

TOWN OF EAST HAMPTON
EAST HAMPTON, CT 06424
BOARD OF FINANCE
Tuesday February 19, 2019
EH Town Hall Meeting Room

Approved Minutes

Present: Janine Jiantonio, Bridget McLennan, Eric Peterson and Ted Turner

Not Present: Richard Brown, Alannah Coshow and Barbara Moore

Other attendee(s): Jeffery Jylkka: Director of Finance, Chief Dennis Woessner: Chief of Police, Chief Greg Voelker: Fire Chief

1-2. The meeting was called to order at 7:00 p.m. followed by the Pledge of Allegiance.

3. Adoption of Agenda

Upon a motion from Mr. Turner, seconded by Mr. Peterson and unanimously carried, the agenda was adopted as presented.

4. Approval of Minutes:

a) Regular Meeting 12/17/2018

*Mr. Turner made a motion to approve the minutes as presented. The motion was seconded by Ms. McLennan. **Vote: 4-0. Motion Passed.***

5. Public Remarks:

None

6. Financial Transactions:

a) Public Safety Radio System Upgrades Project

Mr. Peterson introduced a resolution appropriating \$845,000 for upgrades to the town's public safety radio system, and authorizing the issue of bonds and notes in the same amount to finance the appropriation. (See attached for full resolution).

*The resolution was seconded by Ms. McLennan. **Vote: 4-0 Motion Passed.***

b) Rescue/Pumper Fire Engine Acquisition Project

Mr. Peterson introduced a resolution appropriating \$679,000 for the acquisition of a rescue/pumper fire engine and related equipment, and authorizing the issue of bonds and notes in the same amount to finance the appropriation. (See attached for full resolution).

*The resolution was seconded by Ms. McLennan. **Vote: 4-0 Motion Passed.***

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c) Center School Heating System Improvement Project

Ms. McLennan introduced a resolution appropriating \$277,000 for various Center School heating system improvements, and authorizing the issue of bonds and notes in the same amount to finance the appropriation. (See attached for full resolution).

*The resolution was seconded by Mr. Turner. **Vote: 4-0 Motion Passed.***

7. Special Presentations:

None

8. Correspondence:

Board Members acknowledged receipt of the Fiscal Year 2018 Audit and accompanying Auditor's Communication that was distributed prior to the start of the meeting.

9. Status Reports [Financial]:

a) Revenue

b) Expenditures

No Report

10. New Business:

None

11. Continued Business:

a) Tax Bill Modifications

Mr. Jylkka shared a draft of the "how your tax dollars are spent" document for distribution prior to the budget meetings occurring in order to provide a level set for tax payers and possibly peak their interest in this tax season. He also informed that Board members that the initial distribution (5200 homes) will cost \$6,000 with ongoing inclusion on the tax bill costing ~\$2,000.

b) Town and BOE Budget Dashboard

Mr. Jylkka shared that the Town dashboard is coming along and that he has met with Mr. Goff, BOE Chairman to begin the BOE dashboard. He also shared that the dashboards will not be identical given the differing information they will be displaying (school specific vs. district specific vs. department specific, etc.). Ms.

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Jiantonio requested that the reason for the differences be explained somewhere to insure transparency for users.

12. Committee/Liaison Assignments

c) Town Council (Coshow/Jiantonio)

No Report

a) Board of Education (Finance Sub-Committee) (McLennan/Brown)

Ms. McLennan shared that the Board is finalizing their "bare bones" budget.

b) Economic Development Commission (Turner)

Mr. Turner shared that Devine Jewelers is the business of the month and the Visitor's Guide to East Hampton" is still in process.

c) Lake / Conservation (Moore)

No Report

d) Fire Commissioners (Peterson)

No Report

e) Brownfields/Redevelopment (McLennan)

No Report

f) Park & Rec. Advisory Board (McLennan)

No Report

13. Public Remarks:

None

14. Town Manager's Report

No Report

16. Adjournment:

The motion to adjourn was made by Mr. Turner and was seconded by Ms. McLennan.

Vote: 4-0. Motion Passed. Meeting adjourned at 7:25 pm.

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Respectfully submitted,

Renee Bafumi
Recording Secretary

RESOLUTIONS OF BOARD OF FINANCE

Item ____ (Rescue/Pumper Fire Engine Acquisition Project):

M introduced the following resolution, which was
seconded by M :

RESOLVED, that the Board of Finance recommends that the Town of East Hampton appropriate \$679,000 for costs in connection with the acquisition of a rescue/pumper fire engine and related equipment for use by the East Hampton Volunteer Fire Department; and that the Town issue bonds, notes or temporary notes in an amount not to exceed \$679,000 to finance the appropriation. The Town Manager shall be authorized to determine the scope and particulars of the project and to reduce or modify the scope of the project, and the entire appropriation may be expended on the project as so modified or reduced. The appropriation may be spent for acquisition costs, related equipment, consultant fees, training, legal fees, administrative costs, net temporary interest and other financing costs, and other expenses related to the project and its financing.

Item ____ (Public Safety Radio System Upgrades Project):

M introduced the following resolution, which was
seconded by M :

RESOLVED, that the Board of Finance recommends that the Town of East Hampton appropriate \$845,000 for costs in connection with upgrades to the Town's public safety radio system for the Police Department, the Volunteer Fire Department, the East Hampton Ambulance Association, Inc. and the Public Works Department, contemplated to include related infrastructure upgrades to the existing Baker Hill and Cobalt tower sites, the addition of a tower site on Young Street, the replacement of mobile and portable radios for the Police Department, the Volunteer Fire Department and the East Hampton Ambulance Association, Inc., the replacement of pagers for the Volunteer Fire Department, and related equipment, improvements and work; and that the Town issue bonds, notes or temporary notes in an amount not to exceed \$845,000 to finance the appropriation. The Town Manager shall be authorized to determine the scope and particulars of the project and to reduce or modify the scope of the project, and the entire appropriation may be expended on the project as so modified or reduced. The appropriation may be spent for design, construction, acquisition and installation costs, related work and improvements, equipment, engineering, consultant fees, training, legal fees, administrative costs, net temporary interest and other financing costs, and other expenses related to the project and its financing.

Item ____ (Center School Heating System Improvement Project):

M introduced the following resolution, which was
seconded by M :

RESOLVED, that the Board of Finance recommends that the Town of East Hampton appropriate \$277,000 for costs in connection with various heating system improvements to Center School, contemplated to include the removal of the existing cast iron water tube boiler and its replacement with two smaller natural gas fired boiler units, the removal and replacement of piping, equipment, electrical systems, controls and ductwork, room re-configuration and modification and/or relocation of existing equipment as required, and related equipment, improvements and work; and that the Town issue bonds, notes or temporary notes in an amount not to exceed \$277,000 to finance the appropriation. The Board of Education shall be authorized to determine the scope and particulars of the project and to reduce or modify the scope of the project, and the entire appropriation may be expended on the project as so modified or reduced. The appropriation may be spent for design, construction, acquisition and installation costs, related work and improvements, equipment, engineering, abatement, monitoring, consultant fees, testing and start-up costs, training, legal fees, administrative costs, net temporary interest and other financing costs, and other expenses related to the project and its financing.
