

**HIGH SCHOOL- ALTERATION AND EXTENSIONS**  
**S.P.N. 042-0041 EA/RR**  
**BUILDING COMMITTEE**  
High School (Library)  
15 North Maple Street, East Hampton, CT 06424  
**Thursday, May 7, 2015, 5:30 pm**

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**Committee Members Present:** Sharon Smith, Chairperson; Michele Barber, Vice-Chairperson; Cynthia Abraham, Stephen Karney, Roy Gauthier, Denise Russo, Recording Secretary.

**Committee Members Not Present:** Michael Zimmerman, Tom Seydewitz, Thomas Cooke, David Ninesling.

**Also Present:** Charles Warrington, Colliers International (CI), Michael Maniscalco, Town Manager; Bill Marshall, Board of Education (BOE), Representatives from SLAM & DOWNES; Diane Dugas, Superintendent of Schools; John Fidler. HS Principal.

**Call to Order:** Chairperson Sharon Smith called the meeting to order at 5:31 pm.

**Motion:** A motion was made by Michele Barber to add approval of the Quarterly Report to the agenda. Seconded by Steve Karney. Voted (5-0-0) Motion unanimously carried.

**Public Remarks:** Diane Dugas addressed the BC regarding Graduation being on June 21, 2015 at Memorial School. Election Day went well. There were no problems with voters showing up to vote at the High School, very few people showed up there. There was positive feedback regarding the vote being at the Middle School.

John Fidler also addressed the BC with the concern with the amount of people that will be on school grounds for the Grand March on May 16, 2015. There will be shuttle buses for parents and families attending the prom festivities to and from the Middle School. All parents with students attending the prom have been notified via email regarding the changes.

**Review and Approve Minutes From April 23, 2015:**

- *A motion was made by Michele Barber to approve minutes for April 23, 2015. Seconded by Roy Gauthier. Voted (5-0-0) Motion unanimously carried.*

**Project Managers Report:**

Please see attached for the Owners Project Manager Report.

CI reported that the masonry sub-contractor identified areas of missing reinforcement at select areas of the gym foundation walls. The reinforcement is intended to extend up into the masonry block walls that act as shear walls. CI noted that upon review of multiple field reports by the Special Testing Laboratories (STL) that it appears STL did not identify the missing reinforcing. CI directed STL to re-inspect all the wall reinforcing for the gym foundation walls. It was noted that the concrete sub-contractor has retained a licensed engineer to analyze the contract documents and develop a repair to

correct deficiency. The repair will be submitted to SLAM for review by their structural engineer.

CI additionally noted that they will be reviewing the subject reports that appear to have missed the reinforcing and recommend action to the building committee regarding the payment of such reports.

### **Reports and Discussions:**

**Construction Update:** Downes did not add any further comment to the OPM report.

**Architects Update:** he state is in the process of possibly changing their procedures regarding documentation on projects in the future. The state is also working on the standards of security levels in the school systems.

**GMP:** CI has been working closely with attorney representing the project, Robinson and Cole, and Downes Construction to resolve areas of conflict. After modifying the assumption language as recommended by R&C, CI recommends approval of the GMP proposal as submitted to the building committee.

**Building Envelope Commissioning Proposal (Horizon Engineering):** HEA will be providing building envelope commissioning services under their original proposal. The supplemental proposal is null and void.

**Roof Condition:** The testing of roof cut sample come back favorably. Significant process has been made with respect to the investigations of the existing roof. Direction will be provided by SLAM to Downes Construction on how to proceed with the roof replacement.

### **Action Items:**

- *A motion was made by Steve Karney to approve GMP Contract as presented on April 27, 2015 in the amount of \$43,666,941.00. Seconded by Michele Barber. Voted (5-0-0) Motion unanimously carried.*
- *A motion was made by Cindy Abraham to approve Quarterly Report dated period ending March 31, 2015. Seconded by Roy Gauthier. Voted (5-0-0) Motion unanimously carried.*

**Sub-Committee Reports:** Roy Gauthier raised his concerns regarding Special Testing and them submitting any invoices until the re-bar situation is fixed. CI will be speaking with them and will address this concern.

Cindy Abraham spoke regarding dates, times and locations for summer Building Committee Meetings. This will be discussed at the next meeting.

**Chairperson's Report:** None

**Public Remarks:** None

**Next Meeting:** Next scheduled meeting May 21, 2015 at 5:30 pm in the High School Library.

**Adjournment:** *At 6:15 pm a motion was made by Michele Barber to adjourn. Seconded by Steve Karney. Voted (5-0-0). Motion unanimously carried.*

Respectfully Submitted,

Denise Russo  
Recording Secretary



**EAST HAMPTON PUBLIC SCHOOLS**  
**East Hampton High School Additions and Alterations**  
**East Hampton High School Building Committee Meeting**  
**Owner's Project Manager Report**  
*May 21, 2015*

**I. Activities/Schedule since May 7, 2015**

- A. Science wing interior wall framing complete.
- B. Science wing exterior wall sheathing and air/vapor barrier started.
- C. Science wing exterior brick installation starting.
- D. HVAC ductwork, electrical conduits, plumbing, etc. in the walls (rough-in) occurring.
- E. North retaining wall brick façade installed.
- F. Site storm drainage at front of site being installed to get ahead on the summer work.
- G. Storm drainage being installed across front of the building to get an early start on the front entry ramps. Plan reviewed with school admin on May 15<sup>th</sup>. Work scheduled around testing dates.
- H. Interior stud framing in the 60s wing complete.
- I. Electrical and MEP rough-in at 60s wing continues.
- J. Gym foundation wall reinforcing corrections have commenced.
- K. Electrical and telecom duct bank installed to the street.
- L. Exterior wall framing and door frames being completed in the locker rooms and cafeteria.
- M. Existing boiler taken off line on May 18<sup>th</sup>. Abatement activities in this rooms are starting.
- N. OAC meeting on May 14<sup>th</sup>. Representative from the office of the state building inspector (OSBI) in attendance.

**II. Upcoming Activities - Construction**

- A. Chiller piping rough-ins at the 60s wing.
- B. Mechanical ductwork, piping, electrical rough-in at the science wing continuing.
- C. Masonry installation at the science wing continues.
- D. Site drainage installation.

**III. Current and Upcoming Activities – OPM**

- A. Scheduled meeting with town First Responders, DPW, Downes, school and BOE staff, Colliers and town officials scheduled for June 1, 2015 at 5:00 p.m.



- B. Weekly coordination meeting on Friday at 9 a.m. with school administration and Downes continues. Met on May 15<sup>th</sup>. Next meeting May 22<sup>nd</sup>.
  - C. Move coordination. Colliers meeting with Meyers on May 22<sup>nd</sup> to review admin area and the auditorium spaces for initial summer move.
  - D. Colliers spoke with Mr. Lou Carillo, organizer of the Memorial Day Parade to confirm their staging area.
- IV. PBC Approvals/Financials (Note: *Should there be a discrepancy between amounts listed below and the actual invoice, invoice governs.*)**
- A. SLAM Invoice #1011704 (5/6/15): **\$39,640.62**
  - B. SBS Invoice #13814 (5/1/15): **\$20,944.00**