

**TOWN OF EAST HAMPTON
AGENDA REPORT**

Town Manager Approval: JK

Item to be presented by: Jeffery O'Keefe

DATE: July 14, 2009
SUBJECT: Adoption of Resolutions
DEPARTMENT: Town Manager's Office

RECOMMENDED ACTION

That Council adopt the attached resolutions authorizing the Town Manager to execute and amend contractual documents for the following grants:

OPM CT JAG Local Pass-Through Grant
Homeland Security Grant
FY 2009 Emergency Management Performance Grant

BACKGROUND

The resolutions are a requirement authorizing the Town Manager to sign documents pertaining to each grant.

ALTERNATIVE ACTIONS

Other direction as determined by Town Council.

FISCAL IMPACT

None

EH: Clerks Office

AGENDA ITEM: 4C

CERTIFIED RESOLUTION

I, Sandra M. Wieleba, Town Clerk of the Municipality of East Hampton, a municipality organized under the laws of the State of Connecticut, hereby certify that the following is a true and correct copy of a resolution duly adopted at a meeting of the Town Council duly held and convened on Tuesday, July 14, 2009, at which a constituted quorum of the Town Council was present and acting throughout.

RESOLVED, that Jeffery J. O'Keefe, Town Manager, is hereby authorized to make, execute and approve on behalf of the Town of East Hampton, any and all contracts and amendments and to execute and approve on behalf of this municipality other instruments a part of or incident to such contracts and amendments, effective until otherwise ordered by the Board of Directors.

Also, I do further certify that the above resolution has not been in any way altered, amended or repealed, and is now in full force and effect.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the corporate seal of the Town of East Hampton this 15th day of July, 2009..

Sandra M. Wieleba, Town Clerk

AUTHORIZING RESOLUTION OF THE
East Hampton Town Council

CERTIFICATION:

I, Sandra M. Wieleba, the Town Clerk of the Town of East Hampton, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town Council at its duly called and held meeting on July 14, , 2009, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the Town Council may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Jeffery J. O'Keefe, as Town Manager of the Town of East Hampton, is authorized and directed to execute and deliver any and all documents on behalf of the Town Council and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The undersigned further certifies that Jeffery J. O'Keefe now holds the office of Town Manager and that he/she has held that office since September 1, 2008.

IN WITNESS WHEREOF: The undersigned has executed this certificate this day of ,
2009.

Sandra M. Wieleba, Town Clerk



AUTHORIZING RESOLUTION OF THE
EAST HAMPTON TOWN COUNCIL

CERTIFICATION

I, Sandra M. Wieleba, Town Clerk of the Town of East Hampton, do hereby certify that the following is a true and correct copy of a resolution adopted by the East Hampton Town Council at its duly called and held meeting on Tuesday, July 14, 2009, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded or revoked and is at present in full force and effect:

RESOLVED, that Jeffery J. O'Keefe, Town Manager of the Town of East Hampton, be and hereby is authorized to act on behalf of the Town Council in executing a Memorandum of Understanding with the State of Connecticut, Department of Emergency Management and Homeland Security, for participation in the FY 2009 Emergency Management Performance Grant program.

IN WITNESS WHEREOF: The undersigned has affixed their signature this 15th day of July, 2009.

Sandra M. Wieleba, Town Clerk

TOWN OF EAST HAMPTON AGENDA REPORT

Town Manager Approval: SM

Item to be presented by: Keith Hayden

DATE: July 14, 2009
SUBJECT: Flanders Road Improvement Project No. 2
DEPARTMENT: Public Works

RECOMMENDED ACTION

It is recommended that the contract be awarded to the lowest qualified bidder, C.A.S. Construction Company.

BACKGROUND

On May 11, 2009 the Town solicited for bids for the Flanders Road Improvement Project No. 2. The project was advertised on the State's DAS website and eight (8) companies submitted sealed bids.

CLA Engineers Inc. reviewed the bids and has recommended that the contract be awarded to CAS Construction Co., Inc. CLA's letter dated June 15, 2009 is attached for your reference. The low bid is less than the budgeted amount of \$550, 000.

The bid results are as follows:

C.A.S. Construction Company	\$489,490.00
B&W Paving and Landscaping	\$519,411.00
American Industries, Inc.	\$572,416.40
Cherry Hill Construction	\$586,785.00
Pierce Builders	\$589,193.54
Butler Construction	\$596,420.00
Suchocki & Sons	\$596,985.58
Sullivan Paving	\$641,129.00

A detailed breakdown of the bid prices for each item is attached.

ALTERNATIVE ACTIONS

Not award the bid and re-advertise the project.

FISCAL IMPACT

\$489,490 construction costs.

EH: Clerks Office

AGENDA ITEM: 5A

CLA Engineers, Inc.

Civil • Structural • Survey

317 MAIN STREET • NORWICH, CT 06360 • (860) 886-1966 • (860) 886-9165 FAX

June 15, 2009

Mr. Jeffery O'Keefe
Town Manager
20 East High Street
East Hampton, CT 06424

RE: Flanders Road Improvement Project
Project No. 2
CLA-2739

Mr. O'Keefe:

We have reviewed the eight bids received on June 4, 2009 for the Flanders Road Improvement Project No. 2. A copy of the bid tabulation is attached. We find that the low bid submitted by CAS Construction Co., Inc. is acceptable in the amount of \$489,490.00 and within our engineers estimate for this phase of the construction of \$550,000.

Our knowledge of previous projects, including the roadway system for the Whispering Woods Subdivision located in Town, indicates that CAS Construction Co., Inc. has the equipment and experience necessary to complete this project.

It is recommended that the contract be awarded to CAS Construction Co., Inc. in the amount of \$489,490.00.

Very truly yours,



Kyle Haubert, P.E.

Cc: Keith Hayden, P.E.

Flanders Road - Improvement Project No. 2 East Hampton, Connecticut		C.A.S Construction Company		B & W Paving & Landscaping		American Industries, Inc.	
BID RESULTS		Unit	Amount	Unit	Amount	Unit	Amount
Item	Qty	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1 Maintenance & Protection of Traffic	1	L.S. \$ 2,000.00	\$ 2,000.00	\$ 25,700.00	\$ 25,700.00	\$ 75,000.00	\$ 75,000.00
2 Clearing and Grubbing	1	L.S. \$ 9,000.00	\$ 9,000.00	\$ 10,000.00	\$ 10,000.00	\$ 14,300.00	\$ 14,300.00
3 Sediment & Erosion Control	1	L.S. \$ 3,000.00	\$ 3,000.00	\$ 4,500.00	\$ 4,500.00	\$ 5,000.00	\$ 5,000.00
4 General Excavation	2,500	C.Y. \$ 10.00	\$ 25,000.00	\$ 13.00	\$ 32,500.00	\$ 15.00	\$ 37,500.00
5 Rock Excavation & Disposal	500	C.Y. \$ 70.00	\$ 35,000.00	\$ 100.00	\$ 50,000.00	\$ 70.00	\$ 35,000.00
6 Gravel Fill	500	C.Y. \$ 20.00	\$ 10,000.00	\$ 18.00	\$ 9,000.00	\$ 25.00	\$ 12,500.00
7 Subbase	1,300	C.Y. \$ 25.00	\$ 32,500.00	\$ 18.00	\$ 23,400.00	\$ 25.00	\$ 32,500.00
8 Processed Gravel Base	650	C.Y. \$ 35.00	\$ 22,750.00	\$ 25.00	\$ 16,250.00	\$ 25.00	\$ 16,250.00
9 Crushed Stone	50	C.Y. \$ 40.00	\$ 2,000.00	\$ 28.00	\$ 1,400.00	\$ 30.00	\$ 1,500.00
10 2" Crushed Stone Slope Protection	75	C.Y. \$ 40.00	\$ 3,000.00	\$ 33.00	\$ 2,475.00	\$ 35.00	\$ 2,625.00
11 Temp Pavement Replacement	250	C.Y. \$ 15.00	\$ 3,750.00	\$ 11.20	\$ 2,800.00	\$ 35.00	\$ 8,750.00
12 Perm Pavement Replacement	60	S.Y. \$ 20.00	\$ 1,200.00	\$ 33.60	\$ 2,016.00	\$ 68.00	\$ 4,080.00
13 Bit. Conc. Lip Curbing	2,400	L.F. \$ 4.00	\$ 9,600.00	\$ 3.25	\$ 7,800.00	\$ 2.50	\$ 6,000.00
14 Bit. Conc. Driveways	4,000	S.F. \$ 3.06	\$ 12,240.00	\$ 0.62	\$ 2,480.00	\$ 2.00	\$ 8,000.00
15 Two Course Bit. Conc.	1,400	Ton \$ 85.00	\$ 119,000.00	\$ 69.00	\$ 96,600.00	\$ 67.00	\$ 93,800.00
16 15" HDPE Culvert	950	L.F. \$ 40.00	\$ 38,000.00	\$ 45.00	\$ 42,750.00	\$ 37.00	\$ 35,150.00
17 18" HDPE Culvert	400	L.F. \$ 44.00	\$ 17,600.00	\$ 47.00	\$ 18,800.00	\$ 41.00	\$ 16,400.00
18 24" HDPE Culvert	20	L.F. \$ 48.00	\$ 960.00	\$ 50.00	\$ 1,000.00	\$ 75.00	\$ 1,500.00
19 Catch Basins	22	Ea. \$ 1,850.00	\$ 40,700.00	\$ 2,500.00	\$ 55,000.00	\$ 2,600.00	\$ 57,200.00
20 Riprap	20	C.Y. \$ 50.00	\$ 1,000.00	\$ 30.00	\$ 600.00	\$ 85.00	\$ 1,700.00
21 Underdrain	550	L.F. \$ 25.00	\$ 13,750.00	\$ 28.00	\$ 15,400.00	\$ 20.00	\$ 11,000.00
22 Concrete Headwall	2	Ea. \$ 2,500.00	\$ 5,000.00	\$ 2,000.00	\$ 4,000.00	\$ 2,800.00	\$ 5,600.00
23 Sedimentation Structure	2	Ea. \$ 5,000.00	\$ 10,000.00	\$ 5,000.00	\$ 10,000.00	\$ 8,500.00	\$ 17,000.00
24 Loam, Seed, Fertilize & Mulch	2,500	S.Y. \$ 5.00	\$ 12,500.00	\$ 7.00	\$ 17,500.00	\$ 5.50	\$ 13,750.00
25 Erosion Control Matting	650	S.Y. \$ 3.00	\$ 1,950.00	\$ 10.00	\$ 6,500.00	\$ 4.50	\$ 2,925.00
26 Metal Beam Rail & End Anchorage	630	L.F. \$ 33.00	\$ 20,790.00	\$ 28.00	\$ 17,640.00	\$ 27.28	\$ 17,186.40
27 Concrete Block Retaining Wall	1,600	S.F. \$ 22.00	\$ 35,200.00	\$ 23.00	\$ 36,800.00	\$ 24.00	\$ 38,400.00
28 Grass Lined Drainage Swale	1	L.S. \$ 2,000.00	\$ 2,000.00	\$ 6,500.00	\$ 6,500.00	\$ 1,800.00	\$ 1,800.00
			Total: \$ 489,490.00		Total: \$ 519,411.00		Total: \$ 572,416.40
26a Timber Guide Rail	630	L.F. \$ 65.00	\$ 40,950.00	\$ 60.00	\$ 37,800.00	\$ 47.50	\$ 29,925.00

			Cherry Hill Construction			Pierce Builders			Butler Construction		
Item	Qty	Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	
1 Maintenance & Protection of Traffic	1	L.S.	\$ 10,000.00	\$ 10,000.00	\$ 23,139.25	\$ 23,139.25	\$ 50,740.00	\$ 50,740.00			
2 Clearing and Grubbing	1	L.S.	\$ 15,000.00	\$ 15,000.00	\$ 11,106.85	\$ 11,106.85	\$ 66,625.00	\$ 66,625.00			
3 Sediment & Erosion Control	1	L.S.	\$ 6,000.00	\$ 6,000.00	\$ 11,802.95	\$ 11,802.95	\$ 6,250.00	\$ 6,250.00			
4 General Excavation	2,500	C.Y.	\$ 16.00	\$ 40,000.00	\$ 13.66	\$ 34,150.00	\$ 12.68	\$ 31,700.00			
5 Rock Excavation & Disposal	500	C.Y.	\$ 90.00	\$ 45,000.00	\$ 76.36	\$ 38,180.00	\$ 65.11	\$ 32,555.00			
6 Gravel Fill	500	C.Y.	\$ 20.00	\$ 10,000.00	\$ 22.21	\$ 11,105.00	\$ 22.62	\$ 11,310.00			
7 Subbase	1,300	C.Y.	\$ 24.00	\$ 31,200.00	\$ 23.37	\$ 30,381.00	\$ 22.95	\$ 29,835.00			
8 Processed Gravel Base	650	C.Y.	\$ 24.00	\$ 15,600.00	\$ 23.14	\$ 15,041.00	\$ 27.10	\$ 17,615.00			
9 Crushed Stone	50	C.Y.	\$ 60.00	\$ 3,000.00	\$ 22.21	\$ 1,110.50	\$ 38.00	\$ 1,900.00			
10 2" Crushed Stone Slope Protection	75	C.Y.	\$ 100.00	\$ 7,500.00	\$ 22.21	\$ 1,665.75	\$ 56.00	\$ 4,200.00			
11 Temp Pavement Replacement	250	S.Y.	\$ 26.00	\$ 6,500.00	\$ 28.92	\$ 7,230.00	\$ 21.90	\$ 5,475.00			
12 Perm Pavement Replacement	60	S.Y.	\$ 32.00	\$ 1,920.00	\$ 41.65	\$ 2,499.00	\$ 42.85	\$ 2,571.00			
13 Bit. Conc. Lip Curbing	2,400	L.F.	\$ 4.75	\$ 11,400.00	\$ 4.86	\$ 11,664.00	\$ 4.50	\$ 10,800.00			
14 Bit. Conc. Driveways	4,000	S.F.	\$ 4.00	\$ 16,000.00	\$ 3.38	\$ 13,520.00	\$ 4.10	\$ 16,400.00			
15 Two Course Bit. Conc.	1,400	Ton	\$ 85.00	\$ 119,000.00	\$ 94.81	\$ 132,734.00	\$ 85.70	\$ 119,980.00			
16 15" HDPE Culvert	950	L.F.	\$ 28.00	\$ 26,600.00	\$ 50.50	\$ 47,975.00	\$ 28.00	\$ 26,600.00			
17 18" HDPE Culvert	400	L.F.	\$ 32.00	\$ 12,800.00	\$ 60.78	\$ 24,312.00	\$ 32.26	\$ 12,904.00			
18 24" HDPE Culvert	20	L.F.	\$ 48.00	\$ 960.00	\$ 71.29	\$ 1,425.80	\$ 45.50	\$ 910.00			
19 Catch Basins	22	Ea.	\$ 3,000.00	\$ 66,000.00	\$ 2,291.48	\$ 50,412.56	\$ 1,600.00	\$ 35,200.00			
20 Riprap	20	C.Y.	\$ 65.00	\$ 1,300.00	\$ 22.21	\$ 444.20	\$ 51.50	\$ 1,030.00			
21 Underdrain	550	L.F.	\$ 30.00	\$ 16,500.00	\$ 31.24	\$ 17,182.00	\$ 24.70	\$ 13,585.00			
22 Concrete Headwall	2	Ea.	\$ 1,800.00	\$ 3,600.00	\$ 2,214.43	\$ 4,428.86	\$ 2,020.00	\$ 4,040.00			
23 Sedimentation Structure	2	Ea.	\$ 9,500.00	\$ 19,000.00	\$ 6,247.60	\$ 12,495.20	\$ 5,400.00	\$ 10,800.00			
24 Loam, Seed, Fertilize & Mulch	2,500	S.Y.	\$ 4.65	\$ 11,625.00	\$ 3.47	\$ 8,675.00	\$ 5.75	\$ 14,375.00			
25 Erosion Control Matting	650	S.Y.	\$ 4.00	\$ 2,600.00	\$ 3.39	\$ 2,203.50	\$ 2.80	\$ 1,820.00			
26 Metal Beam Rail & End Anchorage	630	L.F.	\$ 36.00	\$ 22,680.00	\$ 30.95	\$ 19,498.50	\$ 30.00	\$ 18,900.00			
27 Concrete Block Retaining Wall	1,600	S.F.	\$ 25.00	\$ 40,000.00	\$ 33.31	\$ 53,296.00	\$ 29.75	\$ 47,600.00			
28 Grass Lined Drainage Swale	1	L.S.	\$ 25,000.00	\$ 25,000.00	\$ 1,515.62	\$ 1,515.62	\$ 700.00	\$ 700.00			
			Total:	\$ 586,785.00	Total:	\$ 589,193.54	Total:	\$ 596,420.00			
26a Timber Guide Rail	630	L.F.	\$ 75.00	\$ 47,250.00	\$ 48.83	\$ 30,762.90	\$ 52.00	\$ 32,760.00			
					Math Errors in Bid						

Item	Qty	Unit	Suchocki & Sons		Sullivan Paving	
			Unit Price	Amount	Unit Price	Amount
1 Maintenance & Protection of Traffic	1	L.S.	\$ 12,500.00	\$ 12,500.00	\$ 25,000.00	\$ 25,000.00
2 Clearing and Grubbing	1	L.S.	\$ 18,500.00	\$ 18,500.00	\$ 46,835.00	\$ 46,835.00
3 Sediment & Erosion Control	1	L.S.	\$ 6,000.00	\$ 6,000.00	\$ 9,000.00	\$ 9,000.00
4 General Excavation	2,500	C.Y.	\$ 11.20	\$ 28,000.00	\$ 15.40	\$ 38,500.00
5 Rock Excavation & Disposal	500	C.Y.	\$ 90.00	\$ 45,000.00	\$ 80.00	\$ 40,000.00
6 Gravel Fill	500	C.Y.	\$ 28.00	\$ 14,000.00	\$ 7.50	\$ 3,750.00
7 Subbase	1,300	C.Y.	\$ 28.00	\$ 36,400.00	\$ 37.98	\$ 49,374.00
8 Processed Gravel Base	650	C.Y.	\$ 35.00	\$ 22,750.00	\$ 52.70	\$ 34,255.00
9 Crushed Stone	50	C.Y.	\$ 35.00	\$ 1,750.00	\$ 15.00	\$ 750.00
10 2" Crushed Stone Slope Protection	75	C.Y.	\$ 40.00	\$ 3,000.00	\$ 25.00	\$ 1,875.00
11 Temp Pavement Replacement	250	S.Y.	\$ 19.80	\$ 4,950.00	\$ 14.00	\$ 3,500.00
12 Perm Pavement Replacement	60	S.Y.	\$ 54.00	\$ 3,240.00	\$ 17.50	\$ 1,050.00
13 Bit. Conc. Lip Curbing	2,400	L.F.	\$ 5.00	\$ 12,000.00	\$ 5.00	\$ 12,000.00
14 Bit. Conc. Driveways	4,000	S.F.	\$ 2.75	\$ 11,000.00	\$ 2.50	\$ 10,000.00
15 Two Course Bit. Conc.	1,400	Ton	\$ 80.00	\$ 112,000.00	\$ 85.00	\$ 119,000.00
16 15" HDPE Culvert	950	L.F.	\$ 39.00	\$ 37,050.00	\$ 30.00	\$ 28,500.00
17 18" HDPE Culvert	400	L.F.	\$ 44.00	\$ 17,600.00	\$ 32.00	\$ 12,800.00
18 24" HDPE Culvert	20	L.F.	\$ 100.00	\$ 2,000.00	\$ 35.00	\$ 700.00
19 Catch Basins	22	Ea.	\$ 4,218.19	\$ 92,800.18	\$ 3,750.00	\$ 82,500.00
20 Riprap	20	C.Y.	\$ 50.00	\$ 1,000.00	\$ 30.00	\$ 600.00
21 Underdrain	550	L.F.	\$ 25.00	\$ 13,750.00	\$ 20.00	\$ 11,000.00
22 Concrete Headwall	2	Ea.	\$ 400.00	\$ 800.00	\$ 4,500.00	\$ 9,000.00
23 Sedimentation Structure	2	Ea.	\$ 5,400.00	\$ 10,800.00	\$ 5,000.00	\$ 10,000.00
24 Loam, Seed, Fertilize & Mulch	2,500	S.Y.	\$ 4.00	\$ 10,000.00	\$ 5.50	\$ 13,750.00
25 Erosion Control Matting	650	S.Y.	\$ 2.60	\$ 1,690.00	\$ 3.00	\$ 1,950.00
26 Metal Beam Rail & End Anchorage	630	L.F.	\$ 28.58	\$ 18,005.40	\$ 28.00	\$ 17,640.00
27 Concrete Block Retaining Wall	1,600	S.F.	\$ 36.00	\$ 57,600.00	\$ 33.00	\$ 52,800.00
28 Grass Lined Drainage Swale	1	L.S.	\$ 2,800.00	\$ 2,800.00	\$ 5,000.00	\$ 5,000.00
			Total:	\$ 596,985.58	Total:	\$ 641,129.00
26a Timber Guide Rail	630	L.F.	\$ 41.27	\$ 26,000.10	\$ 51.00	\$ 32,130.00
					Math Errors in Bid	

**TOWN OF EAST HAMPTON
AGENDA REPORT**

Town Manager Approval: 

Item to be presented by: Frank Grzyb
Facilities Manager

DATE: July 14, 2009

SUBJECT: EXTERIOR DOORS & HARDWARE REPLACEMENTS @ BOARD OF EDUCATION
94 MAIN STREET, EAST HAMPTON, CT

DEPARTMENT: Facilities

RECOMMENDED ACTION

Move to award the contract to the lowest qualified bidder, Steeltech Building Products, for the above-referenced project in the amount of \$18,698.00.

BACKGROUND

The Town received seven bids for the above-referenced project (bid results attached). Steeltech Building Products was the low bidder and is qualified to complete this project.

ALTERNATIVE ACTIONS

Other direction as determined by the Town Council.

FISCAL IMPACT

Steeltech will provide five custom-made mahogany doors (consistent with the historic building) and respective hardware in the amount of \$18,698.00. This project is being funded from the Capital Budget.

BID RESULTS (6/18/09)

PROJECT #52709boe
EXTERIOR DOOR & HARDWARE REPLACEMENT
BOARD OF EDUCATION OFFICE
@ 94 Main Street, East Hampton, CT

COMPANY & CONTACT PERSON:	BID AMOUNT:
Steeltech Building Products Al Delude	\$18,698.00
Acadamy Locksmith	\$18,750.00
Accurate Door & Window	\$23,850.00
Lindquist Michael Rooney	\$24,830.00
Interior Concepts	\$29,125.00
G. Donovan Vince Young	\$29,592.00
M. S. Herman & Co. Mark Herman	\$36,246.57

**TOWN OF EAST HAMPTON
AGENDA REPORT**

Town Manager Approval: 

Item to be presented by: Nancy Hasselman

DATE: July 14, 2009
SUBJECT: Suspense List for Uncollectible Taxes
DEPARTMENT: Tax Office

RECOMMENDED ACTION

That the Town Council approve the attached suspense list and authorize the Tax Collector to transfer these uncollectible taxes to suspense tax book.

BACKGROUND

The Tax Office has used every search engine available to locate the taxpayers on the suspense list and it is not cost effective to continue to pursue these uncollectible taxes.

The suspended taxes are still collectible however, it is necessary to put them in the suspense book and not incur further costs in trying to pursue collection.

ALTERNATIVE ACTIONS

Other direction as determined by Town Council.

FISCAL IMPACT

No further expenses incurred but if collected they do come back from the suspense list.

EH: Clerks Office

AGENDA ITEM: 6A

TOWN OF EAST HAMPTON AGENDA REPORT

Town Manager Approval: 

Item to be presented by:
Kerry Nielson, Director of Community &
Environmental Planning

DATE: July 14, 2009

SUBJECT: Review of Submittal of an Application for a Nonpoint Source Management Project on Lake Pocotopaug and Preliminary Budget for a Grant funded under Section 319(h) of the Federal Clean Water Act through the Connecticut Department of Environmental Protection (DEP).

DEPARTMENT: Building, Planning & Zoning Dept.

RECOMMENDED ACTION

1. Review the proposed project for submittal of an application to the Connecticut Department of Environmental Protection (DEP) for submittal to the FY 2010 Request for Proposals for the Nonpoint Source Management Grant Program Funded under Section 319(h) of the Federal Clean Water Act.
2. Authorize Town Manager to submit Section 319 (h) grant application to the DEP.

BACKGROUND

The following is a potential project to be submitted to the request for proposals for the Nonpoint Source Management Grant Program funded under Section 319(h) of the Federal Clean Water Act. Under Section 319 of the Clean Water Act (§319 C.W.A.), the U.S. Environmental Protection Agency (EPA) awards a grant annually to the CT DEP to fund eligible projects that support the implementation of the Connecticut's Nonpoint Source Management Program. These funds are limited; therefore, a competitive bid process is used to ensure that the most appropriate projects are selected for funding. The deadline for submittal of the application is July 15, 2009 for FY 2010. All proposals also must identify a 40% non-federal cash or in-kind services match. The East Hampton Conservation-Lake Commission reviewed the project at their meeting on July 7, 2009 and recommended proceeding with the grant application.

Recently the Town received the report titled "Use of Lake Loading Response Model (LLRM) in TMDL Development for Lake Pocotopaug, East Hampton, CT " which has been more commonly referenced as the Nutrient Loading Study, from hired consultant, AECOM, which was compiled of years worth of data from lake sampling and was much anticipated. The report also prioritizes the sub-watersheds and notes management actions for each to help reduce nutrient loads in the lake, which in turn cause algal blooms that impair designated uses of the lake.

The hired limnologist- Dr. Ken Wagner of AECOM recommends that sub-watersheds "C"-Direct on the east side of Lake Pocotopaug be looked at as a possible aspect of this overall project to submit for the Section 319(h) grant. Sub-watershed "C" falls into priority group number one (1) for management action and resulting loads. The other two sub-watersheds in priority group 1 are sub-watersheds "E"- Christopher Brook and sub-watershed "K"- Fawn. Dr. Wagner recommends pursuing sub-watershed "C" for infiltration technique due to a high probability that the infiltration technique could work in that area. He has noted in the report as Figure 9-2 the potential locations of leaching basins in association with stormwater drainage systems that could be installed in the sub-watershed. There are nine (9) identified locations within this area these catch basins could be installed with leaching basins, and accompanying system to allow more water to infiltrate in this steep area by the lake. It is noted in Dr. Wagner's report that installation of leaching basins at those key locations along the stormwater drainage systems in this area should reduce storm-induced

loading of P and N, and also alleviate some flooding problems in this subwatershed. Dr. Wagner believes that this project along with the work indicated to be done in sub-watershed "K"- Fawn and sub-watershed "E"- Christopher Brook could potentially reduce Phosphorus "P" loading in the range of 33-60%.

Consultation has been done with the Town's Public Works Director & Engineer, Keith Hayden and Finance Director, Jeff Jylkka to review cost estimates for the catch basins/leaching basin structures and as noted to be \$50,000 per location in Dr. Wagner's report. It is estimated that costs per location will fall in the range of \$15,000-\$50,000 per basin based on engineering knowledge and other projects of similar nature performed in area. An estimate of \$19,000 for each location will be programmed in for submittal. Staff will continue to fine tune the budget to be sent up to DEP but it is estimated that total project cost for this component of the grant for this sub-watershed "C"- Direct Drainage project estimated to be \$171,000.

The second component of the grant application submittal will address issue in sub-watershed "A"-Direct Drainage area on the west side of the lake which falls in priority group number two (2) in Dr. Wagner's report, of which Sears Park is a part of. The second component of the application will look at improving nonpoint source stormwater pollution improvements especially within Sears Park as noted in the "Sears Park Master Plan" dated May 15, 2009 and completed by Ferrero Hixon Associates. Stormwater management improvements including soil and erosion control, proposed buffers, and retaining walls are estimated to be around \$88,000. This will support addressing some of the issues as noted in sub-watershed "A"- Direct Drainage and help to achieve goal of reducing Phosphorus "P" loading in priority group 2 by 33%. This will be combined further down the road but not included in this grant application, with making improvements within sub-watershed "B"-Direct drainage on the north side of the lake, and sub-watershed "M"- O'Neill Brook and sub-watershed "N"- Days Brook at the southeastern side of Lake Pocotopaug.

Total grant submittal costs is estimated to be around \$259,000 to make improvements in both sub-watershed "C"-Direct Drainage and within sub-watershed "A"- Direct Drainage around the lake, and will be submitted as budget estimates with the grant application.

ALTERNATIVE ACTIONS

Other direction as determined by the Town Council.

FISCAL IMPACT

\$103,600 FY 2010

EH: Clerks Office

AGENDA ITEM: 6B

**TOWN OF EAST HAMPTON
AGENDA REPORT**

Town Manager Approval: _____



Item to be presented by: Ruth G. Plummer

DATE: July 8, 2009

SUBJECT: Adoption of Sears Park Master Plan

DEPARTMENT: Parks and Recreation

RECOMMENDED ACTION

That Town Council move to adopt the Sears Park Master Plan dated May 15, 2009 prepared by Ferrero Hixon Associates as per the Parks and Recreation Advisory Board's motion.

BACKGROUND

At the Special Meeting of the Parks and Recreation Advisory Board on July 7, 2009 Daniel Roy motioned to adopt the Sears Park Master Plan, move into the design and funding phase, and direct the consultant to optimize the traffic circulation, hard surface configuration and entrance and egress areas to the park.

ALTERNATIVE ACTIONS

As Directed by Council

FISCAL IMPACT

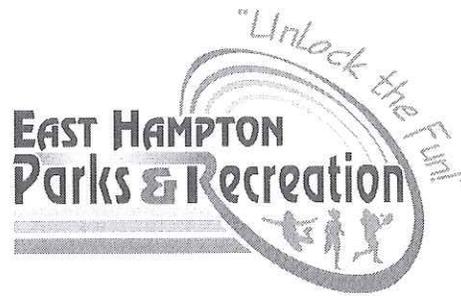
The Parks and Recreation Department has \$33,000.00 in the 09-10 FY Capitol Improve plan for the design development and construction document phase of this project.

Future funding sources and implementation of construction will be researched during the design development Phase.

EH: Clerks Office

AGENDA ITEM: 7B

20 East High Street
East Hampton, CT 06424
ofc: 860-267-6020
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ruthp@easthamptonct.org
smullen@easthampton.org
ltirone@easthamptonct.org
www.easthamptonct.gov

To: Jeff O'Keefe, Town Manager
From: Ruth Plummer, Parks and Recreation Director
Date: July 8, 2009

Re: Sears Park Master Plan adoption

At the Special Meeting of the Parks and Recreation Advisory Board on July 7, 2009 Daniel Roy motioned to adopt the Sears Park Master Plan, move onto the design and funding phase, and direct the consultant to optimize the traffic circulation, hard surface configuration and entrance and egress areas to the park. John Wright seconded the motion. All approved (4-0).

Cc: Parks and Recreation Advisory Board

Councilmember Devine	
1	Continue to pursue the dev and contrution of a municipal water system....
2	Consider locating a consolidated Town Hall to the village Ctr....
3	Create a tax abatement / incentive program to encourage exterior improvements
4	Complete a Village Center property revitalization and redevelopment plan using available EPA grant funds.
5	Continue elderly tax relief programs.
6	Support efforts to bring sewer and water services to the Village Center area to support denser development.
7	Encourage and support emergency service volunteers.
8	Continue to schedule transportation improvement projects into the Town's Capital Improvement Program.
9	Work with the MTD and Rideshare Company to promote mass transit and ridesharing options to relieve congestion on Route 66.
10	Study the demand for Nat Gas...

Councilmember Cordeliro	
1	Continue to peruse the development and construction of a municipal water system per the Initial Water Supply Plan approved by the State under the authority of the Town's WPCA.
2	Conduct a long-term school growth study to determine space and land needs, and acquire necessary land as soon as possible.
3	Continue to schedule transportation improvement projects into the Town's Capital Improvement Program.
4	Conduct a study of future recreation needs and acquire additional land if necessary, adjacent to existing facilities if feasible.
5	Monitor the growing senior population to anticipate staff and space needed at the Senior Center.
6	Continue elderly tax relief programs.
7	Complete a town wide historic resources survey.
8	Create an open space acquisition fund and building it by annual contributions in the budget, gifts from residents or others, and bonding when necessary.
9	Create a tax abatement/incentive program to encourage exterior improvement to commercial/industrial buildings.
10	Complete a Village Center property revitalization and redevelopment plan using available EPA grant funds.

Councilmember Weintraub	
1	Plan for the enhancement or enlargement the Library
2	Maintain highway maintenance funding and staffing at levels necessary to perform adequate maintenance and avoid future costly repairs.
3	Conduct a study of future recreation needs and acquire additional land if necessary, adjacent to existing facilities if feasible.
4	Conduct a long-term school growth study to determine space and land needs, and acquire necessary land as soon as possible.
5	Create an open space acquisition fund and building it by annual contributions in the budget, gifts from residents or others, and bonding when necessary. Pursue Grants
6	Support efforts to bring sewer and water services to the Village Center area to support denser development.
7	Complete a Village Center property revitalization and redevelopment plan using available EPA grant funds.
8	Fund efforts to comply with the federally mandated Storm water MS4 General Permit Program.
9	Create a tax abatement / incentive program to encourage exterior improvements. Create a Design Review Committee to adopt and administer development guidelines to help improve the appearance of commercial/industrial development outside of the village.
10	Continue elderly tax relief programs.

Councilmember Weintraub	
1	Plan for the enhancement or enlargement the Library
2	Maintain highway maintenance funding and staffing at levels necessary to perform adequate maintenance and avoid future costly repairs.
3	Conduct a study of future recreation needs and acquire additional land if necessary, adjacent to existing facilities if feasible.
4	Conduct a long-term school growth study to determine space and land needs, and acquire necessary land as soon as possible.
5	Create an open space acquisition fund and building it by annual contributions in the budget, gifts from residents or others, and bonding when necessary. Pursue Grants
6	Support efforts to bring sewer and water services to the Village Center area to support denser development.
7	Complete a Village Center property revitalization and redevelopment plan using available EPA grant funds.
8	Fund efforts to comply with the federally mandated Storm water MS4 General Permit Program.
9	Create a tax abatement / incentive program to encourage exterior improvements. Create a Design Review Committee to adopt and administer development guidelines to help improve the appearance of commercial/industrial development outside of the village.
10	Continue elderly tax relief programs.

Councilmember Tuttle

Top 10:

1	Continue to pursue the dev and contruction of a municipal water system....
2	Consider locating the a consolidated Town Hall to the village Ctr....
3	Create a tax abatement / incentive program to encourage exterior improvements
4	Pursue State & Fed \$\$ for open space
5	Adopt a residential undergrouh storage tank ordinance
6	Provide econ. Incentives such as tax abatements for restoration of historic resources.
7	Study the demand for Nat Gas....
8	Investigate a blight ordinance
9	Maintain highway maintenance funding
10	Adopt a demolition delay ordinance that requires 90 days.....

Councilmember Engel

Top 10:

1	Continue to pursue the dev and construction of a municipal water system...
2	Complete all phases of the Facilities Implementation Plan
3	Implement Rte. 66 corridor study
4	Create a tax abatement / incentive program to encourage exterior improvements
5	Investigate a commercial friendly blight ordinance
6	Maintain highway maintenance funding
7	Take advantage of PA 490 programs for land preservation
8	Pursue State & Fed \$\$ for open space
9	Work with CL&P to connect airline trail to Portland via railbed
10	Study the demand for Nat. Gas....

Councilmember Goff

1	Pursue state and federal open space grants.
2	Continue to identify and recognize important historical resources through national and state recognition programs.
3	Create a tax abatement/incentive program to encourage exterior improvement to commercial/industrial buildings.
4	Complete a Village Center property revitalization and redevelopment plan using available EPA grant funds.
5	Seek grant funding to bury utilities as part of a streetscape improvement program in the village center and portions of Rt. 66.
6	Consider relocating a consolidated Town Hall to the Village Center and offsetting the cost through the sale of current site for appropriate commercial development.
7	Continue to peruse the development and construction of a municipal water system per the Initial Water Supply Plan approved by the State under the authority of the Town's WPCA.
8	Continue elderly tax relief programs.
9	Support efforts to bring sewer and water services to the Village Center area to support denser development.
10	Collaborate and communicate with appropriate partners to identify and acquire funding sources available for acquisition and management of lands that conserve and restore natural environmental functions; protect cultural and historic resources; and preserve rural lands.

Councilmember Minnick

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TOWN OF EAST HAMPTON AGENDA REPORT

Town Manager Approval: 
Item to be presented by: Jeffery J. O'Keefe

DATE: July 14, 2009
SUBJECT: Princess Pocotopaug Taxing District
DEPARTMENT: Town Managers Office

RECOMMENDED ACTION

Receive and discuss concerns brought by neighbors who live in the Princess Pocotopaug Taxing District. Take no action on this item at this time.

BACKGROUND

Neighbors who live in the Princess Pocotopaug Taxing District have raised concerns about the legality of the association and are looking for clarification as to what properties in the association might be Town owned versus which property(s) are owned by the Association. The one property in major question is what is known as 'South Beach'. It abuts up to Lot 6 and Lot 12. Another property, Lot 170 is owned by the Town and was taken by foreclosure in 1964 for back taxes. The lot is vacant and is .09 of an acre. It is classified as a non-buildable lot and the Town has it valued at \$6,940. The PPA asserts that, by deed, Lot 6 and Lot 12 were redrawn to include South Beach into the association, though the assessor's office does not show this in their files. To get a definitive answer the Town has commissioned a "title search" be conducted on this parcel. The results have not yet come back.

The CGS Section 7-325 (which is included as an attachment to this report) are the statues that define how a taxing district can be formed and, more importantly, how a district can be terminated (Section 7-329).

At the center of the dispute is the language in the formation section which indicates that taxing districts property boundaries must be "contiguous." Some neighbors argue that because the Town may own South Beach and Lot 170 these boundaries are not contiguous and therefore the Taxing District is illegal. We know lot 170 is owned by the Town, however, when the district was first formed it was in the contiguous boundaries of the taxing district, though further legal inquiry is required to determine what the effect of a property not owned by a member of the association is, it has been determined that because it was legally within the district at the time the district was formed the standing of the district would still be legal. We are looking further into this.

A few ways to deal with both these properties (in the event it comes back that we do own South Beach) is to simply become a member of the Association, entitled to all benefits, (however, we would petition to be exempt from the association taxes) in that the Town does not currently pay taxes on any of the properties we own. This would resolve the contiguous property issue. A second way is to see if the Association would want to buy both these properties from the Town at a fair market price.

Lastly, there are very specific guidelines in the CGS that allows for any member of the taxing district to petition for the termination of the district. Certain criteria would have to be met for this to happen and it is spelled out in the statues (Section 7-329).

There are specific guidelines in how to terminate a district; I'd suggest that the council direct these neighbors to follow the guidelines in the CGS to petition to terminate the district as outlined in the statues themselves if this is what the majority of the members may want.

ALTERNATIVE ACTIONS

Direct Town Manager to join the Association and/or begin discussions with the taxing district to purchase the Town owned land. Other direction as determined by the Town Council.

FISCAL IMPACT

None at this time

EH: Clerks Office

AGENDA ITEM: 7D

**Nancy Hasselman, CCMC
Collector of Revenue
Town of East Hampton**

July 14, 2009

To: The East Hampton Town Council

Please find copies of tax refunds for your review. The total refunds equal \$164.02.

Thank you for your assistance.

Nancy Hasselman, CCMC

Nancy Hasselman, CCMC
Collector of Revenue

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21 • 83 +
132 • 90 +
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