

East Hampton Housing Authority
Regular Meeting
Thursday, February 15, 2024
Bellwood Court Community Room

Minutes

Present: Chairman Ted Hintz Jr, Ann McLaughlin, Shelley Grendzinski.
Via Conference Call Bunny Simko and Liz Whitty.

Call to Order & Pledge of Allegiance

Chairman Hintz called the meeting to order at 10:05 AM in the Bellwood Community room and via conference call.

Adoption of Agenda

A motion was made by Ms. McLaughlin to adopt the agenda, seconded by Mrs. Simko. Voted 4-0.

Executive Director

Executive director David Schumacher updated the board on the progress over the last month.

Monthly Update

Kyle Crowthers is working on fixing the light pole at Bellwood. Might have to dig a trench in the spring to expose the faulty wire.

Director Schumacher will be taking Microsoft classes monthly.

Tenants are doing better with fire alarms but still need to be conscious of turning fans on while cooking and showering.

Work for replacement heater fans for the bathrooms might start as early as next week.

All new Mitsubishi heaters are installed and working correctly.

Approval of Minutes

A motion was made by Ms. McLaughlin to approve the minutes from January 12 special meeting and January 18 regular meeting. Ms. Grendzinski seconded. Voted 4-0.

Public Comment

Katrina C-7 thanks the board and director for everything they do for the Housing Authority.

Mr. Hintz closes the public comment.

Finance

Financial statements will be available at next month's agenda meeting.

Review of Bills

No outstanding bills currently.

Community Development Block Grant (CDBG)

Mr. Hintz explains that the grant work is moving right along as scheduled. Windows were delivered February 15, and the installation will begin Monday February 19 at Bellwood.

Door codes need to be filled out and back to Dave so everyone will have a code for the new doors.

Handicap bathroom at Bellwood is under construction.

Solar will be the last project to be completed.

Continued Business

Bellwood Shed Roof

Heath completed the roof in two days and shouldn't have any problems with it leaking moving forward.

New Business

Payday for employees

Director Schumacher asks the board if they would consider moving payday from Friday to Thursday.

Ms. McLaughlin makes a motion to move payday for Housing Authority employees from Friday to Thursday. Seconded by Ms. Grendzinski. Voted 4-0.

Vacancy Report

Director Schumacher reports 2 openings at Chatham and 2 at Bellwood.

Liaison Report

Commission on Aging and Tenant Commissioner

Ms. Grendzinski explains we need to work on the snowplow plans for Chatham.

Communications, Correspondence and Announcements

Ms. McLaughlin congratulates Ms. Grendzinski on being appointed tenant commissioner for another year.

Public Comment

No public comment currently.
Mr. Hintz closes public comment.

Adjournment

Ms. McLaughlin makes a motion to adjourn the meeting at 10:21 AM.
Voted 4-0.

Respectfully submitted.
Executive Director
David Schumacher