

**TOWN OF EAST HAMPTON EAST**  
**HAMPTON, CT 06424**  
**BOARD OF FINANCE**  
Monday August 16, 2021  
Town Hall Conference Room 201  
and via Zoom

**Minutes**

**Present:** Matthew Bennington (via zoom), Wes Jenks (via zoom), Richard Brown, Alannah Coshow, and Ted Turner

**Not Present:** Bob Hein and Eric Peterson

**Other attendee(s):** Jeffery Jylkka, Director of Finance and Karen Asetta, BOE Business Manager

**1-2. The meeting was called to order, by Chairman Bennington, at 7:02 p.m. followed by the Pledge of Allegiance.**

**3. Adoption of Agenda**

*Upon a motion from Mr. Turner, seconded by Ms. Coshow and unanimously carried, the agenda was adopted as presented.*

**4. Approval of Minutes:**

**a) Regular Meeting 6/21/2021**

*Dr. Brown made a motion to approve the minutes as presented. The motion was seconded by Ms. Coshow.*

***Vote: 5-0. Motion Passed.***

**5. Public Remarks:**

None

**6. Financial Transactions:**

None

**7. Correspondence:**

None

**8. Status Reports [Financial]:**

**a) Revenue**

Mr. Jylkka shared a FY 2021, unaudited summary validating past months' predictions that Licenses, Permits and Fees and Tax Collection would come in well over estimates (over 200% and over 100% respectively). Given this, he confirmed that there will be money available to help with offsetting the \$400,000 Capital shortfall that exists. A transfer to address the Capital shortfall will most likely be on the September 20th agenda. (full-detail reports on file with Town Clerk)

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**b) Expenditures:**

Mr. Jylkka shared that even with Legal Fees, Registrar Fees, Emergency Management and Lake Conservation being overspent, pending audit, the year will close significantly higher than expected. (full-detail reports on file with Town Clerk)

**9. New Business:**

**a) Approval of BOE Capital Transfer for Middle School Emergency Lighting and Lighted Exit Signs**

Ms. Asetta joined via zoom to request a Capital transfer from HVAC (project 93228) to School Security (93070) (full request form on file with Town Clerk). After a brief discussion the request went to a vote.

*Dr. Brown made a motion to approve the transfer of \$18,000 from project 93228 - HVAC to project 93070 -School Security in order to replace obsolete lighting fixtures at East Hampton Middle School. motion was seconded by Mr. Turner.*

***Vote: 5-0. Motion Passed.***

**10. Continued Business:**

None

**11. Special Presentation:**

None

**12. Liaison Appointments/Reports**

**a) Town Council (Hein)**

No Report

**b) Board of Education (Bennington/Brown)**

Mr. Turner shared that the 2021-22 school year will begin with a mandatory mask mandate for at a minimum the 1<sup>st</sup> month of school. Re-evaluation will take place with possible changes occurring as of October 1<sup>st</sup>. He also shared that Teacher contract negotiations are under way.

**c) Economic Development Commission (Turner)**

Mr. Turner shared that the EDC has sent their new guide/pamphlet to print with availability expected in a few weeks. The Business of the Month is Nelson's Campground and signs directing people to the Village Center are also in the works.

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**d) Conservation Lake Commission (Jenks)**

Mr. Jenks confirmed that, due to the extreme rain in July, the lake is closed due to algae blooms. He stated, however, that the blooms are not toxic as in years past and that while aeration equipment has been adjusted, it can not be expected to completely counter this extreme weather. He also shared that projects including the Christopher Brook remediation are in queue as Grants become available.

**e) Fire Commissioners (Peterson)**

Dr. Brown shared that he has heard that discussions are taking place around replacing rather than renovating Company #1.

**f) Brownfields/Redevelopment (Bennington)**

Chairman Bennington shared that the STEAP Grant is ending and he is not aware of the timing of new Grants. An RFP process is underway for 1 Watrous and DEEP/DPH are completing water testing at 13 Watrous.

**g) Park & Rec. Advisory Board (Coshow)**

No Report

**h) HS Athletic Field Renovation (Brown/Coshow)**

3 proposals were reviewed and a vendor has been selected and the contract was approved by Town Council at their August 10<sup>th</sup> meeting.

**i) Capital Committee (Brown/Turner)**

The committee met and was presented with an overview of a presentation on the Pavement Management Program. This presentation re-introduced the Pavement Management Plan and how the yearly goals are determined.

**13. Public Remarks:**

None

**14. Adjournment:**

*The motion to adjourn was made by Ms. Coshow and was seconded by Dr. Brown.*

***Vote: 5-0. Motion Passed. Meeting adjourned at 7:41 pm.***

Respectfully submitted,

Renée Bafumi  
Recording Secretary