

## **TOWN OF EAST HAMPTON**

Brownfields Redevelopment Agency

Monday, November 26, 2018

Regular Meeting- 7:00 P.M.

Town Hall Meeting Room

### **Minutes**

**Present:** Chairperson Kelly Kerrigan, Brian Corvo, Dan Wolfram, Kay Willson, Scott Bristol, and William DeMore (arrived at 7:09).

**Absent:** None

**Call to Order:** Chairperson Kelly Kerrigan called the meeting to order at 7:00 p.m.

**Adoption of Agenda:** *Mr. Bristol moved and Mr. Wolfram seconded to adopt the agenda with no changes made. Voted 5-0 in favor.*

**Approval of Minutes:** *Mr. Wolfram moved and seconded by Ms. Willson to approve of the minutes of the October 22, 2018 regular meeting with a few changes suggested. Voted 5-1-0 in favor with Mr. Bristol abstaining.*

**Public Comment:** None

**Town Staff Reports:** Attached to the minutes.

### **Continued Business:**

- a) **DECD STEAP Grant Project Discussion (13 Watrous Street):** The members discussed the DECD Grant. The commission received a budget form from Christine of DECD that need to be filled out for the Grant to be extended. Anchor can be used to prepare the bid specs for the project. It was stated that the Town Auditors are asking for the property value of 13 Watrous Street.
- b) **4 Starr Place:** The members discussed the progress made to the property. Most of the system had been installed, but it was noted that there weren't enough electrical outlets in the basement. The Chairperson has been trying to get into contact with Mr. Holmes with no results from his side.  
*Mr. DeMore made a motion and seconded by Mr. Bristol to approve of the installation with subject to acknowledgement from Mr. Holmes that installation has been completed for two weeks from now. Voted 6-0 in favor.*

### **New Business:**

- a) **6 Starr Place Correspondence:** The members reviewed the email provided and decided that the matter will be passed to the Town Council. The members didn't have all the pertinent information to reach any sort of decision or to hold any in-depth discussion.

**b) Approval of 2019 Meeting Dates:** *Chairperson Kerrigan made a motion seconded by Mr. Bristol to approve of the 2019 meeting dates. Voted 6-0 in favor.*

**Confirm Next Meeting (January 28, 2019):** The next meeting date was changed from January 28, 2019 to December 17, 2018. The December date was confirmed.

**Adjournment:** *Mr. Bristol moved and seconded by Ms. Willson to adjourn the meeting at 7:38 pm. Voted 6-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk