

**TOWN OF EAST HAMPTON
WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
September 5, 2017**

APPROVED MINUTES

The Meeting of the Town of East Hampton Water Pollution Control Authority was held at the Colchester - East Hampton Waste Water Treatment Plant Meeting Room on Tuesday, September 5, 2017 at 6:00 P.M.

Present: Mark Barmasse, Daniel Valentine, David Hitchcock, John Suprono Peter Villa, and Kerry Comisky (Ms. Comisky joined the meeting at 6:04 during discussion of item 5A)

Not Present: Ralph Nesci

Other Attendee(s) Tim Smith, Public Utilities Administrator

1. Call to Order

Chairman Barmasse called the meeting to order at 6:02 p.m.

2. Approval of Minutes

A. Regular Meeting of August 1, 2017

Upon a motion by Mr. Suprono, seconded by Mr. Villa, the member's approved the Meeting Minutes as corrected (move Peter Villa from "Other Attendees to (Members) "Present".

Vote 4-0-1 (Mr. Valentine abstained). Motion Passed.

3. Public Remarks

None

4. Review of Correspondence

None

5. Committee Reports

A. Joint Facilities Committee

No report. The Joint Facilities Meeting was not held as scheduled in August.

B. Operations, Management & Budget

1) Budget Status FY 2017/18

Mr. Smith distributed the Budget report for FY 2017/2018 acknowledging that it is informational only at this point given there are no significant expenditures to date this early in the fiscal year unless you count the annual encumbrances listed on the report.

C. Public Water Systems

1) Village Center Water System Operations

No new issues or concerns were reported for the VCWS.

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2) Royal Oaks Water System Operations

The system is running as expected. Improvement is expected with the addition of a 4th green sand filter (a rebuilt filter from Colchester). The issues with the ceiling have not changed and will not be addressed until the building expansion project planned for 2022. The 2 wells that were slip-lined, are still registering iron levels below 10ppm which is significantly lower than before the slip-line. Lastly, the addition of another compound loop with an additional chlorine pump is being planned for.

3) Hampton Woods Water System

The water system building structure is complete with all necessary equipment in the process of being installed. The lock system functionality is also being put in place. With the required proofing cycle for State sign-off still pending it will be a few more months before complete. Mr. Smith confirmed that the town designated engineer is still closely overseeing the work especially with the separation that occurred between Mr. Carli and his engineering firm. Clear delineation of engineering duties are being enforced in order to avoid a conflict of interest.

4) Municipal Water System Update

With the approval from the Town Council to move forward with an interconnection feasibility study, engineering firm Tighe & Bond have been engaged. It is anticipated that they will receive a recommendation from Tighe & Bond before year end.

D. Sewer Development

1) Hampton Woods Sewer System

With all underground work complete and the lift station in place, nothing additional is anticipated until the water side is complete.

2) Portland Sewer Commission

No new information has been received since last meeting.

Mr. Valentine made a motion to move agenda item 7A before current item 6A for discussion purposes. The motion was seconded by Mr. Suprono and unanimously carried.

6. New Business (previously listed as item 7)

A. 13 Summit Street - Request for Water

Mr. Smith began the discussion by referencing a letter from new representation for Mr. Zahavei outlining a request for 6625 gpd of water in order to move forward with development of 13 Summit Street. Next steps would be for this committee to recommend to the Town Council that this request be granted. Mr. Smith went on to make committee members aware of the \$27,693.70 owed in sewer fees along with ~\$70,000 in back property taxes. While the committee acknowledged the benefits of utilizing the excess capacity that exists (rate reduction for all users), they also acknowledged the need to make Town Council aware of the back fees and taxes owed.

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Mr. Valentine made a motion to pause the Regular Meeting in order to conduct the Public Hearing for the FY 17/18 Sewer Rates scheduled for 6:30 PM. The motion was seconded by Mr. Suprono and unanimously carried.

The Regular meeting resumed at 6:45 p.m.

Action Item: *Mr. Smith to draft a formal recommendation to the Town Council to grant the water request but to also include verbiage suggesting that the Council address the need for payment of back taxes and fees prior to further development of the property and/or re-establishing sewer use. The committee also asked that it be included in the request that we have sufficient amount of gallons remaining in our safe yield so that it would leave us with sufficient amount of gallons for other users. Distribution of draft to occur via email.*

7. Old Business

A. Resolution to adopt Sewer Rates FY 17/18

Mr. Valentine made a motion to adopt Sewer Rates for FY 17/18 (see resolution below). The motion was seconded by Ms. Comisky. **Vote: 6-0. Motion Passed.**

RESOLVED: Management recommends the annual sewer user fee for gravity connections be raised to \$355.00/EDU and for those properties served by grinder pumps maintained by the WPCA the fee remain the same this year \$125.00/EDU totaling \$480.00.

The sewer connection fee remains the same for a residential single family home at \$2,500.00 “unless otherwise established” that are connecting to the existing wastewater system. Furthermore, all other connectors will pay a multiple of the residential connection fee equivalent to their assessed Equivalent Development Unit (EDU) at the time of connection. All rates are to be effective October 1, 2017.

8. Adjournment

Mr. Suprono made a motion to adjourn that was seconded by Mr. Valentine and unanimously carried; the meeting was adjourned at 6:55 p.m.

Respectfully submitted,

Renee Bafumi
Recording Secretary

Minutes approved by a unanimous vote of the East Hampton Water Pollution Control Authority on October 3rd, 2017.