

East Hampton Housing Authority  
Regular Meeting  
Thursday, March 21, 2024  
Chatham Acres Community Room

**Minutes**

**Present:** Chairman Ted Hintz Jr, Ann McLaughlin, Shelley Grendzinski. Via Zoom Bunny Simko and Liz Whitty.

**Call to Order & Pledge of Allegiance**

Chairman Hintz called the meeting to order at 10:02 AM in the Chatham Community room and via zoom.

**Adoption of Agenda**

A motion was made by Ms. McLaughlin to adopt the agenda with the addition of work cell phone under new business, seconded by Mrs. Simko. Voted 4-0.

**Executive Director**

Executive director David Schumacher updated the board on the progress over the last month.

**Monthly Update**

St. Patty's Day party at Chatham Community room was a big success. Mary Krough and the lions club donated all the food and was greatly appreciated.

Laura is working on collecting all documentation for recertification.

Dave is attending a Conn Nahro conference on March 26 for rent recertification.

Ed is working on patching holes where the old bathroom fans used to be. If Ed hasn't entered your unit, please contact Dave.

Marge, our accountant, was at the Housing Authority last week to assist Dave with QuickBooks and financials.

**Approval of Minutes**

A motion was made by Ms. Grendzinski to approve the minutes from February 15 regular meeting and February 23 special meeting. Ms. McLaughlin seconded. Voted 4-0.

**Public Comment**

Kelly D1 asks about renter's rebate. She also thanks the board for all the work that is being done around the property.

Cynthia A-8 thanks Dave for being such a great Director and everything he does with the residents.

**Finance**

All board members have a printout of the financials to look over.

**Review of Bills**

No outstanding bills currently.

### **Community Development Block Grant (CDBG)**

The town of East Hampton is being reimbursed for the first few payments.

Problems programming the door locks have pushed back the schedule 2 weeks.

Windows are completed at Bellwood.

The Housing Authority was informed about a yearly cost for the door locks. Waiting to hear how much it will be yearly.

### **Continued Business**

#### **Bathroom Fans**

All the fans have been installed and are working correctly.

### **New Business**

#### **Company Cell Phone**

The board is considering getting Dave a business cell phone with all the work that must be done from a cell phone.

Dave will be looking into pricing a company phone.

### **Vacancy Report**

Director Schumacher reports 3 openings at Chatham and 2 at Bellwood.

All 3 openings at Chatham will be filled by the middle of April.

### **Liaison Report**

#### **Commission on Aging and Tenant Commissioner**

Ms. Grendzinski thanks Freddy Galvin for cooking the food for the corned beef dinner.

Ms. Grendzinski voices concerns from residents that the Mitsubishi heaters aren't heating the apartment to the desired temperature.

Mr. Hintz explains that there is a 6–7-degree difference and the resident must take that into consideration.

### **Communications, Correspondence and Announcements**

#### **Public Comment**

Kelly D1 asks about how many key fobs each resident will receive.

Mr. Hintz responds that each tenant will receive two fobs.

Mr. Hintz closes public comment.

### **Adjournment**

Ms. McLaughlin makes a motion to adjourn the meeting at 10:21 AM.

Seconded by Mrs. Simko. Voted 4-0.

Respectfully submitted.

Executive Director

David Schumacher