

**HIGH SCHOOL- ALTERATION AND EXTENSIONS**  
**S.P.N. 042-0041 EA/RR**  
**BUILDING COMMITTEE**  
High School (Library)  
15 North Maple Street, East Hampton, CT 06424  
**Thursday, May 21, 2015, 5:30 pm**

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**Committee Members Present:** Sharon Smith, Chairperson; Cynthia Abraham, Stephen Karney, Roy Gauthier, Tom Seydewitz, (voting), Michael Zimmerman, (5:40), David Ninesling, (5:50), Denise Russo, Recording Secretary.

**Committee Members Not Present:** Michele Barber, Vice Chairperson; Thomas Cooke

**Also Present:** Charles Warrington, Ken Guyette, Joseph Lucas, Colliers International (CI), Representatives from SLAM & DOWNES; Diane Dugas, Superintendent of Schools; John Fidler. HS Principal.

**Call to Order:** Chairperson Sharon Smith called the meeting to order at 5:31 pm.

**Public Remarks:** None

**Review and Approve Minutes From April 30, 2015 & May 7, 2015:**

- *A motion was made by Cindy Abraham to approve minutes for April 30, 2015. Seconded by Steve Karney. Voted (4-0-1) Motion unanimously carried with Sharon Smith abstaining.*
- *A motion was made by Cindy Abraham to approve minutes for May 7, 2015. Seconded by Roy Gathier. Voted (4-0-1) Motion unanimously carried with Tom Seydewitz abstaining.*

**Project Managers Report:**

Please see attached for the Owners Project Manager Report. Sharon Smith questioned the Financial Report and asking CI to add a column for amounts paid to date. Mr. Warrington noted that the report will be modified to provide the amounts paid to date.

**Reports and Discussions:**

**Construction Update:** DOWNES did not add any further information than what CI had reported.

**Architects Update:** FF&E PCT took place two months ago and went back to the state last week. SLAM received the review comments and there were only 25 review comments which was very positive. SLAM expects to go back to the state next week for the follow up meeting. SLAM expects approval after that and then the bids can be put out for the furniture.

SLAM has been going over all of the Value Engineering items and that have been captured in emails and have been formalized in proposal requests. The fiber cement (exterior wall panels) details are going to be amended. SLAM is formalizing those details. The vehicular barrier gate for the rear of the building is under discussion as to the most inexpensive gate while still meeting with standards.

SLAM also reported that a proposal request (PR) was issued to Downes to address the removal of the PBC containing asphaltic material on the original roof. It was acknowledged that this work will be an additional expense to the project.

Building committee members inquired if the sidewalk approved under the add alternate proposal could be simplified. SLAM noted that the current design is as simple as possible with the intent to avoid as many street crossings as possible. The committee also inquired about the installation of natural gas lines to the school. Downes representatives noted that there is a meeting scheduled next week with CNG (Connecticut Natural Gas) to discuss the issue. It's expected that gas will be on site by mid-July.

**Gym Foundation Rebar:** See OPM Report

**Memorial Day Parade:** See OPM Report.

**Summer Meeting Locations:** Beginning June 29, 2015 BC meetings will be held on a by-weekly schedule on Monday's at 5:30pm with a location change to the Town Hall while the High School will have no access. Schedule is as follows: June 29, 2015, July 13, 2015, July 27, 2015, August 10, 2015, and August 24, 2015. Meetings will resume at the High School once the new school year begins.

**Action Items:**

- *A motion was made by Tom Seydewitz to approve SLAM Invoice #1011704 in the amount of \$39,640.62. Seconded by Steve Karney. Voted (7-0-0) Motion unanimously carried.*
- *A motion was made by Tom Seydewitz to approve SBS/Colliers Invoice #13841 in the amount of \$20,944.00. Seconded by Steve Karney. Voted (7-0-0) Motion unanimously carried. (A request from the BC has requested more detail in CI's invoices in the future.)*

**Sub-Committee Reports:** Sharon Smith asked how the public will be made aware that there will be no access to school grounds. Diane Dugas stated that there will be a press release going out starting in June.

**Chairperson's Report:** None

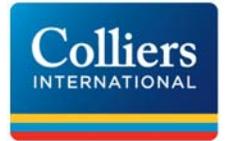
**Public Remarks:** None

**Next Meeting:** Next scheduled meeting June 4, 2015 at 5:30 pm in the High School Library.

**Adjournment:** *At 6:15 pm a motion was made by Cindy Abraham to adjourn. Seconded by Roy Gauthier. Voted (7-0-0). Motion unanimously carried.*

Respectfully Submitted,

Denise Russo  
Recording Secretary



**EAST HAMPTON PUBLIC SCHOOLS**  
**East Hampton High School Additions and Alterations**  
**East Hampton High School Building Committee Meeting**  
**Owner's Project Manager Report**  
*May 21, 2015*

**I. Activities/Schedule since May 7, 2015**

- A. Science wing interior wall framing complete.
- B. Science wing exterior wall sheathing and air/vapor barrier started.
- C. Science wing exterior brick installation starting.
- D. HVAC ductwork, electrical conduits, plumbing, etc. in the walls (rough-in) occurring.
- E. North retaining wall brick façade installed.
- F. Site storm drainage at front of site being installed to get ahead on the summer work.
- G. Storm drainage being installed across front of the building to get an early start on the front entry ramps. Plan reviewed with school admin on May 15<sup>th</sup>. Work scheduled around testing dates.
- H. Interior stud framing in the 60s wing complete.
- I. Electrical and MEP rough-in at 60s wing continues.
- J. Gym foundation wall reinforcing corrections have commenced.
- K. Electrical and telecom duct bank installed to the street.
- L. Exterior wall framing and door frames being completed in the locker rooms and cafeteria.
- M. Existing boiler taken off line on May 18<sup>th</sup>. Abatement activities in this rooms are starting.
- N. OAC meeting on May 14<sup>th</sup>. Representative from the office of the state building inspector (OSBI) in attendance.

**II. Upcoming Activities - Construction**

- A. Chiller piping rough-ins at the 60s wing.
- B. Mechanical ductwork, piping, electrical rough-in at the science wing continuing.
- C. Masonry installation at the science wing continues.
- D. Site drainage installation.

**III. Current and Upcoming Activities – OPM**

- A. Scheduled meeting with town First Responders, DPW, Downes, school and BOE staff, Colliers and town officials scheduled for June 1, 2015 at 5:00 p.m.



- B. Weekly coordination meeting on Friday at 9 a.m. with school administration and Downes continues. Met on May 15<sup>th</sup>. Next meeting May 22<sup>nd</sup>.
  - C. Move coordination. Colliers meeting with Meyers on May 22<sup>nd</sup> to review admin area and the auditorium spaces for initial summer move.
  - D. Colliers spoke with Mr. Lou Carillo, organizer of the Memorial Day Parade to confirm their staging area.
- IV. PBC Approvals/Financials (*Note: Should there be a discrepancy between amounts listed below and the actual invoice, invoice governs.*)**
- A. SLAM Invoice #1011704 (5/6/15): **\$39,640.62**
  - B. SBS Invoice #13814 (5/1/15): **\$20,944.00**

**EAST HAMPTON**  
**High School Renovations**  
**Financial Status Report - May 20, 2015**  
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	A	B	C	D	E	F	G
	Budget					<i>D+E=F</i>	<i>C-F=G</i>
	Project Budget 2/24/15	Approved Transfers	Approved Budget with Transfers	Total Contract	Planned, but not Contracted	Anticipated Total Costs	Remaining Balance
I. <u>Building Construction</u>	43,666.9	-	43,666.9	43,666.9	-	43,666.9	-
II. <u>Related Construction</u>	-	-	-	-	-	-	-
<b>Total Construction</b>	<b>\$ 43,666.9</b>	<b>\$ -</b>	<b>\$ 43,666.9</b>	<b>\$ 43,666.9</b>	<b>\$ -</b>	<b>\$ 43,666.9</b>	<b>\$ -</b>
III. <u>Furniture, Fixtures &amp; Equipment (FF&amp;E)</u>	1,828.0	-	1,828.0	-	1,828.0	1,828.0	-
IV. <u>Fees and Expenses</u>	5,630.4	-	5,630.4	4,476.3	1,198.4	5,674.7	(44.3)
V. <u>Contingency</u>							
A. Construction & Owner's Project	569.7	-	569.7	-	-	-	569.7
B. Additional Need	-	-	-	-	501.2	501.2	(501.2)
<b>Total Contingency</b>	<b>\$ 569.7</b>	<b>\$ -</b>	<b>\$ 569.7</b>	<b>\$ -</b>	<b>\$ 501.2</b>	<b>\$ 501.2</b>	<b>\$ 68.5</b>
VI. <u>Inflation</u>	-	-	-	-	-	-	-
<b>Total Project</b>	<b>\$ 51,695.0</b>	<b>\$ -</b>	<b>\$ 51,695.0</b>	<b>\$ 48,143.2</b>	<b>\$ 3,527.6</b>	<b>\$ 51,670.8</b>	<b>\$ 24.2</b>