

**Town of East Hampton**  
Brownfields Redevelopment Agency  
Monday, March 26, 2018  
Regular Meeting – 6:30 P.M.  
East Hampton High School

DRAFT MINUTES

**Present:** Carla Sylvester (until 6:45), William DeMore, Scott Bristol, Dan Wolfram, Kay Willson, and Kelly Kerrigan

**Call to Order:** Chairperson Sylvester called the meeting to order at 6:30 P.M..

**Adoption of Agenda:** *Mr. Bristol moved and Vice Chair DeMore seconded to adopt the agenda by moving items 5 & 6 to the first orders of business. Voted 6-0 in favor.*

**Continued Business:**

**DECD STEAP Grant Project Discussion (13 Watrous Street):** A new Anchor invoice was sent to the Agency. The invoice is for one hour of Matt Brown's time, but it is still unknown exactly what it was for. Chair Sylvester has requested backup documentation for Anchor's invoices multiple times and has yet to receive the information.

Mr. Bristol moved to hold the invoice until further explanation is provided. This motion was not seconded or voted upon, though it was discussed and agreed upon by all present to hold the invoice. Chairperson Sylvester noted that the close out documentation still needs to be completed, but other than that she is unsure as to what other tasks need to be completed, as Anchor has not answered her inquiries into the subject.

Chair Sylvester has asked Town Manager Maniscalco if the homeowner at 4 Starr Pl. has given up the well rights to 13 Watrous; he is going to look into this.

No progress has been made on bid specs or CAD drafting of further work on the site.

**New Business:** The phased water system proposal was discussed. Town Manager Maniscalco has asked for the Agency's input for the Town Council's consideration. There may be a document with their response to the last water plan set forth ten years ago; this will be located and reviewed. Agency members will look at the document and this will be discussed at the next meeting.

**Approval of Minutes:**

**Regular Meeting on February 26, 2018:** *Mr. Bristol made a motion to approve the minutes, seconded by Ms. Kerrigan. Voted 4-0 with Mr. DeMore abstaining. (Chairperson had exited the meeting by the time this vote was taken.)*

**Public Comment:** None

**Town Staff Reports:** None

**Confirm next meeting (April 23, 2018 at the Town Hall at 6:30):** Confirmed

Agency members discussed a thank you letter for Ms. Dostaler. Something will be drafted for the next meeting.

**Adjournment:** *Vice Chairperson DeMore moved and Mr. Bristol seconded to adjourn the meeting at 6:55 P.M. Voted 5-0 in favor.*

Respectfully submitted,

Eliza LoPresti  
Recording Clerk