

TOWN OF EAST HAMPTON
Brownfields Redevelopment Agency
Monday, January 28, 2019
Regular Meeting- 7:00 P.M.
Town Hall Meeting Room

Minutes

Present: Chairperson Kelly Kerrigan, Brian Corvo, Kay Willson, Scott Bristol, Dan Wolfram and William DeMore.

Absent: None

Call to Order: Chairperson Kelly Kerrigan called the meeting to order at 7:00 p.m.

Adoption of Agenda: *Mr. Bristol moved and Mr. DeMore seconded to adopt the agenda with no changes made. Voted 6-0 in favor.*

Approval of Minutes: *Mr. Bristol moved and seconded by Ms. Willson to approve of the regular meeting minutes of December 17, 2018 with a few changes suggested. Voted 6-0 in favor.*

Public Comment: None

Town Staff Reports: The members reviewed the report in their packet.

a) **Liaison Reports:** None

Continued Business:

- a) **DECD STEAP Grant Project Discussion (13 Watrous Street):** Anchor's proposal was emailed to the members by Chairperson Kerrigan. The bid package is being prepared for the project to continue forward. There was a suggestion to move quickly to perform Step 1.

A motion was made by Mr. Bristol, seconded by Mr. Corvo, to authorize Anchor under contract to start step 1 in accordance with the proposal with expenses of no more than \$2,500 and expected bid documents by February 15. Voted 6-0 in favor.

- b) **4 Starr Place:** The contractor for the project has been paid. The committee hasn't heard back from Mr. Holmes. This item has been complete and has no need to be on the agenda.
- c) **1 Watrous Street:** The committee wants an update of phase 1 for the project. The Town Manager hasn't updated the committee concerning the project.

New Business:

- a) **US EPA Brownfields Grant Application:** The application is nearly ready; the committee only needs a letter of support from US EPA. The members discussed what the funds from the grant should be used on what projects. There were suggestions of a few different projects the members could use the grant for.

Confirm Next Meeting (February 25, 2019 at Town Hall): *Mr. Bristol moved and seconded by Mr. DeMore to confirm the next meeting. Voted 6-0 in favor.*

Adjournment: *Chairperson Kerrigan adjourned the meeting at 7:43 p.m.*

Respectfully Submitted,

Katrina Aligata
Recording Clerk