

TOWN OF EAST HAMPTON
Brownfields Redevelopment Agency

Regular Meeting

Monday, April 24, 2023

6:30 PM

Town Hall 2nd Floor Meeting Room #201 and via Zoom

Minutes

Present: Ryan Baldassario, Kay Willson, Brian Corvo, Virginia Yenker and Victoria Minor with Town Manager David Cox.

Absent: None

Call to Order: Mr. Baldassario called the meeting to order at 6:31 P.M. in the Town Hall 2nd floor meeting room #201 and virtual meeting via zoom.

Adoption of Agenda: *A motion was made by Ms. Yenker, seconded by Ms. Willson, to adopt the agenda as submitted. Voted 5-0 in favor.*

Approval of Minutes: *A motion was made by Ms. Minor, seconded by Ms. Yenker, to approve of the March 27, 2023 regular meeting with no changes. Voted 5-0 in favor.*

Public Comment: None

Town Staff Reports: The Town Manager checked on the status of the EPA grant. The applications are still being reviewed.

Nomination/Election of New Vice-Chair of EHBRA: Mr. DeMore resigned from the commission. The members need to elect a new Vice Chairman. Ms. Willson read from the bylaws the duties involved with the Vice Chairman position. It was suggested to review the bylaws at next month's meeting. *A motion was made by Mr. Corvo, seconded by Ms. Yenker, to nominate Ms. Minor as Vice Chairperson. Voted 5-0 in favor.*

The members discussed getting more people to join the commission. It was suggested to have another LEP as a member. The members discussed contacting people they think may be interested in joining the commission. The town submits ads to the Rivereast and Events magazine to have people from the community join the vacancies on the boards and commissions. It was suggested to use social media to get more people to join the agency.

Status Update (if available) - Notice of EPA Funding: The EPA is still reviewing applications, so there is no status update for the grant. It was suggested that the members think about next steps for the grant if awarded and/or for when the grant isn't awarded.

Status Update - CT DECD/OBRD Round 17 Grant Application: The members worked quickly and diligently to draft an application for the round 17 grants. Once the final revisions were made to the application; the Town Manager submitted the application on behalf of the commission. The members discussed the RFP process and choosing a firm for the project.

Collaboration with East Hampton Economic Development Commission

- a. **Updates from April 18 Meeting:** Chairman Baldassario gave the members an overview of everything he shared with the EDC members.

CT State Historic Preservation Office: The members haven't received updates from the office in quite a while. So the Chairman sent a strongly worded email to the office in the hopes of gaining any sort of update. An email was sent back to the Chairman about the next steps for the preservation project.

New Business: The Town Council moved ahead with the parking at 3 Walnut at their last meeting. The members discussed whether it would be safe to having parking next to the dam on the property. There is some concern around the stability of the structure and the safety of the citizens.

Adjournment: *A motion was made by Ms. Willson, seconded by Ms. Yenknner, to adjourn the meeting at 7:18 P.M. Voted 5-0 in favor.*

Respectfully Submitted,

Katrina Aligata

Recording Clerk