town Hall Meeting Room

Minutes

Present: Chairperson Kelly Kerrigan, Brian Corvo, Scott Bristol, William DeMore, Kay Willson and Town Manager David Cox.

Absent: None.

Call to Order: Chairperson Kelly Kerrigan called the meeting to order at 7:03 p.m.

Adoption of Agenda: *Mr. Bristol moved, and Ms. Willson seconded to adopt the agenda with the addition of Brownfield Rodeo under 6a New Business and executive session won't be initiated for this meeting. Voted 5-0 in favor.*

Approval of Minutes:

- a) **Regular Meeting of August 26, 2019:** *Mr. Bristol moved, and Mr. DeMore seconded, to approve of the regular meeting minutes of August 26, 2019 with the changes to the second vote on the adoption of the agenda to Mr. Bristol. Voted 5-0 in favor.*

Public Comment: None.

Town Staff Reports: The new Town Manager introduced himself to the committee members.

Liaison Reports: Dan Wolfram resigned from the committee. The members will inform the Town Manager of any recruits for the committee. It was suggested to have the Town Council present Mr. Wolfram with a proclamation for his service on the committee as a founding member.

Continued Business:

- a) **DECD STEAP Grant (13 Watrous Street):** The members decided against going into executive session for this topic discussion. There are 4 bids for the remainder of PCB remediation. The members were informed that there is \$260,000 left from the grant. The members discussed calling the lowest bidder, Sumco Eco-Contracting LLC, and figuring a time to schedule a meeting to discuss their proposal and the project. Cathy from the Town Hall will reach out to Sumco, but the members will plan the meeting and keep official contact with the bidder. The town issues the contract for the projects, but there isn't room for extras in the contract. It was suggested to figure out if the scope of the project can be scaled back so it's less money. The members agreed that using the grant

money first and then find a different way to pay for the last part of the project. The members discussed looking into getting another grant for the last part of the project.

- b) **103 Main Street:** Chairperson Kerrigan is working on the ELUR and she will send a draft to all the members once it's finished. It was suggested to have Cindy Carlson look over the ELUR as a second opinion.
- c) **SEH Updates:** Lynn is pressing to have the well at 17 Watrous Street tested for possible volatile substances from 13 Watrous Street. It was suggested to have the town check into this inquiry with help from Chatham Health. Lynn will be apprised of any updates on 13 Watrous.

New Business:

- a) **Brownfields Rodeo:** Chairperson Kerrigan will be attending a brownfields conference in December in California. At the conference there is a Brownfields Rodeo. This is where attendees submit their applications for brownfield properties to a committee. All relative information for the properties will be collected into a packet to present to the committee. If the committee picks a submission, they will review the property information packet and add their help where they can. If not picked, then the property is listed online for a brownfields realty agency. The members discussed if a project or certain property should be submitted into the rodeo. It was suggested that 13 Summit, 13 Watrous, and 1 Watrous should be a package deal if entered the rodeo. The application is due on October 15th at 11:50 PM. Mr. Corvo volunteered to fill out the application.

Confirm Next Meeting October 28, 2019 at Town Hall: Chairperson Kerrigan confirmed the next meeting.

Adjournment: *Mr. DeMore made a motion, seconded by Mr. Bristol, to adjourn the meeting at 7:49 PM. Voted 5-0 in favor.*

Respectfully Submitted,

Katrina Aligata
Recording Clerk.