

**East Hampton Planning and Zoning Commission
Special Meeting
September 18, 2013
Town Hall Meeting Room**

Unapproved Minutes

1. **Call to Order and Seating of Alternates:** Chairman Philhower called the meeting to order at 7:00 p.m.

Present: Chairman Mark Philhower, Vice-Chairman Ray Zatorski (7:18), Members Peter Aarrestad, Roy Gauthier, Rowland Rux, Meg Wright, Alternate Members Paul Hoffman, Scott Sanicki, and Planning, Zoning & Building Administrator James Carey were present.

Absent: Member James Sennett was not present.

The Chairman seated Mr. Hoffman as voting member at this time.

2. **Review & Discussion of Draft Reformatted Town of East Hampton Zoning Regulations:**

Mr. Carey explained the task before the Commission this evening and reported that Glenn Chalder of Planimetrics had prepared an expanded index to assist the Commission in their review. The process will not cause major revisions to the policies in place but rather make the Regulation a more useable and manageable document for the Commission, as well as the public. This will also give the Commission the opportunity to identify areas of policy that it may want to address in the future. New text is in red ink. Text that will or may change do to the final layout of the text is highlighted in yellow.

The Commission discussed the ZBA Variance process.

The Commission addressed the draft document page by page and revisions as discussed.

****Attachment 1****

3. **Adjournment:** *Mr. Sanicki moved to adjourn the meeting. Mr. Rux seconded the motion. The motion carried unanimously.*

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

Daphne C. Schaub
Recording Secretary