

**TOWN OF EAST HAMPTON
AGENDA REPORT**

AGENDA ITEM: 8A

Town Manager Approval: RGD (ced)

Item to be presented by: Robert G. Drewry

DATE: February 22, 2011

SUBJECT: State Library Historic Document Preservation Grant

DEPARTMENT: Town Clerk's Office

RECOMMENDED ACTION

That Council adopt the attached resolution authorizing the Interim Town Manager to execute the State Library Historic Document Preservation Grant documents.

BACKGROUND

This grant is applied for by the Town Clerk's office annually for additional funding for the preservation of documents.

ALTERNATIVE ACTIONS

Other direction as determined by Town Council.

FISCAL IMPACT

None

**Resolution to Authorize State Library Historic Document
Preservation Grant**

BE IT RESOLVED THAT Robert Drewry, Interim Town Manager of the Town of East Hampton, is empowered to execute and deliver in the name of and on behalf of this municipality a contact with the Connecticut State Library for a Historic Documents Preservation Grant.

IN WITNESS WHEREOF, the undersigned has executed this Resolution this 22nd day of February, 2011.

EAST HAMPTON TOWN COUNCIL

Melissa H. Engel, Chairperson

John W. Tuttle, Vice Chairperson

Chatham M. Carillo

Thomas M. Cordeiro

Christopher J. Goff

Barbara W. Moore

Susan B. Weintraub

Dated this 15th day of February, 2011

**TOWN OF EAST HAMPTON
AGENDA REPORT**

AGENDA ITEM: 11A

Town Manager Approval: RJD (JD)

Item to be presented by: Jeff Jylkka
Finance Director

DATE: February 22, 2011

SUBJECT: SENIOR CENTER ADDITION & RENOVATION
105 Main Street; East Hampton, CT

DEPARTMENT: Finance Department

RECOMMENDED ACTION

To transfer funds in the Capital Reserve Fund (Debt sinking project #13900) to the Senior Center building project to cover the anticipated cost increase of \$100,000 and transfer any unexpended funds back to the debt sinking account.

BACKGROUND

We received a small cities grant for \$750,000 to renovate and expand the Senior Center. After design and bidding, the lowest bidder is at \$680,000. Our construction and material testing budget (\$637,000) is \$43,000 short. We anticipate on needing another \$10,000 for testing, \$12,000 for construction administration and special inspections needs and \$16,000 in contingency. The Architect has claimed we owe him approximately \$19,000 for services outside the scope of his contract. Total \$100,000.

We cannot award a contract without sufficient funding in place. After contract award, we will discuss options to reduce the project scope through change orders.

Attached are the project Budget Report dated 2/15/11, Bid Results dated 1/25/11, and Anticipated Cost Increase dated 2/17/11.

ALTERNATIVE ACTIONS

Other direction as determined by the Town Council.

FISCAL IMPACT

The debt sinking account may be reduced by \$100,000. The current balance available is \$450,000.

**Nancy Hasselman, CCMC
Collector of Revenue
Town of East Hampton**

February 18, 2011

To: The East Hampton Town Council

Please find copies of tax refunds for your review. The total refunds equal \$3,885.86.

Thank you for your assistance.

Nancy Hasselman, CCMC

Nancy Hasselman, CCMC
Collector of Revenue

62.57 +
4.42 +
288.29 +
1.58 +
15.11 +
3,086.03 +
72.11 +
355.75 +
3,885.86 *