



**Fiscal Year**  
**2012**  
**2013**  
**Annual Report**



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Cover Photo, Salmon River: Amy Meisinger  
Design: Cheryl Gioielli, Gioielli-Design.com

Dear Residents,

Fiscal Year 2012 to 2013 has proven to be a year of challenges, change and success. East Hampton has continued to demonstrate that it is a great family community. From our natural resources to our family owned businesses we have a little bit of everything to offer. All of this would not be possible without the extraordinary work of the Town's volunteers and staff. Through their efforts the roads are safe to travel, our community develops in an orderly fashion and we continue to have great leisure activities for residents.

Two of the largest changes within the Town operations are the hiring of a new Police Chief and Public Works Director. Both Chief Cox and Mr. Sissick are hardworking dedicated leaders of their departments. They are working to motivate their staff to find new creative, efficient and effective solutions to some of our community's challenges. I am sure many of you have welcomed them to our community.

This last year also saw two major weather events in Hurricane Sandy and Blizzard Charlotte/Nemo. Through the hard work of our Emergency Management Director and his Deputy, the Fire Department and the rest of our community's first responders, East Hampton faired very well through Hurricane Sandy. Post Sandy, the Town offered a charging and rest station for the community where residents could get food, hot showers and charge electric devices.

Blizzard Charlotte/Nemo dropped close to 40 inches of snow on some parts of East Hampton within a 24 hour time period. Due to the unending efforts of our Public Works staff, roads continued to be plowed 24/7 until the community was completely open. In the end, East Hampton was open for business in some cases two to three days before surrounding communities.

East Hampton is an amazing place to live and an even more amazing place to work. Our citizens care about our community and are engaged in every facet of our local government. It is because of the citizens, staff, natural resources and rich history that East Hampton is one of the best places to live in Connecticut.

Best Regards,

Michael Maniscalco, MPA  
Town Manager

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easthamptonct.gov | Follow us on Twitter @EHTown\_manager

### Year at a Glance

Measure	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Ytd
Certificates of Correction	419	121	292	167	999
Real Estate Prorates	51	0	0	43	94
Renter Rebate	86	0	0	3	89
State Reports	2	1	0	6	9
Sales Ratio Transfers	64	58	32	54	208
No Consideration Transfers	62	136	63	88	349
CAMA changes	5,398	3,148	2,363	4,707	15,616
BAA Changes to Motor Vehicles	8	0	0	0	8
Elderly Credit Program	0	0	25	29	54
Additional Veteran	0	0	10	7	17
BAA Applications	0	0	49	0	49
Local Option Additional Veterans February - May 4 months	0	0	10	17	27
Local Option Freeze February - May	0	0	5	9	14



**T**his year, the new 2012 Pictometry flyover was acquired with Sketch Check and 4 inch tiles. The new flyover information was loaded on over 30 town computers. The Office of the Assessor has used this program for the discovery process. This program is used to determine what structures need to be physically looked at. There are also 3 sketch check analysis systems that show the 2006 and 2012 flyovers on one screen. This helps to determine what new structures have been built within that time frame.

**This graph is a combination of Real Estate, Personal Property, and Motor Vehicle assessments that combine to give the total assessment for tax payments. This information is not listed separately on the Grand List; however, it is always available in the Office of the Assessor. As you can see we depend upon Connecticut Light and Power who will pay a tax bill this year in the amount of \$389,224.**

### Top Ten Taxpayers



- CONNECTICUT LIGHT AND POWER CO
- LANDMARK EAST HAMPTON LLC
- EASTHAMPTON NE DEVELOPMENT
- JACKOWITZ EDWARD
- SKYLINE ESTATES LLC
- RECHOVOS CORPORATION
- EAST HIGH ST REALTY LLC
- PAUL + SANDYS TOO LLC
- GLOBAL SELF STORAGE
- NOLSEN INC



The Planning, Zoning and Building Department is responsible for the regulation of building construction and the administration of land use regulations and requirements. It staffs and supports the Planning and Zoning Commission, the Zoning Board of Appeals, and committees and sub-committees thereof. The Department is presently comprised of four full-time personnel, one Administrator/Chief Building Official, one Building Inspector and two administrative assistants. The Department shares staff support responsibility with the Public Works Director and the Parks and Recreation Director for operation of the Inland Wetlands and Watercourse Agency. The licensed Building Officials enforce the provisions of the Connecticut State Building Code, as well as enforce the Zoning Regulations.

In fiscal year 2012-2013 the building department performed more than 1800 residential, commercial, zoning, and blight inspections. These inspections included electrical, mechanical, plumbing, structural and finish/compliance inspections.

Over 760 homes and businesses were expanded, renovated, or otherwise improved and 14 new housing units were begun during 2012-2013. Approval of a major, mixed-use development, Edgewater Hill, a new church, and a number of business buildings and uses were achieved and are in progress. The estimated value of permitted construction was \$9.7 million. The Planning and Zoning Commission, the ZBA, and the IWWA meet monthly to hear matters such as subdivision applications, site plans and other land use matters. The Planning and Zoning Commission continues to utilize and review the Plan of Conservation and Development and works to improve the Zoning & Subdivision Regulations.

The Planning and Zoning Commission has authorized a project to reformat and re-organize our Zoning Regulations. Planimetrics, a consulting firm located in Simsbury Connecticut, was retained for this project. The Commission also worked with consultants assisting the Salmon River Partnership, to review and revise Open Space Subdivision Regulations, parking standards, and road standards. These new regulations were put in place during 2012-2013.

Fees are collected for building, zoning, electrical, plumbing, and mechanical permits. Subdivision, wetlands permits; variances and site plans are also subject to application and inspection fees. This revenue is intended to offset the costs associated with the administration of the functions of the department. These fees were in excess of \$113,000 for fiscal year 2012-2013.

## Year at a Glance

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Ytd
<b>Permits:</b>					
Building Permits	81	54	36	88	259
Electric Permits	70	58	40	61	229
Mechanical Permits	70	66	42	41	219
Plumbing Permits	21	14	15	17	67
Demolition Permits	8	2	2	5	17
Inspections	287	276	173	217	953
Compliance	14	62	49	29	154
<b>Land Use Applications/Activities:</b>					
P&Z	15	11	29	36	91
IWWA	6	10	13	28	57
ZBA	7	20	7	4	38
Compliance	4	24	10	21	59
<b>Enforcements:</b>					
Zoning Investigations	22	10	25	30	87
Building Investigations	23	23	37	49	132
Blight Enforcement	11	11	24	30	76
Compliance Verifications			7	10	17

## Year at a Glance

Measure	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Ytd
Transactions	18,324	4,713	7,680	1,049	31,766
On-line payments (ACH)	210	39	119	31	399
On-line payments (Credit/Debit)	85	29	84	20	218
Refunds	95	64	42	25	226
Bounced Checks	29	5	5	3	42
Certificates of Correction	419	121	292	204	1,036
Prorates	51	0	0	6	57



The Collector of Revenue is responsible for the billing, collecting and accounting of all tax monies levied by the Town of East Hampton, and the collection and billing of all sewer use and all sewer assessment charges as imposed by the Water Pollution Control Authority. All collections proceed under State of Connecticut Statutes and Town of East Hampton ordinances. Accounting practices must be as set forth in Public Act 77-611, which outlines accounting and auditing procedures and Generally Accepted Accounting Principles (GAAP).

## Tax Categories were Billed as Follows:

5,978	Real Estate Tax Bills	\$ 25,908,628.55
979	Personal Property Tax Bills	\$ 634,789.99
14,290	Motor Vehicle Tax Bills	\$ 2,543,729.55
2,246	Supplemental Motor Vehicle Tax Bills	\$ 272,560.44
	<b>Total due</b>	<b>\$ 29,359,708.83</b>

## Tax Collections as of June 30, 2013 were as follows:

2011 Grand list	\$ 28,749,134.94
Prior year's tax	\$ 397,628.26
Interest	\$ 133,216.15
Liens and fees	\$ 2,631.00
<b>Total Collected 1998-2011 Grand Lists</b>	<b>\$ 29,282,610.35</b>

## Water Pollution Control Authority

October 1, 2012	2664 sewer use bills	\$ 1,004,851.00
Sewer use 2006-2012 charges paid		\$ 1,035,282.19
Interest		\$ 40,926.12
Liens and fees		\$ 4,679.00
<b>Total paid</b>		<b>\$ 1,080,887.31</b>

June 30, 2013 principal assessment balance	\$ 227.88
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## Year at a Glance

Measure	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Ytd
Checks processed	1,900	1,579	1,607	1,710	6,796
Invoices processed	3,893	3,312	3,360	3,580	14,145
Purchase orders created	673	203	250	222	1,348

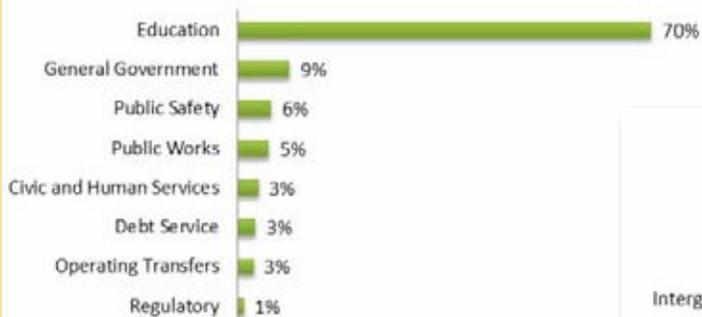
The general fund ended the year with net income of \$181,444. Since 2003 the general fund balance has increased by over \$2.9 million dollars. Fund balance represents 11.9% of Fiscal year 2013 budgeted expenditures.

The general fund is the chief operating fund of the Town. At the end of the current fiscal year, unassigned fund balance of the general fund was \$4,547,049. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures and transfers out. It must be recognized that a fund balance based on a modified accrual basis for revenues is different from a cash basis form of accounting in that the latter reflects monies "in hand" and available for spending. The fund balance presented include accounts receivable for revenues which are accrued but for which cash has not been received, and accounts payable on expenditures which are recorded but for which cash has not been disbursed.

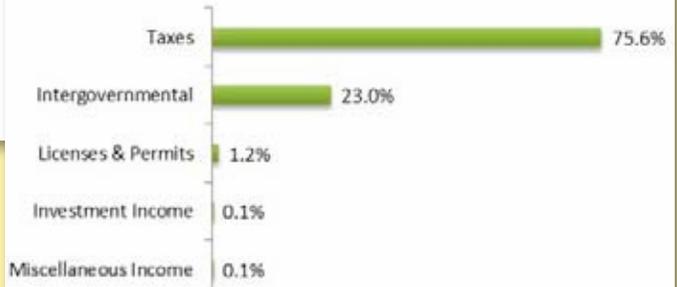
This year's tax collection rate was 97.7% which was slightly below the budgeted estimate of 97.9%. Historically the Town collects almost 100% of the billed taxes within three years.



2012-2013 Expenditures  
% of Total



2012-2013 Revenues  
% of Total



## Year at a Glance

Measure	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Ytd
CSFPC Inspections With Violations	39	23	20	18	100
CSFPC Inspections With No Violations	7	0	0	1	8
CSFPC Re-Inspections Violations Corrected	13	13	20	15	61
CSFPC Re-Inspections Violations not Corrected	4	9	1	3	17
Burn Permits Issued	30	84	33	93	240
Plan Reviews Performed	3	3	4	2	12
Origin and Cause Investigation	6	6	4	2	18



**During the year, the office performed 187 site inspections of properties subject to the Fire Code and Regulations. Two (2) blasting permits were issued, as were 253 Open Burning Permits. 13 Plan reviews were performed of proposed sites and/or buildings for code, regulation and local requirement compliance. 35 hours were spent in activities related to fire prevention education. 38 hours were spent in professional training as required to maintain Fire Marshal state certification. In addition the office investigated 17 fires for cause and origin.**



**T**he Fire Marshal's Office is located in the Barton Hill Fire House and is responsible for the enforcement of all applicable State and Federal Fire Codes and Regulations and other duties as set forth in the Connecticut General Statutes, as well as other legislation enacted by the Town. Fire prevention is the primary objective of the Fire Marshal, which is promoted through inspections of properties and activities regulated by the Connecticut Fire Safety Code, the Connecticut Fire Prevention Code, the administration of the permit process for activities subject to those permits, and by providing public fire education and guidance. The storage, transportation and use of hazardous materials and explosives are under the authority of the Fire Marshal, as well as the administration of Connecticut Department of Environmental Protection Open Burning Regulations, as the Open Burning Official. Connecticut Statutes require that the Fire Marshal investigate every fire or explosion within the jurisdiction, for determination of the cause and origin.





## Mission

Human Resources (HR) has primary responsibility for managing, assisting and dealing with all employee related matters including such functions as policy administration, recruitment process, benefits administration, employment and labor law, labor relations, personnel records retention, wage and salary administration, employee assistance program, safety/risk compliance, workers' compensation, and retirement.

## Year at a Glance

Measure	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Ytd
Paychecks Processed	259	145	162	164	730
Direct Deposits Processed	791	666	765	667	2,889
Personnel Action Request Forms Processed	353	396	374	578	1,701
New Hires	3	4	2	24	33
Terminations	3	3	2	3	11
Employer Sponsored Workshops/Training	0	10	2	3	15

Employee training was provided on the following topics: Medicare, Retirement Planning, Roth IRA, Dealing with Difficult People, Customer Service, Forklift training, Workplace Violence, Harassment, Identity Theft, Digging out of Debt, Saving Good Employees, Understanding your Credit Score. The above trainings were provided by Connecticut Conference of Municipalities (CCM), Solutions, EAP, Citizen's Bank and the Deferred Compensation provider. A more formal training program is anticipated for next fiscal year.

With assistance, including partial funding from Cigna, the health insurance carrier, we began focusing on a "Health & Wellness Program" which should be fully implemented early next fiscal year. This program will strive to improve employee health outcomes and control health care costs by providing information, education, support, and coaching to create behavioral change.

The department has implemented a Performance Evaluation Program, circulated an Employee Attitude Survey, updated our Employee Handbook, negotiated two (2) union contracts and reviewed/revised many job descriptions.

## Staff Demographics at a Glance

We employed seventy (70) full-time, thirty-seven (37) regular part-time and forty-five (45) seasonal workers. During fiscal year 2012-2013, five (5) of the employees retired each with more than twenty (20) years of service. Currently, the full-time length of service is as follows:

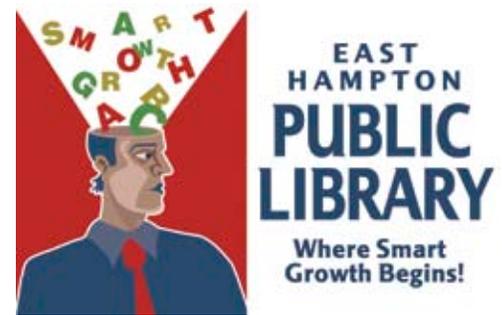
0-5 Yrs	16 FTE
5-10 Yrs	17 FTE
10-15 Yrs	12 FTE
15+ Yrs	25 FTE

## Year at a Glance

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Ytd
Library Cards Issued, Updated, or Renewed	801	554	521	680	2,556
Circulation	36,707	34,706	31,353	38,685	141,451
Reference Questions	2,368	2,573	2,427	1,954	9,322
Info Database Usage (est. sessions)	2,750	5,455	7,153	8,468	23,826
Library Door Traffic	30,567	22,464	32,754	28,020	113,805
Library-Sponsored Programs	101	103	115	126	445
Library Program Attendance	1,162	2,730	4,667	4,472	13,031
Number of Public Internet Sessions	906	939	1,046	1,377	4,268
Number of Wireless Service Users (est.)	125	506	647	547	1,825
Library Outreach Programs	16	12	15	19	62
Volunteer/Community Service Hours	127	134	116	120	497
Book Discussion Groups Supported	11	9	9	9	38
Meeting Room Use (Number of Meetings)	99	138	112	171	520

The Library circulated over 141,000 items, a modest 1.8% increase or equivalent to every resident borrowing 10.8 items. In-person visits exceeded 124,000 (+12%) which we attribute to (a) social, entertainment, educational, cultural services and (b) casual use of services that do not require a library card. The latter proved especially important during storm season. The library hosted 445 programs: book and film discussions, guest lectures, how-to workshops, health and wellness seminars, and concerts. As a subset of all programs, we forwarded our commitment to literacy by leading an average of five story hours per week for the very young; after-school programs for elementary grade children; outreach visits to local pre-schools and to Sears Park summer camp, and summer reading programs. Total program attendance topped 13,000, up by 4.9%.

The Library continued to leverage its online presence via core software, downloadable content, online databases, and social media. On average, patrons used core software (search, reserve, renew, request) over 400+ times per day in FY13, in-library and remotely. Use of knowledge and learning databases rose by +11% as we remixed the online tool kit and people looked to the Library to find reputable resources with locally sensitive appeal.



Readers' Advisory services, up by 6.7%, also moved to the forefront in FY13, backed by knowledgeable staff, 20 online newsletters, and social media promotion aimed at answering our favorite question: "What should I read next?" Downloadable content, via a mature e-audio and a rising e-book service, emerged as significant component of all borrowing. A streaming video service featuring independent films and a second Kindle-compatible e-book service will be added in FY14. In total, library services remained an exceptional value, with a per capita cost of about \$40.



## Mission

The Parks and Recreation Department is committed to providing innovative program opportunities

### Year at a Glance

Measure	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Ytd
Municipal parks and grounds maintained-Man-hours	1,074	372	293	402	2,141
Board of Education athletic complexes and grounds maintained - Man-hours	674	362	276	604	1,915
Program registrations – Actual	431	362	76	1,581	2,450
Programming hours – Actual	2,141	457	457	569	3,624
Program participants – Actual	1,790	1,107	1,151	923	4,971
Staff supervised – Actual	160	79	71	81	391
Project management - Man-hours	170	150	106	186	612

### Budget & Revenue

The department's approved operating budget was \$361,069, a 0.5% increase over the 2011-2012 fiscal year.

Recreational Programming generated \$158,876.75 down 3.6% from last FY.

### Sears Park Revenue

Vehicles	\$ 10,310
Seniors/ Veterans	\$ 1,305
Boat Stickers	\$ 8,980
Day Passes	\$ 1,065
Pavilion Rental	\$ 550

### Grant Awards & Applications

The Town of East Hampton and/or its partners were awarded three Small Economic Assistant Program grants totaling \$650,000.00. The Parks and Recreation Department has had various roles in these three sizable projects.

1. A \$200,000 project that extended the Air Line State Park Trail into the Village Center was completed in August. Working with the Village Center Merchants, the ribbon cutting took place during their Harvest Festival.
2. A \$250,000 Epoch Arts Building Roof Replacement Project with the Town of East Hampton's support. Construction will begin fall 2013.
3. \$200,000 award funded the Governor William A. O'Neill Performing Arts Gazebo, located in Sears Park.

The department applied for a \$498,000 Rails to Trails grant for a project that would extend the Air Line State Park Trail from Main Street to Alden's Crossing.

### Projects & Accomplishments

1. Address the storm water run-off issues in the south side of Sears Park in accordance with approved site plans. Funded out of Capital Improvement Plan (CIP).
2. Repairs and improvements to Sears Park Pavilion, Bathhouse, Guard Shack, and Memorial Peace Garden. Funded out of CIP and Department Operating.
3. Construction of the Governor O'Neill Performing Arts Gazebo in Sears Park. STEAP Grant funded.
4. Construction of a connecting driveway from the main entrance of Sears Park to the boat launch side, for improved traffic flow and better monitoring of parking stickers. Funded with boat launch improvement fund.
5. Installation of a new playscape in Sears Park. Purchased off the State Contract with program revenue earmarked for this purpose.



## Year at a Glance

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Ytd
Monthly Case Numbers	2,745	2,318	2,541	2,715	10,319
Motor Vehicle Accidents	52	79	71	52	254
Motor Vehicle Contacts	171	168	131	238	708
Criminal Arrests	52	31	40	38	161
Case Investigations	322	240	245	224	1,031
Robberies	0	0	0	0	0
Burglaries	15	6	17	8	46
Larcenies	22	31	12	26	91
Assaults	7	8	10	14	39
Sexual Assaults	8	0	0	1	9
Drug Violations	1	4	2	8	15
Motor Vehicle Thefts	0	3	3	0	6
Criminal Mischief	61	49	35	48	193
Domestic Disturbances	17	12	17	18	64
Alarms	95	94	82	91	362
Medical Calls	197	178	165	180	720
Juvenile Investigations	9	2	2	3	16
Phone/Walk ins	873	600	649	641	2,763
Administrative Services	112	104	151	115	482

**The East Hampton Police Department is operationally funded for fourteen full time officers and two clerical staff. During this reporting year our Police Officers were successful in bringing many “high-profile” investigations to successful conclusion such as, but not limited to a homicide, bomb threat, multiple residential and commercial burglaries, multiple DUIs, serious assaults, missing persons and fatal motor vehicle collision investigations.**

## Administration Division

The Administration Division has the responsibility of maintaining personnel and training records, payroll and accounting functions, providing logistical support and preparing and managing the department’s budget.

The Administrative division is also responsible for initiating Internal Affairs investigations and responds to all citizen complaints. Support Services process and maintain all reports produced by Police Department staff and are responsible for the maintenance and security of criminal records. The Support Services staff greet customers, answer phones, prepare a number of reports, perform data entry in regional and national law enforcement telecommunications systems, conduct background checks on arrested persons and process all permit applications.



## Patrol/Investigations

Patrol is composed of three shifts of uniformed police officers that provide services 24 hours a day. Patrol is primarily responsible for responding to medical emergencies, immediate and routine service calls crime-related incidents and quality of life issues. Officers are assigned to patrol, conduct preliminary investigations, collect evidence and arrest offenders. Other responsibilities include: facilitating the safe, expeditious

movement of vehicle and pedestrian traffic; minimizing property loss; recovering stolen property, ensuring safety and protection of persons and property through proactive and directed patrol; apprehending offenders; rendering aid and advice as necessary and providing the highest level of quality service through problem solving and community-oriented policing. Patrols are responsible for the enforcement of state and local traffic laws, traffic accident investigation and traffic control within East Hampton. Traffic patrols perform DUI and seat belt checkpoints, conduct selective traffic enforcement details as required. Through the use of DUI/Safety checkpoints, focused traffic enforcement details and radar enforcement officers address high volume traffic issues and traffic-related problems that negatively impact the community. Traffic Patrols monitor compliance with Alcohol Beverage Control laws utilizing a three-prong approach. These approaches include education, awareness and enforcement.

# Public Works

This last year has been a large transition year for the Public Works Department. In December, Keith Hayden Director of Public Works, resigned for a new position in Southington. As a result a national search for a new Public Works Director was launched. After a review of over 30 applicants it was determined to hire Phil Sissick as the next Public Works Director. Phil brings the town extensive experience in road maintenance, storm water management, landscape design and fleet management.

Fiscal year 2012 started the four year road improvement plan. After using the summer of 2012 to start the project work was not resumed in the spring 2013 due to the lack of staff. As a result, the Town has used this time to plan for the summer of 2014 where it plans to make up the lost time by hiring multiple contractors.

One of the major highlights for the year was super storm Charlotte/ Nemo which inundated East Hampton with close to 42 inches of snow in 24 hours. Within 3 days of the storm and a round the clock effort on the part of the Public Works crew all of the Town Roads were open and Town business was back to normal.



# Water Pollution Control Authority

## Year at a Glance

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Ytd
After hour callouts	23	10	24	26	83
New Sewer Permits	5	1	2	3	11



The Town owns and through the WPCA operates the Town Center Water System (TCWS) and the Royal Oaks Water System (ROWS). The WPCA, through contract services with State certified water treatment and distribution operators, is responsible for the day to day operations of both of these systems. Due to their small size no Enterprise Fund presently exists for the water budget and the Town's General Fund contributes to the operation and maintenance of these water systems. The operating budget ending June 30, 2013 for both systems totaled \$112,910.00. Water rates established by the Town Council strive to minimize this contribution from the Town's General Fund while maintaining a balance with surrounding communities.

## Mission:

To provide comprehensive services and programs to the current and evolving populations of older adults in East Hampton to promote their health, nutritional, financial, social, and recreational well-being.

## Year at a Glance

	Units	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Ytd
General membership	New Members	31	8	19	11	69
Meal program	Congregate meals	1,014	975	989	756	3,734
	Meals on Wheels	922	830	700	320	2,772
Transportation Dial-A-Ride (MAT)	Total Rides (social/personal shopping/medical)	1,118	697	484	490	2,789
Enhanced Transportation	One way ride (social/recreational)	550	524	214	402	1,690
Volunteer Office Hours	Hours	665	608	413	448	2,134
Monthly Visitor Tally	Unduplicated Sign-ins			448	437	885



The Senior Center continues to grow in activity level and participation. This year 121 new members joined the Senior Center. Actual general membership registration is down from previous years, only because this is the first full year using the software system. Again, it must be noted there are older adults who do not register with the Senior Center, so they are not part of the count. A total of 14,234 seniors were served via events, services, volunteers and trips. This event number is even larger as there are some programs that are not

monitored on the software system, but are logged manually. Out of 8 event categories there were 12,801 event sign-ins. This number does not account for the guests or people not registered at the Senior Center. A modest estimation is an additional 360 participants not accounted for in the past year. The Senior Center sponsored 47 events that pertain to community education and 346 fitness/exercise events were offered. This includes dancing, exercise class and use of gym equipment. We sponsored 25 health events including Flu Clinic, Blood Pressure Clinic and Mammography Clinic. We also offered 269 information sharing events, including the AARP "You've Earned A Say". We also offered 1,977 social/recreational events throughout the year.

## Mission:

Help people in crisis situations that are in need of immediate services including heating oil, electric shut-off avoidance, short-term emergency housing, and rent.

### Year at a Glance

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Ytd
Oil Assistance	4	19	18	5	46
Electric Assistance	6	3	3	8	20
Rent Assistance	1	6	1	3	11
Evictions	2	2	1	0	5
Calls for Information	115	268	268	275	926

**T**own funds provided to Social Services, helped approximately eighty-five families/individuals. State and federal programs were made available to people seeking help and Social Services acted as a liaison to Operation Fuel, CRT (Community Renewal Team), NuStart (CL&P), SNAP, One Sight (Lencrafters) and HUSKY Insurance.

Social Services administered eight evictions and worked with County Marshals to help avoid three evictions.

Social Services has also led the development and administration of the Prescription discount program in East Hampton. The chart below shows the monetary savings felt by local citizens as well as the percentage impact.



### Savings and Statistics of the Discount Prescription Program

Month	Total Claims	Total Cards Used	Member Rx Cost	Avg. Member Rx Cost	Price Savings	Avg. Price Savings	% Price Savings
March-13	18	12	\$ 959.89	\$ 53.32	\$ 636.68	\$ 35.37	40%
April-13	64	37	\$ 3,179.09	\$ 49.67	\$ 2,282.67	\$ 35.66	42%
May-13	56	31	\$ 3,484.97	\$ 62.23	\$ 2,568.33	\$ 45.86	42%
<b>Total 2013</b>	<b>138</b>	<b>80</b>	<b>\$7,623.95</b>	<b>\$ 55.25</b>	<b>\$ 5,487.68</b>	<b>\$ 39.77</b>	<b>42%</b>
<b>Total Program</b>	<b>138</b>	<b>80</b>	<b>\$7,623.95</b>	<b>\$ 55.25</b>	<b>\$ 5,487.68</b>	<b>\$ 39.77</b>	<b>42%</b>

## Year at a Glance

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Ytd
Land Recordings	840	916	804	1,144	3,704
Sports Licenses	54	145	161	367	727
Dog Licenses	334	84	27	1,018	1,463
Marriage Licenses	12	7	3	9	31
Notary Services	37	46	49	84	216
Conveyance Tax Collected	\$32,070	\$25,065	\$10,493	\$25,715	\$93,343



**T**he Clerk's office qualified and received a \$4,000 Historic Preservation Grant from the State of Connecticut in fiscal year 2012/2013 for the preservation of our public records. The grant was used to upgrade our land indexing software to Resolution 3. The upgrade allowed us to remove the data from the town's server and place it on our vendor's server. The responsibility for upgrades and back up was placed with our vendor, Cott Systems. The infinite space available by using their server allowed us to begin to index and scan our vital records and liquor permits in addition to our maps, land records and trade names. The new Resolution 3 also opens the door to e-recording and cutting edge technology. This new system also provides us with instant audits so that our records are verified within hours of releasing the documents to the public.

### Tidbits of interesting information about the Town Clerk's data as of June 26, 2013:

- 227,895 total instruments in the Resolution database
- 3,884 average instruments filed per year
- 530,036 images in the Resolution database
- 13,024 average images filed per year
- Beginning index date 1857-01-01
- Beginning image date 1857-01-01
- Voter turnout for the 2012 Presidential Election was 79%
- 547 absentee ballots issued
- Collected approximately \$148,208 in revenue for the State
- Collected approximately \$224,419 in revenue for the Town





**E**ast Hampton Youth and Family Services were fortunate to have seven Master's level interns' offering cost-free counseling to the community. Interns were school-based three days a week. Counselors handled crisis interventions, referral to county services, and other mental health providers. Referrals were directed from the schools, EH Family Practice, EH Police Department, Juvenile and Family Court and DCF.

A new program, Senior Center based counseling, was offered starting May, 2013.

### Year at a Glance

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Ytd
Individual Counseling Hours	228	194	208	259	889
Couples Counseling Hours	59	55	103	67	284
Family Counseling Hours	54	47	71	87	259
Individual Counseling (High School)	0	0	24	27	51
Individual Counseling (Senior Center)	0	0	0	12	12
Group Counseling (Middle School)	0	11	8	6	25
Group Counseling (Senior Center)	0	0	0	4	4

### YFS Programs offered over the last year include:

- **Community Meet and Greet**
- **Lunafest / Community**
- **Self-Obsessed / Girls / High and Middle School**
- **Me, Myself, and Mom / Mother-Daughter Weekend**
- **Discount Prescription Cards / Community Uninsured**
- **Weeding Out / Community- Parents**
- **One Sight / No Cost Eye Exam, Glasses / Uninsured Adult Community**
- **SNAP Sign Up Program / Community**
- **Pack 360 / Center and Middle School Parents and Children**
- **Salvation Army Payless Shoe Vouchers / Community Children**

