

TOWN OF EAST HAMPTON
EAST HAMPTON, CT 06424
BOARD OF FINANCE
Monday, April 15, 2019
EH Town Hall Meeting Room

Approved Minutes

Present: Richard Brown, Alannah Coshow, Bridget McLennan and Ted Turner

Not Present: Janine Jiantonio, Eric Peterson and Barbara Moore

Other attendee(s): Jeffery Jylkka: Director of Finance

1-2. The meeting was called to order at 7:00 p.m. followed by the Pledge of Allegiance.

3. Adoption of Agenda

Upon a motion from Ms. Coshow, seconded by Ms. McLennan and unanimously carried, the agenda was adopted as presented.

4. Approval of Minutes:

a) Regular Meeting 2/19/2019

Approval deferred to the May 20th Regular Meeting given three of the four members in attendance will abstain.

b) Special Meeting 3/25/2019

Ms. Coshow made a motion to approve the minutes as presented. The motion was seconded by Ms. McLennan. **Vote: 4-0. Motion Passed.**

c) Budget Workshop 3/26/2019

Ms. Coshow made a motion to approve the minutes as presented. The motion was seconded by Mr. Turner. **Vote: 3-0-1. Motion Passed.**

d) Budget Workshop 3/27/2019

Ms. Coshow made a motion to approve the minutes as presented. The motion was seconded by Mr. Turner. **Vote: 3-0-1. Motion Passed.**

e) Budget Workshop 3/28/2019

Ms. Coshow made a motion to approve the minutes as presented. The motion was seconded by Mr. Turner. **Vote: 3-0-1. Motion Passed.**

f) Budget Workshop 3/29/2019

Ms. Coshow made a motion to approve the minutes as presented. The motion was seconded by Chairman Brown. **Vote: 2-0-2. Motion Passed.**

g) Budget Workshop 3/30/2019

Ms. Coshow made a motion to approve the minutes as presented. The motion was seconded by Mr. Turner. **Vote: 3-0-1. Motion Passed.**

h) Special Meeting 4/2/2019

Ms. Coshow made a motion to approve the minutes as presented. The motion was seconded by Ms. McLennan. **Vote: 4-0. Motion Passed.**

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i) Special Meeting 4/11/2019

Approval deferred to the May 20th Regular Meeting given the number of members not in attendance.

5. Public Remarks:

None

6. Financial Transactions:

None

7. Special Presentations:

None

8. Correspondence:

None

9. Status Reports [Financial]:

a) Revenue

Mr. Jylkka highlighted that tax delinquent notice recipients have begun responding and informed members that a Tax Sale is scheduled for 6/25/19 with all applicable detail posted outside the Collector of Revenue's office.

b) Expenditures

Mr. Jylkka highlighted that the costs that will be incurred for the search firm being used for the Town Manager search were not budgeted for and will cause a significant variance.

10. New Business:

Mr. Jylkka informed members that the Auditor Appointment vote will be on the May meeting agenda.

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11. Continued Business:

Chairman Brown, thanked the members for all their efforts during the budget process and confirmed that the BOF recommended budget will be turned over to the Town Council at their April 23rd Regular Meeting.

Mr. Jylkka also inquired if members were still interested in permanently modifying the Tax bills to include the "how your tax dollars are spent" section. Upon member's confirmation, he asked that any format or content changes they would like to suggest should be brought to the May meeting. Mr. Turner mentioned an interest in exploring how to breakout the current 1 line item for Education into multiple. A brief discussion was had on possible "sub categories" but, was concluded with an interest in staying consistent with the categories dictated by the state and used by other municipalities. Further discussion to be had at May meeting.

12. Committee/Liaison Assignments

b) Town Council (Coshow/Jiantonio)

No Report

a) Board of Education (Finance Sub-Committee) (McLennan/Brown)

Nothing New to Report

b) Economic Development Commission (Turner)

Mr. Turner shared that Stop & Shop is the business of the month and the Visitor's Guide to East Hampton is still in process.

c) Lake / Conservation (Moore)

No Report

Mr. Turner inquired about the grant mentioned during budget deliberation. While Mr. Jylkka did not have the detail he stated that he would obtain the information and distribute to Board Members.

*****Action Item:*** Mr. Jylkka to obtain the lake related grant information and distribute to Board Members.

d) Fire Commissioners (Peterson)

No Report

e) Brownfields/Redevelopment (McLennan)

No Report

f) Park & Rec. Advisory Board (McLennan)

No Report

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13. Public Remarks:

None

14. Town Manager's Report

No Report

15. Adjournment:

The motion to adjourn was made by Ms. Coshow and was seconded by Ms. McLennan.

Vote: 4-0. Motion Passed. Meeting adjourned at 7:33 pm.

Respectfully submitted,

Renee Bafumi
Recording Secretary