

**TOWN OF EAST HAMPTON  
ARTS & CULTURE COMMISSION  
THURSDAY, DECEMBER 14, 2017  
6:30 P.M.  
JOSEPH N. GOFF HOUSE**

**MINUTES**

1. Call to Order- all commission members and town liaison Ellen Paul present with the exception of Ed Yoker and Shirley Brooks.
2. Approval of Minutes
  - a. November 16, 2017 – approved.
3. Public Comments - none
4. Old Business
  - a. Art Purchase Award Installation – Carol Lane reported that the interim principal is present at the school 3 days a week. Carol was referred to the superintendent and reported that January may be our target date for an installment. The new principal has not been installed yet.
  - b. Budget Review – Ellen Paul suggested early planning is a good thing.  
Budgeted expenses left in the current fiscal year include the student art awards for \$175 and the grants for \$1000 for a total \$1175.  
Budgeted items for next fiscal year include the annual grant program, \$1000; art purchase award, \$500; student art awards, \$200; annual web site fee, \$200; communication – publicity/signage/congratulatory spots in community theater programs, \$200. The total budget request amount for the next fiscal year so far is \$2100. Commission members attendance at upcoming budget/board of finance meetings was discussed and deemed important. Ellen Paul will alert us of the budge submission deadline.

East Hampton Events Magazine – Submissions are due Jan. 16. EHACC commissioners discussed submitting announcements for EHACC grants and the commission web site address.

Grant Program Discussion - Grant deadline will be April 2, 2018. A rubric/disclaimer on the application process will included in the grant publicity announcements. Each applicant will be invited to attend the EHACC meeting to present their ideas and so the commission can ask questions. Past grant recipients have been contacted to attend our next meeting to report on their projects.

5. New Business -
  - a. Sign – commissioners discussed an idea to propose an electronic community board sign to be included in the new town hall project. The board could be used by community groups to promote their events, as well as the town's boards and commission meetings. Commission members also discussed the need to learn what will happen to the art gallery that is available in the current town hall space. Melissa will find out when the next town council meeting is and who to contact to learn information regarding art space in the future town hall.
6. Commissioner's Reports & Events – The East Hampton Writer's Guild met on Wednesday, Dec. 13, at the Bevin House which is now the group's sponsor. Cassie Hamilton provided an active dreaming writing workshop. Bi-weekly meetings will be held, the next one is after Christmas. East Hampton Art Association's next meeting is at the end of January and will feature an artists' video.
7. Public Comments - none
8. Adjournment - 8:05 p.m.