

TOWN OF EAST HAMPTON

Brownfields Redevelopment Agency

Monday, October 22, 2018

Regular Meeting- 7:00 P.M.

Town Hall Meeting Room

Minutes

Present: Chairperson Kelly Kerrigan, Brian Corvo, Dan Wolfram, Kay Willson, and William DeMore.

Absent: Scott Bristol

Call to Order: Chairperson Kelly Kerrigan called the meeting to order at 7:00 p.m.

Adoption of Agenda: *Ms. Kerrigan moved and Mr. Wolfram seconded to adopt the agenda with no changes made. Voted 5-0 in favor.*

Approval of Minutes: *Mr. DeMore moved and seconded by Ms. Willson to approve of the minutes of the September 24, 2018 regular meeting with a change to Mr. DeMore's title. Voted 5-0 in favor.*

Public Comment: None

Town Staff Reports: Attached to the minutes.

Continued Business:

- a) **DECD STEAP Grant Project Discussion (13 Watrous Street):** The bid docs are being worked on. There was a mention of hiring someone to work on them for the commission. A suggestion was made to have a member of the commission interact with DECD about the grant and any questions that may arise. Anchor Engineering is the consultant company for the project.

Mr. DeMore made a motion and seconded by Mr. Wolfram to require the town to have Anchor Engineering have the specs ready for December 1st subject to conversation with Jeff from Anchor and Ms. Kerrigan. Voted 5-0 in favor.

- b) **4 Starr Place:** The water softener was applied for the house and owner. Everything for the property is up to date.

New Business:

- a) **Welcome New Member:** The commission welcomed new member Brian Corvo.

Confirm Next Meeting (November 26, 2018 at Town Hall): Confirmed and the time was kept the same.

Adjournment: *Chairperson Kerrigan moved and seconded by Ms. Willson to adjourn the meeting at 7:24 pm. Voted 5-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk