

# TOWN OF EAST HAMPTON, CONNECTICUT

## BOARD OF FINANCE

### Meeting Agenda

Monday September 19, 2022  
Town Hall - Room 201 & Zoom  
7:00 PM

#### Regular Meetings

January 18, 2022 (Tues)

February 22, 2022 (Tues)

March 21, 2022

April 18, 2022

May 16, 2022

June 20, 2022

July 18, 2022

August 15, 2022

September 19, 2022

October 17, 2022

November 21, 2022

December 19, 2022

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Adoption of Agenda
- 4) Approval of Minutes of Meeting(s) \*
  - a) August 15, 2022 Regular Meeting
- 5) Public Remarks
- 6) Financial Transactions \*
  - a) Discussion & Possible Recommendation of an Additional Appropriation for Hiring of Armed Security Officers at Memorial School, Center School and EHMS.
- 7) Correspondence
- 8) Status Reports (Financial)
  - a) Revenue
  - b) Expenditures
- 9) New Business \*
- 10) Continued Business \*
  - a) Discussion & Possible Consideration of Town/BOE IT Consolidation/Restructuring
- 11) Special Presentations
- 12) Liaison Appointments/Reports\*
  - a) Town Council (McLennan/ Cunningham)
  - b) Board of Education (Bonaccorso / Bennington)
  - c) Economic Development Commission (Turner)
  - d) Lake / Conservation (Bonaccorso)
  - e) Fire Commissioners (Brown)
  - f) Brownfields/Redevelopment (Cunningham)
  - g) Park & Rec. Advisory Board (Coshow)
  - h) HS Athletic Field Renovation (Brown)
  - i) Capital Committee (Brown / Bennington)
- 13) Public Remarks
- 14) Adjournment

\* - Potential action item

## **ZOOM Information**

### **Board of Finance Regular Meeting 9-19-2022**

**Please click the link below to join the webinar:**

**<https://us02web.zoom.us/j/87909633123>**

Or One tap mobile :

US: +13126266799,,87909633123# or +16465588656,,87909633123#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 646 931 3860 or +1 301 715 8592 or +1 309 205 3325 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 9128 or +1 719 359 4580 or +1 253 215 8782 or +1 346 248 7799 or +1 386 347 5053

**Webinar ID: 879 0963 3123**

# TOWN OF EAST HAMPTON

## YEAR-TO-DATE BUDGET REPORT

Agenda Item: 8a

| FOR 2023 13                         |                       |                       |                    |                       |                      |             |
|-------------------------------------|-----------------------|-----------------------|--------------------|-----------------------|----------------------|-------------|
|                                     | ORIGINAL<br>ESTIM REV | ESTIM REV<br>ADJSTMTS | REVISED<br>EST REV | ACTUAL YTD<br>REVENUE | REMAINING<br>REVENUE | PCT<br>COLL |
| <b>01 GENERAL FUND</b>              |                       |                       |                    |                       |                      |             |
| <b>40 Property taxes</b>            |                       |                       |                    |                       |                      |             |
| 01060135 Finance and Accounting     | 12,000                | 0                     | 12,000             | .00                   | 12,000.00            | .0%         |
| 01060136 Collector of Revenue       | 42,255,230            | 497,327               | 42,752,557         | 23,492,749.17         | 19,259,807.83        | 55.0%       |
| 01060137 Assessor                   | 20,000                | 0                     | 20,000             | .00                   | 20,000.00            | .0%         |
| TOTAL Property taxes                | 42,287,230            | 497,327               | 42,784,557         | 23,492,749.17         | 19,291,807.83        | 54.9%       |
| <b>41 Investment income</b>         |                       |                       |                    |                       |                      |             |
| 01060135 Finance and Accounting     | 10,000                | 0                     | 10,000             | 10,944.96             | -944.96              | 109.4%      |
| TOTAL Investment income             | 10,000                | 0                     | 10,000             | 10,944.96             | -944.96              | 109.4%      |
| <b>42 License,permit&amp; FEES</b>  |                       |                       |                    |                       |                      |             |
| 01060136 Collector of Revenue       | 1,000                 | 0                     | 1,000              | 1,595.15              | -595.15              | 159.5%      |
| 01060137 Assessor                   | 300                   | 0                     | 300                | .00                   | 300.00               | .0%         |
| 01070000 Town Clerk                 | 336,250               | 0                     | 336,250            | 89,556.76             | 246,693.24           | 26.6%       |
| 01210211 Police Administration      | 6,000                 | 0                     | 6,000              | 1,328.22              | 4,671.78             | 22.1%       |
| 01220223 FIRE MARSHAL               | 100                   | 0                     | 100                | .00                   | 100.00               | .0%         |
| 01320000 Human Services             | 0                     | 0                     | 0                  | 25.00                 | -25.00               | 100.0%      |
| 01410000 Building, Planning & Zonin | 260,100               | 0                     | 260,100            | 56,875.93             | 203,224.07           | 21.9%       |
| 01470000 Middle Haddam Historic Dis | 150                   | 0                     | 150                | .00                   | 150.00               | .0%         |
| 01510000 Public Works Admin.        | 350                   | 0                     | 350                | 2,630.00              | -2,280.00            | 751.4%      |
| 01560000 Transfer Station           | 33,050                | 0                     | 33,050             | 9,705.00              | 23,345.00            | 29.4%       |
| 01680681 E Hampton Public Library   | 1,000                 | 0                     | 1,000              | 370.85                | 629.15               | 37.1%       |
| TOTAL License,permit& FEES          | 638,300               | 0                     | 638,300            | 162,086.91            | 476,213.09           | 25.4%       |
| <b>43 Federal grants</b>            |                       |                       |                    |                       |                      |             |
| 01070000 Town Clerk                 | 0                     | 0                     | 0                  | 4,323.98              | -4,323.98            | 100.0%      |
| TOTAL Federal grants                | 0                     | 0                     | 0                  | 4,323.98              | -4,323.98            | 100.0%      |

# TOWN OF EAST HAMPTON

## YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

|                                    | ORIGINAL<br>ESTIM REV | ESTIM REV<br>ADJSTMTS | REVISED<br>EST REV | ACTUAL YTD<br>REVENUE | REMAINING<br>REVENUE | PCT<br>COLL |
|------------------------------------|-----------------------|-----------------------|--------------------|-----------------------|----------------------|-------------|
| <b>44 STATE &amp; LOCAL GRANTS</b> |                       |                       |                    |                       |                      |             |
| 01060135 Finance and Accounting    | 127,139               | 0                     | 127,139            | .00                   | 127,139.00           | .0%         |
| 01060136 Collector of Revenue      | 693,970               | -497,327              | 196,643            | 259,768.00            | -63,125.00           | 132.1%      |
| 01060137 Assessor                  | 134,562               | 0                     | 134,562            | .00                   | 134,562.00           | .0%         |
| 01320000 Human Services            | 15,911                | 0                     | 15,911             | 3,912.50              | 11,998.50            | 24.6%       |
| 01510000 Public Works Admin.       | 340,489               | 0                     | 340,489            | .00                   | 340,489.00           | .0%         |
| 01962510 Fiscal Services - CO      | 6,922,849             | 0                     | 6,922,849          | 15,284.00             | 6,907,565.00         | .2%         |
| TOTAL STATE & LOCAL GRANTS         | 8,234,920             | -497,327              | 7,737,593          | 278,964.50            | 7,458,628.50         | 3.6%        |
| <b>47 Other revenue</b>            |                       |                       |                    |                       |                      |             |
| 01010000 Town Manager's Department | 32,850                | 0                     | 32,850             | 9,444.66              | 23,405.34            | 28.8%       |
| 01050130 New Town Hall/Police/BOE  | 21,630                | 0                     | 21,630             | .00                   | 21,630.00            | .0%         |
| 01060135 Finance and Accounting    | 30,685                | 0                     | 30,685             | 12,177.59             | 18,507.41            | 39.7%       |
| 01090000 General Insurance         | 0                     | 0                     | 0                  | 35,317.00             | -35,317.00           | 100.0%      |
| 01560000 Transfer Station          | 500                   | 0                     | 500                | .00                   | 500.00               | .0%         |
| 01610610 Park & Recreation         | 3,700                 | 0                     | 3,700              | 1,025.00              | 2,675.00             | 27.7%       |
| 01670000 Community Center          | 150                   | 0                     | 150                | .00                   | 150.00               | .0%         |
| TOTAL Other revenue                | 89,515                | 0                     | 89,515             | 57,964.25             | 31,550.75            | 64.8%       |
| <b>49 Other Fin. sources</b>       |                       |                       |                    |                       |                      |             |
| 01060135 Finance and Accounting    | 500,000               | 0                     | 500,000            | .00                   | 500,000.00           | .0%         |
| TOTAL Other Fin. sources           | 500,000               | 0                     | 500,000            | .00                   | 500,000.00           | .0%         |
| TOTAL GENERAL FUND                 | 51,759,965            | 0                     | 51,759,965         | 24,007,033.77         | 27,752,931.23        | 46.4%       |
| GRAND TOTAL                        | 51,759,965            | 0                     | 51,759,965         | 24,007,033.77         | 27,752,931.23        | 46.4%       |

\*\* END OF REPORT - Generated by Jeff Jylkka \*\*

# TOWN OF EAST HAMPTON

## YEAR-TO-DATE BUDGET REPORT

Agenda Item:8b

| FOR 2023 13                         |                    |                      |                   |              |              |                     |             |  |
|-------------------------------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|--|
|                                     | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |  |
| <b>01 GENERAL FUND</b>              |                    |                      |                   |              |              |                     |             |  |
| 01010000 Town Manager's Department  | 382,001            | 0                    | 382,001           | 67,398.09    | .00          | 314,602.91          | 17.6%       |  |
| 01020000 Town Council/Special Progr | 40,424             | 0                    | 40,424            | 24,738.87    | .00          | 15,685.13           | 61.2%       |  |
| 01040000 LEGAL                      | 85,000             | 0                    | 85,000            | 3,895.32     | .00          | 81,104.68           | 4.6%        |  |
| 01050130 New Town Hall/Police/BOE   | 311,286            | 0                    | 311,286           | 61,137.64    | 16,866.21    | 233,282.15          | 25.1%       |  |
| 01060135 Finance and Accounting     | 506,438            | 0                    | 506,438           | 122,514.79   | 400.00       | 383,523.21          | 24.3%       |  |
| 01060136 Collector of Revenue       | 177,804            | 0                    | 177,804           | 41,648.30    | .00          | 136,155.70          | 23.4%       |  |
| 01060137 Assessor                   | 202,913            | 0                    | 202,913           | 42,729.32    | .00          | 160,183.68          | 21.1%       |  |
| 01070000 Town Clerk                 | 184,903            | 0                    | 184,903           | 35,436.03    | 21,149.81    | 128,317.16          | 30.6%       |  |
| 01080000 Registrars/Elections       | 50,991             | 0                    | 50,991            | 13,479.09    | .00          | 37,511.91           | 26.4%       |  |
| 01090000 General Insurance          | 406,160            | 0                    | 406,160           | 105,275.57   | .00          | 300,884.43          | 25.9%       |  |
| 01100000 Probate Court              | 19,200             | 0                    | 19,200            | 9,576.00     | .00          | 9,624.00            | 49.9%       |  |
| 01110000 Employee Benefits          | 2,286,725          | 0                    | 2,286,725         | 1,168,247.30 | .00          | 1,118,477.70        | 51.1%       |  |
| 01120000 Contingency                | 30,000             | 0                    | 30,000            | .00          | .00          | 30,000.00           | .0%         |  |
| 01150000 Information Technology     | 166,281            | 0                    | 166,281           | 19,346.87    | 750.00       | 146,184.13          | 12.1%       |  |
| 01210211 Police Administration      | 375,282            | 0                    | 375,282           | 70,507.70    | 7,399.98     | 297,374.32          | 20.8%       |  |
| 01210212 Regular Patrol             | 1,794,407          | 0                    | 1,794,407         | 342,191.45   | 6,911.38     | 1,445,304.17        | 19.5%       |  |
| 01210213 Lake Patrol                | 2,096              | 0                    | 2,096             | 1,641.97     | .00          | 454.03              | 78.3%       |  |
| 01210214 Animal Control             | 53,441             | 0                    | 53,441            | .00          | .00          | 53,441.00           | .0%         |  |
| 01220221 Firefighting               | 341,734            | 0                    | 341,734           | 71,306.15    | 8,208.80     | 262,219.05          | 23.3%       |  |
| 01220223 FIRE MARSHAL               | 92,985             | 0                    | 92,985            | 13,372.93    | 3,315.00     | 76,297.07           | 17.9%       |  |
| 01220225 Town Center Fire System    | 8,050              | 0                    | 8,050             | 277.68       | .00          | 7,772.32            | 3.4%        |  |
| 01230000 Ambulance                  | 64,790             | 0                    | 64,790            | 40,892.17    | .00          | 23,897.83           | 63.1%       |  |
| 01240000 Emergency Management       | 8,096              | 0                    | 8,096             | 291.89       | .00          | 7,804.11            | 3.6%        |  |
| 01250000 Public Safety Dispatch     | 232,825            | 0                    | 232,825           | 460.13       | .00          | 232,364.87          | .2%         |  |
| 01260000 Street Lighting            | 51,000             | 0                    | 51,000            | 2,674.35     | .00          | 48,325.65           | 5.2%        |  |
| 01310000 Chatham Health District Fe | 170,301            | 0                    | 170,301           | .00          | .00          | 170,301.00          | .0%         |  |
| 01320000 Human Services             | 127,540            | 0                    | 127,540           | 23,346.06    | 440.00       | 103,753.94          | 18.6%       |  |
| 01330000 Senior Center              | 159,746            | 0                    | 159,746           | 24,646.22    | 700.00       | 134,399.78          | 15.9%       |  |
| 01340000 Transportation             | 53,940             | 0                    | 53,940            | 22,752.50    | .00          | 31,187.50           | 42.2%       |  |
| 01350000 Community Services         | 6,800              | 0                    | 6,800             | .00          | .00          | 6,800.00            | .0%         |  |
| 01360000 CEMETERY CARE              | 5,000              | 0                    | 5,000             | .00          | .00          | 5,000.00            | .0%         |  |
| 01370000 Commission on Aging        | 1,200              | 0                    | 1,200             | .00          | .00          | 1,200.00            | .0%         |  |
| 01410000 Building, Planning & Zonin | 397,796            | 0                    | 397,796           | 72,694.42    | .00          | 325,101.58          | 18.3%       |  |
| 01420000 Econ. Development Commissi | 4,637              | 0                    | 4,637             | 849.19       | .00          | 3,787.81            | 18.3%       |  |
| 01430000 Conservation & Lake Commis | 57,127             | 0                    | 57,127            | 7,343.45     | .00          | 49,783.55           | 12.9%       |  |
| 01460000 Redevelopment Agency       | 1,462              | 0                    | 1,462             | 180.06       | .00          | 1,281.94            | 12.3%       |  |
| 01470000 Middle Haddam Historic Dis | 800                | 0                    | 800               | 55.00        | .00          | 745.00              | 6.9%        |  |
| 01510000 Public Works Admin.        | 1,536,333          | 0                    | 1,536,333         | 273,053.06   | 2,700.00     | 1,260,579.94        | 17.9%       |  |
| 01520000 Engineering                | 40,000             | 0                    | 40,000            | 4,500.00     | 6,800.00     | 28,700.00           | 28.3%       |  |
| 01530000 Town Garage                | 47,909             | 0                    | 47,909            | 5,361.50     | .00          | 42,547.50           | 11.2%       |  |

# TOWN OF EAST HAMPTON

## YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

|                                     | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|-------------------------------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| 01540000 Townwide Motor Fuel        | 162,520            | 0                    | 162,520           | 35,563.85    | .00          | 126,956.15          | 21.9%       |
| 01550000 Road Materials             | 370,000            | 0                    | 370,000           | 13,714.48    | .00          | 356,285.52          | 3.7%        |
| 01560000 Transfer Station           | 200,431            | 0                    | 200,431           | 26,271.49    | .00          | 174,159.51          | 13.1%       |
| 01610610 Park & Recreation          | 487,802            | 0                    | 487,802           | 125,378.92   | 6,453.98     | 355,969.10          | 27.0%       |
| 01660000 Arts & Cultural Commission | 2,300              | 0                    | 2,300             | .00          | .00          | 2,300.00            | .0%         |
| 01670000 Community Center           | 159,209            | 0                    | 159,209           | 21,292.57    | 600.00       | 137,316.43          | 13.8%       |
| 01680681 E Hampton Public Library   | 576,997            | 0                    | 576,997           | 113,751.28   | .00          | 463,245.72          | 19.7%       |
| 01680682 Middle Haddam Library Dona | 10,000             | 0                    | 10,000            | .00          | .00          | 10,000.00           | .0%         |
| 01710711 General Obligation Bonds-P | 2,975,000          | 0                    | 2,975,000         | 2,975,000.00 | .00          | .00                 | 100.0%      |
| 01720721 General Obligation Bonds-I | 1,037,237          | 0                    | 1,037,237         | 442,745.00   | .00          | 594,492.00          | 42.7%       |
| 01750000 Capital Leases             | 164,224            | 0                    | 164,224           | 33,623.12    | .00          | 130,600.88          | 20.5%       |
| 01810000 Operating Transfers Out    | 855,225            | 0                    | 855,225           | 42,500.00    | .00          | 812,725.00          | 5.0%        |
| TOTAL GENERAL FUND                  | 17,486,368         | 0                    | 17,486,368        | 6,523,661.78 | 82,695.16    | 10,880,011.06       | 37.8%       |
| GRAND TOTAL                         | 17,486,368         | 0                    | 17,486,368        | 6,523,661.78 | 82,695.16    | 10,880,011.06       | 37.8%       |

\*\* END OF REPORT - Generated by Jeff Jylkka \*\*

Agenda Item: 6a

Resolved,

To appropriate \$105,000 to the Board of Education general fund operating budget for costs in connection with the hiring of three school security officers; and the appropriation shall be funded from unassigned general fund balance.