

**Town of East Hampton**  
Brownfields Redevelopment Agency  
Monday, September 25, 2017  
Regular Meeting – 7:00 P.M.  
East Hampton High School T-Bell

DRAFT MINUTES

**Present:** Carla Sylvester, Scott Bristol, William DeMore, Dan Wolfram, Mary Ann Dostaler, Kay Willson and Town Manager Mike Maniscalco

**Call to Order:** Chairperson Sylvester called the meeting to order at 7:02 P.M..

**Adoption of Agenda:** *Mr. Bristol moved and Vice Chair DeMore seconded to adopt the agenda. Voted 6-0 in favor.*

**Approval of Minutes:**

**Regular Meeting, August 28, 2017:** *Ms. Dostaler made a motion to approve the minutes, seconded by Mr. Bristol. Voted 6-0 in favor.*

**Special Meeting, September 6, 2017:** Approval of these minutes is deferred until the October regular meeting.

**Public Comment:** None

**Town Staff Reports:** The building at 1 Watrous St. is currently being cleaned out. External vehicles have been removed, and there has been contact with Chairperson Sylvester about removing part of a fence to enable the tractor trailers to be removed safely. Some vehicles have been removed from the inside of the building and one dumpster has been filled. An outside staircase leading to a deck has been removed as it posed a safety hazard.

A copy of the list of properties referred to the tax sale was provided to Agency members. This list includes the top 50 individuals that owe taxes to the Town that are not working with the marshal on making payments and/or have owed taxes over four years or over \$4,000. The list includes a combination of personal property, motor vehicle & sewer taxes. Three properties on the list had paid in full the day of the meeting. Town Manager Maniscalco asked that if the Agency is aware of any Phase 1 documentation for the properties that they let him know; 90 Main and the Brookside property were positively identified. Additionally, more information would have been included in the original Village Center revitalization study from 2005 done by TPA. Properties on the list that are in the

Brownfields area include 2 Starr Place, 13 Summit St., 100 Main St., Brookside, 29 Skinner and possibly the three properties on Niles.

**Continued Business:**

**Review Revised Bylaws:** *Mr. Wolfram moved to adopt the amended bylaws. Second by Mr. Bristol. Voted 6-0 in favor.*

**DECD STEAP Grant Project Update (13 Watrous Street):** Weise is still on site, Anchor will follow up with them. Public Works Director Michelson contacted Chairperson Sylvester to ask about a portion of the chain link fence being temporarily taken down in order for him to remove the trailers at 1 Watrous. This was approved, with the stipulation that a Brownfields Agency member be there when they pull out the tractor trailers.

**Water Supply Well Update:** A special meeting was previously held to select the well driller. Laframboise was selected, with a back-up of Sima. An agreement has been drafted and is now being revised by the Town's attorneys. Once it is approved by them, the driller will review and attach their proposal so the property owner can review it as well. It was noted that the driller requested a walk-through prior to giving their final quote, and that their 6-8 week clock doesn't start until they have a signed contract in hand. He also stated that if timing is a problem, he is fine with passing on the job as he has a backlog of work. Ms. Dostaler requested communication regarding this issue as it moves forward.

**Investigation/Remediation Update:** Finance Director Jylkka officially submitted a request for the grant extension to DECD, and they have not yet been heard back from. Another bid will need to be put out for this work. Mr. Wolfram, Mr. Bristol and Chair Sylvester are putting this together and hope to have this document for the next meeting, or sooner.

**Public Comment (pertaining to current agenda items only):** None

**Confirm next meeting (October 23, 2017 at the Town Hall):** Confirmed

**Adjournment:** *Mr. Bristol moved and Mr. Wolfram seconded to adjourn the meeting at 7:40 P.M. Voted 6-0 in favor.*

Respectfully submitted,

Eliza LoPresti  
Recording Clerk