

**HIGH SCHOOL- ALTERATION AND EXTENSIONS**  
**S.P.N. 042-0041 EA/RR**  
**BUILDING COMMITTEE**  
Town Hall Conference Room  
20 East High Street, East Hampton, CT 06424  
**Monday, June 29, 2015**

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**Committee Members Present:** Sharon Smith, Chairperson; Cynthia Abraham, Michael Zimmerman, Stephen Karney, Roy Gauthier, Tom Seydewitz, (voting).

**Committee Members Not Present:** Michele Barber, Vice Chairperson; Thomas Cooke, David Ninesling.

**Also Present:** Charles Warrington, Colliers International (CI), Glenn Gollenberg SLAM; Denise Russo, Recording Secretary.

**Call to Order:** Chairperson Sharon Smith called the meeting to order at 5:30pm.

**Public Remarks:** None

**Review and Approve Minutes From June 18, 2015:**

- *A motion was made by Steve Karney to approve minutes for June 18, 2015. Seconded by Tom Seydewitz. Voted (4-0-2) Motion carried with corrections. Ms. Abrahams and Mr. Zimmerman abstained as they were not in attendance at the meeting.*

**Project Managers Report:**

Please see attached for the Owners Project Manager Report. Also, site walks for BC will be on Monday's at 4:00 p.m. before scheduled meetings.

**Reports and Discussions:**

**Construction Update:** None

**Architects Update:** None

**Action Items:**

- *A motion was made by Cynthia Abraham to add to agenda action on quote to relocate fiber service to High School. Seconded by Steve Karney. Voted (6-0-0) Motion unanimously carried.*
- *A motion was made by Roy Gauthier to approve DeClercq Office Groups' proposal #DD079/EHHS dated May 20, 2015 in the amount of \$44,052.00. Seconded by Tom Seydewitz. Voted (6-0-0) Motion unanimously carried.*
- *A motion was made by Cynthia Abraham to approve Red Thread quote #605503 dated May 19, 2015, in the amount of \$35,055.00. Seconded by Tom Seydewitz. Voted (6-0-0) Motion unanimously carried.*

- *A motion was made by Tom Seydewitz to table Virco quote #8075180 dated June 26, 2015 in the amount of \$23,531.48. Seconded by Steve Karney. Voted (6-0-0) Motion unanimously carried.*
- *A motion was made by Tom Seydewitz to approve William B. Meyers Invoice #'s C1306-2, C1306-3, C1306-4, & C1306-5 totaling \$2,200.00. Seconded by Steve Karney. Voted (6-0-0) Motion unanimously carried.*
- *A motion was made by Roy Gauthier to approve Digital Back Office quote dated April 23, 2015 in the amount of \$12,500.00. Seconded by Steve Karney. Voted (6-0-0) Motion unanimously carried.*
- *A motion was made by Steve Karney to approve Fibertech quote dated April 22, 2015 in the amount of \$2,075.00 relocation of fiber demark. Seconded by Roy Gauthier. Voted (6-0-0) Motion unanimously carried*

**Discussion on replacing Special Testing Laboratories services:** Discussion was held regarding the performance of Special Testing Laboratories (STL). CI to review the contractual obligation between the town and STL with Robinson & Cole, subject to authorization by the town manager.

**Sub-Committee Reports:**

Communication: Cynthia Abraham will speak with John Fidler regarding any communications in August.

Construction: Steve Karney stated there is an anticipation of damage to the existing tectum roof decking as the existing roofing system is removed. Mr. Karney also noted that the cost of re-installing the commercial oven into the FCS may be costly if additional duct work is required. The additional duct work was not planned with the project and would be an additional cost to the project.

Mr. Seydewitz inquired about the quarterly report for the second quarter. Colliers International will draft the report for building committee review.

**Chairperson's Report:** None

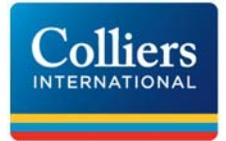
**Public Remarks:** None

**Next Meeting:** Next scheduled meeting July 13, 2015 at 5:30 pm in the Town Hall Conference Room.

**Adjournment:** *At 6:47pm a motion was made by Cynthia Abraham to adjourn. Seconded by Tom Seydewitz. Voted (6-0-0). Motion unanimously carried.*

Respectfully Submitted,

Denise Russo  
Recording Secretary



**EAST HAMPTON PUBLIC SCHOOLS**  
**East Hampton High School Additions and Alterations**  
**East Hampton High School Building Committee Meeting**  
**Owner's Project Manager Report**  
*June 29, 2015*

**I. Activities/Schedule since June 18, 2015**

**Area A (Boiler Room, Auditorium, Administration)**

- A. Installed new boilers in their locations.
- B. Started slab cuts.
- C. Piping of the boilers.
- D. Removal of auditorium chairs.

**Area B (Locker Rooms, Cafeteria)**

- A. Locker bases poured.
- B. Starting masonry infill on south wall.

**Area C (Gymnasium and FCS)**

- A. Masonry block 95% complete.
- B. Installed steel at corridor between gym and existing building.
- C. Starting to erect the FCS steel, approximately 85%.
- D. Rebar repairs have been completed.
- E. Roof joists on site. Installation starting 7/6/15.

**Area F (Science Wing)**

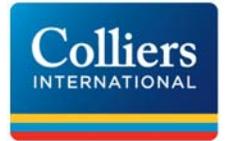
- A. Gypsum board material on site.
- B. Continuing with MEPs.
- C. Masonry complete.

**Site Work**

- A. Construction Site
- B. Front curbing installation.
- C. Removal of front steps.

**Other**

- A. Administration and guidance personnel moved to Memorial School.
- B. Auditorium stage and storage areas moved out.
- C. Electrical transformer installed and new primary electric service installed on 6/26.



**II. Upcoming Activities - Construction**

- A. Asbestos Abatement in existing building. Dept of Health has been notified.
- B. Roof joist installation at gym.
- C. Exterior gym masonry wall installation (insulation, vapor barrier and brick).
- D. MEP demo in auditorium.
- E. Continued fitout of science wing. Gypsum board installation.
- F. Window installation at the science wing and locker rooms.
- G. Heavy site work will commence.

**III. Current and Upcoming Activities – OPM**

- A. Guidance areas moved out.
- B. Admin, BOE, Colliers, Downes and Meyers to reconvene in late July/early August to discuss moving back into the school

**IV. PBC Approvals/Financials (*Note: Should there be a discrepancy between amounts listed below and the actual invoice, invoice governs.*)**

- A. William B. Meyers Invoice #C1306-2 (2/10/15): **\$550.00**
- B. William B. Meyers Invoice #C1306-3 (3/3/15): **\$550.00**
- C. William B. Meyers Invoice #C1306-4 (4/9/15): **\$550.00**
- D. William B. Meyers Invoice #C1306-5 (5/1/15): **\$550.00**