

**TOWN OF EAST HAMPTON**  
Brownfields Redevelopment Agency  
Monday, February 25, 2019  
Regular Meeting- 7:00 P.M.  
Town Hall Meeting Room

Minutes

**Present:** Chairperson Kelly Kerrigan, Brian Corvo, Scott Bristol, Dan Wolfram and William DeMore (arrived at 7:06 P.M.)

**Absent:** Kay Willson.

**Call to Order:** Chairperson Kelly Kerrigan called the meeting to order at 7:03 p.m.

**Adoption of Agenda:** *Mr. Wolfram moved, and Mr. Bristol seconded to adopt the agenda with no changes made. Voted 4-0 in favor.*

**Approval of Minutes:** *Mr. Bristol moved and seconded by Mr. Wolfram to approve of the regular meeting minutes of January 28, 2019 with a few changes suggested. Voted 5-0 in favor.*

**Public Comment:** None

**Town Staff Reports:** The members reviewed the report in their packet.

a) **Liaison Reports:** None

**Continued Business:**

a) **DECD STEAP Grant Project Discussion (13 Watrous Street):** There are no update on the bid documents for the project from Anchor. There was discussion about ways to close out engineer control for 103 Main Street. A draft letter briefly explaining the work and documents for each project site will be sent out to Lynn Olson-Tedoro. An email will be sent to the committee members with a copy of the letter to be read and revised. This topic will be added to the agenda for next month's agenda. **Anchor Invoice # 6:** *Mr. Bristol made a motion and Chairperson Kerrigan seconded to recommend the amount of the invoice paid quickly. Voted 5-0 in favor.*

b) **US EPA Brownfields Grant Application:** The committee members won't hear back about the progress of the grant until June.

**New Business:** None

**Confirm Next Meeting (March 25, 2019 at Town Hall):** The meeting for March was confirmed by Chairperson Kerrigan.

**Adjournment:** *Chairperson Kerrigan made a motion and seconded by Mr. Bristol to adjourn the meeting at 7:42 P.M. Voted 5-0 in favor.*

Respectfully Submitted,

Katrina Aligata