

TOWN OF EAST HAMPTON AGENDA REPORT

AGENDA ITEM: 60a

DATE: December 31, 2013

SUBJECT: New Police Vehicle

DEPARTMENT: Police

BACKGROUND

The Town is currently in the process of replacing a patrol vehicle in its inventory. Currently, the Police Department has a fleet of eight marked patrol vehicles. One of which is used primarily for private duty or in an emergency, as spare vehicle.

Ford Motor Company no longer manufactures the traditional Crown Victoria patrol vehicle and has transitioned to the new Police Interceptor series.

After testing several vehicles, we have decided that the best option to meet the needs of our department would be the 2014 Ford Utility Interceptor which is an all-wheel drive vehicle. Included in the purchase price is a single person prisoner compartment, a rear sensor system, vinyl wrap (black and white) package and a Setina aluminum push bar (used for moving disabled vehicles). For a total cost of \$28,884.15.

MHQ, a Connecticut based company, currently holds a state contract for these vehicles (#12PSX0194) and I am recommending that Town Council authorize the Town to purchase off of this contract.

RECOMMENDED MOTION

Resolved that the Finance Director be authorized to procure goods and services from MHQ of 750 Newfield Street Middletown, CT in accordance with State of CT contract #12PSX0194.

ALTERNATIVE ACTIONS

Bid for vehicle purchase.

FISCAL IMPACT :

The new vehicles estimated cost would be \$28,884.15 and will be funded from the Police Capital Projects account.

TOWN OF EAST HAMPTON AGENDA REPORT

AGENDA ITEM: 6b

DATE: January 14, 2014
SUBJECT: **Town & Board of Education gasoline**
DEPARTMENT: All

BACKGROUND

East Hampton along with other Town's in Connecticut solicited through the Capital Region Purchasing Council (Solicitation #600) unleaded gasoline. East River Energy is the low bidder for both Option A: Differential and Option B: Fixed Mark-up pricing for the Town. Calendar year gasoline usage are estimated to be as follows:

Town: 20,000

BOE: 13,000

The differential price is $-\$.0021$ per gallon. The differential for regular unleaded gasoline will be deducted from the New Haven Harbor OPIS Daily Rack Average Posting, date of delivery. The differential listed above excludes the CT Gross receipts Tax, L.U.S.T. of $\$.0010$ per gallon and the Federal Spill Fund Recovery Tax of $\$.0017$ per gallon. Rack pricing for 1-9-2014 was $\$2.7695/\text{gal}$ less the differential $-\$.0021 = \2.7674 + gross receipts tax $\$.2439$ + federal fee's $\$.0027 = \3.0140 per gallon.

RECOMMENDED MOTION

Resolved that the Finance Director be authorized to purchase unleaded gasoline from East River Energy through December 31, 2014.

ALTERNATIVE ACTIONS

Issue our own bid.

FISCAL IMPACT The cost for all unleaded gasoline for the calendar year is estimated to be \$99,500.

TOWN OF EAST HAMPTON CT

Good Samaritan Resolution

WHEREAS, Everyday life brings with it hazards that require others to step up and take action; and,

WHEREAS, An individual who volunteers his or her knowledge and/ or expertise to assist a fellow citizen in harm's way is referred to as a Good Samaritan; and,

WHEREAS, The training and /or expertise of the Good Samaritan may or may not be in the specialist field appropriate to the particular event; and,

WHEREAS, The Good Samaritan acts with good faith ~~and within the bounds of his or her professional competence~~ to alleviate suffering and minimize harm; and,

WHEREAS, The Good Samaritan goes above and beyond the normal requirements of their fellow citizens without the intent of compensation; and,

WHEREAS, The East Hampton Town Council wishes to recognize those individuals who go above and beyond to save their fellow neighbor from injury, loss of life or immediate danger.

THEREFORE BE IT RESOLVED, that the Town of East Hampton represented by the Town Council will honor those who have gone above and beyond by naming (DATE) as Good Samaritan day; and, will honor all of those who have been identified as Good Samaritans by the TOWN Council as a result of their heroic acts to preserve life; and, at the annual Town Council Meeting following (DATE) the names of all Good Samaritans identified by the Town Council shall be read; and, that all East Hampton residents should take notice of the Town's Good Samaritans.



AGENDA
ITEM # Ba

Office of the TOWN MANAGER
MICHAEL MANISCALCO, MPA
mmaniscalco@easthamptonct.org

MEMO

TOWN COUNCIL

Barbara Moore,
Chairperson

Kevin Reich,
Vice Chairman

Patience Anderson

Ted Hintz, Jr.

George Pfaffenbach

Mark Philhower

Philip Visintainer

TO: Barbara Moore, Chairwoman

FROM: Michael Maniscalco, Town Manager

CC: K. Reich; P. Anderson; G Pfaffenbach

DATE: 12/4/13

SUBJECT: Legal Review Sub-committee

The legal review sub-committee met on 12/3/13 to discuss the performance of the Town Attorney, legal fees and to review the 2012 Town Attorney bidding process. After careful consideration, the sub-committee came to the conclusion that they would like to fulfill the rest of the 2 year letter agreement with Halloran & Sage.

Also, the sub-committee requested that the Finance Director break out settlement costs from the legal fees line item in an effort to provide a better accounting of our Attorney fees.

November 24, 2013

Town of East Hampton
20 East High St.
East Hampton, CT 06424
Attn: Michael Maniscalco

Dear Michael:

As a follow up to our phone conversation on Friday, 11/22/13, my mailbox and post were knocked down during a snow storm earlier in 2013. When I called to report this to Public Works, I was told that the town protocol is to reimburse up to \$25.00 per incident. Originally I did not see any issue with this and accepted the reimbursement.

Upon installation of the mailbox, I realized it was the post that had been damaged, not the mailbox. I then purchased the exact same post that had been damaged, with total charges amounting to \$132.93 (\$124.99 post + \$7.94 tax). Having already been reimbursed the \$25.00, I am asking for an additional reimbursement amounting to \$107.93. Though I understand that accidents happen, I also don't feel it's fair for me to be out of pocket at all for this situation.

Furthermore, I am asking the Town Council to reconsider their \$25.00 reimbursement policy, as I don't feel it's fair to reimburse residents (in some cases) only a portion of the expense to replace what they had prior to the accident occurring. As long as the resident can produce a valid receipt of the transaction, I am requesting that you alter the policy to allow for residents to be made financially whole again.

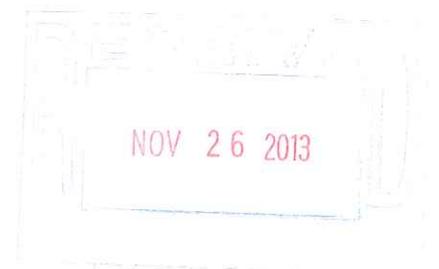
I appreciate your consideration of this matter and will await your response.

Sincerely:



Christopher LaBonia
16 Whispering Woods Rd.
860-754-8361

Enclosure: Mail Post Receipt



From: HomeDepot <HomeDepot@homedepot.com>
To: labbypc03 <labbypc03@aol.com>
Subject: The Home Depot Order Confirmation for W237942554
Date: Tue, Nov 5, 2013 10:47 pm

Please keep this email for your records.
 Please add OnlineCustomerCare@homedepot.com to your address book. [Learn how.](#)



More saving. More doing.

Order Confirmation

APPLIANCES BATH LIGHTING FANS FLOORING OUTDOORS TOOLS & HARDWARE

FREE SHIPPING* + FREE IN STORE PICK UP + FREE RETURNS**

Order Number: W237942554
 Order Date: Nov 5, 2013 10:00:36 PM EST

Dear Christopher LaBonia,

Thank you for shopping homedepot.com. Please review your order details below and retain this email for your records. You will receive a shipping confirmation email once your order has shipped.

Qty Ordered	Internet #	Product Description	Unit Price	Amount
1	203013447	Trenton Steel Post Mount Mailbox - TM11	\$29.97	\$29.97

Est. Arrival Date : 11/11/13 - 11/13/13 (1 Processing, Transit - NOV 11 - NOV 13)

1	100495671	Newport Plus Plastic Mailbox Post	\$124.99	\$124.99
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Est. Arrival Date : 11/13/13 - 11/15/13 (3 Processing, Transit - NOV 13 - NOV 15)

Shipping Address: Christopher LaBonia, 16 Whispering Woods Rd, EAST HAMPTON, CT 06424, US
 Shipping Method: Ground

Subtotal: \$154.96
 Promotional Discount: \$-3.00
 Shipping: \$0.00
 Estimated Sales Tax: \$9.65
 Order Total: \$161.61

Billing Address: Christopher LaBonia
 16 Whispering Woods Rd
 EAST HAMPTON CT 06424 US

12/30/13

Town Manger Maniscalco,

The Clean Energy Task Force (CETF) for the Town of East Hampton is seeking support from the town council in approving the CETF mission and goals, and to move forward in adopting a clean energy pledge. In simplest terms, our goal is for the East Hampton community to come together and continue to support energy efficiency and renewable energy practices, creating a cleaner future today and for generations to come. Our mission, long-term and short-term goals are outlined below. The presenting goals are aligned to the Clean Energy Community programs currently offered throughout the State of Connecticut.

Mission: The Clean Energy Task Force is invested in energy conservation, energy management and long-term sustainability efforts for municipal, residential, and commercial stakeholders in the Town of East Hampton.

Long Term Goals:

- To collaborate with the Town Council and provide assistance in making informed decisions concerning energy management based on local, state, and federal initiatives; including funding opportunities, and energy administration options for the town.
- To educate town stakeholders on energy initiatives by providing a structure to make energy related decisions
- To develop a long-term strategic Sustainability Plan for the Town of East Hampton
- To cultivate a collaborative network to support the committees mission

Short Term Goals:

- From July 1, 2014 to June 30, 2015 the Town of East Hampton will:
 - Increase the purchase of renewable energy by 17%.
 - Reduce energy consumption in municipal buildings by 11%.
- From July 1, 2014 to June 30, 2015 the Town of East Hampton households:
 - Will strive to increase the number of households participating in Residential Energy Efficiency Fund Programs by 11%.
 - Will strive to increase the number of residents who redeem Residential Rebates through participation in Energy Funded programs by 11%.
- From July 1, 2014 to June 30, 2015 the Town of East Hampton
 - Will strive to increase businesses who participate in Energy Efficiency Fund Programs by 11%.

In addition to approving our mission, long-term, and short-term goals; the CETF members are recommending that the Town of East Hampton adopt the Clean Energy Communities Municipal Pledge. The Clean Energy Communities program is an initiative funded by both the Clean Energy Finance and Investment Authority (CEFIA-formerly known as the Connecticut Clean Energy Fund) and the Connecticut Energy Efficiency Fund. CEFIA and the Energy Efficiency Fund develop programs which collectively seek to have Connecticut cities and towns both reduce energy use and increase support for clean, renewable energy for municipal facilities. By adopting the municipal pledge the Town of East Hampton can qualify for renewable energy systems and "Bright Idea grants" for future energy saving projects. The Municipal pledge has been included with this letter for your review.

Respectfully,

The Clean Energy Task Force

John Greeno
Chairman 

Adam Dawidowicz
Vice Chairman 

Javette Allen


Peter Daddario


CLEAN ENERGY COMMUNITIES MUNICIPAL PLEDGE

The Clean Energy Communities program is an initiative funded by both the Clean Energy Finance and Investment Authority (CEFIA-formerly known as the Connecticut Clean Energy Fund) and the Connecticut Energy Efficiency Fund. CEFIA and the Energy Efficiency Fund develop programs which collectively seek to have Connecticut cities and towns both reduce energy use and increase support for clean, renewable energy for municipal facilities. The Energy Efficiency Fund programs are administered by The Connecticut Light and Power Company, The United Illuminating Company, Yankee Gas Services Company, The Southern Connecticut Gas Company, and/or Connecticut Natural Gas Corporation (collectively, "the Companies")

By applying currently available energy efficiency and clean, renewable energy technologies the _____ of _____ can save money, create a healthier environment and strengthen local economies; and accordingly, the _____ of _____ makes the following Clean Energy Communities Municipal Pledge:

1. The _____ of _____ pledges to reduce its municipal building energy consumption by 20% by 2018. Building energy consumption shall be determined by benchmarking municipal building energy consumption to a baseline fiscal year. The _____ of _____ can elect from the following fiscal years to determine its energy baseline year: 2008-2009, 2009-2010, 2010-2011, or 2011-2012.
 - a. The _____ of _____ will seek to reduce its municipal building energy consumption for municipal facilities by at least 20% by 2018. The schedule follows:
 - i. Fiscal Year 2012-2013: 5% Reduction
 - ii. Fiscal Year 2013-2014: 8% Reduction
 - iii. Fiscal Year 2014-2015: 11% Reduction
 - iv. Fiscal Year 2015-2016: 14% Reduction
 - v. Fiscal Year 2016-2017: 17% Reduction
 - vi. Fiscal Year 2017-2018: 20% Reduction
 - b. The _____ of _____ will work with the Companies, contractors or other entities to benchmark all of its municipal buildings (including board of education buildings) to determine all municipal building energy usage.
 - c. Beginning July 1, 2015, the _____ of _____ agrees to provide documentation of its municipal building energy consumption on an annual basis by the end of the first quarter of the following fiscal year.
 - d. The _____ of _____ pledges to create its own Municipal Action Plan (MAP) to determine its path in reducing its energy consumption. The _____ of _____ may satisfy this requirement by submitting a pre-existing municipal energy plan, sustainability plan, climate change action plan or similar document.
 - e. There is no penalty if the _____ of _____ fails to meet the reduction amounts set forth in the schedule above. However if these reduction targets are not met starting July 1, 2015, the _____ of _____ will not be eligible to receive Bright Ideas Grants from the Connecticut Energy Efficiency Fund and Companies under the Clean Energy Communities program.
2. The _____ of _____ pledges to purchase 20% of its municipal building electricity from clean, renewable energy sources by 2018.
 - a. The _____ of _____ will seek to make a voluntary purchase of at least 20% of the electricity for municipal facilities from clean, renewable energy sources by annual CEC program requirements. The schedule follows:
 - i. Fiscal Year 2012-2013: 15% Purchase

- ii. Fiscal Year 2013-2014: 16% Purchase
- iii. Fiscal Year 2014-2015: 17% Purchase
- iv. Fiscal Year 2015-2016: 18% Purchase
- v. Fiscal Year 2016-2017: 19% Purchase
- vi. Fiscal Year 2017-2018: 20% Purchase

b. The _____ of _____ agrees to provide CEFIA documentation of its municipal clean energy purchases on an annual basis by the end of the first quarter of the following fiscal year. CEFIA intends to request documentation of municipal clean energy purchases for FY2011-2012 in July 2012.

c. The _____ of _____ acknowledges that clean, renewable sources are those defined in section 16-1 of the general statutes as Connecticut Class I renewable energy sources or meeting Green-e® Energy certification standards.

d. The _____ of _____ may satisfy the voluntary purchase requirement by purchasing Green-e® Energy certified Renewable Energy Credits (RECs), enrolling one of more municipal facilities in the CTCleanEnergyOptionssm program, installing renewable energy systems (provided that the RECs associated with such system(s) are quantifiable and not held by a third-party) or any combination thereof.

e. There is no penalty if the _____ of _____ fails to meet the items set forth in the schedule above; however, the _____ of _____ will not be eligible to receive incentive rewards from CEFIA under the Clean Energy Communities program.

3. The _____ of _____ agrees to promote energy efficiency and clean, renewable technologies in its community. The _____ of _____ is encouraged to establish a Clean Energy Task Force, or comparable body. This entity will assist the municipality in meeting the Clean Energy Communities Municipal Pledge and to perform education and outreach among residents, businesses and institutions within the community concerning energy efficiency and clean, renewable energy programs.

By taking the pledge and meeting the Clean Energy Community Program requirements outlined by CEFIA and the Connecticut Energy Efficiency Fund, the _____ of _____ may qualify, subject to the terms of separate formal contracts, for the following grants:

- a. CEFIA. For every 100 points, the _____ of _____ may earn a 1 kilowatt (or equivalent) clean energy system.
- b. Energy Efficiency Fund. For every 100 points, the _____ of _____ may earn a Bright Idea Grant that can be used for energy-saving projects. The _____ of _____ is eligible for two Bright Idea Grants per fiscal year.

 _____ [Name of Signatory]*
 _____ [Title of Signatory]
 _____ [Name of Town/City]

* The _____ of _____ understands that the Clean Energy Communities Municipal Pledge is not a contract, and that CEFIA, the Energy Efficiency Fund, and the Companies have not contracted, committed, agreed or promised, to perform or incur any obligations, in any manner, hereunder.

Town of East Hampton
20 East High Street
East Hampton, Connecticut 06424
Tel. (860) 267-9601 Fax. (860) 267-6430
Planning, Zoning & Building Department

December 20, 2013

Gregory J. Spuches
Of Counsel
Neubert, Pepe & Monteith, P.C.
195 Church Street, Floor 13
New Haven, CT 06510

**Re: 5 Niles Street
Map 02A/Block 50/Lot 1B
East Hampton, Connecticut**

Dear Attorney Spuches;

Upon review of Property Survey of 5 Niles Street East Hampton Connecticut prepared for Brooke D. & Ruth A. Tegge by Jackowiak Land Surveying dated September 25, 2003, I have determined that conveyance of the encroaching area, approximately 247 square feet, to the Town of East Hampton will cause no further non-conformity. This lot enjoys a long history of residential use

As always you must adhere to setbacks and other regulatory provisions for the lot after any conveyance to the Town of East Hampton. If you have any questions or comments, please feel free to contact this office at 860-267-9601.

Sincerely,

James P. Carey, Administrator
Building, Planning and Zoning Department

JPC/dcs

cc: M. Maniscalco, Town Manager
J. Doucette, Attorney

NEUBERT,
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MONTEITH, P.C.
Attorneys At Law

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Gregory J. Spuchas
Sherman H. Krevolin (1929-2013)

Reply to New Haven Office

Additional Locations:

2150 Post Road, Suite 201
Fairfield, CT 06824

777 Westchester Avenue, Suite 101
White Plains, NY 10604

December 20, 2013

Michael Maniscalco, MPA
Town Manager
Town of East Hampton
20 East High Street
East Hampton, Connecticut 06424

Re: 5 Niles Street, East Hampton | Property of Brooke D. Tegge

Dear Mr. Maniscalco:

Please place the following issue on the agenda for the next regular meeting of the Town Council, to wit:

Brooke D. Tegge, owner of property at 5 Niles Street in the Town, proposes to convey to the Town of East Hampton a triangular portion of his property consisting of approximately 247 square feet upon which a paved section of Niles Street encroaches as more fully set forth on a Property Survey of 5 Niles Street East Hampton Connecticut prepared for Brooke D. & Ruth A. Tegge by Jackowiak Land Surveying dated September 25, 2003, which map is on file in Book of Maps 59 at Page 49 of the East Hampton Land Records.

The Town has maintained the encroaching portion of Niles Street since well before Mr. Tegge and his now deceased wife purchased the property and the Town will suffer no additional cost or obligation should it accept Mr. Tegge's offer now.

Mr. James P. Carey, Administrator of the Building, Zoning and Planning Department for the Town has review the said Map and after considering the proposed conveyance to the

NEUBERT, PEPE & MONTEITH, P.C.

Attorneys At Law

Michael Maniscalco, MPA
Town Manager
Town of East Hampton
December 20, 2013
Page 2

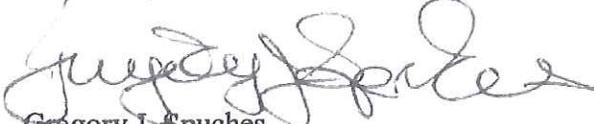
Town has concluded that such conveyance will cause no further non-conformity. A courtesy copy of Mr. Carney's letter has been sent to you by Mr. Carney.

Please confirm that this issue has been added to the agenda for the next regular meeting of the Town Council scheduled for January 7, 2014 and advise me what time my client and I should be ready to present to the Council.

Thank you for your assistance with this request.

Respectfully submitted,

NEUBERT, PEPE & MONTEITH, P.C.



Gregory J. Spuches
Of Counsel

GJS:tbn

cc: Mr. Brooke D. Tegge

**Nancy Hasselman, CCMC
Collector of Revenue
Town of East Hampton**

January 10, 2014

To: The East Hampton Town Council

Documentation of tax refunds are available in the tax office for your review if you so desire. The total refunds equal \$2,296.50.

Thank you for your assistance.

Nancy Hasselman, CCMC

Nancy Hasselman, CCMC
Collector of Revenue

0 • C

754 • 80 +
293 • 10 +
58 • 77 +
39 • 06 +
1 • 70 +
13 • 32 +
21 • 38 +
37 • 68 +
4 • 65 +
7 • 61 +
29 • 88 +
1 • 034 • 55 +
2 • 296 • 50 *

0 • C