

Town of East Hampton
Brownfields Redevelopment Agency
Monday, December 18, 2017
Regular Meeting – 7:00 P.M.
East Hampton Middle School Library

DRAFT MINUTES

Present: Carla Sylvester, William DeMore, Dan Wolfram, Mary Ann Dostaler, Kay Willson and Kelly Kerrigan

Absent: Scott Bristol

Call to Order: Chairperson Sylvester called the meeting to order at 7:00 P.M..

Adoption of Agenda: *Vice Chairman DeMore moved and Ms. Willson seconded to adopt the agenda. Voted 6-0 in favor.*

Approval of Minutes:

Regular Meeting on November 27, 2017: *Mr. Wolfram made a motion to approve the minutes, seconded by Ms. Dostaler. Voted 6-0 in favor.*

Town Staff Reports: Town Manager Maniscalco was running late from another meeting; because this meeting was short he did not make it on time.

Continued Business:

DECD STEAP Grant Project Update (13 Watrous Street): Laframboise has begun the well installation at 4 Starr Place. They subbed the drilling out to Dufford, who started that this morning.

A change order provided by Anchor was reviewed at the November 27 meeting as CO 3A & 3B with estimated quantities and price for disposal. The finalized CO was provided tonight.

Vice Chair DeMore moved to recommend that the Town process Change Order #3 for excavation and disposal of contaminated soil and wastewater. Second by Mr. Wolfram. Voted 6-0 in favor.

Chairperson Sylvester stated that she, Mr. Wolfram, and Mr. Bristol met to continue working on the scope of work and bid documents for soil remediation. An estimated timeline is as follows: approve the scope by February, post the bid, selection by end of March, contracted by end of April, work to begin May, hopefully complete by October.

Ms. Dostaler asked if the auditors for the town's liability insurance for 13 Watrous had been followed up with; they have not yet.

New Business: None

Confirm next meeting (January 22, 2018 at the High School T-Bella t 6:30):

Confirmed

Adjournment: *Chair Sylvester moved and Mr. Wolfram seconded to adjourn the meeting at 7:11 P.M. Voted 6-0 in favor.*

Respectfully submitted,

Eliza LoPresti
Recording Clerk