

**TOWN OF EAST HAMPTON
AGENDA REPORT**

Town Manager Approval: _____

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Item to be presented by:

Kerry Nielson, Director of Community &
Environmental Planning

DATE: May 26, 2009

SUBJECT: Abolish the existing ordinances for the Lake Pocotopaug & Conservation Commissions

DEPARTMENT: Building, Planning & Zoning Dept.

RECOMMENDED ACTION

1. Conduct public hearing on abolishing the current Conservation and Lake Commissions.
2. Abolish the existing ordinances for both the current Lake Pocotopaug and Conservation Commission.

BACKGROUND

At the May 12, 2009 Town Council meeting, the Council by a vote of 5-2, at public hearing approved the ordinance combining the existing Lake Pocotopaug and Conservation Commissions into one commission. This will create the combined Conservation-Lake Pocotopaug Commission. The ordinance will allow nine (9) regular members and three (3) alternates on the board. The following attachments include the list of existing members on both the Lake and Conservation Commissions and their current terms. Currently there are twelve (12) members on both boards and several members on both boards have terms expiring in June. An organizational meeting will take place in the beginning of June to determine logistics of meeting dates and moving forward with the combined Conservation-Lake Commission, and to address any concerns the members have regarding the combined commission.

ALTERNATIVE ACTIONS

Other direction as determined by the Town Council.

FISCAL IMPACT

None

EH: Clerks Office

AGENDA ITEM: _____

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ORDINANCE TO ABOLISH LAKE POCOTOPAUG COMMISSION and CONSERVATION
COMMISSION

WHEREAS, the duties and responsibilities of the Lake Pocotopaug Commission have been transferred by Ordinance into a newly created Conservation-Lake Pocotopaug Commission; and

WHEREAS the duties and responsibilities of the Conservation Commission have been transferred by ordinance into a newly created Conservation-Lake Pocotopaug Commission;

BE IT ORDAINED by the Town Council of the Town of East Hampton that, pursuant to Charter Section 2.4, the Lake Pocotopaug Commission is hereby abolished and the Ordinance creating said Lake Pocotopaug Commission, originally adopted May 23, 2006, is hereby repealed.

BE IT FURTHER ORDAINED by the Town Council of the Town of East Hampton that, pursuant to Charter Section 2.4, the Conservation Commission is hereby abolished and the Ordinance creating said Conservation Commission, originally adopted February 14, 1989, is hereby repealed.

**TOWN OF EAST HAMPTON
AGENDA REPORT**

Town Manager Approval: _____

Item presented by: James Carey

DATE: May 26, 2009

SUBJECT: Plan of Conservation and Development Implementation Table

DEPARTMENT: Planning, Zoning & Building

RECOMMENDED ACTION
Review and Discuss

BACKGROUND The Planning and Zoning Commission has included an implementation table as a revision to the POCD (Plan of Conservation and Development). This table identifies various Boards and Commissions, and the Town Council, as having jurisdiction to influence policies and programs that might be beneficial to the community going forward. The table attached contains items ascribed to the Town Council. It must be noted that many of the issues found here are not necessarily new ideas and perhaps not even good ideas at the present. The items that are noted also must be considered as needing to be integrated with tasks and initiatives spearheaded by the other boards and commissions. The full table is available in the Planning and Zoning office as well as on the Town's web site.

It is interesting to note that "implement" has two different forms. Merriam Webster's online dictionary offers the following definitions:

Main Entry: Function-noun

- 1 : an article serving to equip <the *implements* of religious worship>
- 2 : a device used in the performance of a task : **TOOL, UTENSIL**
- 3 : one that serves as an instrument or tool <the partnership agreement does not seem to be a very potent *implement* — H. B. Hoffman>

Main Entry: Function-Transitive Verb

- 1: **CARRY OUT, ACCOMPLISH** ; *especially* : to give practical effect to and ensure of actual fulfillment by concrete measures
 - 2: to provide instruments or means of expression for
- im-ple-men-ta-tion \,im-pl- m- 'tā-sh, -,men-\ *noun*
— im-ple-men-ter or im-ple-men-tor \ 'im-pl-,m-n-t-r\ *noun*

AGENDA ITEM: 6B

The importance of the distinction is clear. The table must first be thought of as a table full of instruments (nouns), not a to do list (verbs). As such we will know all of the tools available to us and perhaps use the most appropriate ones at the most appropriate times.

The Plan of Conservation and Development, in its entirety, is a set of guiding principles meant to help forward and improve the quality of life we have come to enjoy and expect. The Council's support of these guiding principals is what makes any implementation plan possible.

ALTERNATIVE ACTIONS

Other direction as determined by Town Council.
None requested at this time

FISCAL IMPACT

None at this time.

EH: Clerks Office

AGENDA ITEM: _____

2006 East Hampton Plan of Conservation and Development

**IMPLEMENTATION PLAN
TABLES**

Protect Water Quality

Item	Policy/Task	Timeframe	Description	Who	Others	Done
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
9	Task	2	Adopt a residential underground storable tank ordinance to prohibit the installation of new tanks, require the licensing and monitoring of existing tanks, and establish a schedule for removal of older and undocumented tanks.	TC		<input type="checkbox"/>
						<input type="checkbox"/>

Preserve Open Space

Item	Policy/Task	Timeframe	Description	Who	Other	Done
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
6	Task	0	Create an open space acquisition fund and building it by annual contributions in the budget, gifts from residents or others, and bonding when necessary.	TC	CC BOF	<input type="checkbox"/>
7	Task	0	Pursue state and federal open space grants.	TC	CC	<input type="checkbox"/>
8	Task	1	Convert open space or perceived open space into preserved open space by acquiring land or easements.	TC	CC P&Z	<input type="checkbox"/>
						<input type="checkbox"/>



Preserve and Protect Natural Recourses

Item	Policy/Task	Timeframe	Description	Who	Other	Done
						<input type="checkbox"/>
2	Policy	O	Minimize wildlife habitat loss through the preservation of open space and natural resource areas.	TC	P&Z CC	
						<input type="checkbox"/>
						<input type="checkbox"/>

Preserve Historic Recourses

Item	Policy/Task	Timeframe	Description	Who	Other	Done
1	Policy	O	Encourage "sensitive stewardship" and pride of ownership as the most effective means of preserving historic resources.	TC	MHHDC	
2	Policy	O	Continue to identify and recognize important historical resources through national and state recognition programs.	TC	MHHDC	
3	Task	2	Complete a town wide historic resources survey.	TC	MHHDC	<input type="checkbox"/>
4	Task	2	Consider establishing a local register of historic places.	TC	MHHDC	<input type="checkbox"/>
5	Task	2	Pursue Certified Local Government designation.	TC		<input type="checkbox"/>
6	Task	O	Provide economic incentives, such as tax abatements for restoration of historic resources.	TC	EDC	<input type="checkbox"/>
						<input type="checkbox"/>
8	Task	1	Adopt a demolition delay ordinance that requires a minimum of 90 days waiting period before historic buildings can be demolished. Require review by East Hampton Historical Society.	TC	BDS	<input type="checkbox"/>
9	Policy	O	Continue to provide educational programs and technical assistance about historic preservation to historic property owners.	TC	MHHDC	
						<input type="checkbox"/>

Protect Scenic Resources

Item	Policy/Task	Timeframe	Description	Who	Others	Done
						<input type="checkbox"/>
3	Policy	O	Take full advantage of all three PA 490 programs to delay development of land as long as possible.	TC	P&Z CC	
4	Task	O	Work with utility companies to preserve scenic streetscapes.	TC	PWD	<input type="checkbox"/>

Residential Growth Management

Item	Policy/Task	Timeframe	Description	Who	Other	Done
						<input type="checkbox"/>



Encourage Appropriate Economic Development

Item	Policy/Task	Timeframe	Description	Who	Other	Done
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>

Improve the Appearance of Business Development

Item	Policy/Task	Timeframe	Description	Who	Other	Done
1	Task	2	Create a Design Review Committee to adopt and administer development guidelines to help improve the appearance of commercial/industrial development outside of the village.	TC	EDC	<input type="checkbox"/>
2	Task	3	Create a tax abatement/incentive program to encourage exterior improvement to commercial/industrial buildings.	TC	EDC	<input type="checkbox"/>
3	Task	2	Investigate the need for a blight ordinance and adopt one if necessary.	TC	EDC	<input type="checkbox"/>
						<input type="checkbox"/>

Mill Redevelopment

Item	Policy/Task	Timeframe	Description	Who	Other	Done
						<input type="checkbox"/>
2	Task	1	Complete a Village Center property revitalization and redevelopment plan using available EPA grant funds.	TC	EDC	<input type="checkbox"/>
						<input type="checkbox"/>

Village Reinforcement

Item	Policy/Task	Timeframe	Description	Who	Other	Done
						<input type="checkbox"/>
3	Task	3	If necessary, consider relocating Town Hall and other community wide facilities to the Village Center.	TC	P&Z EDC	<input type="checkbox"/>
						<input type="checkbox"/>
5	Task	2	Consider creating trail head for access to the Airline Trail.	TC	EDC	<input type="checkbox"/>
6	Task	2	Seek grant funding to bury utilities as part of a streetscape improvement program in the village center and portions of Rt. 66.	TC	EDC	<input type="checkbox"/>



Community Facilities and Services

Item	Policy/Task	Timeframe	Description	Who	Other	Done
1	Task	1	Consider relocating a consolidated Town Hall to the Village Center and offsetting the cost through the sale of current site for appropriate commercial development.	TC	P&Z EDC FM	<input type="checkbox"/>
2	Task	2	Plan for the enhancement or enlargement the Library.	TC	FM	<input type="checkbox"/>
3	Task	O	Monitor the growing senior population to anticipate staff and space needed at the Senior Center.	TC		<input type="checkbox"/>
4	Task	O	Monitor staff and space needs at the Police Station.	TC	PD	<input type="checkbox"/>
5	Policy	O	Encourage and support emergency service volunteers.	TC	FC EMS	
						<input type="checkbox"/>
						<input type="checkbox"/>
8	Task	O	Maintain highway maintenance funding and staffing at levels necessary to perform adequate maintenance and avoid future costly repairs.	TC	PWD FC	<input type="checkbox"/>
9	Task	O	Conduct a study of future recreation needs and acquire additional land if necessary, adjacent to existing facilities if feasible.	PRAB	TC PW	<input type="checkbox"/>
10	Task	1	Conduct a long-term school growth study to determine space and land needs, and acquire necessary land as soon as possible.	BOE	TC	<input type="checkbox"/>

Vehicular Transportation Needs

Item	Policy/Task	Timeframe	Description	Who	Other	Done
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
6	Task	O	Continue to schedule transportation improvement projects into the Town's Capital Improvement Program.	TC	EDC	<input type="checkbox"/>
7	Task	2	Implement the access management recommendations of the Route 66 corridor, both within the corridor and in other appropriate locations.	TC	P&Z	<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>



Alternative Transportation

Item	Policy/Task	Timeframe	Description	Who	Other	Done
						<input type="checkbox"/>
						<input type="checkbox"/>
3	Task	1	Adopt a sidewalk ordinance that assigns responsibility for maintenance of sidewalks.	TC	PWD	<input type="checkbox"/>
4	Task	O	Enhance and protect the existing trail system throughout town.	TC	PRAB CC	<input type="checkbox"/>
6	Task	O	Peruse bicycle accommodations with the Middletown Transit District (MTD).	TC	PRAB	<input type="checkbox"/>
7	Task	O	Work with the MTD and Rideshare Company to promote mass transit and ridesharing options to relieve congestion on Route 66.	TC		<input type="checkbox"/>
8	Task	O	Monitor the dial-a-ride services to anticipate future demand for driver and equipment.	TC	TS	<input type="checkbox"/>

Other Utility Services

Item	Policy/Task	Timeframe	Description	Who	Other	Done
1	Task	1	Continue to peruse the development and construction of a municipal water system per the Initial Water Supply Plan approved by the State under the authority of the Town's WPCA.	TC	WPCA	<input type="checkbox"/>
						<input type="checkbox"/>
3	Task	2	Study the demand for natural gas service and pursue extension from Portland, if warranted.	TC	WPCA EDC	<input type="checkbox"/>
4	Task	2	Plan for additional growth in wireless communications by identifying desirable tower and antenna locations and working with the Connecticut Siting Council to minimize their impact on the community.	TC	P&Z	<input type="checkbox"/>

Housing Need

Item	Policy/Task	Timeframe	Description	Who	Other	Done
1	Task	1	Continue elderly tax relief programs.	TC	BOF	<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>



Future Land Use

A major strategy of this Plan is to revitalize the Village Center. Provide additional economic growth, primarily in the light industrial sector along the east side of Route 66 from Lakeview Street to the Marlborough Town Line. And, to provide maximum protection of community character, environmental quality, and water quality consistent with the growth management goals of the State Plan of Conservation.

The following is a listing of specific growth strategies designed to accomplish the goals of this Land Use Plan, they are not listed in order of their importance.

Revitalize and redevelop the Town Center Promote other economic development activities.

Item	Policy/Task	Timeframe	Description	Who	Other	Done
5	Policy	O	Support efforts to bring sewer and water services to the Village Center area to support denser development.	TC	EDC WPCA	

Conserve the environmental and historical resources.

Item	Policy/Task	Timeframe	Description	Who	Other	Done
1	Policy	O	Develop partnerships with appropriate regulatory agencies, such as the Connecticut Department of Environmental Development; private entities such as Connecticut Light and Power; and public interest organizations such as, the Nature Conservancy, the Middlesex Land Trust, and the National Pesticide Stewardship Alliance, dedicated to conversation and restoration of important environmental, cultural, and historic resources.	TC	CC	<input type="checkbox"/>
2	Task	O	Collaborate and communicate with appropriate partners to identify and acquire funding sources available for acquisition and management of lands that conserve and restore natural environmental functions; protect cultural and historic resources; and preserve rural lands.	TC	CC	<input type="checkbox"/>



Conserve the environmental and historical resources.
continued

Item	Policy/Task	Timeframe	Description	Who	Other	Done
						<input type="checkbox"/>
10	Task	O	Work with CL&P to connect the Airline Trail in East Hampton with an anticipated trail on the old railroad right-of-way in Portland.	TC	P&Z CC PRAB	<input type="checkbox"/>

Expand housing opportunities and design choices.

Item	Policy/Task	Timeframe	Description	Who	Other	Done
						<input type="checkbox"/>
						<input type="checkbox"/>

Protect public health and safety.

Item	Policy/Task	Timeframe	Description	Who	Other	Done
1	Task	O	Control the use of fertilizers, herbicides, and pesticides with programs designed at promoting the safe storage, use, and waste management of these potentially toxic materials.	TC	CC	<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
5	Policy	2	Preserve and protect notable and significant trees by enacting a tree protection ordinance and/or a tree replacement ordinance.	TC	CC	



Protect public health and safety.
continued

Item	Policy/Task	Timeframe	Description	Who	Other	Done
6	Task	1	Improve the Emergency Services Capacity by reviewing the NFPA standards and guidelines and making any necessary revisions to ensure effective emergency response capabilities.	TC	FC PD EMS	<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
12	task	1	Fund efforts to comply with the federally mandated Storm water MS4 General Permit Program.	TC	BOF	<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>



**Nancy Hasselman, CCMC
Collector of Revenue
Town of East Hampton**

May 26, 2009

To: The East Hampton Town Council

Please find copies of tax refunds for your review. The total refunds equal \$2,684.68.

Thank you for your assistance.

Nancy Hasselman

Nancy Hasselman, CCMC
Collector of Revenue

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11 • 40 +
2,583 • 63 +
89 • 65 +
2,684 • 68 *