

AGENDA  
ITEM # 7a

CC: Town  
Council  
- Bd of Fin.  
~~Town Clerk~~

LAW OFFICES OF  
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February 6, 2006

Mr. Alan H. Bergren, Town Manager  
Town of East Hampton  
20 East High Street  
East Hampton, CT 06424

**Re: Filling of Vacancy on Board of Finance**  
**Our File No. 2666-001**

Dear Town Manager Bergren:

You have asked that I respond to this question: How is a vacancy on the Board of Finance to be filled? Please accept this letter in response to your question.

Section 6.4 of The Charter of the Town of East Hampton specifies the method of filling vacancies in all Town elective offices. The Board of Finance is an elected Board, pursuant to Section 5.1 of the Charter. According to Charter Section 6.4, the Town Council fills the vacancy by appointment for the unexpired portion of the term.

As you know, Section 7-343 of Connecticut General Statutes provides a method of filling vacancies on a board of finance which is different than that specified in East Hampton's Charter. However, Connecticut General Statutes Section 7-343 has an "opt out" provision which allows a town to select a different method by Charter. Since Charter Section 6.4 specifies the method of filling vacancies in all elective offices, including the Board of Finance, we must follow those Charter provisions to fill the vacancy on the Board of Finance.

2006 East Hampton Plan of Conservation and Development

IMPLEMENTATION PLAN  
TABLES

Protect Water Quality

Item	Policy/Task	Timeframe	Description	Who	Others	Progress to date
9	Task	2	Adopt a residential underground storable tank ordinance to prohibit the installation of new tanks, require the licensing and monitoring of existing tanks, and establish a schedule for removal of older and undocumented tanks.	TC		This needs to be done

Preserve Open Space

Item	Policy/Task	Timeframe	Description	Who	Other	
6	Task	O	Create an open space acquisition fund and building it by annual contributions in the budget, gifts from residents or others, and bonding when necessary.	TC	CC BOF	This still needs to be done
7	Task	O	Pursue state and federal open space grants.	TC	CC	Town Staff has been submitting grant applications for the purchase of open space
8	Task	1	Convert open space or perceived open space into preserved open space by acquiring land or easements.	TC	CC P&Z	With each new development proposed the P & Z requires space be set aside for open space.

Preserve and Protect Natural Resources

Item	Policy/Task	Timeframe	Description	Who	Other	
2	Policy	O	Minimize wildlife habitat loss through the preservation of open space and natural resource areas.	TC	P&Z CC	

Preserve Historic Resources

Item	Policy/Task	Timeframe	Description	Who	Other	
1	Policy	O	Encourage "sensitive stewardship" and pride of ownership as the most effective means of preserving historic resources.	TC	MHHDC	
2	Policy	O	Continue to identify and recognize important historical resources through national and state recognition programs.	TC	MHHDC	
3	Task	2	Complete a town wide historic resources survey.	TC	MHHDC	
4	Task	2	Consider establishing a local register of historic places.	TC	MHHDC	
5	Task	2	Pursue Certified Local Government designation.	TC		
6	Task	O	Provide economic incentives, such as tax abatements for restoration of historic resources.	TC	EDC	
8	Task	1	Adopt a demolition delay ordinance that requires a minimum of 90 days waiting period before historic buildings can be demolished. Require review by East Hampton Historical Society.	TC	BDS	
9	Policy	O	Continue to provide educational programs and technical assistance about historic preservation to historic property owners.	TC	MHHDC	

Protect Scenic Resources

Item	Policy/Task	Timeframe	Description	Who	Others	
3	Policy	O	Take full advantage of all three PA 490 programs to delay development of land as long as possible.	TC	P&Z CC	
4	Task	O	Work with utility companies to preserve scenic streetscapes.	TC	PWD	A meeting with CL&P will be set up to discuss tree trimming in Town. Scenic areas will be identified and CL&P will be asked to preserve the scenic nature of these areas.

Improve the Appearance of Business Development

Item	Policy/Task	Timeframe	Description	Who	Other	
1	Task	2	Create a Design Review Committee to adopt and administer development guidelines to help improve the appearance of commercial/industrial development outside of the village.	TC	EDC	The design review committee had been formed in the task of developing guidelines has been completed. The P&Z Commission needs to formally adopt the guidelines and forward to TC for approval.
2	Task	3	Create a tax abatement/incentive program to encourage exterior improvement to commercial/industrial buildings.	TC	EDC	
3	Task	2	Investigate the need for a blight ordinance and adopt one if necessary.	TC	EDC	The EDC has a draft blight ordinance being reviewed and will be forwarding it to Town Council for adoption.

### Mill Redevelopment

Item	Policy/Task	Timeframe	Description	Who	Other	
2	Task	1	Complete a Village Center property revitalization and redevelopment plan using available EPA grant funds.	TC	EDC	A proposed Affordable Housing Incentive Zone is being considered for the Village Center Area. EPA Grant funds were used to develop and design a conceptual model of this proposed zone

### Village Reinforcement

Item	Policy/Task	Timeframe	Description	Who	Other	
3	Task	3	If necessary, consider relocating Town Hall and other community wide facilities to the Village Center.	TC	P&Z EDC	This proposal is part of the Facilities Implementation Improvement plan and is a priority of the Town Council
5	Task	2	Consider creating trail head for access to the Airline Trail.	TC	EDC	Grant funding has been sought and awarded to make this trail connection. Work on making this connection will begin in the spring of 2010. The full connection can not be made until grant funds are received. The cost of this project is rough \$300,000
6	Task	2	Seek grant funding to bury utilities as part of a streetscape improvement program in the village center and portions of Rt. 66.	TC	EDC	

### Community Facilities and Services

Item	Policy/Task	Timeframe	Description	Who	Other	
1	Task	1	Consider relocating a consolidated Town Hall to the Village Center and offsetting the cost through the sale of current site for appropriate commercial development.	TC	P&Z EDC FM	This proposal is part of the Facilities Implementation Improvement plan and is a priority of the Town Council
2	Task	2	Plan for the enhancement or enlargement the Library.	TC	FM	
3	Task	O	Monitor the growing senior population to anticipate staff and space needed at the Senior Center.	TC		In 2009 the Town was the recipient of a \$750,000 Community Block Development Grant to expand the senior center by 2200 sq. ft. <b>Construction on this project is complete.</b>
4	Task	O	Monitor staff and space needs at the Police Station.	TC	PD	New windows and siding on front of building; movement of offices to maximize space; new carpet in two offices; new wiring for computer systems. Future/ongoing improvements: reconstruction of front foyer and reception area; newer and more secure doorway into building and restricted areas of dept; video monitoring of booking area; evidence lock up/room/storage space; improvement to sally port area.
5	Policy	O	Encourage and support emergency service volunteers.	TC	FC EMS	
8	Task	O	Maintain highway maintenance funding and staffing at levels necessary to perform adequate maintenance and avoid future costly repairs.	TC	PWD FC	The Town has approved a bonding package for \$3.2 million dollars to improve the Town Road Infrastructure. In addition, the Town has been the recipient of ARRA funds to improve one major road in the Town. The Town also has a Transportation Reauthorization request to rebuild Old Marlborough Road. Additionally, the Town has recently completed and implemented a comprehensive Road Pavement and Preservation Management System. The Town has identified approximately \$15 million in road work that is needed over the course of the next 20 years.
9	Task	O	Conduct a study of future recreation needs and acquire additional land if necessary, adjacent to existing facilities if feasible.	PRAB	TC PW	The Parks and Rec Advisory Board is working on the development of this plan. The Parks & Rec Advisory Board will revisit this in the near future.

10	Task	1	Conduct a long-term school growth study to determine space and land needs, and acquire necessary land as soon as possible.	BOE	TC	
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#### Vehicular Transportation Needs

Item	Policy/Task	Timeframe	Description	Who	Other	
6	Task	O	Continue to schedule transportation improvement projects into the Town's Capital Improvement Program, including Public Works Roads Program.	TC	EDC	
7	Task	2	Implement the access management recommendations of the Route 66 corridor, both within the corridor and in other appropriate locations.	TC	P&Z	

#### Alternative Transportation

Item	Policy/Task	Timeframe	Description	Who	Other	
3	Task	1	Adopt a sidewalk ordinance that assigns responsibility for maintenance of sidewalks.	TC	PWD	Adopted 4/13/10.
4	Task	O	Enhance and protect the existing trail system throughout town.	TC	PRAB CC	Developed Smith to Watrous in 2010. Spring 2012 construction begins Watrous to Smith.
6	Task	O	Peruse bicycle accommodations with the Middletown Transit District (MTD).	TC	PRAB	Park & Rec Advisory Board has no information as to the need for this service.
7	Task	O	Work with the MTD and Rideshare Company to promote mass transit and ridesharing options to relieve congestion on Route 66.	TC		
8	Task	O	Monitor the dial-a-ride services to anticipate future demand for driver and equipment.	TC	TS	

#### Other Utility Services

Item	Policy/Task	Timeframe	Description	Who	Other	
1	Task	1	Continue to pursue the development and construction of a municipal water system per the Initial Water Supply Plan approved by the State under the authority of the Town's WPCA.	TC	WPCA	The Town, through a Town Meeting in 2009, approved the purchase of the necessary easements and land to begin moving this project forward. In 2009 the Town acquired the necessary easements and secured the rights that will enable it to pump and distribute upwards of 1,000,000 gallons of water a day. The Town also purchased a 10 acre parcel that has been identified as the preferred site for a water treatment plant. The Town <b>should continue to move forward</b> to develop a comprehensive financing plan and completion of the necessary construction and design documents to allow the Town to seek additional federal and state grants to continue to move this project forward.
3	Task	2	Study the demand for natural gas service and pursue extension from Portland, if warranted.	TC	WPCA EDC	Continue discussions with Connecticut Gas for providing a natural gas service into the Town in concert with the development of a public water system.
4	Task	2	Plan for additional growth in wireless communications by identifying desirable tower and antenna locations and working with the Connecticut Siting Council to minimize their impact on the community.	TC	P&Z	In March of 2010 the Town has submitted a regional application, for federal stimulus funds, with the Towns of Glastonbury and Portland to connect a fiber optic network with these towns as well as all Town owned buildings in East Hampton.

#### Housing Need

Item	Policy/Task	Timeframe	Description	Who	Other	
1	Task	1	Continue elderly tax relief programs.	TC	BOF	In the fall of 2009 the Town Council adopted an ordinance that provides property tax relief for eligible seniors who meet the qualifications. Copies of this elderly tax relief ordinance are on record with the Towns Ordinances.

**Future Land Use**

A major strategy of this Plan is to revitalize the Village Center. Provide additional economic growth, primarily in the light industrial sector along the east side of Route 66 from Lakeview Street to the Marlborough Town Line. And, to provide maximum protection of community character, environmental quality, and water quality consistent with the growth management goals of the State Plan of

**Revitalize and redevelop the Town Center  
Promote other economic development activities.**

Item	Policy/Task	Timeframe	Description	Who	Other	
5	Policy	O	Support efforts to bring sewer and water services to the Village Center area to support denser development.	TC	EDC WPCA	

**Conserve the environmental and historical resources.**

Item	Policy/Task	Timeframe	Description	Who	Other	
1	Policy	O	Develop partnerships with appropriate regulatory agencies, such as the Connecticut Department of Environmental Development; private entities such as Connecticut Light and Power; and public interest organizations such as, the Nature Conservancy, the Middlesex Land Trust, and the National Pesticide Stewardship Alliance, dedicated to conversation and restoration of important environmental, cultural, and historic resources.	TC	CC	
2	Task	O	Collaborate and communicate with appropriate partners to identify and acquire funding sources available for acquisition and management of lands that conserve and restore natural environmental functions; protect cultural and historic resources; and preserve rural lands.	TC	CC	The Town consistently applies for open space preservation grants and is looking at "fees in lieu" of open space requirements to fund future purchases
10	Task	O	Work with CL&P to connect the Airline Trail in East Hampton with an anticipated trail on the old railroad right-of-way in Portland.	TC	P&Z CC PRAB	Will address once the trail is developed to that point.

**Protect public health and safety.**

Item	Policy/Task	Timeframe	Description	Who	Other	
1	Task	O	Control the use of fertilizers, herbicides, and pesticides with programs designed at promoting the safe storage, use, and waste management of these potentially toxic materials.	TC	CC	
5	Policy	2	Preserve and protect notable and significant trees by enacting a tree protection ordinance and/or a tree replacement ordinance.	TC	CC	

**Protect public health and safety.  
continued**

Item	Policy/Task	Timeframe	Description	Who	Other	
6	Task	1	Improve the Emergency Services Capacity by reviewing the NFPA standards and guidelines and making any necessary revisions to ensure effective emergency response capabilities.	TC	FC PD EMS	The EHPD is always available to assist and coordinate with any other emergency medical service to improve our response to critical situations. They meet informally with all agencies to address any and all issues or concerns. Ongoing dialogue to facilitate improvements of services.
12	task	1	Fund efforts to comply with the federally mandated Storm water MS4 General Permit Program.	TC	BOF	

**Nancy Hasselman, CCMC  
Collector of Revenue  
Town of East Hampton**

March 9, 2012

To: The East Hampton Town Council

Please find copies of tax refunds for your review. The total refunds equal \$322.97.

Thank you for your assistance.

*Nancy Hasselman, CCMC*

Nancy Hasselman, CCMC  
Collector of Revenue

0.00	C
7.85	+
70.34	+
183.92	+
60.86	+
322.97	*
0.00	C