

**TOWN OF EAST HAMPTON
LIBRARY ADVISORY BOARD
REGULAR MEETING
MONDAY, DECEMBER 6, 2021 - 7:00 P.M.**

Minutes

Present: Chairperson Amy Ordonez, Vice Chairperson Cynthia Shirshac, Melinda Jones, Jesse Alford, Jack Solomon, Stephanie Smith (Adult and Young Adult Librarian), David Cox (Town Manager), Christine Cachuela (Children's Librarian)

Absent: Melissa Jones, Jamie Krasnitski

Call to Order: Chairperson Ordonez called the meeting to order at 7:02 P.M.

Approval of Minutes:

November 1, 2021 Regular Meeting- *Chairperson Ordonez made a recommendation to approve November minutes at next month's meeting.*

Public Comment: None.

Introduction of New Children's Librarian: New children's librarian Christine Cachuela introduced herself to the library board.

Public Comment: None

Director's Report: Attached to the minutes.

Old Business:

- a) **Space Planner:** Adult and Young Adult Librarian Smith provided a brief update on the library space planning project. Final project plans were submitted by the space planning organization and shared with board members. Prices were given for furniture. Library and Town staff will need to work with contractors to determine pricing for painting, carpeting, electrical work and library moving and storage services.
- b) **Library Budget:** A preliminary budget was submitted by previous library director Paul. The town manager and director of finance will continue to work on the library budget proposal and library management staff will assist with the process.

New Business:

- a) **Director Search:** Town manager Cox provided a brief update on the search for a new library director. The library director position was posted to the town's website and on a variety of other job pages on Tuesday, November 23rd. The town is actively seeking applications for this position. The position is open until filled with the first review of applicants being December 17th.

Public Comment: None

Adjournment: *Chairperson Ordonez adjourned the meeting at 7:46 P.M.*

Respectfully Submitted,

Stephanie Smith
Adult and Young Adult Librarian