

TOWN OF EAST HAMPTON

Brownfields Redevelopment Agency

Monday, December 17, 2018

Regular Meeting- 7:00 P.M.

East Hampton Middle School Library

Minutes

Present: Chairperson Kelly Kerrigan, Brian Corvo, Kay Willson, Scott Bristol, and William DeMore.

Absent: Dan Wolfram

Call to Order: Chairperson Kelly Kerrigan called the meeting to order at 7:07 p.m.

Adoption of Agenda: *Mr. Bristol moved and Mr. Corvo seconded to adopt the agenda with no changes made. Voted 5-0 in favor.*

Approval of Minutes: *Mr. Bristol moved and seconded by Ms. Willson to approve of the November 26, 2018 regular meeting minutes with no changes suggested. Voted 5-0 in favor.*

Public Comment: None

Town Staff Report: The members reviewed the typed copy of the report.

- a) **Liaison Report:** The request to extend the grant for another year was sent to the Town Manager by the head of finance Jeff Jylkka. The request was also sent to Christine at DECD.

Continued Business:

- a) **DECD STEAP Grant Project Discussion (13 Watrous Street):** The other members were notified that Matt Brown has not yet contacted the commission about taking on the project. There was a suggestion to explore another engineering firm to handle the project more effectively. The members talked about consulting the Town Manager and the head of Finance to figure out who the secondary firm would be.
- b) **4 Starr Place:** The commission still has until next Tuesday to hear back from Mr. Holmes about the repairs and renovations to the basement of the property. The commission discussed what will happen if Mr. Holmes doesn't contact the members. It was stated that finance will take care of the invoice for the repairs to the property.

New Business:

- a) **1 Watrous Street:** The members discussed the need for a Phase 1 and 2 for the property. It was suggested that the town could pay for a Phase 1 and then wait to see if a Phase 2 would be needed. The property will be gaining money from the

foreclosure and the Town will be getting a certain amount from that foreclosure. It was suggested that the commission request for proposals that include a Phase 1 and 2 for the project.

Confirm Next Meeting (January 28, 2019 at Town Hall): The January meeting was confirmed by Chairperson Kerrigan.

Adjournment: *Mr. Bristol moved and seconded by Ms. Willson to adjourn the meeting at 7:36 pm. Voted 5-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk