



"Linking Technology with Tradition"®

Sanborn® Map Transmittal

Ship To: Brian Conte
Tighe & Bond
213 Court Street
Middletown, CT 06457

Order Date: 2/23/2005 **Completion Date:** 2/23/2005

Inquiry #: 1366574.1s

P.O. #: na

Site Name: 103 Main St.

Address: 103 MAIN ST.

City/State: East Hampton, CT 06424

Cross Streets:

Customer Project: na
1020085DJV 860-704-4763

Based on client-supplied information, fire insurance maps for the following years were identified

1903 - 2 Maps
1908 - 2 Maps
1914 - 2 Maps
1925 - 4 Maps
1936 - 4 Maps
1959 - 4 Maps

Limited Permission to Photocopy

Total Maps: 18

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USER'S GUIDE

This User's Guide provides guidelines for accessing Sanborn Map® images and for transferring them to your Word Processor.

Reading Sanborn Maps

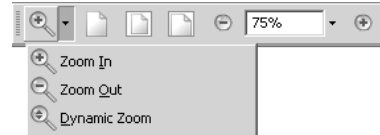
- Sanborn Maps document historical property use by displaying property information through words, abbreviations, and map symbols. The Sanborn Map Key provides information to help interpret the symbols and abbreviations used on Sanborn Maps. The Key is available from EDR's Web Site at: <http://www.edrnet.com/reports/samples/key.pdf>

Organization of Electronic Sanborn Image File

- Sanborn Map Report, listing years of coverage
- User's Guide
- Oldest Sanborn Map Image
- Most recent Sanborn Map Image

Navigating the Electronic Sanborn Image File

- Open file on screen.
- Identify TP (Target Property) on the most recent map.
- Find TP on older printed images.
- Using Acrobat® Reader®, zoom to 250% in order to view more clearly. (200-250% is the approximate equivalent scale of hardcopy Sanborn Maps.)
 - On the menu bar, click "View" and then "Zoom to..."
 - Or, use the magnifying tool and drag a box around the TP



Printing a Sanborn Map From the Electronic File

- EDR recommends printing images at 300 dpi (300 dpi prints faster than 600 dpi)
- To print only the TP area, cut and paste from Acrobat to your word processor application.

Acrobat Versions 6 and 7

- Go to the menu bar
- Click the "Select Tool"
- Draw a box around the area selected
- "Right click" on your mouse
- Select "Copy Image to Clipboard"
- Go to Word Processor such as Microsoft Word, paste and print.



Acrobat Version 5

- Go to the menu bar
- Click the "Graphics Select Tool"
- Draw a box around the area selected
- Go to "Menu"
- Highlight "Edit"
- Highlight "Copy"
- Go to Word Processor such as Microsoft Word, paste and print.



Important Information about Email Delivery of Electronic Sanborn Map Images

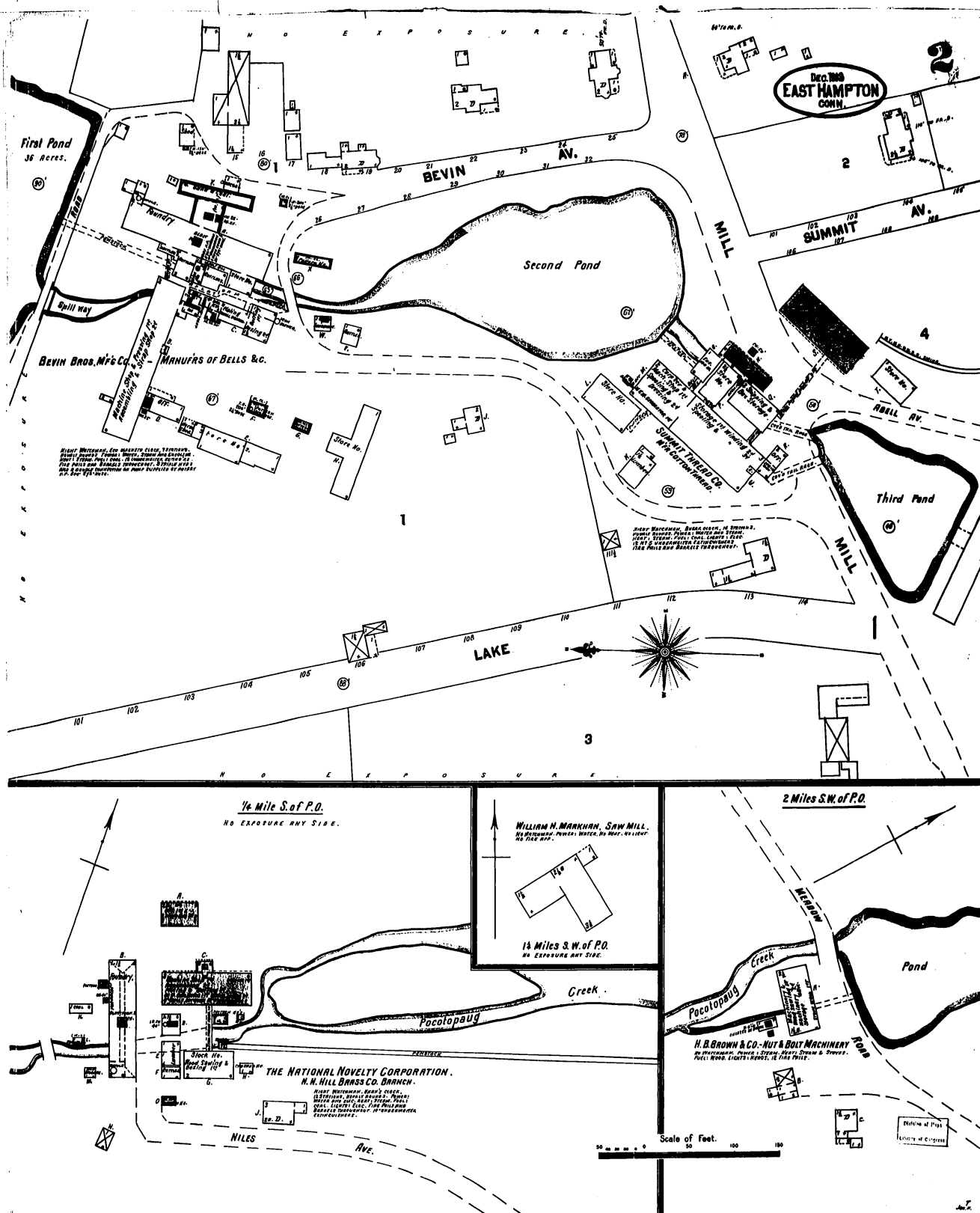
- Images are grouped into one file, up to 2MB.
- In cases where in excess of 6-7 map years are available, the file size typically exceeds 2MB. In these cases, you will receive multiple files, labeled as "1 of 3", "2 of 3", etc. including all available map years.
- Due to file size limitations, certain ISPs, including AOL, may occasionally delay or decline to deliver files. Please contact your ISP to identify their specific file size limitations.



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Year EDR Research Associate

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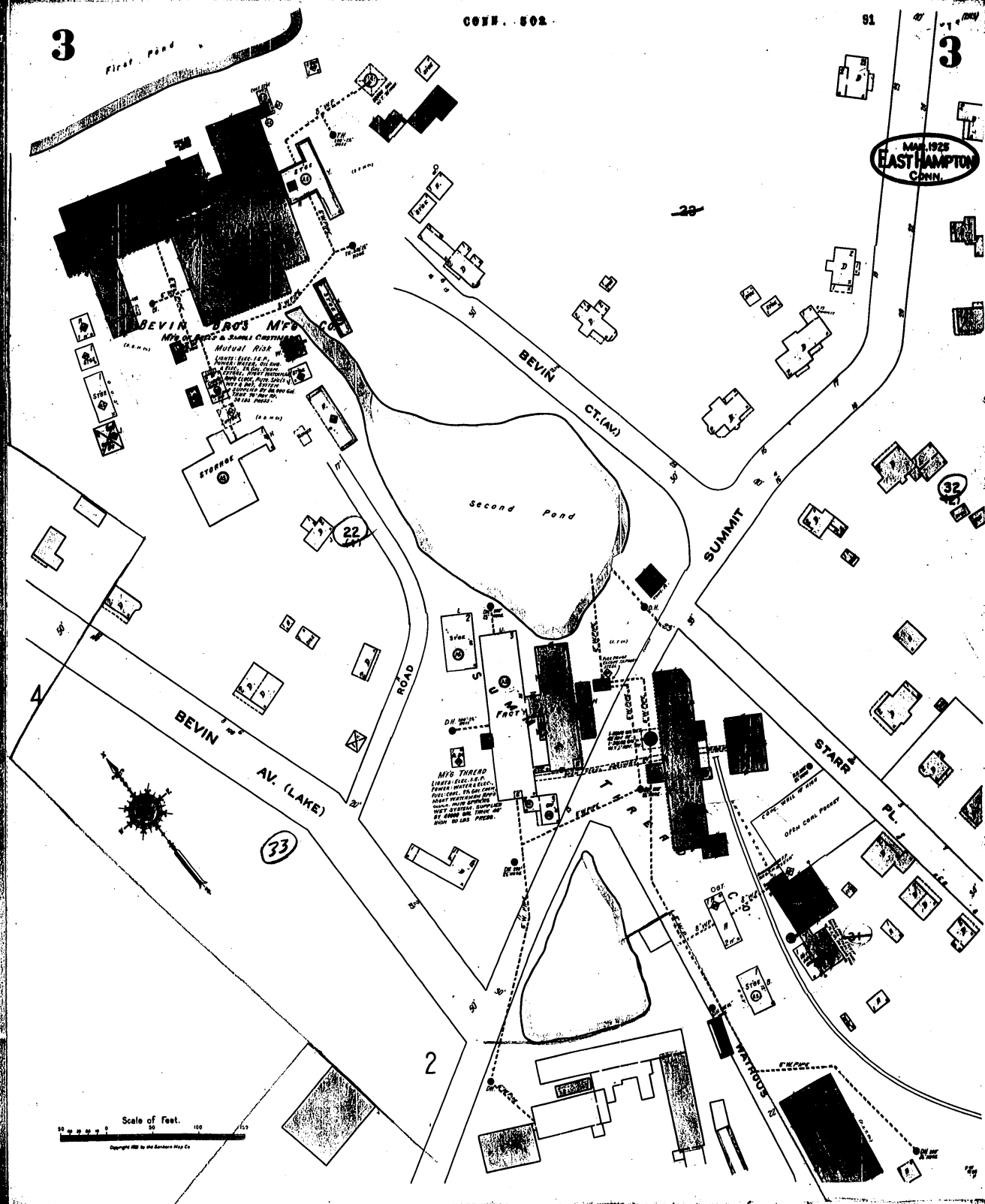


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CONF. 502

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MAY 1925
EAST HAMPTON
CONN.

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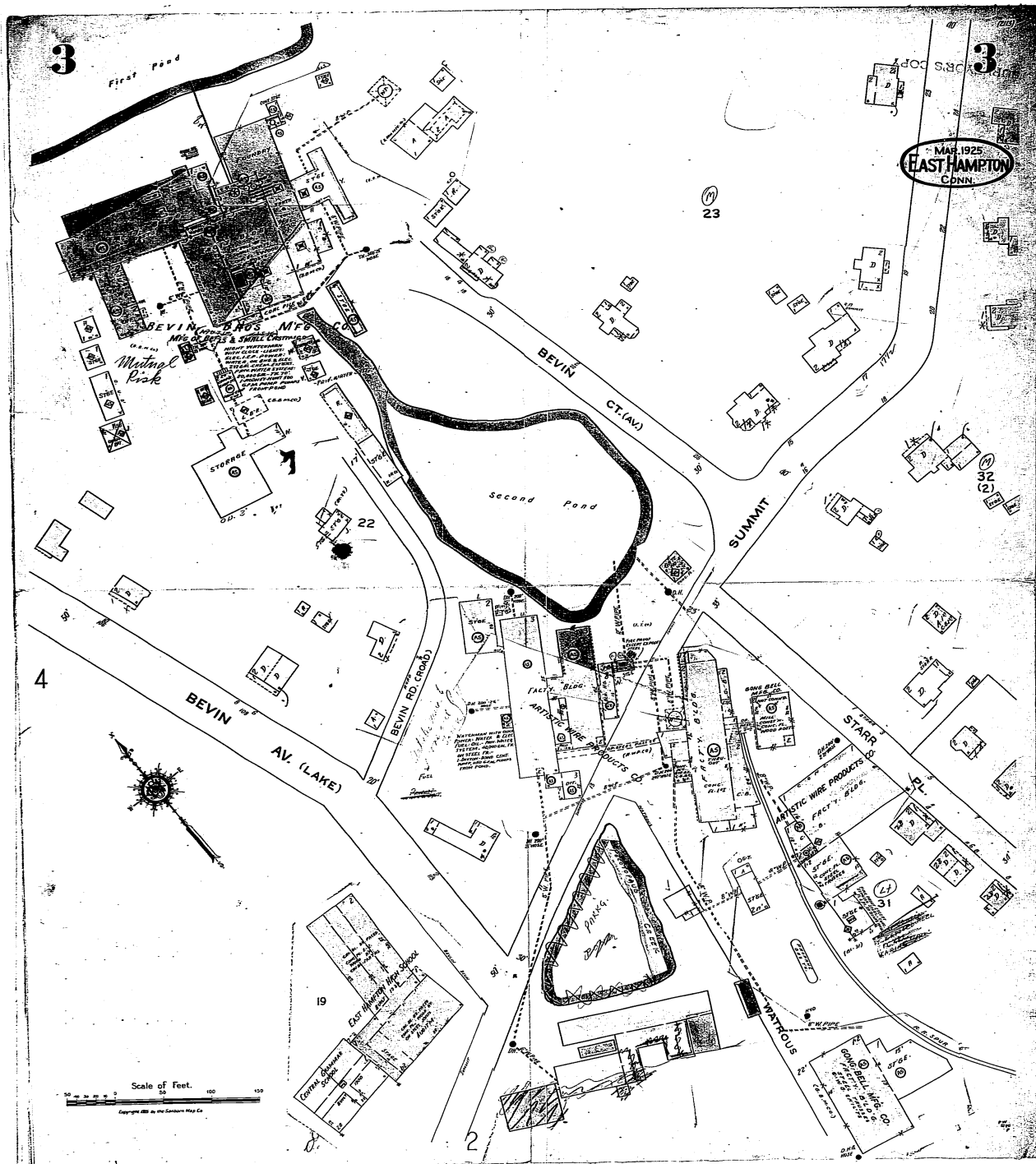
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EDR Research Associate

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