

**TOWN OF EAST HAMPTON
WATER POLLUTION CONTROL AUTHORITY
SPECIAL MEETING
June 16, 2015**

APPROVED MINUTES

The Special Meeting of the Town of East Hampton Water Pollution Control Authority was held at the Colchester - East Hampton Waste Water Treatment Plant Meeting Room on Tuesday, June 16, 2015 at 6:00 P.M.

Present: Mark Barmasse, Daniel Valentine, Ralph Nesci and Kerry Comisky

Not Present: John Suprono

Other Attendee(s) Vincent Susco Jr., Outgoing Public Utilities Administrator & Tim Smith, Incoming Public Utilities Administrator (i.e. Management)

1. Call to Order

Chairman Barmasse called the meeting to order at 6:06 p.m. welcoming Ms. Comisky to her first WPCA meeting.

2. Proposed Community Water System Budget for FY 2015/16

a) Recommend CWS Operating Budget for 2015/16

Chairman Barmasse began the discussion by providing Ms. Comisky with the history of public water systems in East Hampton. This led to the purpose of tonight's Special Meeting how to address the Town's desire to eliminate the "Town Contribution" that was used to balance the budget in previous years.

Mr. Smith and Mr. Susco began by reviewing the 2013/14 year-end totals which included a "Town contribution" of approximately \$40,000.00 in order to balance the budget. Expenses this year are tracking similar to 2013/14 but current revenues will fall short thereby requiring another contribution by the Town.

Management presented numerous exhibits outlining various scenarios for recouping the town contribution / balancing the budget. Scenarios included increasing commodity costs, adjusting meter rates in various ways for residential/commercial and/or institutional customers, and utilizing vs. not utilizing the full safe yield at the Village Center (7,000 gallons available). A lengthy discussion with more scenarios being proposed.

After the scenario discussion, the Expense Budget, which represents a 2.88% increase from last year and totals \$122,415.00, was reviewed one final time to determine if any further reductions were possible, no changes were made.

The following motion moved by Mr. Nesci seconded by Mr. Valentine was unanimously approved:

Resolved: that the East Hampton Water Pollution Control Authority does hereby recommend the 2015/16 Public Water System expense budget, totaling \$122,415.00, to the Town Council substantially in the form presented at this meeting.

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Further revenue scenario discussion followed resulting in revisions to the first reading packet that included the addition of a chart that highlights the different options being proposed, as well as, detailed exhibits of each option.

The WPCA recommended option included the following changes (in order to achieve a balanced budget without a Town Contribution):

- A 2.87% increase (commensurate with the proposed expense budget increase) to the residential monthly commodity cost
- A \$5.00 increase to the residential monthly meter cost
- A tripling (3.5 times) of the institutional monthly commodity cost
- A quadrupling (4.1 times) of the institutional monthly meter cost

Key dates were also discussed and agreed to as listed below:

- Recommended Budget by WPCA: June 16, 2015
- First Reading (by Town Council): June 23, 2015
- Public Hearing Date: July 7, 2015
- Town Council Adoption (Second Reading): July 14, 2015

The following motion moved by Mr. Valentine seconded by Mr. Nesci was unanimously approved:

Resolved: that the East Hampton Water Pollution Control Authority does hereby recommend a balanced Public Water System budget that addresses the Towns desire to eliminate the "Town Contribution" substantially in the form known as "WPCA Recommended Rates" and which has been made part of these minutes.

The following motion moved by Mr. Valentine seconded by Mr. Nesci was unanimously approved:

Resolved: that the East Hampton Water Pollution Control Authority does hereby establish a Public Hearing pursuant to Chapter 102 of the CGS will be conducted at the East Hampton Water Pollution Control Authority, 20 Gildersleeve Drive, East Hampton, CT at 7:00 PM on July 7, 2015 for discussion on the proposed water budget and recommended water rates. All Property owners and persons interested will have an opportunity to be heard.

3. Adjournment:

Mr. Nesci made a motion to adjourn that was seconded by Ms. Comisky and unanimously carried; the meeting was adjourned at 8:20 p.m.

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "Renee Bafumi". The signature is written in a cursive style with a large initial "R" and "B".

Renee Bafumi
Recording Secretary

Minutes approved by a unanimous vote of the East Hampton Water Pollution Control Authority on August 4, 2015.