

**HIGH SCHOOL- ALTERATION AND EXTENSIONS**  
**S.P.N.042-0041 EA/RR**  
**BUILDING COMMITTEE**

East Hampton High School Library  
15 North Maple Street, East Hampton, CT 06424

Thursday, October 15, 2015

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**Committee Members Present:** Michele Barber, Vice Chairperson, Michael Zimmerman, Cynthia Abraham, Thomas Cooke, Roy Gauthier and David Ninesling.

**Committee Members Not Present:** Sharon Smith, Stephen Karney and Tom Seydewitz

**Also Present:** Charles Warrington, Colliers International (CI), Amy Samuelson and Glenn Gollenberg, SLAM; Steve Smith, Downes Construction Company (DCC); John Fidler, Principal East Hampton High School and Roseann Bullett, Recording Secretary.

**Call to Order:** Vice Chairperson, Michele Barber called the meeting to order at 5:32.

**Public Remarks:** None

**Review and Approve Minutes From September 24, 2015:**

- *A motion was made by Michele Barber to table the minutes for September 24, 2015. Seconded by Cynthia Abraham. Voted (6-0-0)*

**Executive Session:** A motion was made by Cynthia Abraham and seconded by David Ninesling to go into executive session for purposes of attorney/client communication privileges at 5:35 pm. Cynthia Abraham made a motion to invite Michael Maniscalco, Town Manager and Attorney Greg Faulkner (Robinson and Cole) to the executive session, seconded by David Ninesling. Voted (6-0-0) Motion unanimously carried. At 6:14 p.m. the committee exited executive session.

**Project Managers Report:** Please see attached for the Owners Project Manager Report (OPM). New boilers are on line, most of the work to the locker rooms is completed. Lockers expected in late November. Gym construction is progressing and expected to be complete at the end of November. Science wing finishes are being installed and scheduled for completion at the end of October. Temporary Certificate of Occupancy (TCO) is expected on October 26th or 27<sup>th</sup>. Due to not having a Town of East Hampton building inspector, there may be a delay in

getting the TCO. Lockers will be installed closer to Thanksgiving. Underground Tanks are installed for the fire sprinkler system. Downes Construction is planning to deliver more parking spaces towards the end of October. Natural gas is connected.

The technology bid package 'X' was broken out of the FF&E Bids.

Roy Gauthier asked about storing the old cafeteria furniture. Don Harwood is working on all stored items. They will be reused or auctioned off.

### **Reports and Discussions:**

There were no change orders to review. Charles Warrington would like to request a meeting with Building Chairpersons to re visit the Budget. For some areas the actual cost was lower than the budget estimate and it may offset some unexpected soft costs.

### **Recommended Actions:**

**Construction Update:** None

**Architects Update:** Amy Samuelson is still continuing to work with Downes to stay on schedule. Amy will provide the Phasing Plan to go onto the website and PDF's for all printouts.

### **Action Items:**

- *A motion was made by Roy Gauthier to approve S/L/A/M Collaborative Invoice #1012285 dated 10/8/2015 in the amount of \$20,685.96. Second by Cynthia Abraham. Voted (6-0-0) Motion unanimously carried.*
- *A motion was made by Roy Gauthier to approve Downes Construction Company Invoice # 10 dated 9/30/2015 in the amount of \$2,425,774.02. Second by Cynthia Abraham. Voted (6-0-0) Motion unanimously carried.*
- *A motion was made by Roy Gauthier to approve SBS/Colliers Invoice #14481 dated 9/1/2015 in the amount of \$18,594.00. Second by Cynthia Abraham. Voted (6-0-0) Motion unanimously carried.*
- *A motion was made by Roy Gauthier to approve SBS/Colliers Invoice #14650 dated 10/1/2015 in the amount of \$18,885.00. Second by Cynthia Abraham. Voted (6-0-0) Motion unanimously carried.*

- *A motion was made by Roy Gauthier to approve Robinson & Cole Invoice #50162166 dated 9/23/2015 in the amount of \$4,570.20. Second by Cynthia Abraham. Voted (6-0-0) Motion Unanimously carried.*
- *A motion was made by Roy Gauthier to approve Horizon Engineering Associates Invoice #15 dated 8/28/2015 in the amount of \$926.97. Second by Cynthia Abraham. Voted (6-0-0) Motion unanimously carried.*
- *A motion was made by Roy Gauthier to approve Horizon Engineering Associates Invoice #16 dated 9/25/2015 in the amount of \$3,189.00. Second by Cynthia Abraham. Voted (6-0-0) Motion unanimously carried*
- *A motion was made by Cynthia Abraham to approve a quote from Voice of New England in the amount of \$4,646.92. Second by Thomas Cooke. Voted (6-0-0) Motion unanimously carried.*
- *A motion was made by Cynthia Abraham to approve a quote from Meyers in the amount of \$9,137.00. Second by David Ninesling. Voted (6-0-0) Motion unanimously carried.*
- *A motion was made by Cynthia Abraham to approve a quote from The Ergonomic Group Proposal #P215351 in the amount of \$167,764.00. Second by Michael Zimmerman. Voted (6-0-0) Motion unanimously carried.*
- *A motion was made by Cynthia Abraham to approve a quote from The Ergonomic Group Proposal # P215360 in the amount of \$19,821.00. Second by Michael Zimmerman. Voted (6-0-0) Motion unanimously carried.*
- *A motion was made by Cynthia Abraham to approve a quote from The Ergonomic Group Proposal # P215616b in the amount of \$16,056.00. Second by Michael Zimmerman. Voted (6-0-0) Motion unanimously carried.*
- *A motion was made by Cynthia Abraham to approve a quote from The Ergonomic Group Proposal # P215615c in the amount of \$21,250.00. Second by Michael Zimmerman. Voted (6-0-0) Motion unanimously carried.*
- *A motion was made by Cynthia Abraham to approve a quote from The Ergonomic Group Proposal # P215618 in the amount of \$1,678.00. Second by Michael Zimmerman. Voted (6-0-0) Motion unanimously carried.*

- *A motion was made by Cynthia Abraham to approve a quote from The Ergonomic Group Proposal # P212653a in the amount of \$25,183.00. Second by Michael Zimmerman. Voted (6-0-0) Motion unanimously carried.*
- *A motion was made by Cynthia Abraham to approve a quote from The Ergonomic Group Proposal # P215451 in the amount of \$48,443.00. Second by Michael Zimmerman. Voted (6-0-0) Motion unanimously carried.*
- *A motion was made by Cynthia Abraham to reject bid for FF&E Categories AA, B, C, CA, E, F, L, N and U and A motion to re-bid FF&E Categories AA, B, C, CA, E, F, L, N and U. Second by Michael Zimmerman. Voted (6-0-0) Motion unanimously carried.*

No action taken on holding remaining categories A, AB, BB, BC, D, DA, FA, FB, H, J, JA, M, S, T and TA until re-bid category results are received and total FF&E bids are verified to be within budget.

**Chairpersons Report:** Members of the building committee, Colliers and SLAM walked the site with the State Senator and State Representative. They were very impressed. Everything looked good. Friday meetings with John Fidler are very helpful. There have been some existing roof leak issues in the gym which are attributed to the fact that the roof is old and construction workers have been walking over it.

#### **Sub-Committee Reports:**

- Phasing Plan is forthcoming once SLAM and Downes has updated it.
- Colliers advised the committee to be aware of a possible hold up with the completion of the auditorium. Met Tuesday (October 13th) to discuss what is really needed pertaining to the electrical outlets and speakers. Mr. Cooke objected to having this work performed under the project.

**Public Remarks:** John Fidler stated that all students and staff seem to be happy and have no concerns with the construction going on. Mr. Fidler would like to look into planning a minor celebration of some sort with alumni at the opening of the new gym and also the new auditorium.

**Next Meeting:** Next scheduled meeting November 19, 2015 at 5:30 in the High School library.

**Adjournment:** *At 7:17pm a motion was made by Cynthia Abraham to adjourn. Second by Michael Zimmerman.*

Respectfully Submitted,

Roseann Bullett  
Recording Secretary

**EAST HAMPTON PUBLIC SCHOOLS**  
**East Hampton High School Additions and Alterations**  
**East Hampton High School Building Committee Meeting**  
**Owner's Project Manager Report**  
*October 15, 2015*

**I. Activities/Schedule since September 24, 2015**

**Area A (Boiler Room, Auditorium, Administration)**

1. Roughed in and started temporary boiler
2. Installation of permanent boiler piping and controls
3. Fire permanent boiler for heat throughout building
4. Infill brick wall at boiler room
5. Pour lift pit wall and install additional CMU blocking
6. Paint ceiling above the stage
7. Install ceiling clouds
8. Remove demolished equipment from mezzanine
9. Install exterior door in mezzanine

**Area B (Locker Rooms, Cafeteria)**

1. Installation of ceiling tiles
2. Set HRV units on roof top and completed duct tie in
3. Poured leveling cement in preparation for VCT flooring
4. Install final fire caulking
5. Corridor wall tile work – ongoing
6. Set sonotubes for message board sign
7. Install cement board soffit at cafeteria

**Area C (Gymnasium and FCS)**

1. Set roof top unit at gym and FCS
2. Install upper ribbon windows
3. Frame out columns in preparation for curtain wall installation
4. Rough in duct work
5. Rough in lighting conduits and supports
6. Electrical panel rough in
7. Glazing at FCS

**Area F (Science Wing)**

1. Framing and glazing at greenhouse

2. Ceiling tile installed in classrooms
3. VCT flooring installed in classroom areas
4. Fixtures and fume hoods installed in classrooms
5. Furniture installed in classrooms
6. Installation of radiant heat panels

**Site Work**

1. Set water pump vault and water tanks
2. Sidewalk from café patio to kitchen dock rough in
3. Install weir tank (Frack) for sediment control
4. Rough grading and compacting for paving
5. Installing paver sub base and compacting.

**II. Upcoming Activities - Construction**

- A. Complete installation of boilers in mechanical room. **Note: Natural gas is now connected to the building. Temporary propane still required until final connections made. Kitchen will remain on propane until the kitchen/cafeteria is renovated.**
- B. Final work to be completed in New Science Addition with punch lists to follow

**III. Current and Upcoming Activities – OPM**

- A. Review COP's
- B. Review Auditorium sound system COP and present to Financial Sub Committee (10/13)
- C. Coordinate FF&E deliveries for New Science Addition
- D. Coordinate move management for moves into New Science Addition as well as within existing school

**IV. Invoices for Approval**

INVOICES				
Town Code	Company	Invoice No.	Date	Amount
5339	S/L/A/M Collaborative	1012285	10/8/2015	\$ 20,685.96
5720	Downes Construction Co.	10	9/30/2015	\$ 2,425,774.02
5342	SBS/Colliers	14481	9/1/2015	\$ 18,594.00
5342	SBS/Colliers	14650	10/1/2015	\$ 18,885.00
5340	Eagle Environmental	N/A		
5340	W.B. Meyers	N/A		
5340	Robinson & Cole	50162166	9/23/2015	\$ 4,570.20
5340	Horizon Engineering Associates	15	8/28/2015	\$ 926.97
5340	Horizon Engineering Associates	16	9/25/2015	\$ 3,189.00

**V. Proposals for Approval**

- A. Voice New England
- B. W.B. Meyers Move Quote
- C. Ergonomic Group Technology Quotes

**VI. Furniture Packages Recommended for Re-bid**

AA, B, BA, C, CA, E, F, L, N, and U.