

**TOWN OF EAST HAMPTON
EAST HAMPTON, CT 06424**

BOARD OF FINANCE

Monday April 16, 2018
Town Hall Meeting Room

Approved Minutes

Present: Richard Brown, Bridget McLennan, Janine Jiantonio, Alannah Coshow, Barbara Moore and Ted Turner

Not Present: Mike Rose

Other attendee(s): Jeffery Jylkka: Director of Finance

1-2. Vice -Chairman Brown called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

3. Adoption of Agenda

Upon a motion from Ms. Coshow, seconded by Ms. Jiantonio and unanimously carried, the agenda was adopted as presented.

4. Approval of Minutes:

a) Regular Meeting 3/19/2018

b) Public Hearing 3/26/2018

c) Special Meeting 3/28/2018

d) Special Meeting 4/3/2018

e) Special Meeting 4/5/2018

*Ms. Coshow made a motion to approve all minutes as presented. The motion was seconded by Ms. Moore. **Vote: 6-0. Motion Passed.***

5. Public Remarks:

None

6. Financial Transactions:

None

7. Special Presentations:

None

8. Correspondence:

None

9. Status Reports [Financial]:

Mr. Jylkka provided a brief status on the FY 2017-2018 Revenues and Expenditures and Fund Balance to date. As a result of the conversation, Board Members expressed an interest in receiving

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similar types of reports from the BOE. Mr. Jylkka shared that the next BOE Finance Sub-Committee meeting is scheduled for April 24th at 8:00 am and encouraged those available to attend.

10. New Business:

None

11. Continued Business:

a) 2018-2019 Budget Deliberations

Board Members discussed what steps they will follow if the Referendum does not pass on May 15th including, but not limited to, requesting more detailed budget breakdowns.

b) Website Upgrade

As discussed during the March Regular meeting, due to the other priorities (i.e. the needed to repair the Fire Department Water Main), the contingency funds will no longer be available for any website upgrades.

c) TIF Zone Proposal

Planning and Zoning Commission are still completing their portion of the process

d) Teacher Contract Negotiations

While negotiations are not planned to begin until August the Board questioned if 2 BOF members are allowed to attend or if only 1 is allowed.

***Action Item:** An answer on number of BOF members allowed to participate in negotiations to be sought by Mr. Jylkka.*

e) Tax Bill Modifications

Mr. Jylkka shared a timeline for tax bill production and processing by Quality Data Systems (QDS) and gained agreement from Board members that if a temporary mill rate is set (i.e. both budgets do not pass at referendum on 5/15), it does not make sense to add the spending breakdown as it will not be accurate.

12. Committee/Liaison Assignments

a) Town Council (Coshow/Jiantonio)

Budget deliberation took place with the passing of the budget as recommended by the BOF. While the amount did not change, the Council did approve the transfer of money from the Airline Trail expansion project to the Seamster Park renovation account in order to replace the money the BOF had removed.

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b) Board of Education (Finance Sub-Committee) (Rose/Moore)

No Report – Conflicting meeting times

c) Economic Development Commission (Turner)

Meeting scheduled for 4/17 (tomorrow).

d) Lake / Conservation (Moore)

Nothing with a financial impact discussed

e) Fire Commissioners (Brown)

Meeting did not take place due to lack of a quorum.

f) Brownfields/Redevelopment (McLennan)

No Report – conflicting meeting times

g) Park & Rec. Advisory Board (McLennan)

The only item discussed with a financial impact was the transfer of funds from the Airline Trail to Seamster Park (see Town Council Liaison report above).

h) Water Task Force (Jiantonio)

At the April 12th meeting, it was discussed that the task force has met its obligation originally assigned by the Town Council and will present their findings at the 5/8/18 Council meeting.

13. Public Remarks

None

14. Town Manager's Report

No Report

15. Adjournment:

The motion to adjourn was made by Ms. Moore and was seconded by Ms. Jiantonio.

Vote: 6-0. Motion Passed. Meeting adjourned at 8:17 pm.

Respectfully submitted,

Renee Bafumi
Recording Secretary