

HIGH SCHOOL- ALTERATION AND EXTENSIONS
S.P.N.042-0041 EA/RR
BUILDING COMMITTEE

East Hampton High School Library
15 North Maple Street, East Hampton, CT 06424

Thursday, September 10, 2015

Committee Members Present: Sharon Smith, Chairperson; Michele Barber, Vice Chairperson, Michael Zimmerman, Cynthia Abraham, Thomas Cooke, Stephen Karney, Tom Seydewitz, Roy Gauthier and David Ninesling.

Committee Members Not Present: None

Also Present: Kenneth Guyette and Joseph Lucas, Colliers International (CI), Amy Samuelson, SLAM; Jeff Vosburgh, Downes Construction Company (DCC); John Fidler, High School Principal, Roseann Bullett, Recording Secretary.

Call to Order: Chairperson, Sharon Smith called the meeting to order at 5:42 with no recording device.

Public Remarks: None

Review and Approve Minutes From August 24, 2015:

- *A motion was made by Stephen Karney to approve minutes for August 24, 2015. Seconded by Roy Gauthier. Voted (6-0-1)*

Project Managers Report: Please see attached for the Owners Project Manager Report (OPM). John Fidler was asked how start of school went. He said it went great, no issues. Cafeteria is the place to be, lots of natural light, students seem to enjoy it.

Reports and Discussions:

Two students from EHHS, Hunter Brazal and Alex Curylo asked about possibly selling bricks and having them engraved as a fundraiser for their class and being able to incorporate them into the construction project. Amy Samuelson spoke about the possibility on back of building or south end retaining wall. Students were encouraged to do more research on amounts needed and to speak with Downes directly.

Recommended Actions:

Michele Barber made a motion to add an Action to reject all bids submitted for Category X, Technology, of the RFP for Fixtures, Furniture and Equipment that were opened on September 3, 2015. This includes proposals received by CT computer, Voice New England, Carousel Industries, Digital Backoffice, and The Ergonomic Group. Second by Steve Karney. Voted (7-0-0)

Michele Barber made a motion to add an Action to only the Category X, Technology portion of the Fixtures, Furniture and Equipment bid package. Re-bidding of this package will delete the VOIP (VOICE OVER INTERNET PROTOCOL) phones, items X18, X19, X20 and X21 as well as item X31, Sans Ocean headsets, from the Category X bid package. Second by Steve Karney. Voted (7-0-0)

Construction Update: Jeff Vosburg said that all was on schedule. Sharon Smith asked if the walk thorough would continue. Steve Karney asked if there was a new schedule coming out, possibly early next week according to Jeff Vosburg. Steve Karney also asked about a worker falling on sight. Jeff Vosburg said that there was an issue with the protective fencing by the science wing and a worker fell off retaining wall. He was transported by car to medical facility. Sharon Smith requested a copy of the accident report. Michele Barber asked about resuming Friday coordination meetings. Steve Karney asked about the air quality testing. Sharon Smith brought to the committee's attention that an email with a parents concern about the asbestos removal went to the State, Mark Winzler dealt with it. Collier has all test results if needed to review. Colliers will follow up with the Department of Public Health.

Architects Update: Amy Samuelson noted that SLAM continues to support the construction. Sketches are being done for the ovens. Cindy Abraham asked about the gifted old stove. Amy Samuelson responded that it would be exorbitantly expensive to reuse with today's codes.

Action Items:

- *Michele Barber motioned to move Discussion of Bricks 1st, seconded by Tom Seydewitz. Voted (7-0-0) Motion unanimously carried.*
- *A motion was made by Steve Karney to approve S/L/A/M Collaborative Invoice #1012045 dated 8/5/2015 in the amount of \$20,739.19. Second by Tom Seydewitz. Voted (7-0-0) Motion unanimously carried.*
- *A motion was made by Steve Karney to approve W.B. Myers Invoice # 1306-6 dated 6/8/2015 in the amount of \$550.00. Second by Tom Seydewitz. Voted (7-0-0) Motion unanimously carried.*
- *A motion was made by Steve Karney to approve W.B. Myers Invoice# COM-840-15/2 dated 8/31/2015 in the amount of \$5,529.50. Second by Tom Seydewitz. Voted (7-0-0) Motion unanimously carried.*
- *A motion was made by Michele Barber to table material testing services motion. Second by Roy Gauthier. Voted (7-0-0) Motion unanimously carried.*
- *A motion was made by Michele Barber to approve Downes Construction pre-construction Services in the amount of \$58,520.00. Second by Cynthia Abraham. Voted (7-0-0) Motion unanimously carried.*
- *Michele Barber made a motion to approve to reject all bids submitted for Category X, Technology, of the RFP for Fixtures, Furniture and Equipment that were opened on September 3, 2015. This includes proposals received by CT Computer, Voice New*

England, Carousel Industries, Digital Backoffice, and The Ergonomic Group. Second by Roy Gauthier. Voted (7-0-0) Motion Unanimously carried.

- *Michele Barber made a motion to approve to rebid only the Category X, Technology portion of the Fixtures, Furniture and Equipment bid package. Re-bidding of this package will delete the VOIP (VOICE OVER INTERNET PROTOCOL) phones, items X18, X19, X20 and X21 as well as item X31, Sans Ocean headsets, from the Category X bid package. Second by Cynthia Abraham. Voted (7-0-0)*

Chairpersons Report: Want parents to feel comfortable enough that if they have any concerns with air quality they have a contact to get that information. Also topic was brought to the committee attention that maybe we can meet once a month versus bi-weekly. Will maintain bi-weekly meetings now and try to coordinate with Downes and invoicing.

Sub-Committee Reports:

Public Remarks: None

Next Meeting: Next scheduled meeting September 24, 2015 at 5:30 in either the Town Hall or Middle School library.

Adjournment: *At 7:05pm a motion was made by Cynthia Abraham to adjourn. Second by Steve Karney.*

Respectfully Submitted,

Roseann Bullett
Recording Secretary

EAST HAMPTON PUBLIC SCHOOLS
East Hampton High School Additions and Alterations
East Hampton High School Building Committee Meeting
Owner's Project Manager Report
September 10, 2015

I. Activities/Schedule since August 24, 2015

Area A (Boiler Room, Auditorium, Administration)

- A. Gas piping installation for temporary boiler.
- B. Electrical Conduits channeled through slab.
- C. Ductwork in main auditorium area about 90% complete.
- D. Installation of overhead steel above stage

Area B (Locker Rooms, Cafeteria)

- A. Installation of HVAC tube stations
- B. Continued above ceiling electrical work
- C. Installation of HVAC split system at MDF rooms
- D. Seal concrete floor
- E. Roof replacement at gym addition

Area C (Gymnasium and FCS)

- A. Cold metal framing rough in
- B. Finish science wing roof decking
- C. Pour canopy footings and piers
- D. Install roof drains
- E. Brick face above decking at FSC deck
- F. Sprinkler piping rough in
- G. Ceiling grid clips

Area F (Science Wing)

- A. 3/8" Stone at courtyard planters
- B. Entry doors and frames at courtyard

Site Work

- A. Grade and install pavers
- B. Field measure for S.S. handrails
- C. Gas meter installation
- D. Pour food stand pad
- E. Move food stand

- F. Temporary lighting for north field walk

II. Upcoming Activities - Construction

- A. Complete installation of boilers in mechanical room. **Note: Natural gas is now connected to the building. Temporary propane still required until final connections made. Kitchen will remain on propane until the kitchen/cafeteria is renovated.**
- B. Casting of lift pit in the auditorium.
- C. Continue with mechanical ductwork in auditorium.
- D. Complete floor/wall tiling and install plumbing fixtures.
- E. Flooring in science addition
- F. Casework in science addition after HVAC running
- G. Ceiling tile installation after above ceiling inspection

III. Current and Upcoming Activities – OPM

- A. Re-assessing the total project budget, ineligible costs, and other financials as a result of the renovations status. Working with Downes to revise the ICW (Ineligible cost worksheet). This is required to estimate reimbursable amounts.
- B. Fiber patch over September 17, 2015
- C. FF&E bids opened on September 3, 2015. SLAM, Colliers and BOE staff reviewing bids currently.
- D. Start assessing the completion of Phase 1 areas, transfer of spaces for Phase 2 and moving into locker rooms and science wings.



IV. PBC Approvals/Financials (Note: Should there be a discrepancy between amounts listed below and the actual invoice, invoice governs.)

INVOICES				
Town Code	Company	Invoice No.	Date	Amount
5339	S/L/A/M Collaborative	1012045	8/5/2015	\$ 20,739.19
5720	Downes Construction Co.	N/A		
5342	Strategic Building Solutions/Colliers	N/A		
5340	Eagle Environmental	N/A		
5340	W.B. Meyers	1306-6	6/8/2015	\$ 550.00
5340	W.B. Meyers	COM-840-15/2	8/31/2015	\$ 5,529.50
5340	Horizon Engineering Associates	N/A		

V. Change Orders (No change orders for approval.)