

**TOWN OF EAST HAMPTON
LIBRARY ADVISORY BOARD
SPECIAL MEETING
MONDAY, FEBRUARY 19, 2024 7:00 P.M.
VIA ZOOM
DRAFT Minutes Subject to Board Approval**

Present: Chairperson Jesse Alford, Vice Chairperson Cynthia Shirshac, Melinda Jones, Melissa Jones, Jamie Krasnitski, Amie Meacham, Christine Cachuela (Library Director).

Call to Order: Mr. Jesse Alford called the meeting to order at 7:04 PM.

Discussion and Possible Action on Contents of 2024 Strategic Planning Community Survey: Ms. Cachuela provided a draft of the proposed Community Survey prior to the meeting for review. There was discussion about adding a clarifying statement to the survey's introductory paragraph saying that anyone over the age of twelve can complete their own survey and that multiple members of a single household can complete the survey. A suggestion was made to alter the question about how respondents prefer to hear about library services by adding the same multiple choice options that are included in the previous question, which asks how they currently hear about library services. A motion was made by Ms. Melinda Jones and seconded by Ms. Jamie Krasnitski to approve the survey with those changes. All in favor. Survey approved. The survey will be presented to Town Council on February 27, 2024 for final approval.

Adjournment: Mr. Jesse Alford adjourned the meeting at 7:28 PM.

Next meeting: Monday, March 4, 2024

Respectfully Submitted,
Christine Cachuela, Library Director