

**HIGH SCHOOL- ALTERATION AND EXTENSIONS**  
**S.P.N.042-0041 EA/RR**  
**BUILDING COMMITTEE**

East Hampton High School Library  
15 North Maple Street, East Hampton, CT 06424

Thursday, November 19, 2015

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**Committee Members Present:** Sharon E. Smith, Chairperson, Michele Barber, Vice Chairperson, Michael Zimmerman (5:52 p.m. arrival), Cynthia Abraham, Thomas Cooke, Steve Karney, Thomas Seydewitz, Roy Gauthier and David Ninesling.

**Committee Members Not Present:** N/A

**Also Present:** Charles Warrington and Joseph Lucas, Colliers International (CI); Amy Samuelson and Glenn Gollenberg, SLAM; Steve Smith and Jeff Anderson, Downes Construction Company (DCC); John Fidler, Principal East Hampton High School, Mark Winzler, Interim Superintendent; Ron Skomro and Bill Stapleton, State of Connecticut Department of Public Health (CTDPH).

**Call to Order:** Chairperson, Sharon Smith called the meeting to order at 5:30 p.m. Mr. Cooke was named a voting member in the absence of Mr. Zimmerman.

**Public Remarks:** Mrs. Melissa Abbotts, parent of two students that attend East Hampton High School expressed concerns about the asbestos abatement procedures. Ms. Abbotts stated she was under the impression that the abatement would be occurring during the summer when students are not in school but understands the reasons why that can't always happen. She discussed quoted statements by Ms. Abraham in a Rivereast article at the end of this summer. She also noted that she spoke with Mr. Ron Skomro from the Connecticut Department of Public Health regarding the abatement procedures. She noted that a colleague of her family recently passed from mesothelioma and was an IT professional at Cigna in Bloomfield.

Ms. Abbott noted that she is not confident about how the abatement procedures are being abated on this project. Ms. Abbott noted that she feels the teachers are in a tough position to work in building while abatement is occurring. She is concerned that if any mistakes are made during the abatement procedure, that there could be adverse impacts to occupants in the long term. Ms. Abbott noted she is disgusted that the asbestos abatement portion of the work is being done during the school year. She noted that the school is one institution that can be shut for a few months and relocate faculty to another school while abatement is occurring. She thought the abatement was done this summer based on an article in the Rivereast.

Ms. Abbotts noted that the school has been very dusty on occasion when she has attended the school for concerts and had to go outside for fresh air. She's concerned about the health of her children because she won't know if her children will ultimately become sick in 20 to 30 years due to the abatement activities occurring now if there's an error. She noted there is not a lot of room for error in this process. She asked why air quality reports can't be published so that consumers of the air can see the air levels are. She asked where is the asbestos being stored and how is it getting out to the storage areas.

Ms. Abbotts stated her research indicated neighborhoods are at risk when large scale abatement projects occur on construction projects. She hopes that the project isn't putting the outside environment at risk as well as the inside. She just doesn't trust a few air sampling tubes in the hallways.

Chairman Smith introduced Mr. Ron Skomro and Mr. Bill Stapleton from the Connecticut Department of Public Health to respond to Ms. Abbotts concerns. Ms. Abraham noted that the Rivereast article only addressed some parts of her quote. The article was addressing only the summer phase. Ms. Abraham noted that state is here to oversee the entire abatement process and to ensure the project is following the proper regulations.

#### **Presentation by Connecticut Department of Public Health:**

Mr. Ron Skomro introduced himself and Mr. Bill Stapleton. Mr. Skomro is the Program Supervisor for the asbestos abatement program. Mr. Stapleton is an Environmental Sanitarian who reviews all the abatement procedures and methods for this project.

Mr. Skomro provided a brief overview of the CTDPH regulations regarding their oversight of abatement activities. CTDPH is responsible for licensing of contractors and consultants who abate asbestos. They oversee the notification process for abating. Any project that involves more than ten linear feet or twenty-five square feet of material must provide notification to the CTDPH prior to abating.

CTDPH regulations specify all required provisions for abating areas, decontamination of workers and completion of abatement work as well. The regulations also has provisions for abating specifically in schools noting that each school must have an asbestos management plan in place. The plan must be completed by a licenses asbestos consultant.

Mr. Skomro noted that the state regulations are modeled closely from the federal regulations, EPA. He noted that Connecticut is one of twelves states considered a waiver state. He noted that EPA has reviewed Connecticut's requirement and determined them to be as stringent as the federal requirements. Connecticut's requirements are more stringent than the federal requirements in that

Connecticut prohibits abatement while school is in session unless prior written approval is granted by the CTDPH.

Mr. Skomro noted that they consider school to be in session when any children under the age of 18 is present in the school. There are two scenarios under which a school is abated, Full Occupancy when students are in the school and Partial Occupancy on weekend, evening and summer time. The CTDPH has previously granted approval for abatement at the high school for previous abatement work that has occurred.

Mr. Skomro provided a circular letter issued in 2006 regarding the requirements to obtain approval from CTDPH prior to abating. (Letter was provided to all in attendance including the public. Letter attached to these meeting minutes.)

The approval process established requirements for providing air sample results for each day that abatement occurs. The results are submitted to CTDPH. Depending on the results of the air tests, the CTDPH has the authority to close a school if the results are not within the required air limits.

Approvals granted are project specific and phase specific. CTDPH does not grant an overall approval for the project. Abatement during Full Occupancy is not uncommon but the CTDPH ensures that they provide a thorough review of the abatement plan.

Mr. Stapleton has been involved with asbestos abatement for over 30 years. Mr. Stapleton provided statistics from 2013, 2014 and 2015 noting that only handful of requests were withdrawn due to construction or weather issues. Mr. Stapleton noted that most requests for approval are high schools. Then the next most amount are middle schools then elementary schools.

Mr. Skomro noted that their reviews consist of multiple iterations, questions and site visits prior to approving a plan. The CTDPH will not rush an approval based upon a construction schedule requirement.

Mr. Stapleton strives to look out for not only the asbestos abatement, but for egress requirements resulting from the abatement process. Mr. Stapleton noted that abatement containments are required to have four air changes per hour. They require calculations for the air exchanges from the consultant as well as where the air exhausts from the containment area. They confirm that the exhaust is not going into a courtyard or other areas where occupants will be. Mr. Skomro noted that the machines that exhaust the air are equipped with a high efficiency particulate air filter (HEPA) that is specifically designed to catch asbestos fibers. The purpose of the exhaust equipment is to create a negative air pressure condition that will prohibit air movement into the occupied areas within the building.

Mr. Stapleton expanded on the storage of the asbestos material noting it is stored in a locked container inside the construction fencing. They also confirm the location of the construction fencing to ensure it's not exiting occupants into a construction area. He noted that the original plan was corrected to show the proper fence location. The construction fence was also modified in the field to be properly located.

Mr. Stapleton noted they obtain sign-off from the local fire marshal in regards to proper egress requirements.

Ms. Abbotts asked how often the state monitors the daily air sampling and how often they are on site. Mr. Skomro noted they are not on site every day but the state reviews the air samples against the required air calculations every day. Mr. Stapleton expanded upon the air sampling requirement and background air sampling prior to abatement activities occurring. The air samples on this project have found zero asbestos fibers in air sampling that has occurred during abatement activities. The samples taken during abatement activities is actually cleaner than the background samples taken before abatement started. Had they found any asbestos fibers in the samples, the entire school including construction areas would have been shut down.

Ms. Barber asked how often does are projects shut down due to a containment breach or finding of asbestos in the air samples. Mr. Stapleton noted that they had two closures in 2015 due to construction outside of the containment area that overloaded the air samples, not due to asbestos fibers. The last time they had identified asbestos in an air sample was approximately four years ago.

Mr. Stapleton also noted that parent letters are issued before abatement occurs to notify them ahead of time. Ms. Abbotts noted she received a letter the day the abatement was occurring. Mr. Skomro noted that they've made adjustments to ensure letters are being sent 48-hour in advance so parents can ask questions the next day at a minimum.

Mr. Karney asked CTDPH reps to go through the abatement process to describe what occurs during an abatement procedure. Mr. Stapleton displayed the current plan (3-ring binder) that was approved for the current abatement plan in the school. Mr. Stapleton noted that he reviews the entire plan in detail and asks for corrections and clarifications to the plan prior to approving. He noted that he performs a site visit to review conditions during the review process also. He reviewed the recent site visit for the current abatement activity occurring now and some of the improvements made in the construction areas.

Mr. Skomro described the extensive use of polyethylene sheets, decontamination units, showering, changing of clothes and how the flow of air is restricted to coming into the contaminated area.

Mr. Stapleton described efforts to properly contain the existing areas under containment currently. He noted the air samples taken during abatement are now cleaner than prior background samples. He also noted a minimum of 5 air samples must be taken after all abatement is completed.

Ms. Barber inquired about the penalties that could be applied to any entities who violate any state or federal laws. Mr. Skomro noted that there a civil and criminal penalties that could be assessed to any abatement consultant or contractor who violates such laws. Ms. Abbotts express that her primary concern is to ensure all consultants and contractors are being properly monitored.

**Change of Voting Member:**

Mr. Karney excused himself from the meeting at 6:17 p.m. Chairman Smith noted that Mr. Zimmerman (arrived at 5:52 p.m.) will be voting and that Mr. Cooke will be voting in Mr. Karney's place.

**Review and Approve Minutes From September 24, 2015:**

- *A motion was made by Ms. Barber with changes as noted, second by Ms. Abraham. Motion passed 5-0-2 with abstentions by Mr. Gauthier and Mr. Cooke who were not in attendance.*

**Review and Approve Minutes From September 24, 2015:**

- *A motion was made by Mr. Gauthier, second by Mr. Zimmerman. Motion passed 5-0-2 with abstentions by Ms. Smith and Mr. Seydewitz.*

**Project Managers Report:** Please see attached for the Owners Project Manager Report (OPM). Mr. Warrington reported construction activities since October 15, 2015. Mr. Warrington expanded on the NF2 walls description as being the upper portion of the exterior walls on the auditorium and gym noting that insulation is being installed to make those wall more thermally efficient. Mr. Warrington noted that the lockers will not be arriving until mid-December. Downes has contacted the president of the locker company to push this issue. Ms. Barber inquired if the new lockers rooms are being occupied. Mr. Fidler noted that if only the lockers are left, then they may use the locker rooms for game night.

Ms. Barber asked about the hooks in the science wing corridor. Mr. Fidler stated they are not being used.

Mr. Warrington noted the gym equipment is installed and the flooring is ready to be installed. There is an issue regarding the installation method for the floor. Downes, SLAM and Colliers is currently working to resolve this issue. The

primary issue is future expansion of the floor and how that is accommodated with expansion joints. Gym should be complete the end of December.

Science wing was occupied as scheduled. All FF&E was installed except for the student chairs in the classrooms. Chairs are arriving next Tuesday. Greenhouse is ready now but awaiting punch list by SLAM and the owner. Mr. Gauthier noted that the hooks present a safety issue. The hooks will be removed by Downes.

The south side parking lot is now paved near the tennis courts. The parking is lined. The contractor will be cleaning it up and installing signage over the weekend.

Snow removal has been coordinated with East Hampton DPW. Some drainage structures will be modified to address the DPW concerns. This issue is due to the temporary pavement condition. The guardrails at the front are being installed. The guard rails at the northeast retaining wall need to be re-galvanized and painted per the spec.

Phasing discussion continue to occur between the school, Downes and Colliers.

Change orders have been processed with the finance subcommittee. Many outstanding change orders have been processed.

The auditorium will be complete the end of December.

A list of change orders approved by the finance subcommittee was provided in the OPM report.

**Construction Update:** None

**Architects Update:** Amy Samuelson noted SLAM is working on the punch list for the science wing and locker rooms. Ms. Samuelson noted the condition of the epoxy counter tops. She noted they are not warrantied against scratches but are warrantied to be chemical resistant. She presented four samples with other colors for epoxy surfaces. SLAM is recommending using a darker gray epoxy to reduce the effect of the scratching. Scratches are less noticeable on this color.

Ms. Samuelson noted the manufacturer's representative is coming to the site to review the counter tops.

Ms. Smith inquired if the epoxy resin tops were specified as such or if the specifications were more generic as "science lab countertops". SLAM noted they were specified as epoxy resin. Ms. Barber inquired if there is a sealant to be applied. Ms. Samuelson noted she is not aware of one. Ms. Samuelson will follow up on the warranty for the product.

Ms. Smith inquired if the same countertop product has been installed on other project. SLAM to research what other schools they've seen it installed.

Ms. Abraham inquired about the casters for the stools on the science lab chairs. She noted that soft casters should be investigated for the chairs. SLAM noted soft casters were not ordered because glides were requested by the owner. Ms. Samuelson agrees they should be soft casters on a hard floor. Ms. Barber noted the casters should be corrected. Ms. Samuelson noted that it would be an additional cost.

**Action Items:**

- *A motion was made by Tom Seydewitz to approve SLAM Collaborative invoice #1012397 dated 11/11/2015 in the amount of \$22,879.93. Second by Roy Gauthier. Motion passed 7-0. (Note: Mr. Cooke replaces Mr. Karney for all approvals from this point forward.)*
- *A motion was made by Tom Seydewitz to approve SBS/Colliers invoice #14823 dated 11/1/2015 in the amount of \$20,300.00. Second by Roy Gauthier. Motion passed 7-0.*
- *A motion was made by Tom Seydewitz to approve Eagle Environmental invoice #13188 dated 10/22/2015 in the amount of \$930.00. Second by Roy Gauthier. Motion passed 7-0.*
- *A motion was made by Tom Seydewitz to approve W.B. Meyers invoice #1306-10 dated 10/6/2015 in the amount of \$550.00. Second by Roy Gauthier. Motion passed 7-0.*
- *A motion was made by Tom Seydewitz to approve W.B. Meyers invoice #1306-11 dated 11/4/2015 in the amount of \$550.00. Second by Roy Gauthier. Motion passed 7-0.*
- *A motion was made by Tom Seydewitz to table W.B. Meyer's invoices 1324-7 and 1324-8. Second by Michele Barber. Motion passed 7-0.*
- *A motion was made by Tom Seydewitz to approve Horizon Engineering Associates invoice #17 dated 10/30/2015 in the amount of \$2,656.00. Second by Roy Gauthier. Motion passed 7-0.*
- *A motion was made by Tom Seydewitz to approve Digital Backoffice (Advance Corporate Networking) invoice #23848 dated 10/16/2015 in the amount of \$12,500.00. Second by Roy Gauthier. Motion passed 7-0.*

- *A motion was made by Michael Zimmerman to approve Ergonomic Group's quote #P216285 in the amount of \$135,245.00. Second by Tom Seydewitz. Motion passed 7-0.*
- *A motion was made by Cynthia Abraham to approved bids for bid packages A, AA, AB, B, BA, BB, BC, C, CA, D, DA, E, F, FA, FB, H, J, JA, L, M, N, S, T, TA, and U to multiple vendors in the total amount of \$968,258.44. See attachment. Second by Michele Barber. Motion passed 7-0.*
- *SLAM's add service requests are tabled until the December meeting. Colliers will forward the SLAM add service requests to the committee members for consideration at the December meeting.*

**Sub-Committee Reports:**

- Phasing plan is being revised by Downes to correctly reflect the updated phasing for the project. The phasing plan will show completed areas.
- Ms. Abraham has received excellent response to postings on the project Facebook page. Ms. Abraham inquired about the amount of reimbursement by the state. Colliers noted that the renovation status dramatically reduced the amount of ineligible costs resulting in a lower amount of costs to be borrowed by the town. Colliers noted that the overall budget remains unchanged.

**Chairpersons Report:** The 9<sup>th</sup> Quarterly report was review and modified by the committee. Colliers will make modifications to clarify.

**Public Remarks:** No additional public comments.

**Next Meeting:** A special meeting is scheduled December 3, 2015 at 5:30 in the High School library.

**Adjournment:** *At 7:20 pm a motion was made by Cynthia Abraham to adjourn. Second by Tom Seydewitz.*

Respectfully Submitted,

Charles E. Warrington, Jr.  
Colliers International



# STATE OF CONNECTICUT

## DEPARTMENT OF PUBLIC HEALTH

### MEMORANDUM

Circular Letter EHS #2006-33

**TO:** Local Education Agencies, Asbestos Consultants, Asbestos Abatement Contractors, and Local Directors of Health

**FROM:** Ronald Skomro, Supervising Environmental Sanitarian  
Department of Public Health, Environmental Health Section  
Asbestos Program

**DATE:** August 18, 2006

**SUBJECT:** Request to Perform Asbestos Abatement While School is in Session

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This correspondence serves to detail requirements associated with the submission of requests by Local Education Agencies (LEAs) to perform asbestos abatement while school is in session. Subsection 19a-333-7(a) of the Regulations of Connecticut State Agencies prohibits the performance of asbestos abatement in a school building while school is in session without first obtaining the written approval of the DPH. The requirements detailed in this document supersede the requirements outlined in EHS Circular Letter #2006-22, which applied to asbestos abatement performed with a project end date prior to September 1, 2006.

The DPH recognizes two general categories of abatement based upon the extent of occupancy of the school building by students or other children. Those categories include: full occupancy, when students are attending classes during the academic school year; and partial occupancy, when students or other children are present in the school building for purposes other than attending classes during the academic school year. Partial occupancy includes such times as evening, weekend, or vacation periods when use of the school by students or other children is limited to extra curricular activities. (Note: The DPH has deemed attendance at summer school to constitute partial occupancy.)

The following documentation shall be submitted to the DPH for review associated with each request to perform asbestos abatement while school is in session:

#### **Full Occupancy**

The LEA must submit a letter from the Superintendent, School Director, or Headmaster requesting the approval of the DPH to perform asbestos abatement while school is in session. The licensed project designer for the project may prepare and submit this letter on behalf of the Superintendent, School Director, or Headmaster. The following information shall accompany this letter:

1. The name and license number of the project designer.



Phone: (860) 509-7367, Fax: (860) 509-7378  
Telephone Device for the Deaf (860) 509-7191  
410 Capitol Avenue - MS # 51 AIR  
P.O. Box 340308 Hartford, CT 06134  
Affirmative Action/ An Equal Opportunity Employer

2. A copy of the asbestos inspection report required pursuant to the provisions of the asbestos National Emission Standards for Hazardous Air Pollutants (NESHAP), 40 CFR Part 61, Subpart M, as necessary, to augment the school asbestos management plan (AMP). *(Note: Asbestos abatement and/or subsequent construction activities may result in disturbance to asbestos-containing materials that are not identified within the AMP. A NESHAP inspection shall be conducted in the event that additional suspect asbestos-containing material will be subject to disturbance during abatement or construction activities.)*
3. A copy of the written project design for the project.
4. Written verification that a DPH licensed asbestos abatement contractor will perform the asbestos abatement. The name and license number of the asbestos abatement contractor shall be provided.
5. A narrative describing the intended building use by students/children during the scheduled project dates. This narrative shall include a summary of the measures that will be employed to reduce the risk for exposure to asbestos to students/children. The floor plan shall be submitted identifying the location of students/children who will occupy the school relative to the location of the asbestos abatement project.
6. Written verification that the project will be subject to monitoring by a project monitor, licensed by the DPH. The name of the project monitor and/or the name of the firm providing the monitoring service shall be provided. Additionally, the frequency and duration of the monitoring services shall be described.
7. Written verification that parent, teacher, and employee organizations associated with the school will receive written notification regarding the asbestos abatement prior to commencement of the project. Verification shall be provided that parents/guardians of children and employees associated with other organizations (e.g. day care, youth camps, etc.) that will occupy the school building during the asbestos abatement will receive a similar written notification.

**The DPH will inspect each school to review site-specific conditions. Requests associated with full occupancy should be submitted to the DPH as soon as possible (preferably thirty (30) days), but not less than fourteen (14) days prior to the scheduled start date of the abatement project. Requests will be reviewed in the chronological order in which they are received. As needed, the DPH will consider special circumstances requiring emergency abatement during full occupancy.**

#### **Partial Occupancy**

The LEA shall submit a letter from the Superintendent, School Director, or Headmaster requesting the approval of the DPH to perform asbestos abatement while school is in session. The licensed project designer for the project may prepare and submit this letter on behalf of the Superintendent, School Director, or Headmaster. The following information shall accompany this letter:

1. The name and license number of the project designer.
2. Written verification from the project designer that a thorough inspection of the facility has been conducted pursuant to the provisions of the asbestos NESHAP, as necessary, to augment the school AMP. A statement from the project designer must identify the date(s) of the NESHAP inspection, and the name and license number for each individual that conducted the inspection.
3. Written verification that a DPH licensed asbestos abatement contractor will perform the asbestos abatement. The name and license number of the asbestos abatement contractor shall be provided.

4. A narrative describing the nature of the abatement project, including the scheduled project start and completion dates, the type(s) and amount(s) of asbestos-containing material(s) to be abated, and the location of the abatement with the school (building(s) and room(s)).
5. A narrative describing the intended building use by students/children during the scheduled project dates. This narrative shall include a summary of the measures that will be employed to reduce the potential risk for exposure to asbestos to students/children. A floor plan shall be submitted identifying the location of students/children who will occupy the school relative to the location of the asbestos abatement project.
6. Written verification that the project will be subject to monitoring by a project monitor, licensed by the DPH. The name of the project monitor and/or the name of the firm providing the monitoring service shall be provided. Additionally, the frequency and duration of the monitoring services shall be described.
7. Written verification that parent, teacher, and employee organizations associated with the school will receive written notification regarding the asbestos abatement project prior to commencement of the project. Verification shall be provided that parents/guardians of children and employees associated with other organizations (e.g. day care, youth camps, etc.) that will occupy the school building during the asbestos abatement will receive a similar written notification.

**Requests associated with partial occupancy should be submitted to the DPH as soon as possible, but not less than ten (10) days prior to the scheduled start date of the abatement project. Requests will be reviewed in the chronological order in which they are received. As needed, the DPH will consider special circumstances requiring emergency abatement during partial occupancy.**

All requests to perform asbestos abatement while school is in session and all pertinent documentation shall be addressed to the following:

Ronald Skomro, Supervising Environmental Sanitarian  
Department of Public Health  
Environmental Health Section, Asbestos Program  
410 Capitol Avenue, MS #51 AIR  
P.O. Box 340308  
Hartford, CT 06134-0308

The DPH requests that, for asbestos abatement that occurs when no students/children are present in the school building, the LEA provide a statement documenting this fact. This statement should accompany the prescribed asbestos abatement notification form submitted to the DPH.

Please contact the DPH Asbestos Program should you have any questions regarding this document at (860) 509-7367.

cc: Suzanne Blancaflor, DPH/EHS  
Pamela Kilbey-Fox, DPH/LHAB



**EAST HAMPTON PUBLIC SCHOOLS**  
**East Hampton High School Additions and Alterations**  
**East Hampton High School Building Committee Meeting**  
**Owner's Project Manager Report**  
*November 19, 2015*

**I. Activities/Schedule since October 15, 2015**

**Area A (Boiler Room, Auditorium, Administration)**

1. Permanent power from electrical room to auditorium
2. Existing masonry cleaned
3. Infill slab at control station
4. Under slab and through wall conduits installed
5. Auditorium stage slab rough in
6. Install additional ceiling clouds
7. Paint all ceiling clouds
8. Complete North NF2 wall
9. Close in masonry between boiler and FCS corridor
10. Installation of stage rigging and lighting components
11. Upper CMU wall at lift pit and bracing at opening

**Area B (Locker Rooms, Cafeteria)**

1. Installation of VCT flooring
2. Installation of Chicago ceiling grid and acoustic tiles
3. Set and start up HRV unit for heating and A/C
4. Installation of doors and locking hardware
5. Installation of FF&E
6. Installation of owner furnished, contractor installed components
7. Final cleaning
8. Balancing and flush out

**Area C (Gymnasium and FCS)**

1. Installation of gymnasium basketball hoops
2. Installation of roll up gymnasium divider
3. Set HRV unit and power of for conditioned space
4. Installation of entry curtain wall and glazing
5. Installation of scoreboard
6. Final wall painting

7. Delivery of gym flooring

#### **Area F (Science Wing)**

1. Final painting on all walls
2. Installation of fume hoods
3. Delivery and installation of FF&E
4. Installation of corridor flooring
5. Installation of acoustic ceiling tile
6. Installation of metal fascia on exterior of building
7. Installation of life safety devices and testing
8. Balancing of HVAC
9. Construction cleaning
10. Punch list by Architect

#### **Site Work**

1. Vinyl fencing at generator
2. Subbase installation and compaction on south side of site
3. Installation of water tanks and fire tanks
4. Set fire pump house
5. Installation of all curbing and concrete sidewalks on south side
6. Water line installed to well #1
7. Final grade and base coat of asphalt
8. Feather all site manhole covers and storm drains
9. Install paver subbase and prep for installation of pavers by main entrance
10. Install north retaining wall stainless steel guard rail

## **II. Upcoming Activities - Construction**

- A. Gym flooring installation as well as gym substantial completion
- B. Auditorium stage electrical work and infill
- C. VCT flooring in FCS and corridor 147 (corridor by Gym and FCS)
- D. Line striping of additional spaces along southern side of site
- E. Backfilling and final grading at in ground tanks
- F. FCS substantial completion

## **III. Current and Upcoming Activities – OPM**

- A. Review COP's
- B. Review FCS and Gymnasium FF&E requirements

- C. Review phasing coordination for remaining phases
- D. Coordinate move from existing FCS to new FCS space

**IV. Invoices for Approval**

<b>INVOICES</b>				
<b>Town Code</b>	<b>Company</b>	<b>Invoice No.</b>	<b>Date</b>	<b>Amount</b>
5339	S/L/A/M Collaborative	1012397	11/11/2015	\$ 22,879.93
5720	Downes Construction Co.	11	10/31/2015	
5342	SBS/Colliers	14823	11/1/2015	\$ 20,300.00
5340	Eagle Environmental	13188	10/22/2015	\$ 930.00
5340	W.B. Meyers	1306/10	10/6/2015	\$ 550.00
5340	W.B. Meyers	1306/11	11/4/2015	\$ 550.00
5340	W.B. Meyers	1324/7	10/6/2015	\$ 228.00
5340	W.B. Meyers	1324/8	11/4/2015	\$ 228.00
5340	Horizon Engineering Associates	17	10/30/2015	\$ 2,656.00
5340	Digital Backoffice (Advance Corporate Networking)	23848	10/16/2015	\$ 12,500.00

**V. Change Orders Approved by the Finance Subcommittee Since 9/24/15**

<b>COP #</b>	<b>Description</b>	<b>Amount</b>
5	Added plumbing for tech ed Rooms	\$ 6,505.85
23	Main Electrical Room Revisions	\$ 1,980.43
30	Add Roof Drain at Science Wing	\$ 2,702.23
41	Gypsum Sheathing at Roof revisions	\$ 4,136.31
43	Revise interior hose bibs	\$ (95.00)
46	Room sign revisions at toilet room	\$ 280.37
60	Additional steel for roof top unit in science wing	\$ 4,662.29
61	Sci Wing Partition framing size	\$ 443.20
67	Added plywood to eyebrow in science addition	\$ 2,178.05
71	Add/extend brick ledge outside athletic director office	\$ 11,673.66
74	Remove PCBs between floor slabs in boiler room	\$ 19,648.19
76	Domestic Water Pump Electrical	\$ 4,090.10
78	Gym Entry Grading	\$ 3,603.51
99A	NF2 Walls in the Auditorium	\$ 16,973.02
100	Greenhouses Gutter	\$ 1,855.22
101-R1	Auditorium Plaster Ceiling Demo	\$ 33,433.76
108	Seismic Restraints at auditorium rear walls	\$ 17,256.89
109	FCS Electrical modifications	\$ 16,393.79
110A	Auditorium infrastructure for electrical/data (NOT TO EXCEED)	\$ 20,000.00
123	Additional coats of wax in the science wing	\$ 1,573.18
	<b>TOTAL OF CHANGE ORDERS</b>	<b>\$ 169,295.05</b>



**VI. Proposals for Approval**

A. Ergonomic Group

**VII. FF&E Bid Package Recommended for Award**

See attached.