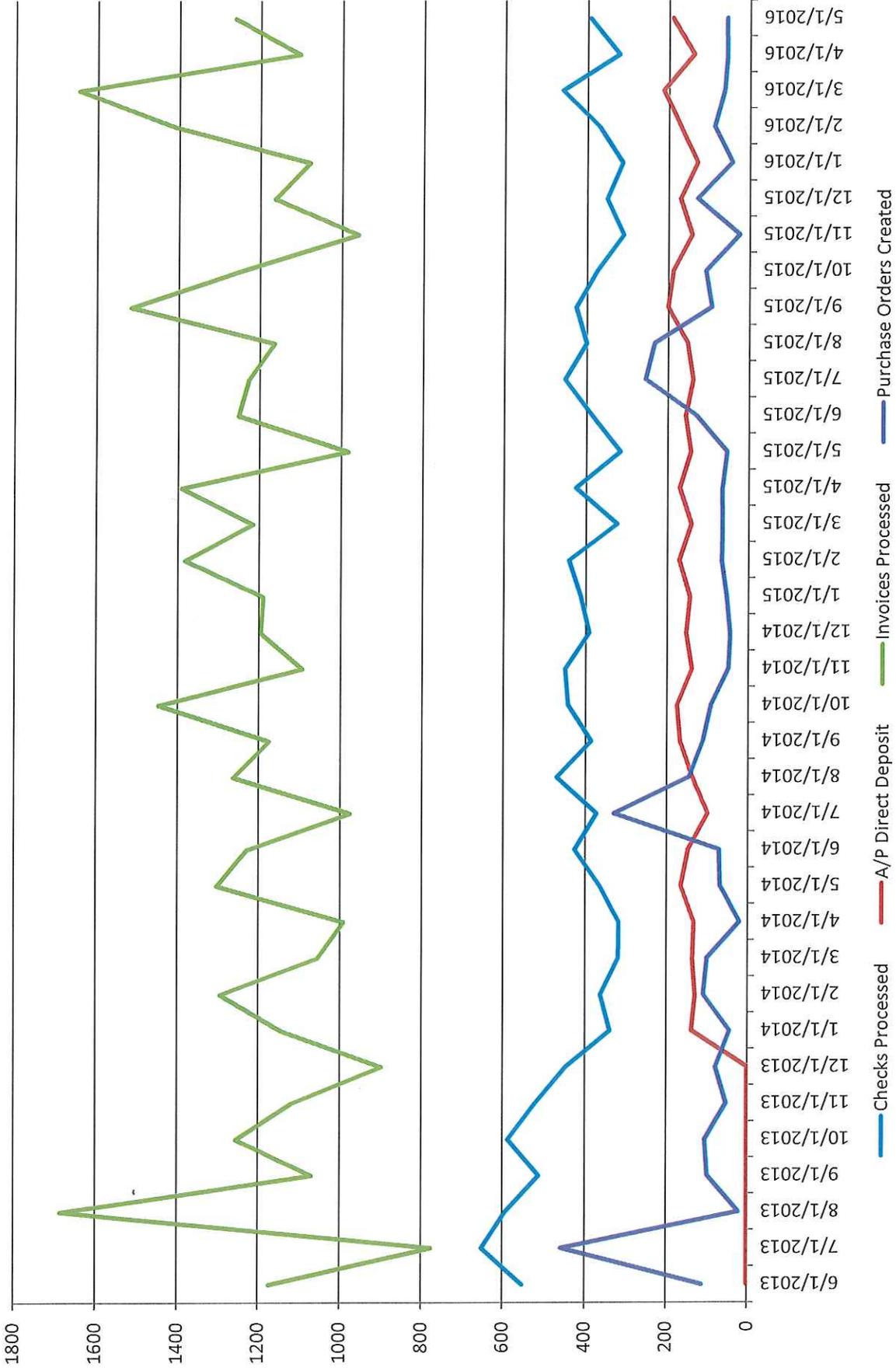


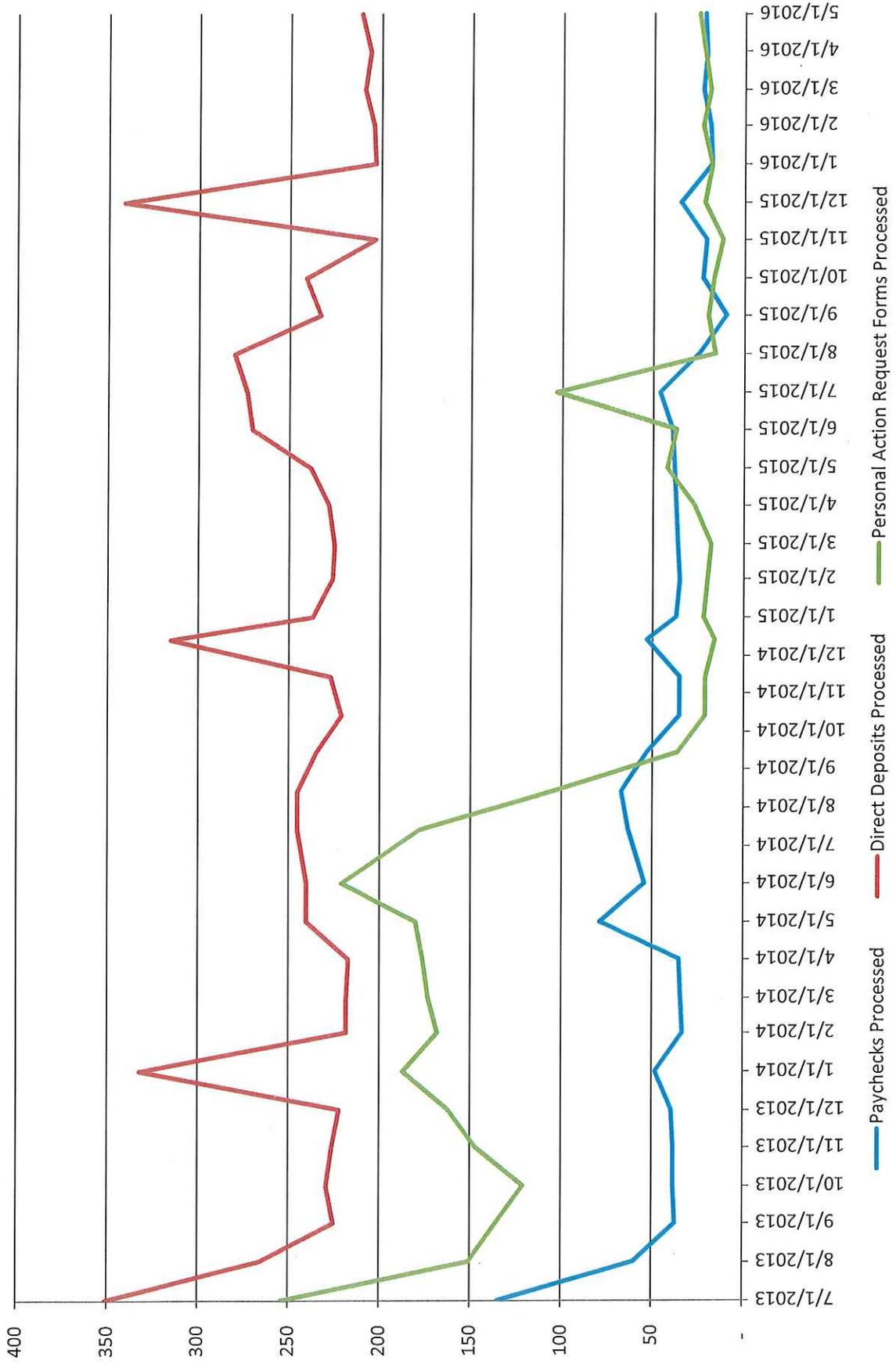
An evaluation of performance
measures over the last three
years.

Town of East Hampton, CT

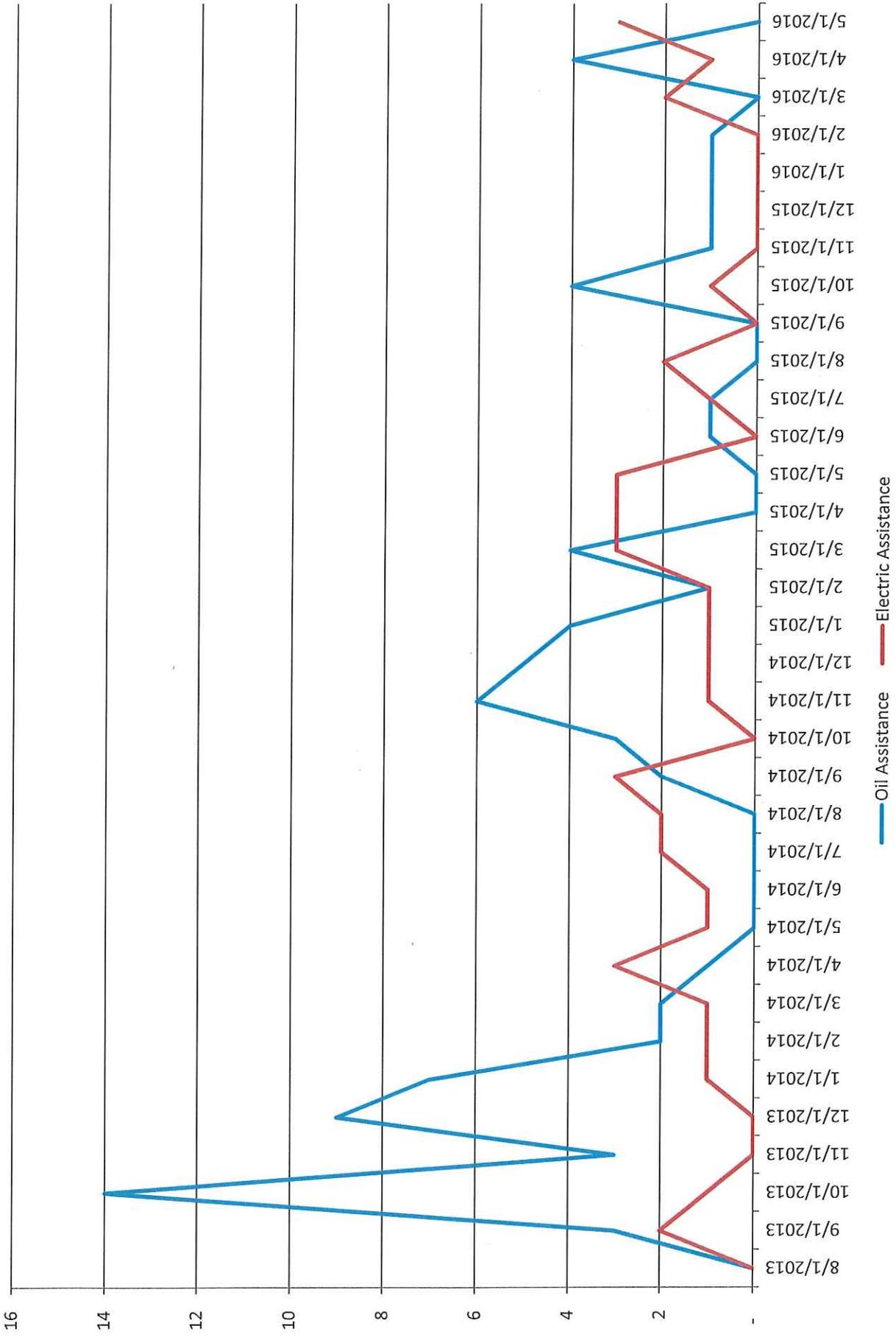
Finance



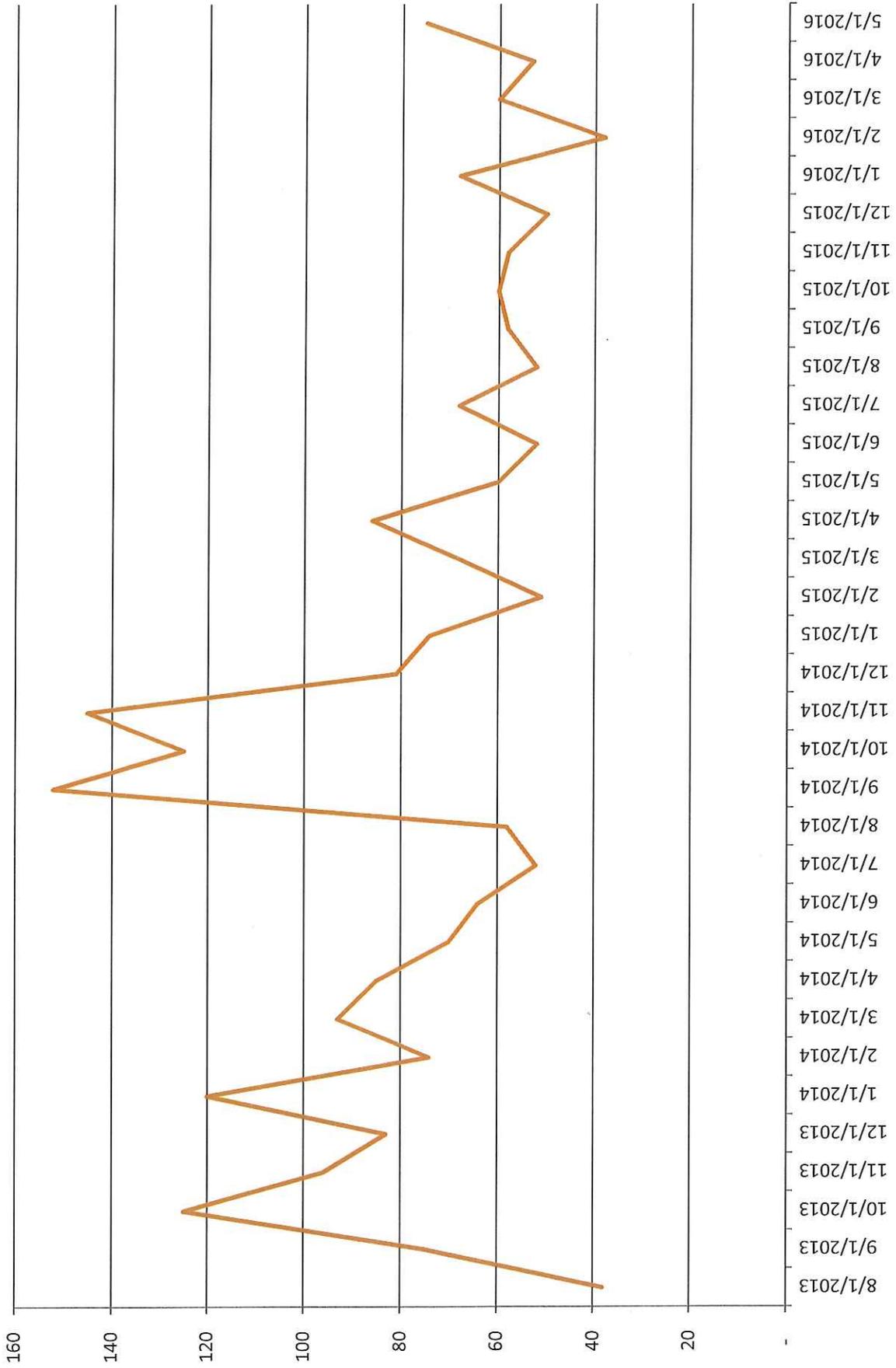
HR-Payroll



Social Services

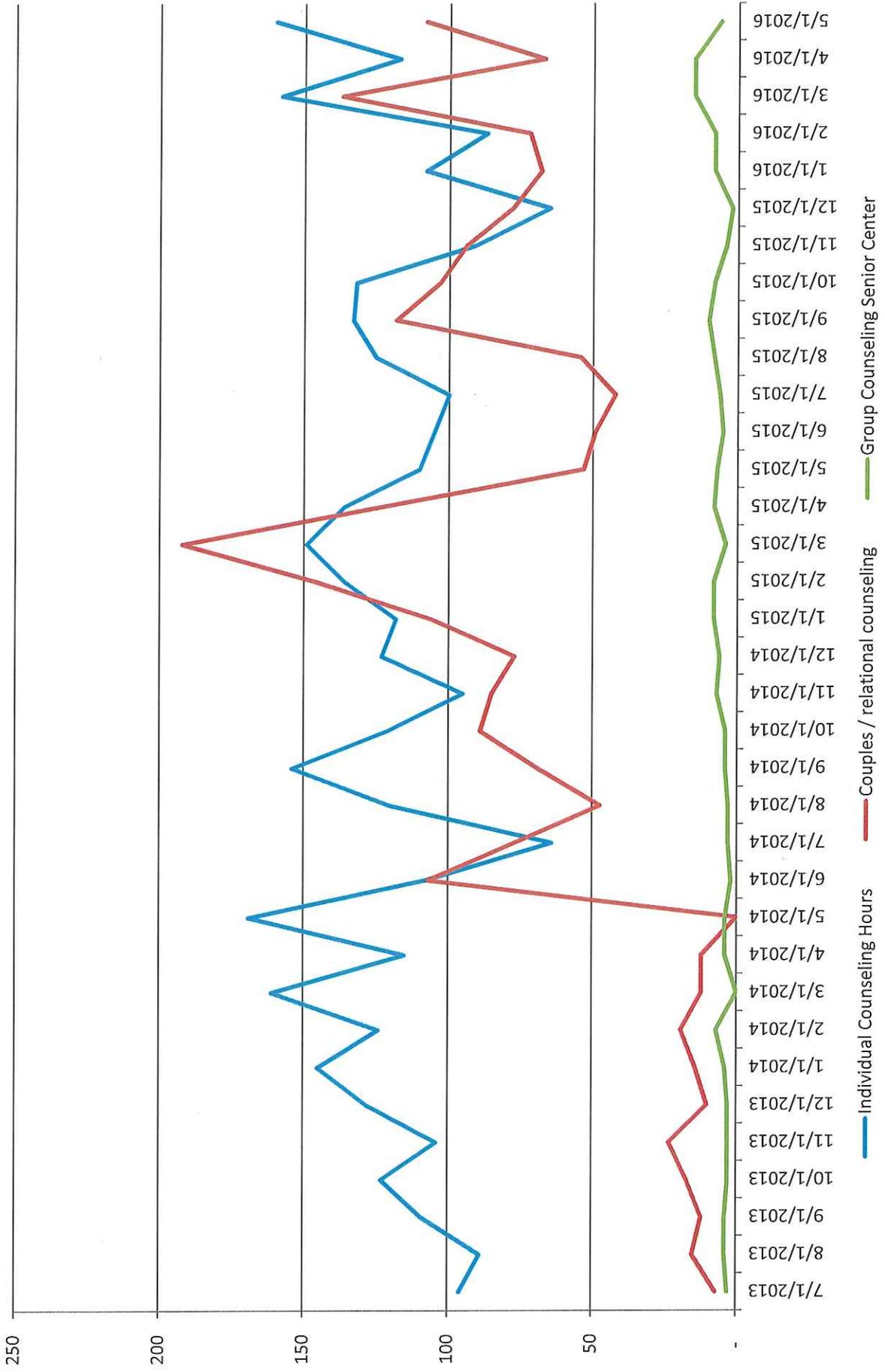


Social Services

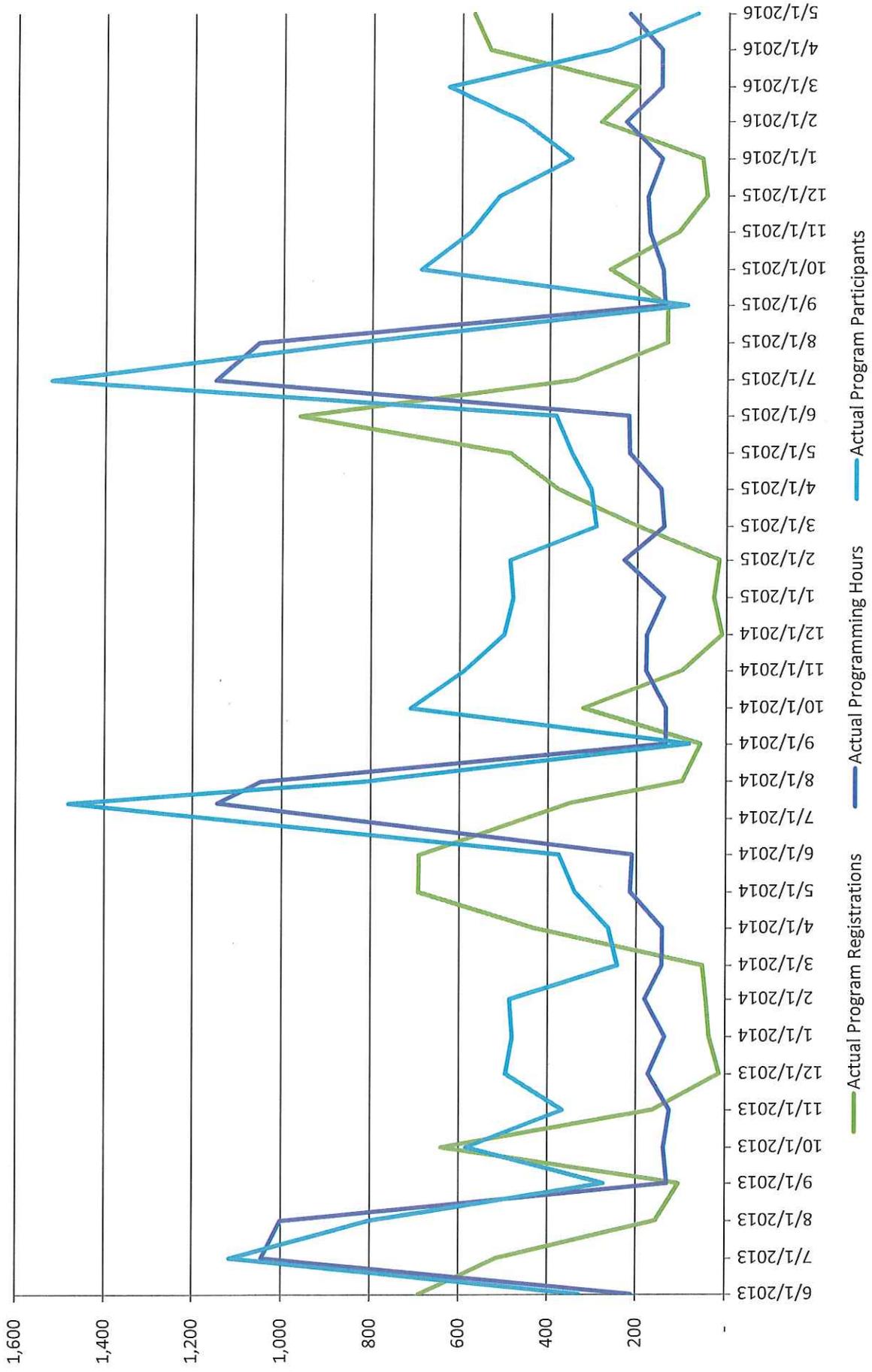


— Calls for Information

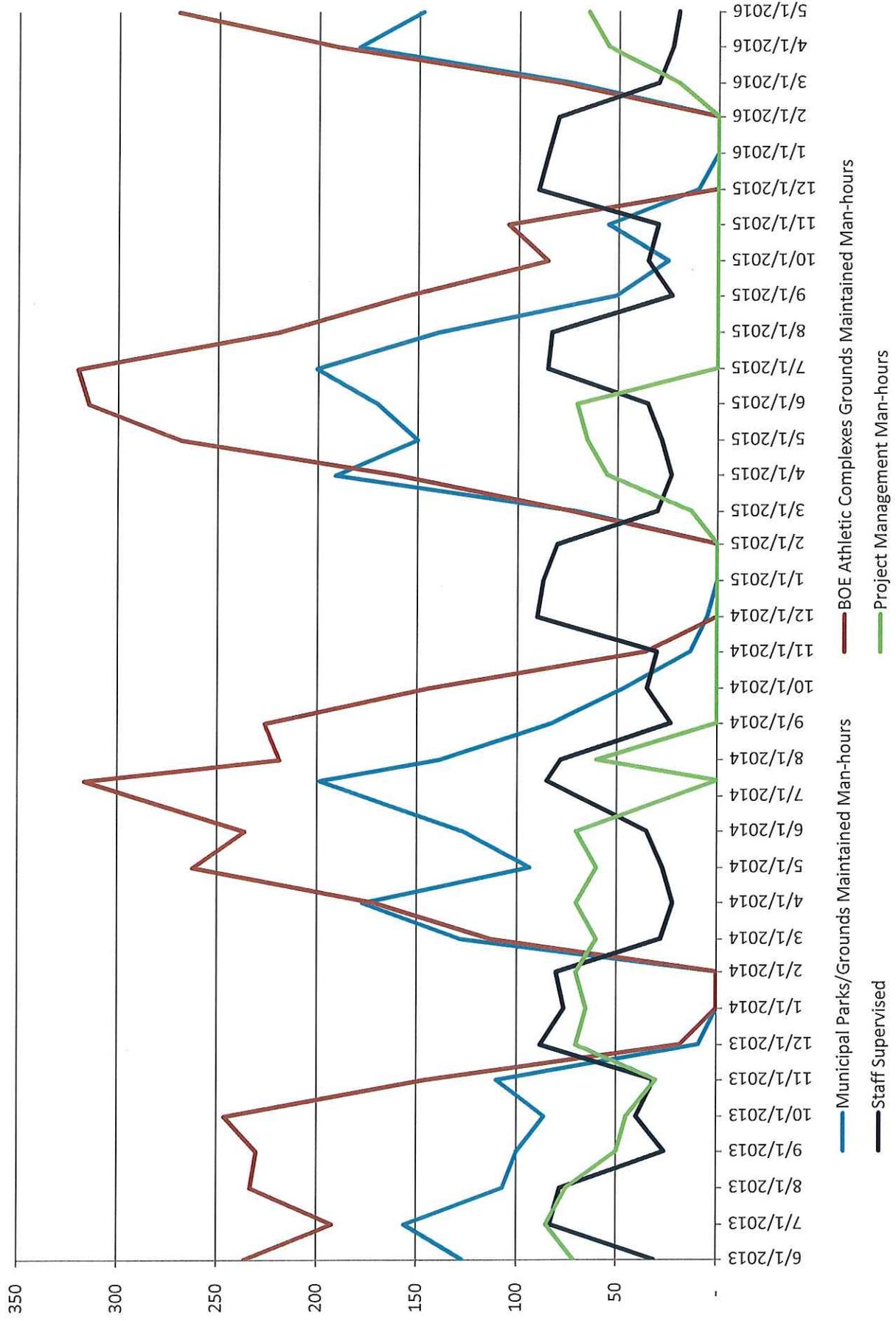
Youth-Family Services



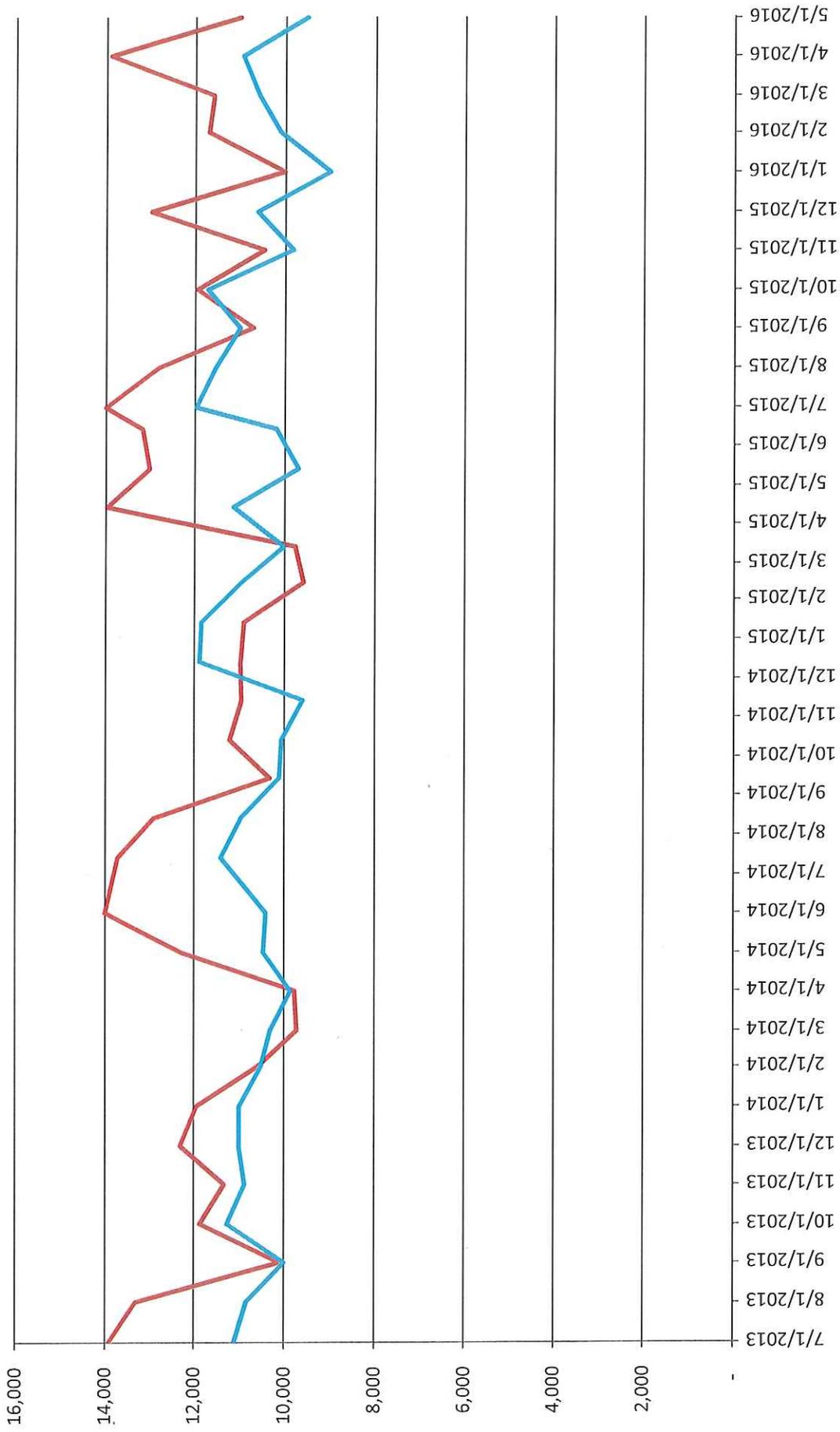
Parks and Recreation – programs



Parks and Recreation – personnel

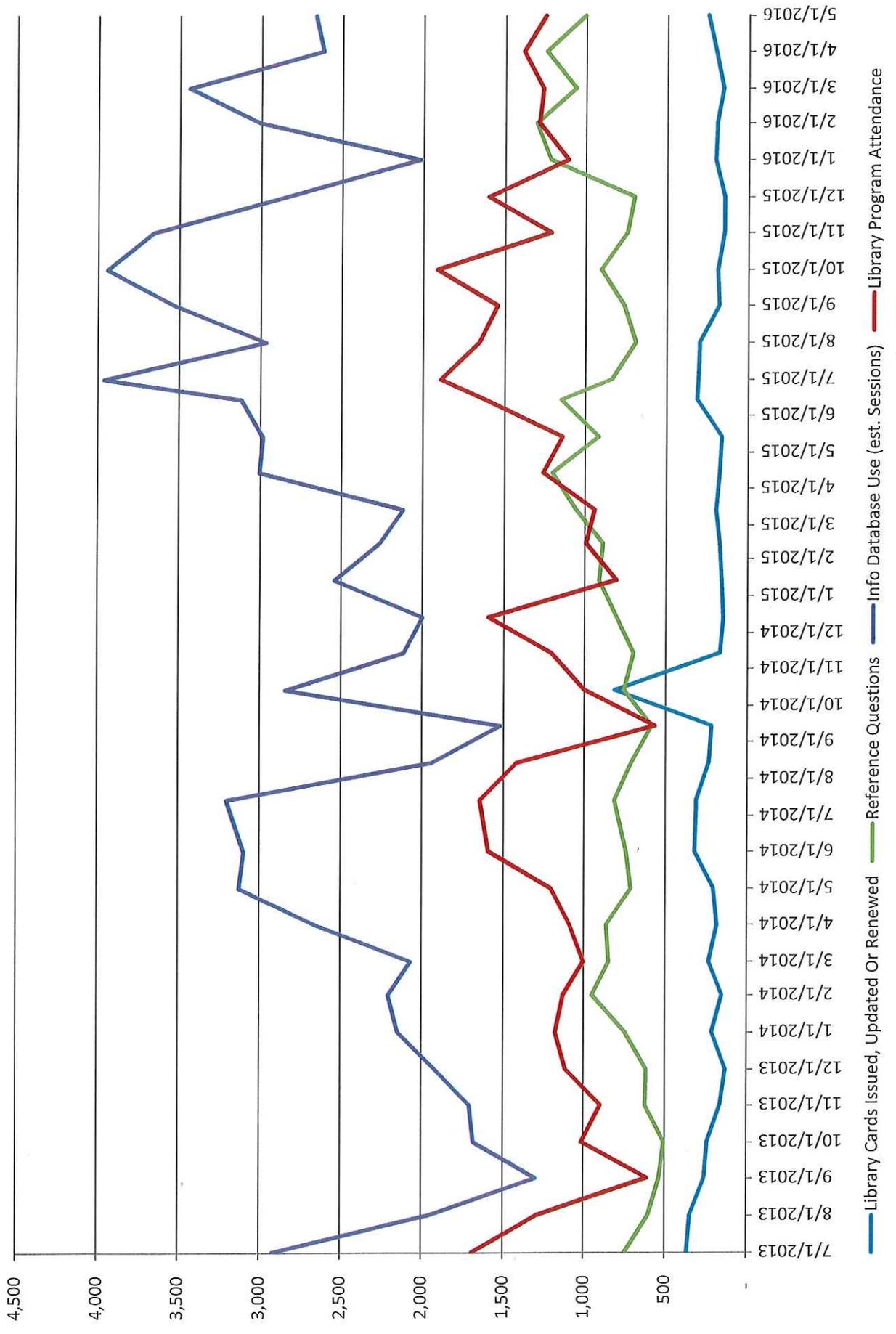


Public Library

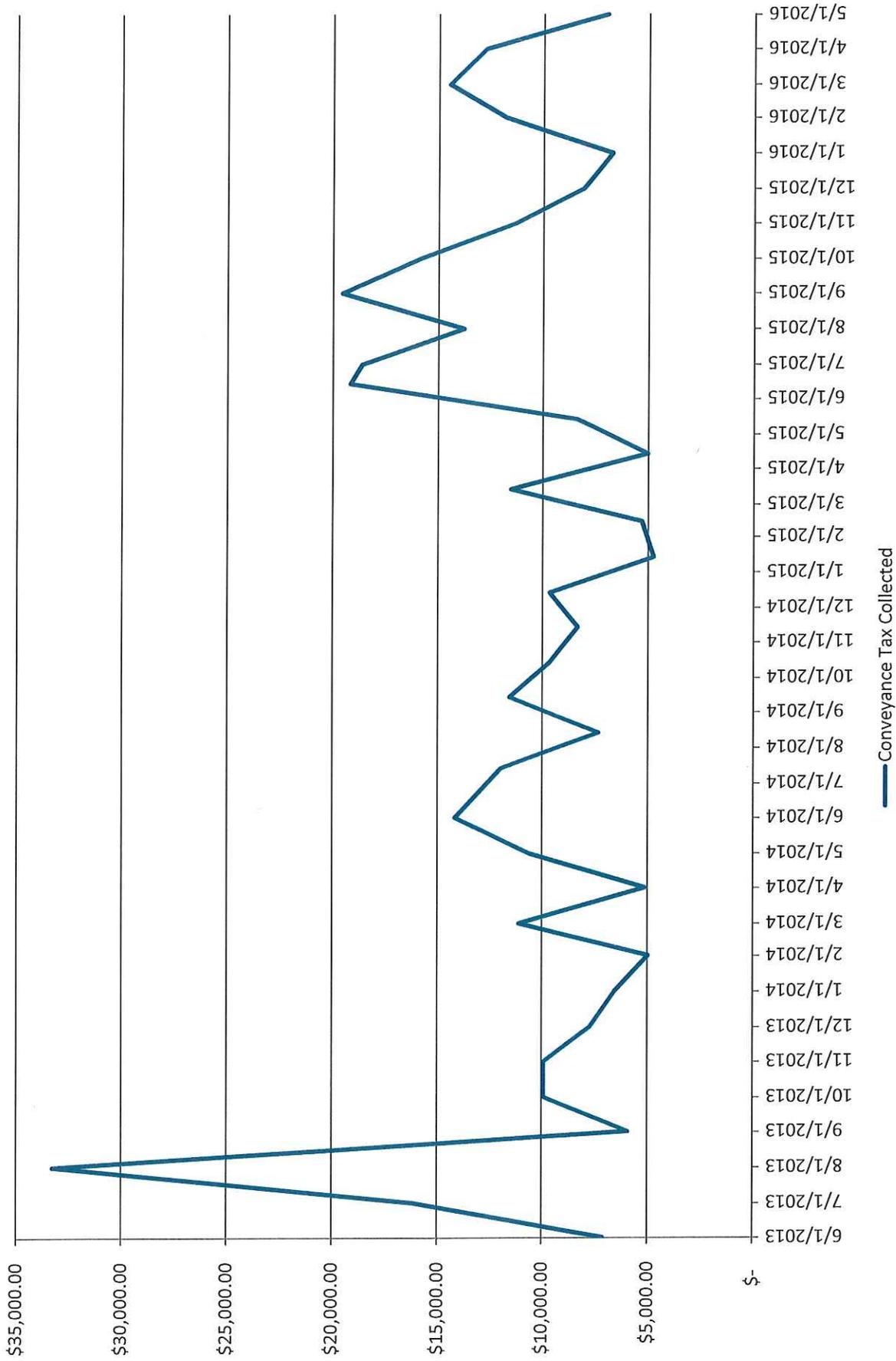


Circulation Library Door Traffic

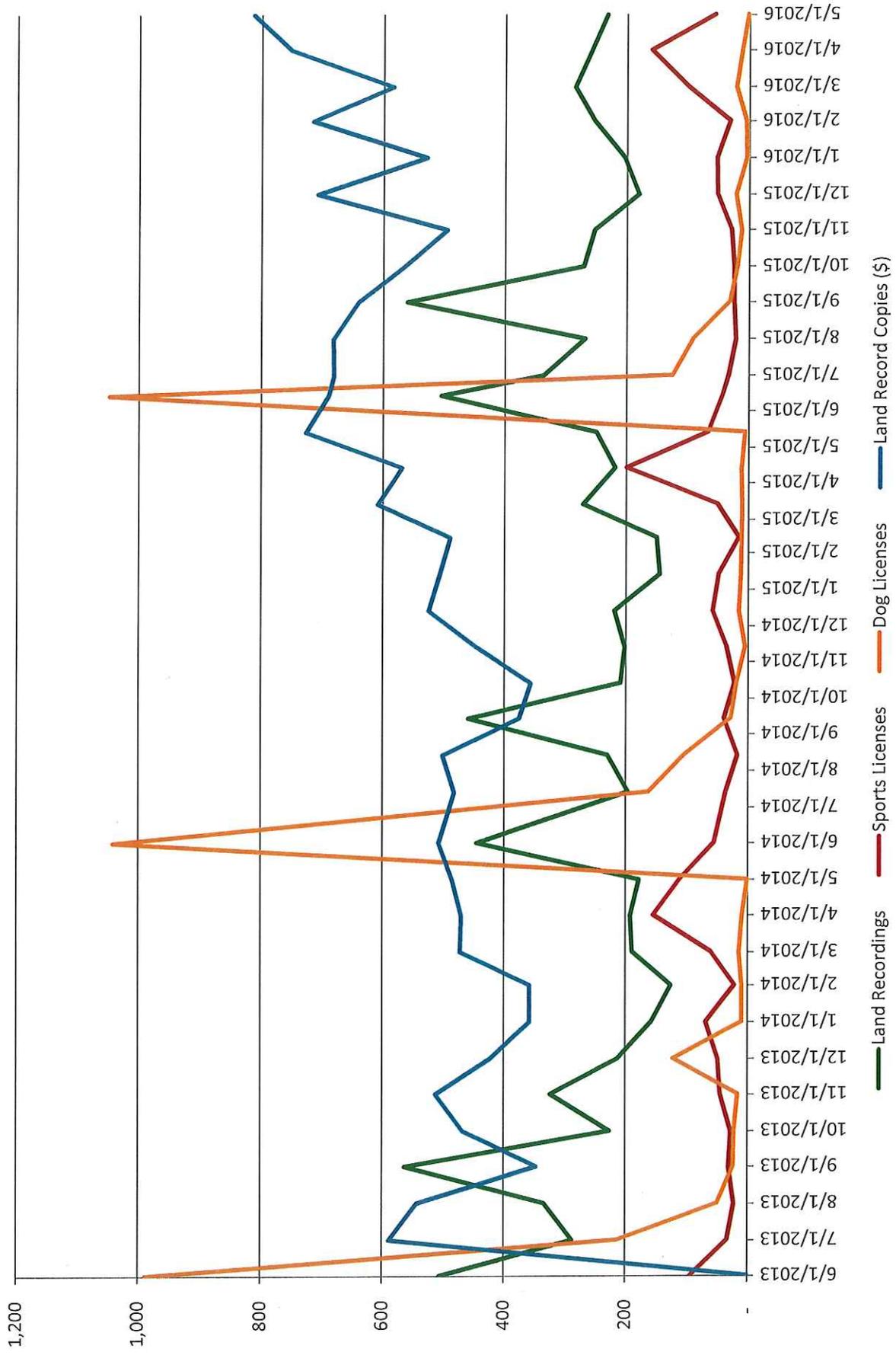
Public Library



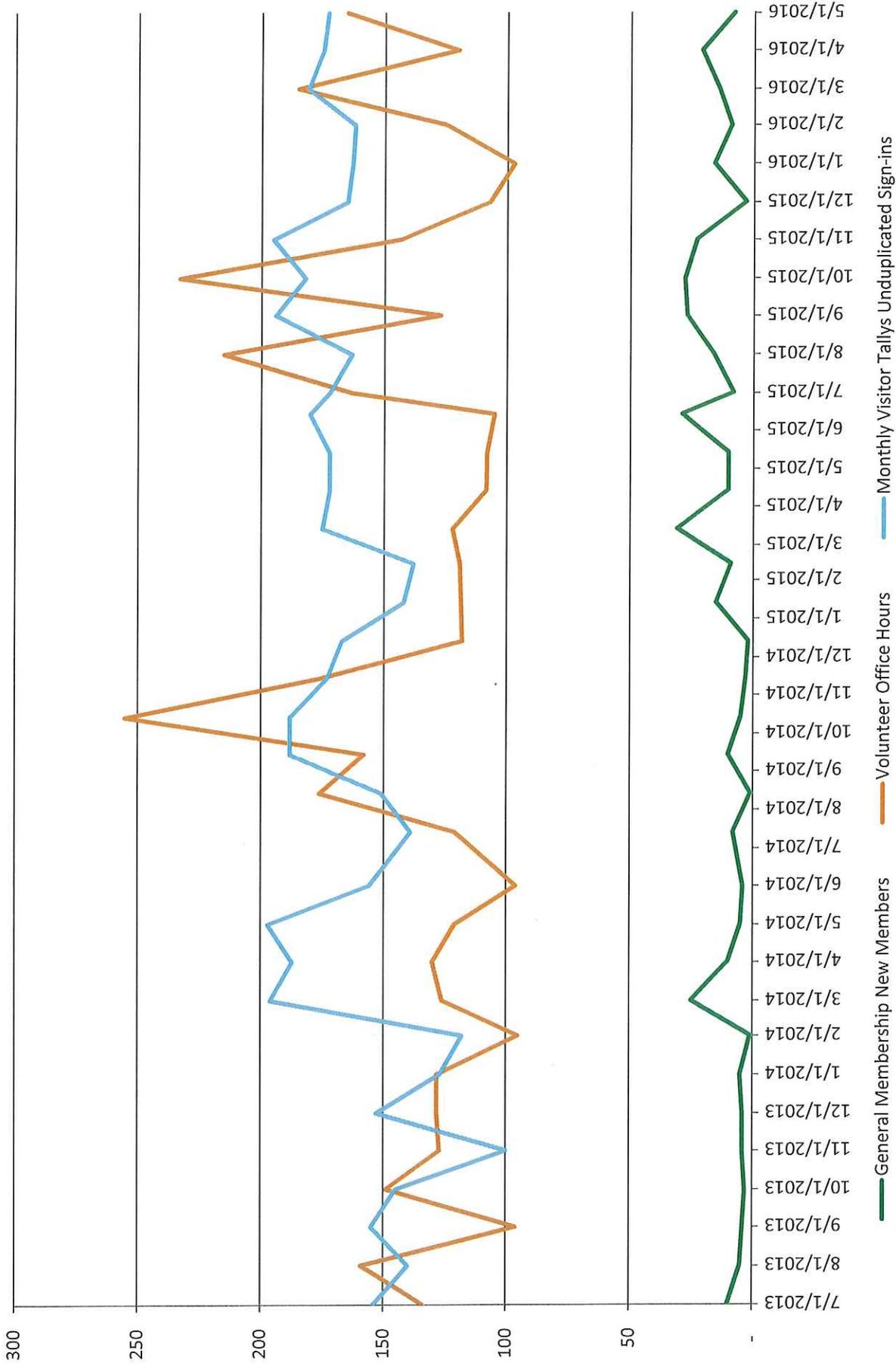
Town Clerk



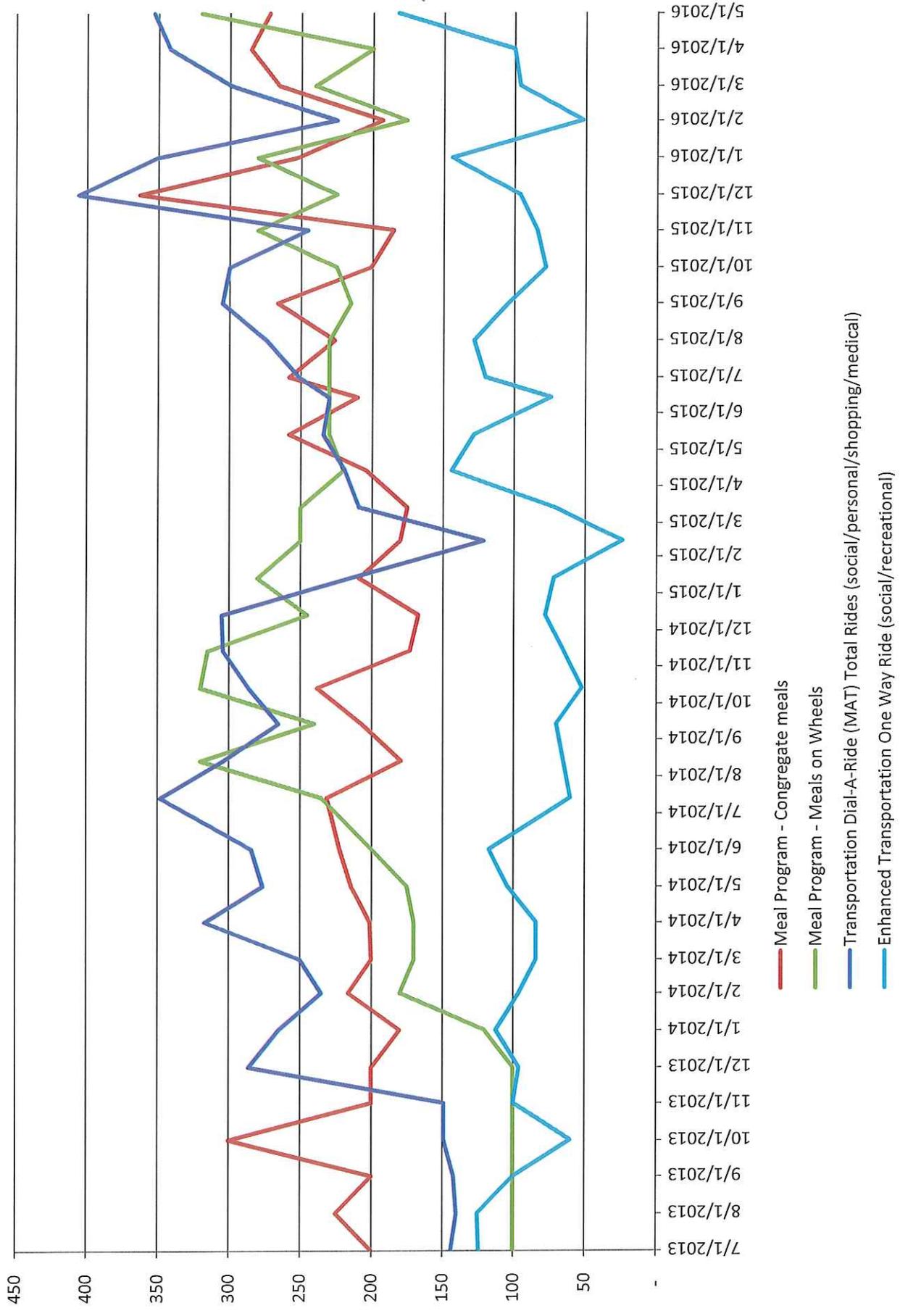
Town Clerk



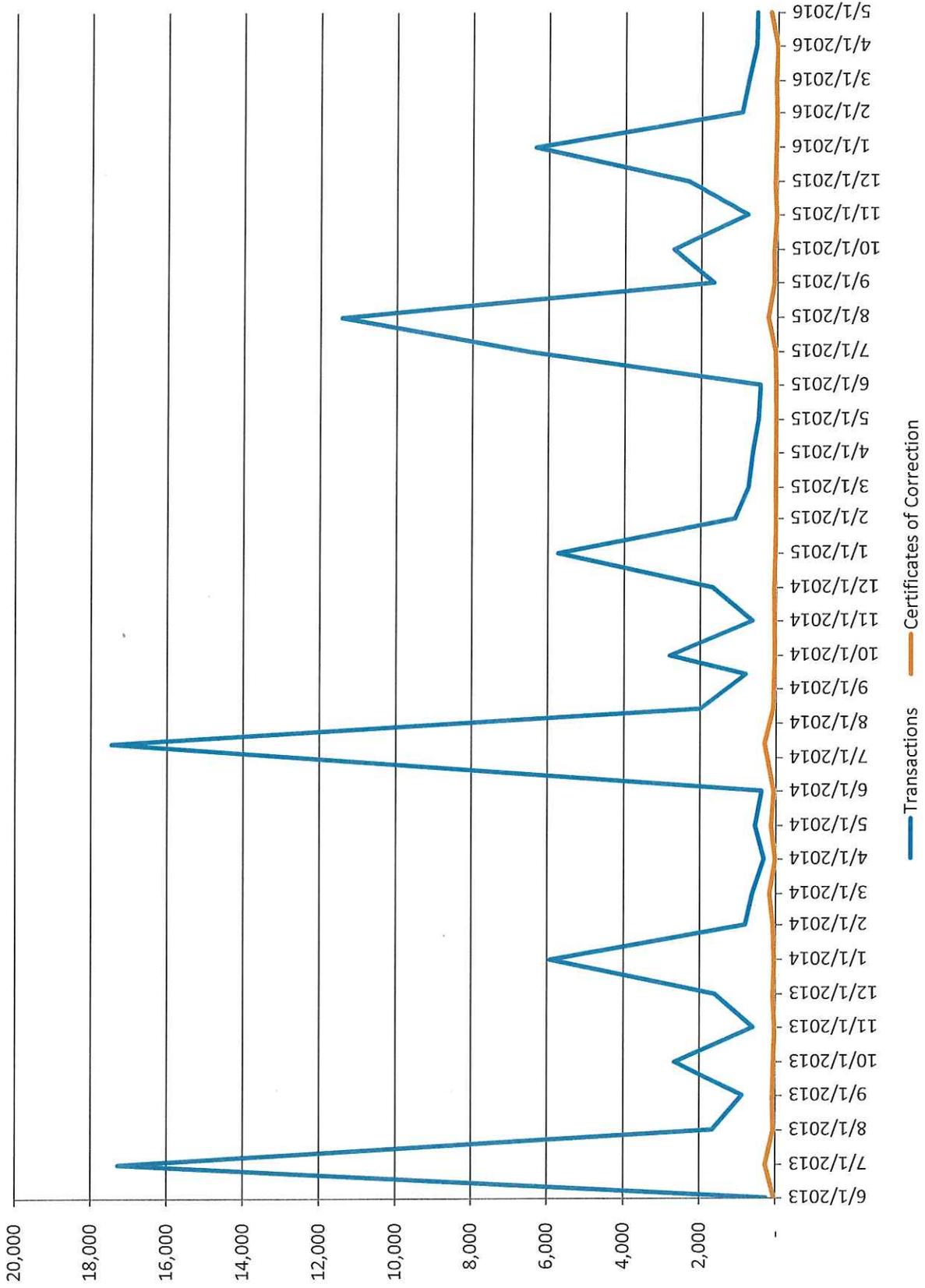
Senior Center



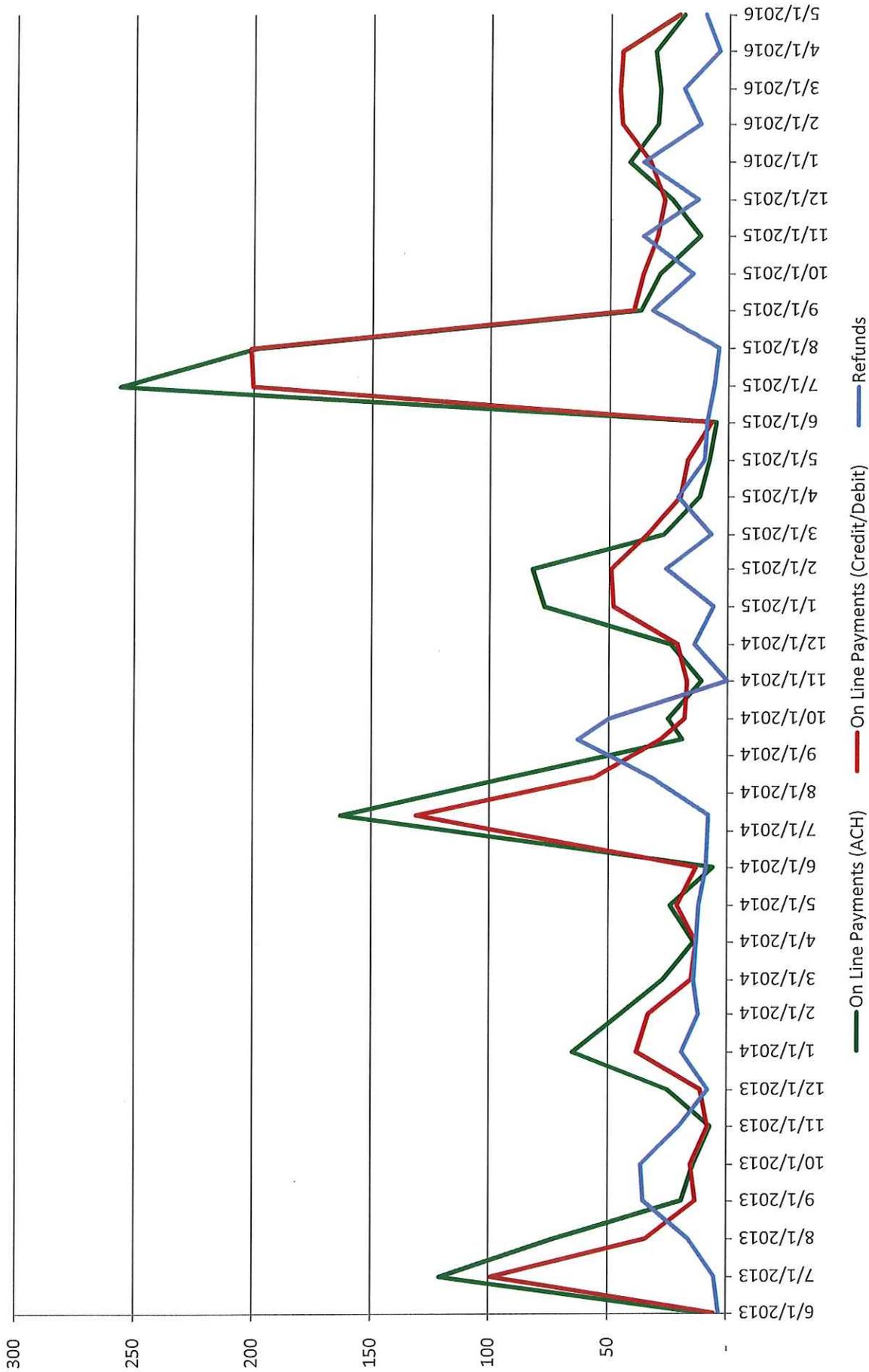
Senior Center – programs



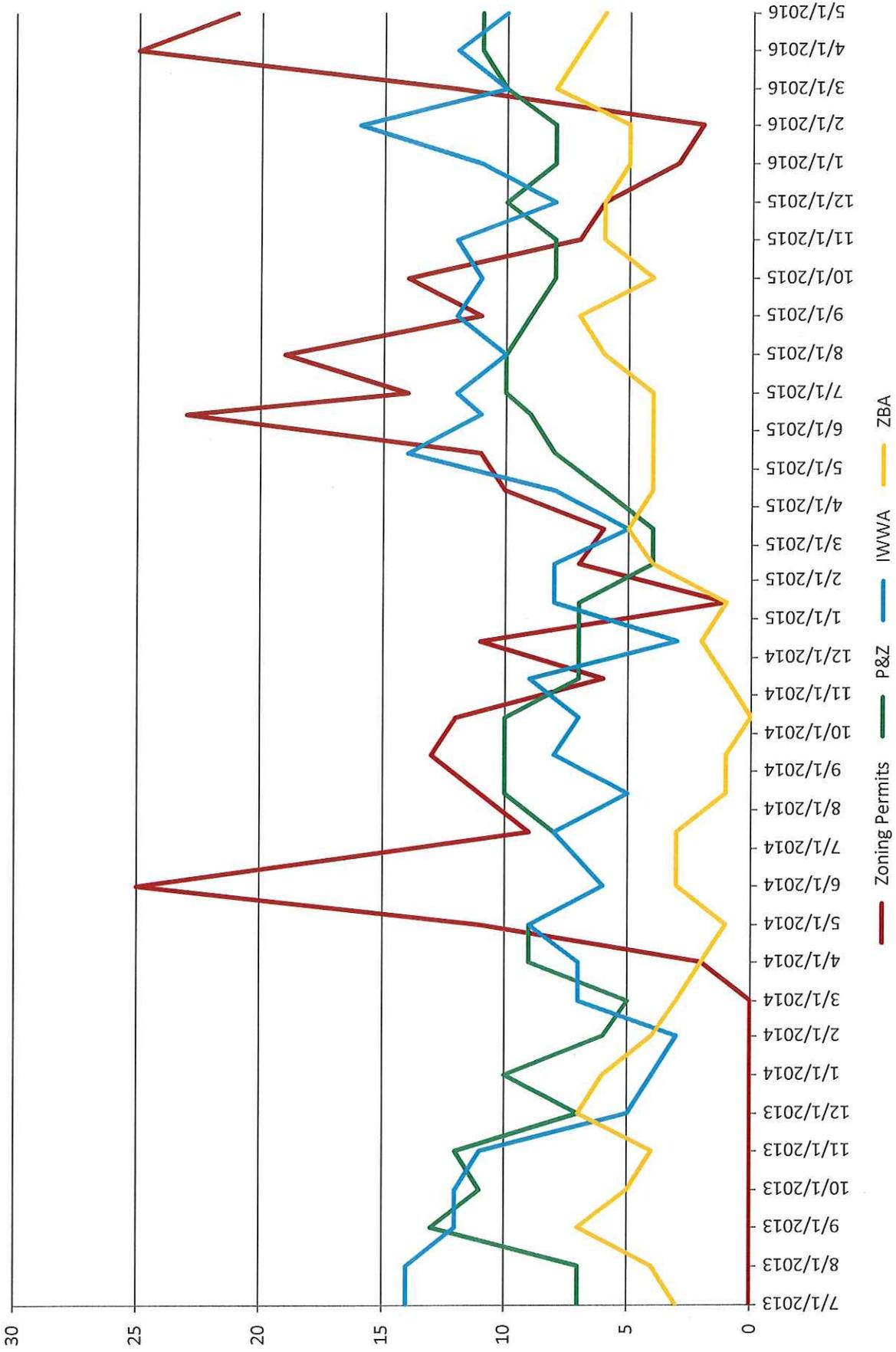
Collector of Revenue



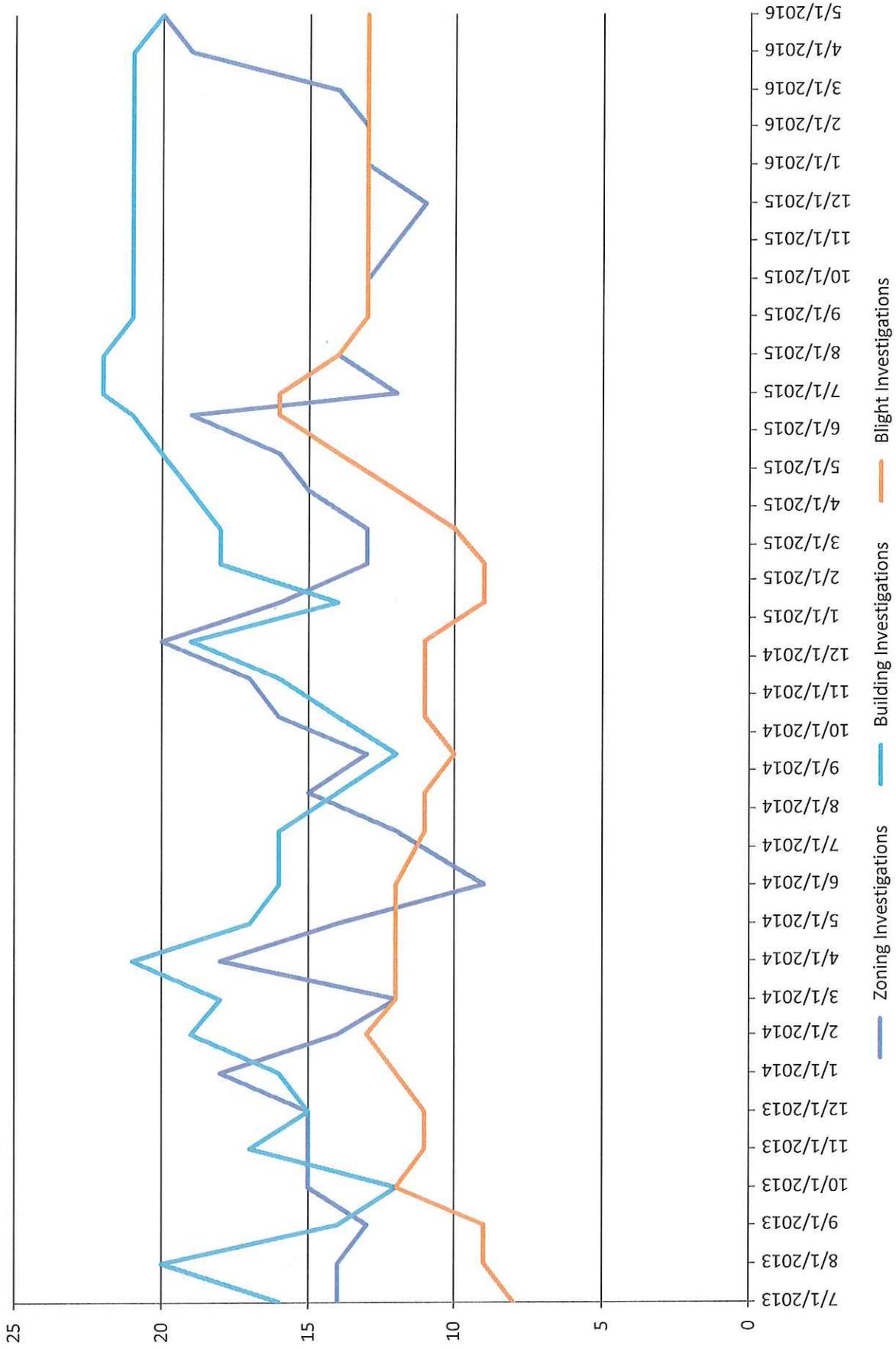
Collector of Revenue



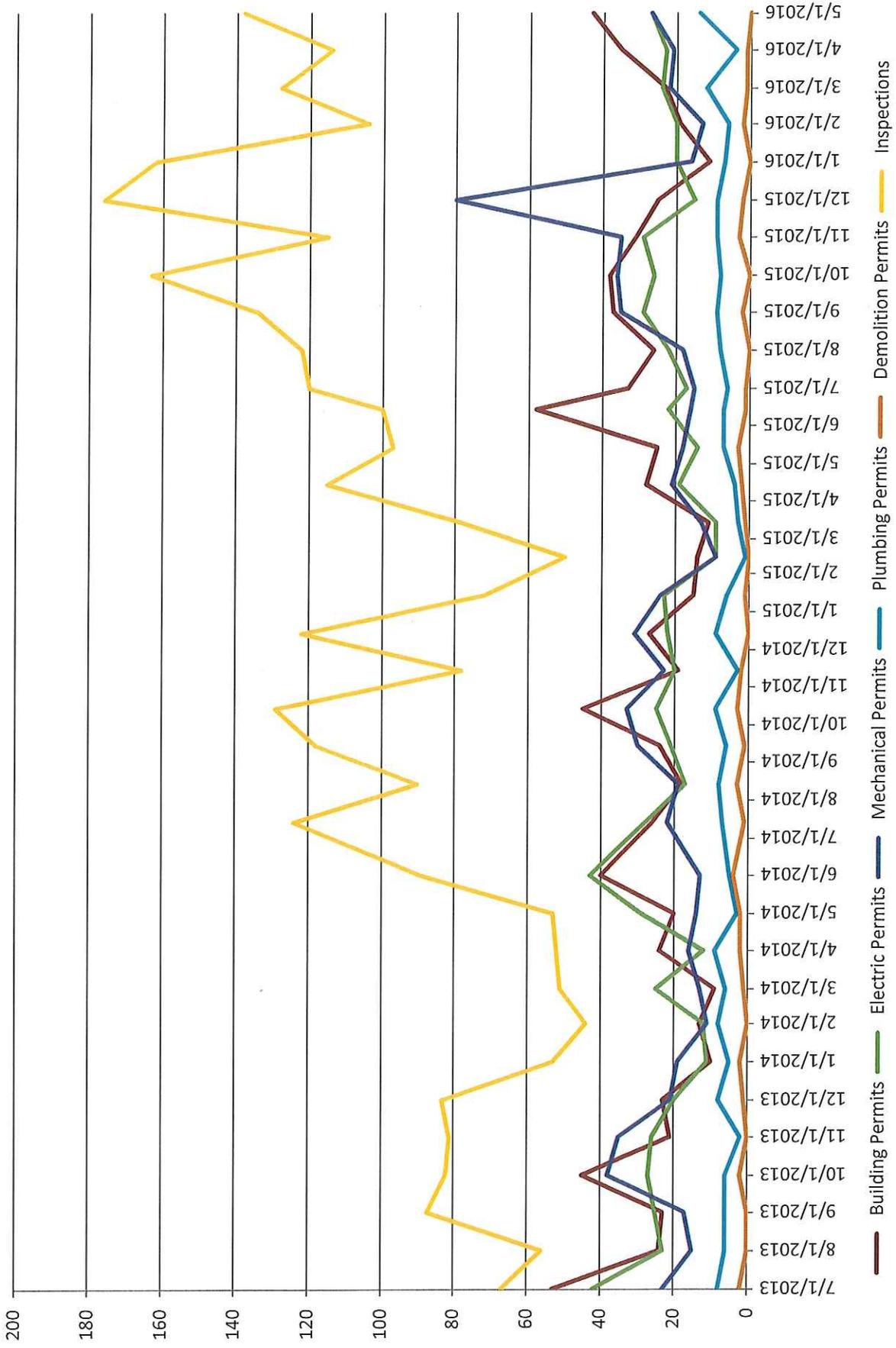
Land Use Permits



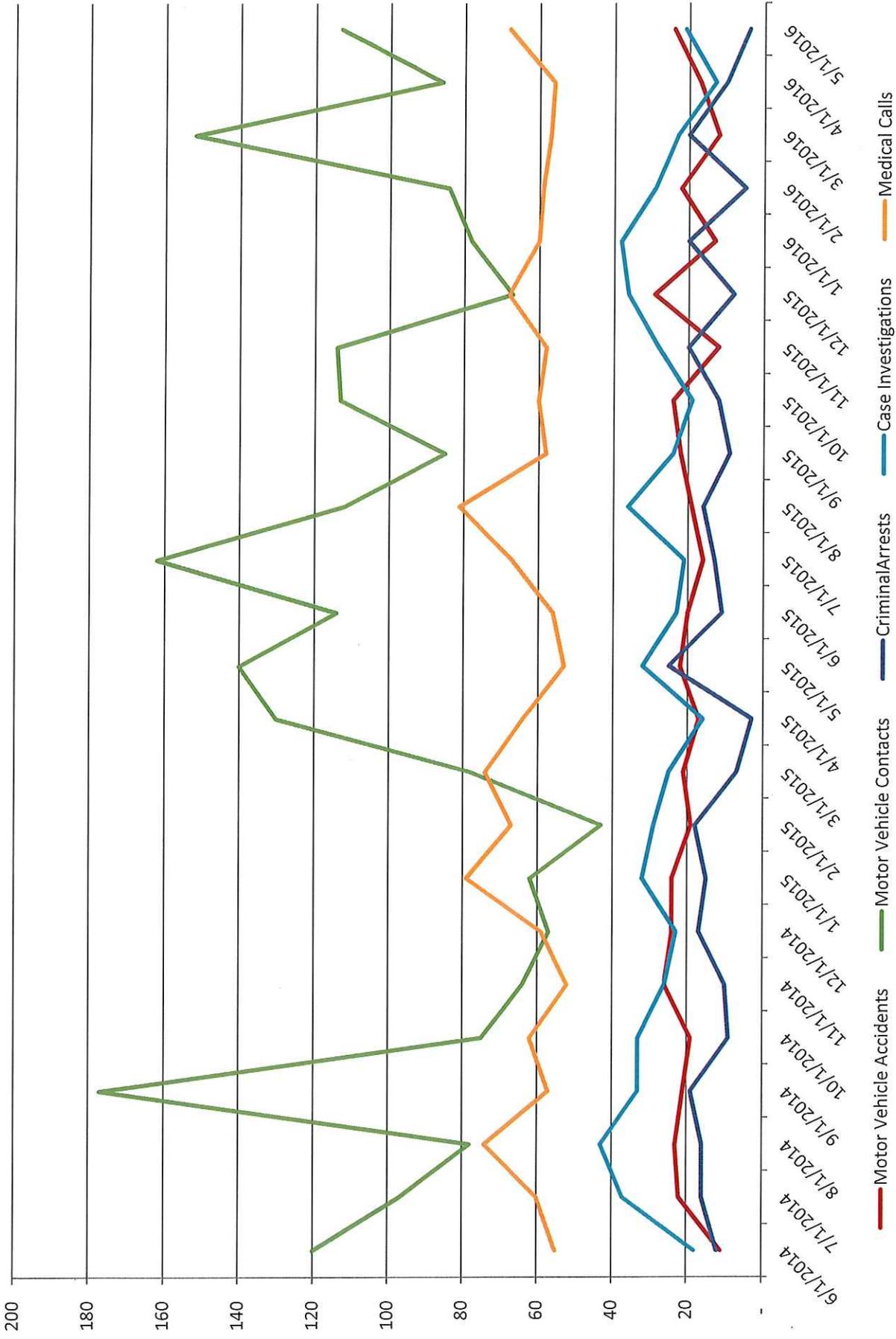
Building & Planning/Zoning Department



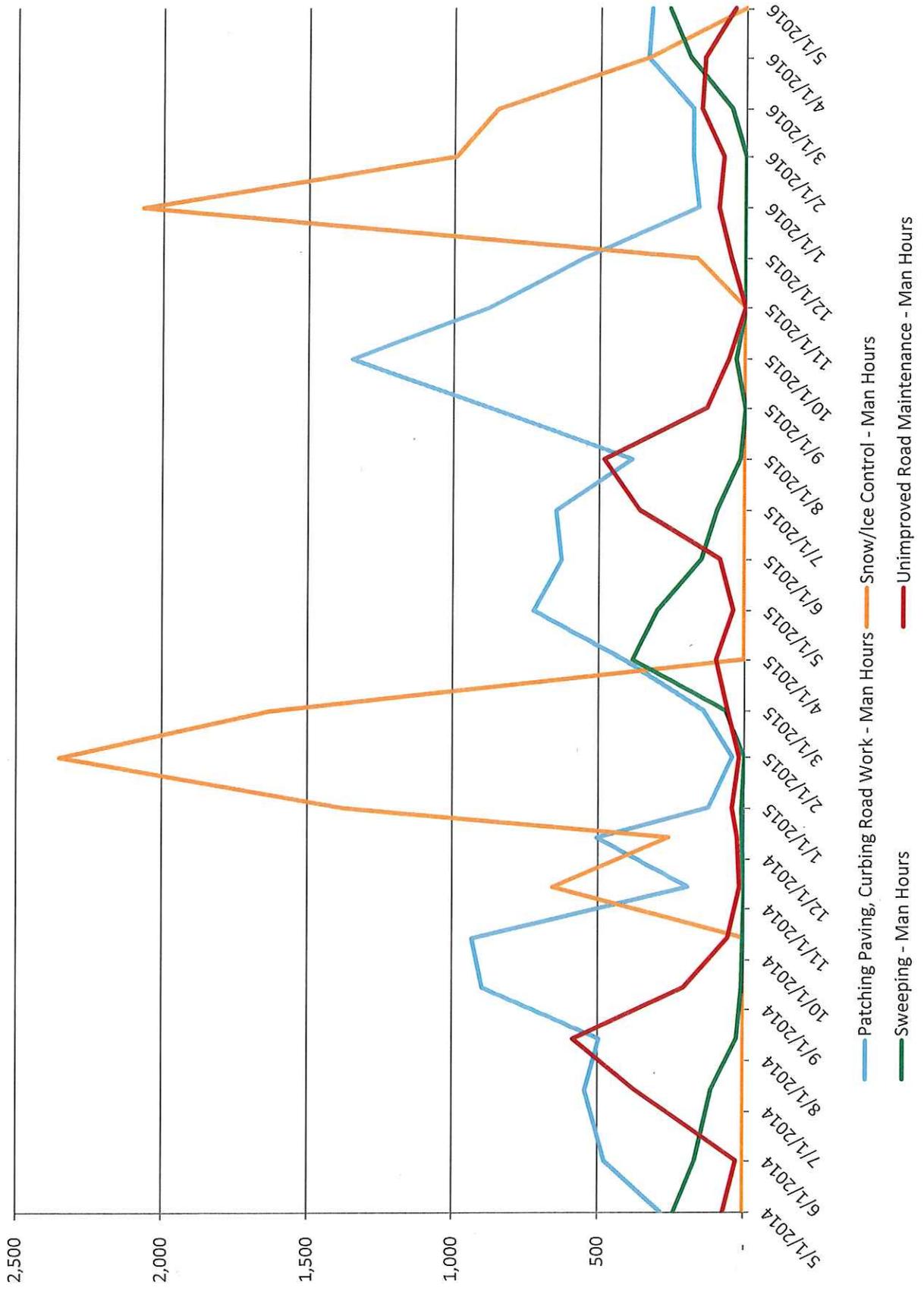
Building Permits



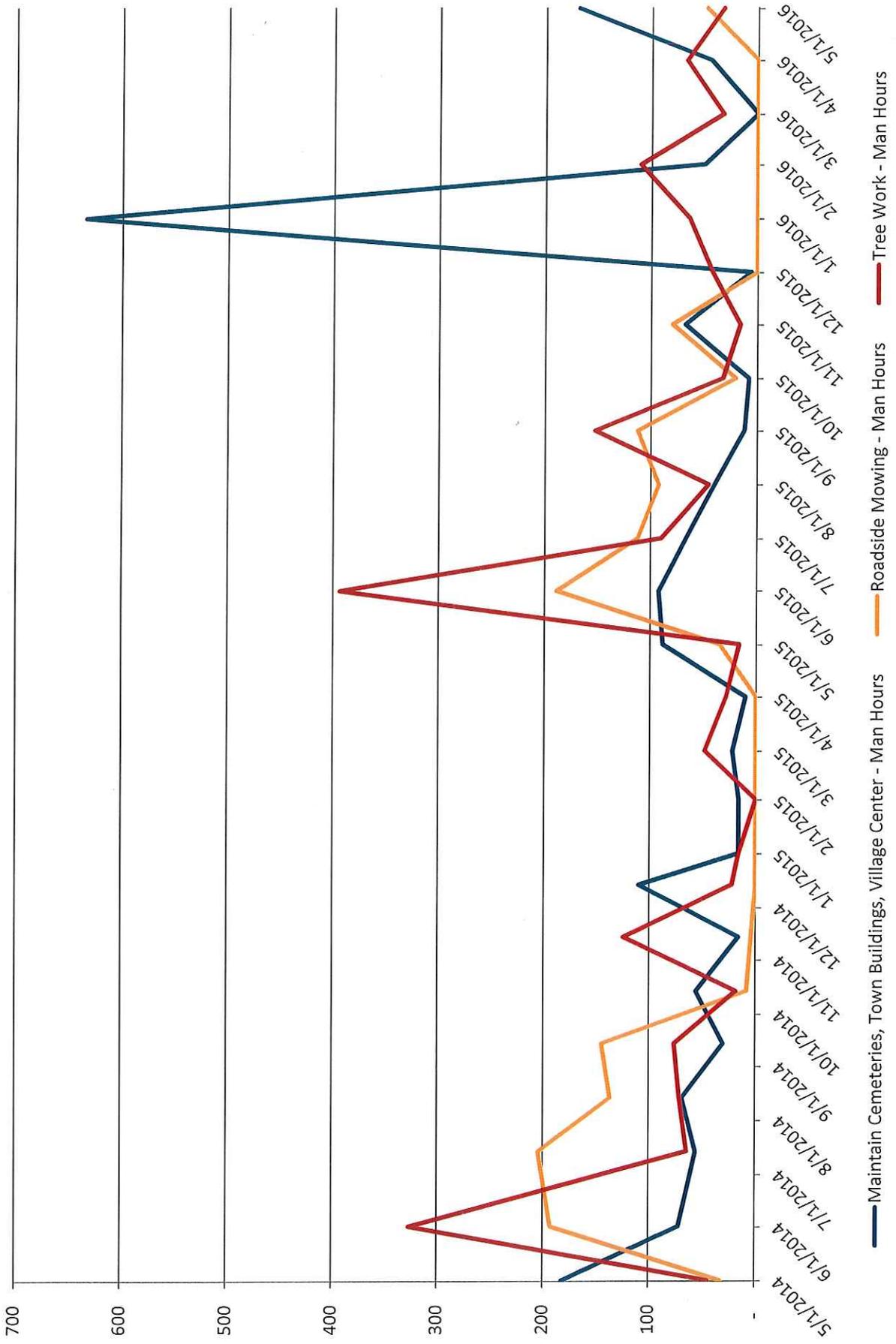
Police



Public Works – road



Public Works – non road





MEMO

TO: Town Manager

FROM: Dean Michelson, Director of Public Works

DATE: 7/21/16

SUBJECT: Bid award for Plow truck & Pick Up

In the current capital budget the department is slated for two vehicles a plow truck and a pick up truck. The Department staff have conducted considerable research and is recommending the Council award the purchase of the Plow truck off of a 2016 bid from the Town of Easton and to award the purchase of a pick up off the State Bid contract #10PSX0239

ITEM: Purchase one (1) 2017 Severe Service Snow and Ice Plow Truck

VENDOR: Hine Brothers, Inc.

HOW: Town of Easton, CT 2016 bid.

PRICE: \$172,349

ITEM: Purchase one (1) 2016 Four-wheel drive cab and chassis with service body

VENDOR: Crowley Ford

HOW: State bid contract #10PSX0239 – Supplement #41

PRICE: \$39,759.80

Drop in Location:
One Public Works Drive
East Hampton, CT 06424

**TOWN COUNCIL
TOWN OF EAST HAMPTON OF THE STATE OF CONNECTICUT
RESOLUTION AUTHORIZING A LEASE-PURCHASE FINANCING TO FINANCE
ACQUISITION OF A PUBLIC WORKS HEAVY DUTY TRUCK AND RELATED
EQUIPMENT
July 26, 2016**

WHEREAS, the Town of East Hampton of the State of Connecticut (the "Town") contemplates entering into a lease-purchase agreement to finance the costs of acquisition of a Public Works Heavy Duty Truck and equipment related thereto (the "Project"); and

WHEREAS, the Town Council of the Town has determined that a true and very real need exists for the acquisition of the Project; and

WHEREAS, the Town Council has taken the necessary steps, including any legal bidding requirements, under applicable law to arrange for the acquisition of the Project; and

WHEREAS, it is contemplated that interest on such lease-purchase financing shall be exempt from Federal income taxation; and

WHEREAS, the Town Council hereby determines that such a lease-purchase financing are in the best interests of Town; and

WHEREAS, it is contemplated that a payment may be due under the Agreement during the fiscal year ending June 30, 2017 and that the general fund has amounts sufficient for such payment; and

WHEREAS, the lease-purchase financing agreement will contain a non-appropriation provision; and

WHEREAS, The Town Council has the powers, among others, (1) to provide for the due execution of contracts of the Town, (2) to lease real and personal property for the Town, and (3) to enter into contracts for any services and to purchase or contract to purchase any supplies, materials, equipment and other commodities required by the Town.

NOW, THEREFORE, BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF EAST HAMPTON:

1. That the Town undertake a lease-purchase financing in a principal amount not to exceed \$172,350, and with an amortization period not to exceed seven (7) years, to finance the costs of the Project, the first payment on the lease-purchase financing may be made in the 2016/17 fiscal year from the general fund. The Project may include acquisition costs, equipment, legal fees, capitalized net interest cost and other financing costs, and other expenses related to the Project and its financing.

2 That the Town Manager or the Finance Director of the Town are authorized to negotiate, approve, execute and deliver on behalf of the Town any lease-purchase agreement and any certificates or documents related to the acquisition or the financing and are authorized to determine the amounts, dates, interest rates, maturities, prepayment terms, form and other details of the lease-purchase agreement; and to perform all other acts and execute all other documents which are necessary or appropriate to enter into the lease-purchase agreement, including without limitation any agreement with regards to the escrow of the proceeds of the lease-purchase agreement.

3. That the Town Council, acting on behalf of the Town, hereby declares the Town's official intent under Federal Income Tax Regulation Section 1.150-2 that costs of the Project may be funded initially from available funds of the Town, and that the Town reasonably expects to reimburse any such initial funding sources from the proceeds of the lease-purchase financing for the Project in an aggregate principal amount anticipated not to exceed \$172,350. The Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director of the Town are authorized to amend such declaration of official intent as the Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director of the Town deems necessary or advisable and to bind the Town pursuant to such representations and covenants as the Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director of the Town deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the lease-purchase agreement authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

4. That the Town Manager, the Finance Director, and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to complete the Project and to enter into the lease-purchase agreement.

**TOWN OF EAST HAMPTON
AGENDA REPORT**

AGENDA ITEM: 9a

DATE: July 26, 2016

SUBJECT: Adoption of Fair Housing Resolutions as Required by DECD

DEPARTMENT: Town Manager's Office

RECOMMENDED ACTION

1. Recognition and adoption of the Town of East Hampton Fair Housing Resolution
2. Recognition and adoption of the Town of East Hampton Fair Housing Policy Statement
3. Recognition and adoption of the Title VI Equal Opportunity Statement
4. Recognition and adoption of the Affirmative Action Policy Statement

BACKGROUND

Each year the Town of East Hampton readdresses its commitment to and support of the principles and practices of Fair Housing and Equal Opportunity. The Town is committed to providing information available to the public and employees regarding fair housing opportunities and other equal opportunities. The Town is also committed to seeking out workshops and other networks to educate and better inform the public and employees about Fair Housing, Equal Opportunity and American with Disabilities Act (ADA) improvements to public buildings. This effort to promote Fair Housing and Equal Opportunity for all will also meet requirements for the Small Cities Community Development Block Grant (CDBG) Program, and is important for any future application requests.

ALTERNATIVE ACTIONS

Other direction as determined by the Town Council.

FISCAL IMPACT

None



FAIR HOUSING RESOLUTION
Town of East Hampton, CT

TOWN COUNCIL

Patience Anderson
Chairperson
Ted Hintz, Jr.
Vice Chairman
Peter Brown
Melissa Engel
Mark Philhower
Josh Piteo
Kevin Reich

Whereas, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

Whereas, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, the Town of East Hampton is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOVED, That the Town of East Hampton hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, That the chief executive officer of the Town of East Hampton or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of East Hampton and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

Adopted by the Town of East Hampton on Tuesday, July 26, 2016

Sandra Wieleba, Town Clerk

Town Seal



Office of the TOWN MANAGER
MICHAEL MANISCALCO, MPA
mmaniscalco@easthamptonct.gov

Fair Housing Policy Statement

It is the policy of the Town of East Hampton to promote fair housing opportunities and to encourage racial and economic integration in all its programs and housing development activities.

Programs funded and administered by this Town of East Hampton must comply with the provisions of Section 46a-64c of the C.G.S., and with related state and federal laws and regulations that prohibit discriminatory housing practices.

The Town of East Hampton or any of sub-recipient of the Town of East Hampton will carry out an affirmative marketing program to attract prospective buyers or tenants of all majority or minority groups, without consideration of race, color, religion, sex, national origin, ancestry, creed, sexual orientation, gender identity or expression, marital status, lawful source of income, disability, age or because the individual has children in all programs and housing development activities funded or administered by the Town of East Hampton.

The municipality's Town Manager is responsible for the enforcement and implementation of this policy. The Town Manager, Michael Maniscalco, may be reached at (860) 267-4468 or mmaniscalco@easthamptonct.gov

Complaints pertaining to discrimination in any program funded or administered by the Town of East Hampton, may be filed with the Town Manager. The municipality's Grievance Procedure will be utilized in these cases.

Complaints may also be filed with the Commission on Human Rights and Opportunities, Special Enforcement Unit, 21 Grand Street, Hartford, CT 06106, Telephone (860) 541-3403 within 180 days of the alleged violation by submitting a notarized complaint and/or the Boston Regional Office of FHEO, U.S. Department of Housing and Urban Development, Thomas P. O'Neill, Jr. Federal Building, 10 Causeway Street, Room 321, Boston, MA 02222-1092, Telephone (617) 994-8300 or 1-800-827-5005, TTY (617) 565-5453. A complaint may be filed with HUD within one year after an alleged violation. Additionally, an individual may file suit, at his/her expense, in Federal District Court or State Court within two years of an alleged violation. If the individual cannot afford an attorney, the Court may appoint one. A suit can be brought even after filing a complaint, if the complaining party has not signed a conciliation agreement and an Administrative Law Judge has not started a hearing. A court may award actual and punitive damages and attorney's fees and costs.

A copy of this policy statement will be given annually to all Town of East Hampton employees and they are expected to fully comply with it. In addition, a copy will be posted throughout the Town of East Hampton.

Revised 2/13/13

Date

Michael Maniscalco, Town Manager

THIS STATEMENT IS AVAILABLE IN LARGE PRINT OR ON AUDIO TAPE by contacting the Town Manager's Office, Town of East Hampton, 20 East High Street, East Hampton, CT 06424 – Phone (860) 267-4468.



Office of the TOWN MANAGER
MICHAEL MANISCALCO, MPA
mmaniscalco@easthamptonct.gov

Town of East Hampton
Compliance with Title VI of the Civil Rights Act of 1964

TOWN COUNCIL

Patience Anderson
Chairperson
Ted Hintz, Jr.
Vice Chairman
Peter Brown
Melissa Engel
Mark Philhower
Josh Piteo
Kevin Reich

The Town of East Hampton does not discriminate in the provision of services, the administration of its programs, or contractual agreements. The Town of East Hampton seeks to fully carry out its responsibilities under the Title VI Regulations.

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the grounds of race, color or national origin in programs and activities receiving Federal financial assistance. Title VI provides that No person shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any programs covered by the Regulations.

This policy is effectuated through the methods of administration outlined in the Town of East Hampton's Fair Housing Plan and is fully implemented to ensure compliance by the Town of East Hampton, as the recipient, and by sub- recipients. The cooperation of all personnel is required.

Michael Maniscalco, MPA
Town Manager

Date



Town of East Hampton

AFFIRMATIVE ACTION POLICY STATEMENT

TOWN COUNCIL

Patience Anderson
Chairperson
Ted Hintz, Jr.
Vice Chairman
Peter Brown
Melissa Engel
Mark Philhower
Josh Piteo
Kevin Reich

As Town Manager of the Town of East Hampton, I recognize the need for Affirmative Action and I pledge my commitment to undertake positive actions to overcome the present effects of past practices or barriers to equal employment opportunity and to achieve the full and fair participation of minorities, women, people with disabilities, older persons, and all other protected groups found to be underutilized in the Town of East Hampton's work force or affected by policies having an adverse impact. In the spirit of Executive Order 11, signed by Governor Ella Grasso November 21, 1975, and Executive Order 9, signed by Governor William A. O'Neill on January 3, 1984, I further state that this Town of East Hampton will comply with the anti-discrimination provisions of the state and federal laws and regulations listed at the end of this section.

I recognize the hiring difficulties experienced by minorities, people with disabilities and by many older persons and, where appropriate, I have set goals to overcome the present effects of past discrimination, if any, to achieve the full and fair utilization of such persons in the work force. I further pledge that the Town of East Hampton will affirmatively provide services and programs in a fair and impartial manner.

Where adverse impact is identified, the Town of East Hampton will: (1) review its personnel policies and procedures to ensure that barriers, which unnecessarily exclude protected classes and practices, which have an illegal discriminatory impact, are identified and eliminated; (2) explore alternative approaches to employ minorities and members of protected classes; (3) administer all terms, conditions, privileges and benefits of the employment process in an equitable manner; and (4) establish procedures for the extra effort that may be necessary to ensure that the recruitment and hiring of protected group members reflect their availability in the job market.

It is the policy of the Town of East Hampton to provide equal employment opportunities without consideration of race, color, religion, age, sex, marital status, national origin, genetic information, past/present history of mental disability, ancestry, mental retardation, learning or physical disabilities including but, not limited to blindness, sexual orientation, political belief or criminal record, unless the provisions of Section 46a-60(b), 46a-80(b) and 46a-81(b) of the Connecticut General Statutes are controlling or there is a bonafide occupational qualification excluding persons in one of the above protected groups. This policy applies to all aspects of the employer/employee relationship including, but not limited to, recruitment, hiring, referrals, classifying, advertising, training, upgrading, promotion, benefits, compensation, discipline, layoff and terminations.



The Town of East Hampton will implement, monitor and enforce this Affirmative Action Policy Statement in conjunction with the applicable federal and state laws, regulations and executive orders listed below: 13th, 14th and 15th Amendments of the United States Constitution, Civil Rights Act of 1866, 1870, 1871, Equal Pay Act of 1963, Title VI and VII of the 1964 United States Civil Rights Act, presidential Executive Orders 11246, amended by 11375, (Nondiscrimination under federal contracts), Act 1 Section 1 and 20 of the Connecticut Constitution, Governor Grasso's Executive Order Number 11, Governor O'Neill Executive Order Number 9, the Connecticut Fair Employment Practices Law (46a-63-64). Discrimination against Criminal Offenders (46a-80). Connecticut General Statutes, Connecticut Code of Fair Accommodations Law (46-63-64), definition of Blind (46a-51 (1), definition of Physically Disabled (46a-51 (15), definition of Mentally Retarded (46a-51 (13), cooperation with the Commission of Human Rights and Opportunities (46a-77), Sexual Harassment (46-60-(a) Connecticut Credit Discrimination Law (360436 through 439), Title I of the State and the Local Fiscal Assistance Act of 1972 and the Americans with Disabilities Act of 1992.

This policy statement will be given annually to all Town of East Hampton employees and will also be posted throughout the Town of East Hampton. I also expect each supplier, union, consultant and other entity (s) with which we do business to comply with all applicable State and Federal Equal Opportunity laws and regulations. The Town of East Hampton will not knowingly do business with any entity debarred from participation in any federal or state program or found to be in violation of any state or federal anti-discrimination law.

I have assigned the responsibility to achieve the successful implementation of our goals and objectives to [name of contact], [title of contact], [phone number], [email address].

Date

Michael Maniscalco, Town Manager

THIS STATEMENT IS AVAILABLE IN LARGE PRINT OR ON AUDIO TAPE FROM THE ADA-504 COORDINATOR BY CALLING (860) 267-4468.



AGENDA
ITEM # 14

Office of the COLLECTOR OF REVENUE
NANCY HASSELMAN, CCMC
nhasselman@easthamptonct.gov

July 22, 2016

To: The East Hampton Town Council

Documentation of the below listed tax refunds are available in the Tax Office for your review if you so desire. The refunds total \$635.04.

Thank you for your assistance.

Nancy Hasselman, CCMC

Nancy Hasselman, CCMC
Collector of Revenue

0.00
213.53 +
32.14 +
197.93 +
25.33 +
166.11 +
635.04 *
0.00