

East Hampton Housing Authority  
Regular Meeting  
Thursday, February 15, 2024  
Bellwood Court Community Room

**Minutes**

**Present:** Chairman Ted Hintz Jr, Ann McLaughlin, Shelley Grendzinski.  
Via Conference Call Bunny Simko and Liz Whitty.

**Call to Order & Pledge of Allegiance**

Chairman Hintz called the meeting to order at 10:05 AM in the Bellwood Community room and via conference call.

**Adoption of Agenda**

A motion was made by Ms. McLaughlin to adopt the agenda, seconded by Mrs. Simko. Voted 4-0.

**Executive Director**

Executive director David Schumacher updated the board on the progress over the last month.

**Monthly Update**

Kyle Crowthers is working on fixing the light pole at Bellwood. Might have to dig a trench in the spring to expose the faulty wire.

Director Schumacher will be taking Microsoft classes monthly.

Tenants are doing better with fire alarms but still need to be conscious of turning fans on while cooking and showering.

Work for replacement heater fans for the bathrooms might start as early as next week.

All new Mitsubishi heaters are installed and working correctly.

**Approval of Minutes**

A motion was made by Ms. McLaughlin to approve the minutes from January 12 special meeting and January 18 regular meeting. Ms. Grendzinski seconded. Voted 4-0.

**Public Comment**

Katrina C-7 thanks the board and director for everything they do for the Housing Authority.

Mr. Hintz closes the public comment.

### **Finance**

Financial statements will be available at next month's agenda meeting.

### **Review of Bills**

No outstanding bills currently.

### **Community Development Block Grant (CDBG)**

Mr. Hintz explains that the grant work is moving right along as scheduled. Windows were delivered February 15, and the installation will begin Monday February 19 at Bellwood.

Door codes need to be filled out and back to Dave so everyone will have a code for the new doors.

Handicap bathroom at Bellwood is under construction.

Solar will be the last project to be completed.

### **Continued Business**

#### **Bellwood Shed Roof**

Heath completed the roof in two days and shouldn't have any problems with it leaking moving forward.

### **New Business**

#### **Payday for employees**

Director Schumacher asks the board if they would consider moving payday from Friday to Thursday.

Ms. McLaughlin makes a motion to move payday for Housing Authority employees from Friday to Thursday. Seconded by Ms. Grendzinski. Voted 4-0.

### **Vacancy Report**

Director Schumacher reports 2 openings at Chatham and 2 at Bellwood.

### **Liaison Report**

#### **Commission on Aging and Tenant Commissioner**

Ms. Grendzinski explains we need to work on the snowplow plans for Chatham.

### **Communications, Correspondence and Announcements**

Ms. McLaughlin congratulates Ms. Grendzinski on being appointed tenant commissioner for another year.

**Public Comment**

No public comment currently.

Mr. Hintz closes public comment.

**Adjournment**

Ms. McLaughlin makes a motion to adjourn the meeting at 10:21 AM.

Voted 4-0.

Respectfully submitted.

Executive Director

David Schumacher