

## **TOWN OF EAST HAMPTON**

Brownfields Redevelopment Agency

September 24, 2018

Regular Meeting- 7:00 P.M.

Town Hall Meeting Room

### **Draft Minutes**

**Present:** William DeMore, Dan Wolfram, Kelly Kerrigan, Kay Willson, and Scott Bristol.

**Absent:** None

**Call to Order:** Vice Chairman DeMore called the meeting to order at 7:01 p.m.

**Adoption of Agenda:** *Mr. Bristol moved and Ms. Willson seconded to adopt the agenda with the change of b under Continued Business to 4 Starr Place, add c and d for 1 Watrous Street and the Annual Organizational Meeting to the agenda. Voted 5-0 in favor.*

**Approval of Minutes:** *Mr. Bristol moved and seconded by Mr. Wolfram to approve the minutes of the July 30, 2018 special meeting with a few changes being made on the sheet. Voted 4-0-1 in favor with one abstaining.*

**Public Comment:** None

**Town Staff Report:** None

### **Continued Business:**

- a) **DECD STEAP Grant Project Discussion (13 Watrous Street):** The project estimated start time would be around spring instead of during the fall. The members have some work to be completed for the project, and they suggested looking into reaching out for assistance with the bid documents.
- b) **4 Starr Place:** The members discussed the option of moving forward with the water softener for the building. The members are going to reach out to the housing owner to sign off the water softener. There was discussion about the grant and to confer with Jeff Jylkka about said grant.
- c) **1 Watrous Street:** No Update, moved to next meeting.
- d) **Annual Organizational Meeting:** *William DeMore moved and seconded by Mr. Bristol to nominate Kelly Kerrigan for Chairperson. Voted 4-0 in favor.*

*Mr. Bristol moved and seconded by Mr. Wolfram to nominate William DeMore for Vice Chairman. Voted 4-0 in favor.*

**New Business:** The bid documents must be reviewed for the next meeting so the documents can be sent out and the project can move forward.

**Confirm Next Meeting (October 22, 2018 at Town Hall):** Confirmed and the time was kept the same.

**Adjournment:** *Mr. Bristol moved and seconded by Ms. Willson to adjourn the meeting at 7:28 pm. Voted 5-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk