









Sirois, Cathy

From: Dave Sacchitella <Dave.Sacchitella@glastonbury-ct.gov>
Sent: Wednesday, March 13, 2013 1:02 PM
To: Maniscalco, Mike
Cc: Sirois, Cathy
Subject: Solar city

Mr. Maniscalco, I am writing in response to your call about the Town of Glastonbury's experiences with SolarCity.

We hired Solarcity through a competitive RFP in Late 2011 in anticipation of the variety of solar programs available at the time. We chose SolarCity based on their work with other municipalities in the northeast, availability of financing and pricing for power generated by the solar systems.

With SolarCity we were awarded three projects, 1 through a CEFIA grant and 2 through ZREC auctions. Two of the three systems are on line and producing power, with the third to come on line at the end of March.

SolarCity has been professional, helpful and knowledgeable throughout the process. They have been available to discuss projects on all levels, have provided very capable field installers and supervision and have followed through in meeting schedules and timelines.

We have recently been awarded two additional projects and plan on submitting three or four additional projects in the next round of funding.

Overall the experience with SolarCity has been positive.

I am available for any additional questions/comments

Thanks,
Dave Sacchitella
Building Superintendent
Town of Glastonbury
860 652-7706

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Please consider the environment before printing a copy of this email.

**TOWN OF EAST HAMPTON
AGENDA REPORT**

Agenda Item: 6a

Item to be presented by:
Ruth G. Plummer Parks and Recreation Director

DATE: March 12, 2013
SUBJECT: Contract award for Sears Park Improvement Project
DEPARTMENT: Parks and Recreation

RECOMMENDED ACTION

It is recommended that the construction contract for the Sears Park Improvement Project be awarded to the lowest qualified bidder, H.E. Butler Construction Co., Portland, CT. (Butler Construction)

BACKGROUND

Sealed bids were opened on March 11, 2013. Out of 7 bids received, Butler Construction submitted the lowest total base bid in the amount of \$127,000.00 and the lowest base bid plus alternates in the amount of \$183,940.00.

In comparison, the next lowest bid was a base bid of \$148,400.00, and \$235,295.00 with alternates.

Anchor Engineering Services reviewed the bids and has recommended that the contract be awarded to Butler Construction. The Town of East Hampton has contracted the services of Butler Construction on several projects in the past. They have proven to be an excellent organization to work with and we recommend them highly.

ALTERNATIVE ACTIONS

NA

FISCAL IMPACT

\$120,000.00 is in the approved Capital Improvement Plan Fund for Fiscal Year 2102-2013. This allocation will fund construction directly related to remediating the storm water runoff problems on the south/southeast side of the park.

\$38,000.00 will come from the Sears Park Boat Launch Improvement Fund, built up by Sears Park boat sticker sales. This account will directly fund the portion of this project that will improve the boat launch driveway traffic flow. This improvement is part of the approved site plan for Sears Park and has the support of the Parks and Recreation Advisory Board, as part of this project. Total available funding \$158,000.00

March 12, 2013

Mr. Michael Maniscalco
East Hampton Town Manager
20 East High Street
East Hampton, CT 06424

Re: Sears Park Improvements – Phase I, Contractor Recommendation
East Hampton, CT

Dear Mr. Maniscalco:

Anchor Engineering Services, Inc. has completed a review of the bids submitted for the above referenced project. Enclosed please find the project bid tabulation.

As shown in the tabulation, H.E. Butler Construction Company (Butler Construction) submitted the lowest total base bid and in the amount of \$127,000.00 and lowest base bid plus alternates in the amount of \$183,940.00.

Per the Town of East Hampton's knowledge of previous work performed by Butler and the submission of the lowest qualifying bid proposal, we recommend that Butler Construction be awarded the contract for Sears Park Improvements – Phase I.

Prior to formally awarding the project to Butler Construction and executing an agreement, we recommend reviewing the available project budget to determine whether bid alternates will be constructed at this time. If you have any questions regarding the above or the enclosed information, please don't hesitate to contact me at (860) 633-8770.

Sincerely,



Brandon J. Handfield, P.E.
Associate

Enc. Bid Tabulation

Cc: Ruth Plummer, Director, East Hampton Parks & Recreation

SEARS PARK SITE IMPROVEMENTS - PHASE I
BID OPENING - 2:00 PM, MONDAY, MARCH 11, 2013
EAST HAMPTON TOWN HALL

BIDDER	Bid No. 1				Bid No. 2				PROJECT TOTALS (W/ ALTERNATES)						
	Base Bid No. 1	Bid No. 1 - Alt. No. 1	Bid No. 1 - Alt. No. 2	Bid No. 1 - Alt. No. 3	Bid No. 1 - Alt. No. 4	BID NO. 1 TOTAL	Base Bid No. 2	Bid No. 2 - Alt. No. 1		Bid No. 2 - Alt. No. 2	Bid No. 2 - Alt. No. 3	Bid No. 2 - Alt. No. 3	BID NO. 2 TOTAL	PROJECT TOTALS (BASE BID)	
	Walking Path & Parking Area	Timber Guiderail	Light Pole Bases	Light Poles & Fixtures	U/G Conduits & Handholes (Linear Foot)	U/G Conduits & Handholes (Lump Sum)		Base Bid No. 2		Light Pole Bases	Light Poles & Fixtures	U/G Conduits & Handholes (Linear Foot)	U/G Conduits & Handholes (Lump Sum)		
B&W Paving & Landscaping	\$ 140,600.00	\$ 10,000.00	\$ 3,500.00	\$ 13,500.00	\$ 22.00	\$ 11,000.00	\$ 178,600.00	\$ 24,000.00	\$ 1,800.00	\$ 6,000.00	\$ 24.29	\$ 8,500.00	\$ 40,300.00	\$ 164,600.00	\$ 218,900.00
Butler Company	\$ 145,775.00	\$ 9,900.00	\$ 9,380.00	\$ 14,500.00	\$ 37.24	\$ 18,620.00	\$ 198,175.00	\$ 46,004.00	\$ 3,900.00	\$ 6,050.00	\$ 43.61	\$ 15,265.00	\$ 71,219.00	\$ 191,779.00	\$ 269,394.00
Diversity Construction Group	\$ 119,000.00	\$ 15,000.00	\$ 6,300.00	\$ 15,800.00	\$ 23.60	\$ 11,800.00	\$ 167,900.00	\$ 57,000.00	\$ 2,700.00	\$ 6,600.00	\$ 23.43	\$ 8,200.00	\$ 74,500.00	\$ 176,000.00	\$ 242,400.00
Folsom Construction, LLC	\$ 131,500.00	\$ 9,100.00	\$ 6,100.00	\$ 16,000.00	\$ 56.20	\$ 28,100.00	\$ 190,800.00	\$ 16,900.00	\$ 2,710.00	\$ 7,000.00	\$ 51.10	\$ 17,885.00	\$ 44,495.00	\$ 148,400.00	\$ 235,295.00
Greywolf Construction	\$ 133,190.00	\$ 1,441,900.00	\$ 138,690.00	\$ 153,190.00		\$ 137,690.00	\$ 174,190.00	\$ 35,400.00	\$ 37,200.00	\$ 45,400.00		\$ 38,900.00	\$ 50,700.00	\$ 168,590.00	\$ 224,890.00
H.E. Butler Construction Co.	\$ 97,300.00	\$ 10,250.00	\$ 4,000.00	\$ 16,240.00	\$ 22.00	\$ 11,000.00	\$ 138,790.00	\$ 29,700.00	\$ 1,600.00	\$ 6,500.00	\$ 21.00	\$ 7,350.00	\$ 45,150.00	\$ 127,000.00	\$ 183,940.00
Trademark Contractors	\$ 175,910.00	\$ 10,810.00	\$ 6,600.00	\$ 18,547.00	\$ 22.15	\$ 11,075.00	\$ 222,942.00	\$ 50,270.00	\$ 3,200.00	\$ 12,804.00	\$ 22.15	\$ 7,752.50	\$ 74,026.50	\$ 226,180.00	\$ 296,968.50

Bid Tabulation Clarifications:

1. Base Bid results depicted on this tabulation were opened and read aloud at 2:00pm, Monday 3/11/13 at the East Hampton Town Hall
2. Bidders were instructed to provide Bid No. 1 - Alternate No. 4 in dollars per linear foot. Highlighted bidders provided lump sum bids for item. Lump sum bid items were divided by 500 linear feet for Bid No. 1 & 350 linear feet for Bid No. 2 of conduit to calculate a price per linear foot for comparative purposes.
3. Bidders provided Bid No. 1 - Alternate No. 4 in dollars per linear foot as instructed. Unit prices were divided by 500 linear feet for Bid No. 1 & 350 linear feet for Bid No. 2 of conduit to calculate a lump sum price for comparative purposes.
4. Greywolf Construction provided lump sum bid alternate values which were the sum of the base bid and alternate bid item. The base bid value was subtracted from the bid alternates value for comparative purposes.
5. H.E. Butler Construction Co. apparent low bidder for Base Bid only and Base Bid plus alternates.

RESOLUTION OF TOWN COUNCIL

Item 7b (Acquisition of a Fire Truck and Related Equipment for Use by the East Hampton Volunteer Fire Department):

M introduced the following resolution, which was
seconded by M :

RESOLVED, that the Town Council recommends that the Town of East Hampton appropriate \$645,000 for costs in connection with the acquisition of a fire truck and related equipment for use by the East Hampton Volunteer Fire Department, and in connection with the financing of the project; and that the Town issue bonds, notes or temporary notes in an amount not to exceed \$645,000 to finance the appropriation. The appropriation may be spent for acquisition costs, equipment, administrative costs, legal fees, net interest on borrowings and other financing costs, and other expenses related to the project or its financing.

FURTHER RESOLVED, that the Town Council hereby authorizes the Chairman of the Town Council to call a Special Town Meeting to be held on the 29th day of April, 2013 in the Town Hall Meeting Room at 20 East High Street, in East Hampton, at 7:00 p.m., to act upon a resolution regarding the foregoing recommendations.

Mike Rich

From: Mike Rich <EHFD@comcast.net>
Sent: Thursday, March 14, 2013 10:20 PM
To: 'Dufour, Richard'; 'Anderson, Patience'; 'Walton, Matthew'; 'Csere, Timothy'; 'Dostaler, Mary Ann'; 'Turner, Ted'; 'Monighetti, Dave'; 'Obrien, Tom'; 'boardoffinance'
Cc: 'Maniscalco, Mike'; 'Jylkka, Jeff'; 'Gregory Voelker'; 'Valli, Eric'; 'Germain, Eric'; 'Goff, Leroy'; 'Salafia, Brett'; 'Olzacki, Kris'
Subject: RE: Request for Fire Truck Bid to be added to agenda
Attachments: Pierce vs KME Justification.doc

To the East Hampton Town Manager Mike Maniscalco, Jeff Jylka Finance Director, Matt Walton Board of Finance Chairperson and Board Members, Rich Dufour Chairperson and Board of Fire Commissioners:

The Truck Committee of the East Hampton Volunteer Fire Department has put together a document requested by Mike Maniscalco regarding the recommendation of the Committee and BOFC in selecting the Pierce Manufacturing bid over KME. Attached is the justification for this recommendation. Chairman Dufour asked me to forward this document to all concerned parties.

I will be away this weekend attending the Connecticut Fire Officers Weekend at the National Fire Academy in Emmittsburg, MD. I will be checking my email and will be available by phone if anyone has any questions.

Thank you for your attention in this matter,
Mike

Mike Rich
Engine Committee Chairman
East Hampton Fire Department
3 Barton Hill Road
East Hampton, CT 06424
860-301-4737 (cell)

From: Dufour, Richard [<mailto:RDufour@easthamptonct.org>]
Sent: Thursday, March 14, 2013 4:59 PM
To: Anderson, Patience; Walton, Matthew; Csere, Timothy; Dostaler, Mary Ann; Turner, Ted; Monighetti, Dave; Obrien, Tom; boardoffinance
Cc: Maniscalco, Mike; Jylkka, Jeff; Mike Rich; Gregory Voelker; Valli, Eric; Germain, Eric; Goff, Leroy; Salafia, Brett; Olzacki, Kris
Subject: Request for Fire Truck Bid to be added to agenda

Dear Mattie,

The Board of Fire Commissioners is pleased to advise a successful conclusion to the formal bid process for procuring a new Engine for the Fire Department.

The Board of Fire Commissioners would like to request that the selected and approved bid for the new Fire Engine be added to the Board of finance agenda for your board to review/address on Monday March 18, 2013.

Any questions please let me know. Appreciate your help on this important matter.

Regards,

'Dufour, Richard' <RDufour@easthamptonct.org>; 'Anderson, Patience'
<PAnderson@easthamptonct.org>; 'Walton, Matthew' <MWalton@easthamptonct.org>; 'Csere,
Timothy' <TCsere@easthamptonct.org>; 'Dostaler, Mary Ann'
<MDostaler@easthamptonct.org>; 'Turner, Ted' <TTurner@easthamptonct.org>; 'Monighetti,
Dave' <DMonighetti@easthamptonct.org>; 'O'Brien, Tom' <tobrien@easthamptonct.org>;
'boardoffinance' boardoffinance@easthamptonct.org

'Maniscalco, Mike' <mmaniscalco@easthamptonct.org>; 'Jylkka, Jeff'
<JeffJylkka@easthamptonct.org>; 'Gregory Voelker' <gvoelker@snet.net>; 'Valli, Eric'
<EValli@easthamptonct.org>; 'Germain, Eric' <EGermain@easthamptonct.org>; 'Goff, Leroy'
<LGoff@easthamptonct.org>; 'Salafia, Brett' <BSalafia@easthamptonct.org>; 'Olzacki, Kris'
<kolzacki@easthamptonct.org>

East Hampton Volunteer Fire Department
3 Barton Hill Road
East Hampton, Connecticut 06424

TO: East Hampton Town Council/Board of Finance
20 East High Street
East Hampton, CT 06424

FROM: East Hampton Volunteer Fire Department Truck Committee /
Board of Fire Commissioner's

DATE: March 13, 2013

SUBJECT: Input regarding justification for Pierce Pumper per TRIPLE COMBINATION
PUMPER – BID #2013-02.

The East Hampton Volunteer Fire Department has reviewed both bids received from Pierce Manufacturing and KME-Kovatch Fire Apparatus (KME) and has elected to recommend the Pierce Manufacturing bid for approval. This recommendation comes as a result of multiple deviations and to an extent disqualification parameters that were set forth in the original bid specifications TRIPLE COMBINATION PUMPER – BID #2013-02. With these deviations/disqualifications the sole compliant bidder Pierce Manufacturing should be awarded the contract. In conjunction with the above statement the Committee has provided detailed reasons below that KME is not the correct choice for manufacturer of the Triple Combination Pumper that East Hampton is currently trying to procure. Notwithstanding the above, the two bids that were given by the manufacturers are as follows. Pierce Manufacturing's final bid price was \$639,899.00 and KME \$611,359.00 for a difference in price of \$28,540.00; this difference is a small percentage of cost when looking at the overall price of the new piece of apparatus. Roughly 4.45% difference between the two pieces of apparatus. The below points are some of the key reasons why the Pierce Manufacturing bid should be chosen over the KME as a more suitable choice for the East Hampton Volunteer Fire Department. The numbered items refer to the deviations that were supplied by KME as well as ones that were not noted by the company. Finally, below each numbered deviation is a response by the East Hampton Volunteer Fire Department (EHVFD) Truck Committee and Board of Fire Commissioners.

1. KME references on page 12 – 4.8 Service Center: KME service centers are located in Albany NY as well as Hopkinton MA; providing warranty and service to all of New England. Both facilities offer onsite service and pickup and delivery of your apparatus.

EHVFD: Note that in the bid the service center must be within 10 miles to limit the time the apparatus is out of service. The nearest KME service centers are located in Albany NY, and Hopkinton, MA. This would increase the turnaround time the truck would be out of service by a minimum of two days or more in the event the truck had to go out of state for service. If service was to be done at our station – KME does not have a local service provider which means the truck could be out of service for a day or more due to the representative traveling from out of state, not taking into consideration if the diagnosis required further parts that were not in the

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representatives on hand stock. Also note that the pickup and delivery of the apparatus is only free during the warranty period and anything after will be charged at shop rate. If a member of the East Hampton Volunteer Fire Department were to drop off and pick up the apparatus this would require a CDL license which only a few members of our department hold. The standard Q license endorsement is not an acceptable means of a license once we are outside of Connecticut. This point is a major concern for the department as we look to have the quickest turnaround time and the maximum time in service supporting the town of East Hampton.

2. KME references on page 20 -4.36 Frame: KME proposes to offer a 10.75" frame extending the entire length of the apparatus with a full frame liner that will meet the resisting bending moment (RBM) specified including a lifetime warranty.

EHVFD: Pierce Manufacturing has offered a 13.38" tall web to a 10.75" taper with a resisting bending moment (RBM) of 3,119,040 in-lb which is substantially stronger, heavier, and more resilient than the proposed KME frame rails of 10.75" x 4" x 3/8" with a resisting bending moment (RBM) of 1,976,700 in-lb. Considering that this is going to be a front line piece of apparatus, the Pierce specification would provide the additional stability and reinforcement of the frame to allow for maximum performance, safety and reliability over the lifespan of the vehicle.

3. KME references on page 33 – 4.94 CAB: The cab offered by KME is 100" wide in lieu of the 94" wide cab specified. Please note that the KME cab has been subjected to the most rigorous testing in the industry and VASTLY exceeds all industry and competitive cab strength standards. KME is offering a shorter wheelbase to exceed the maneuverability and turning radius of the Pierce Arrow XT cab.

EHVFD: The narrower cab was preferred by the Committee due to the roads that the town of East Hampton consists of. These include very tight drive ways that are difficult to maneuver as well as narrow roads that are around Lake Pocotopaug such as the Indian and Poet developments. We currently have difficulty accessing some of these areas and keeping the width of the apparatus is important to the responses that we encounter. Considering that we are already dealing with a large piece of apparatus one of our main goals was to keep the truck as small as possible to allow the best access to any area in town. While it is true that that KME offers a shorter wheelbase – the difference is only 6.5" – which the Committee feels is minor.

4. KME references on page 44/45 – 4.133/4/5 Forward Facing Seats: KME proposes for better egress in the cab as well as ergonomics, to place both forward facing seats on the rear wall with the EMS compartment in between them. This provides for a larger EMS compartment and will balance the seating position in the rear of the cab.

East Hampton Volunteer Fire Department
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EHVFD: This current configuration that was proposed by KME is conducive of a 6 man cab which we clearly stated in the bid Triple Combination Pumper – Bid #2013-02 was to be a 5 man cab. This adjustment to the configuration to the five man may cost more money to modify as well as the current design with Pierce was thought out and agreed upon by the members of the East Hampton Volunteer Fire Department to have the best access for not only the EMS compartment but for mounting of tools and equipment throughout the cab. Changing the layout will result in a new setup of equipment that has been worked out over the last 8 months of this project.

5. KME sales vs. Pierce sales in Connecticut since 2005.

EHVFD: The Committee made a comparison of KME sales vs. Pierce sales in apparatus purchased in Connecticut since 2005. There are 169 towns in Connecticut; KME Manufacturing sold only a total of 22 pieces of apparatus in this period of time (see appendix A). Pierce Manufacturing within the same time period has sold 135 pieces of apparatus in Connecticut, (see appendix B). This difference in sales is almost 7 times as many fire apparatus in the same time period as KME. With these low numbers it would hard to determine a track record that is representative considering the volumes of Pierce so widely purchased in Connecticut over the past 8 years. The majority of these trucks are also not within our immediate area. Furthermore, there has not been a sale of a KME fire apparatus in Connecticut since 2011 which seems to be a long period of time without a sale. Pierce has sold 13 trucks in this same time period – including 5 so far in 2013. The Committee is skeptical about the competencies of KME with a low volume of sales. As a department that has utilized Pierce apparatus for over 30 years, including 3 engines and a ladder truck, the EHVFD has a history of reliability and safety with Pierce. This is the reason the Committee has recommended Pierce Manufacturing over a KME.

6. KME references in Bumper Section page 39 of bid that a 12" high, 101", two ribbed, bright finish stainless steel front bumper shall be provided. The bumper shall be a wrapped design to match the contour of the front cab sheet. The bumper shall be extended 18" with a polish aluminum tread plate gravel shield enclosing the top and ends. The polished aluminum tread plate gravel shield shall terminate under the top bumper flange.

EHVFD: Note that the original bid spec calls out for the following: 4.86 BUMPER

A one (1) piece bumper manufactured from .25" formed steel with a .38" bend radius shall be provided. The bumper shall be a minimum of 10.00" high with a 1.50" top and bottom flange, and shall extend 19.00" from the face of the cab. The bumper shall be 95.28" wide with 45 degree corners and side plates. The bumper shall be metal finished and painted job color. To provide adequate support strength, the bumper shall be mounted directly to the front of the C channel frame. The frame shall be a bolted modular extension frame constructed of 50,000 psi tensile steel. This denotes a heavy duty bumper as requested per the committee and KME is

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East Hampton, Connecticut 06424

currently offering a standard bumper assembly which would be of lesser cost. Also they did not note this in the deviation section of the bid process.

7. KME references in 4Front – Frontal Airbag Protection for OS Knee Bolster page 52 that it offers only 2 airbags for their safety system. One mounted on the officer's side below the dash and one in the steering wheel for the driver. This along with seat belt restraints comprises the 4front safety system.

EHVFD: The safety system that is within the KME bid is substandard to the Pierce cab safety system. KME does not offer any side roll protection in the current bid spec. The Pierce safety system includes not only the standard driver steering wheel airbag and officer's seat oblique airbag but also side curtain airbags for all outboard seats mounted within the cab bringing the airbag count to 7. This added safety is key for personnel as we are already operating in heightened level situations and safety is our primary concern not only at the scene of an incident but as well as while traveling in apparatus. With less airbags within KME's safety system this could be a factor in which to keep their overall price down for the bid process.

8. KME references in Ground Lights – cab / pump panel / rear page 53 that they are utilizing TecNiq LED lights to illuminate the ground for crew safety.

EHVFD: The original bid spec specifies the following: There shall be four (4) Whelen, Model PELCC, white 12 volt DC LED lights with angled chrome housings provided, one (1) for each cab and crew cab entrance door. These lights shall be activated automatically when the battery switch is on and the exit doors are opened or by the same means as the body perimeter scene lights. These lights were chosen because of reliability and quality standards. KME has deviated from this section and has not noted it within their bid package. This deviation could affect the overall cost of the apparatus as certain LED lights may cost less.

9. KME has neglected to allocate a switch panel for emergency lighting on the officer's side of the cab which is noted as item 4.152 of Triple Combination Pumper Bid - #2013-02.

EHVFD: This is a safety item which was left out of the KME bid. This item would need to be added to an updated bid for proper price comparison.

10. KME references in Auxiliary Heaters under the rear facing outer seat risers that it will provide (2) 15,000 BTU auxiliary heaters.

EHVFD: In the original specs it is stated that Two (2) auxiliary heaters with 32,000 BTU/hr each shall be provided in the cab. The heaters shall have a three (3)-speed blower and temperature

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controls accessible to the driver and officer. There shall also be louvers located below the rear facing seat riser and below the driver and officer positions for airflow. The heaters shall be mounted, one (1) within each rear facing seat riser. This appears to be another deviation that was not stated in the original bid presented by KME. With a smaller heater unit this could again drive the price down on the overall cost of the apparatus.

11. KME has noted in suction hose section on page 109 that they will supply three (3) 10' pieces of 6" hard suction. This is a deviation from the original specifications.

EHVFD: Under section 4.227 of the bid the lengths of the suction were to be three (3) 12' pieces of 6" hard suction. This could reflect a price difference in the overall price of the apparatus.

12. KME references under section Warranty – Front Axle on page 118 that it will supply a 2 year parts and labor warranty.

EHVFD: The Triple Combination Pumper Bid #2013-02 states under section 4.358 that the front axle shall have a minimum of 3 years. This is a deviation that is not noted under the KME bid and an extended warranty would indicate a higher price point. Further note that the independent front suspension on the KME is not the same as Pierce because of proprietary equipment. Being that Pierce's front suspension is of a better quality and or design this would reason why Pierce would give a better warranty period of 3 years as required by the original bid specification.

Conclusion:

In reference to the above examples of deviations from the original bid specifications submitted by KME, their bid is askew due to nonconformance of many factors. With East Hampton's history with Pierce Manufacturing's products the Committee would feel extremely comfortable recommending this product over KME. The price difference of \$28,540.00 is small compared to the sacrifices that were made by KME in regards to safety systems and substandard alternatives that were presented clearly in the Triple Combination Pumper Bid specifications. With past decisions made on low cost equipment such as our current tankers that were built from a company that went bankrupt shortly after the purchase of the vehicles to the issues that we currently have with Engine 1-12 with regards to quality and workmanship, it would be reassuring if we can purchase a quality truck built by a reputable company without having to sacrifice safety and quality for a small percentage of difference in price. Pierce Manufacturing was founded in 1913 and will be celebrating its 100th year in business and producing quality fire apparatus. They have a proven track record and is recognized not only in the United States – but throughout the world as the leading manufacturer of fire apparatus. KME has been in business since 1946. This is a 20+ year investment for the town of East Hampton and it should be decided in such a manner that the difference in price could be negligible over time. This is why the

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Committee and Commission would respectively submit our recommendation for the Pierce Manufacturing bid.

Respectfully Submitted,

East Hampton Volunteer Fire Department Truck Committee / Board of Fire Commissioner's

Appendix A: KME

GSO	Fire Department	City	State	Contract Date	Body Type
6108	ROUND HILL VOL FIRE COMPANY	GREENWICH	CT	2/2/05	RESCUE WALK IN"
6474	WEQUETEQUOCK FIRE DISTRICT	PAWCATUCK	CT	11/15/05	PUMPER
6540	TOWN OF SOMERS	SOMERS	CT	2/7/06	TANKER
6572	CROMWELL FIRE DISTRICT	CROMWELL	CT	3/29/06	PUMPER
6677	SIMSBURY FIRE DISTRICT	SIMSBURY	CT	6/20/06	100 FT MIDMT PLATFORM
6861	TOWN OF KILLINGWORTH	KILLINGWORTH	CT	12/29/06	PUMPER
6928	WEST THOMPSON INDEPENDENT FIRE ASSOC., INC.	N. GROSVENORDALE	CT	3/15/07	PUMPER
6997	HAMILTON SUNDSTRAND CORPORATION	WINDSOR LOCKS	CT	3/25/08	PUMPER
7097	TOWN OF FRANKLIN	N. FRANKLIN	CT	10/11/07	RESCUE WALK AROUND
7301	COMMUNITY FIRE CO OF N. GROSVENORDALE CT. INC	N. GROSVENORDALE	CT	5/12/08	RESCUE WALK AROUND
7348	BARKHAMSTED EAST VOL FIRE CO #1	BARKHAMSTED	CT	6/27/08	PUMPER
7394	TOWN OF CORNWALL	CORNWALL	CT	8/22/08	PUMPER
7413	SOUTH END FIRE DIST.	NEW HARTFORD	CT	9/5/08	RESCUE WALK AROUND
7769	TOWN OF WESTPORT	WESTPORT	CT	8/31/09	PUMPER
7960	SHERMAN FIRE DEPT.	SHERMAN	CT	1/8/10	PUMPER
7977	CITY OF NORWALK	NORWALK	CT	2/1/10	100' TDA
8000	SOUTH KILLINGLY FIRE DISTRICT	DANIELSON	CT	3/2/10	TANKER
8197	TOWN OF WESTPORT	WESTPORT	CT	11/1/10	PUMPER
8205	ROUND HILL FIRE CO	GREENWICH	CT	11/16/10	PUMPER
8375	THE EAST THOMPSON VFD INC	THOMPSON	CT	6/2/11	PUMPER
8429	TOWN OF FARMINGTON	FARMINGTON	CT	7/6/11	REAR MOUNT PUMPER
8536	TOWN OF KENT	KENT	CT	11/1/11	PUMPER

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Appendix B: Pierce

NOTE: Circled items are apparatus that were sold within CT

My Fleet

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Job#	Work Order#	Units	Dealer	Customer Name	Warranty Start Date	City	State	Chassis	B
16180	05149282	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	WEST ISLIP FIRE DISTRICT	11/28/2004	West Islip	NY	Lance-2000 Chassis	F S
16186	05149433	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	CARMEL FIRE DISTRICT	8/07/2005	Carmel	NY	Dash-2000 Chassis	F S
16221	05163820	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	WESTON TOWN OF	2/19/2005	Weston	CT	Dash-2000 Chassis	F A
16326	05226915	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	EAST WALLISTON FD	9/08/2005	East Walliston	NY	CONTENDER Series Chassis, Custom, Do Not Use After 5/5/2011	F A C S
16378	05290888	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	SYOSSET FIRE DISTRICT	5/19/2005	Syosset	NY	Dash-2000 Chassis	F A
16384	05301074	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	HAGERMAN FIRE DISTRICT	8/30/2005	East Patchogue	NY	Saber Chassis - DO NOT USE, SCHEDULED FOR DELETION	F A
16416	05333527	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	QUOGUE FD	3/18/2005	Quogue	NY	CONTENDER Series Chassis, Custom, Do Not Use After 6/5/2011	F A C S
16421	05333771	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	CORNWALL ON HUDSON VILLAGE OF	4/08/2005	Cornwall On Hudson	NY	Enforcer Chassis	F A
16465	05368661	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	LEVITTOWN FIRE DISTRICT	3/23/2005	Levittown	NY	Dash-2000, Chassis, PAP/SkyArm/Midmount	A 9 N
16470	05381288	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	GROTON CITY OF FIRE DEPT	6/28/2005	Groton	CT	Saber Chassis - DO NOT USE, SCHEDULED FOR DELETION	F C
16509	05403404	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	HILLBURN VILLAGE OF	6/31/2005	Hillburn	NY	Lance-2000 Chassis	F A
16593	05452623	1	FIREMATIC SUPPLY CO INC -	FARMINGTON TOWN OF	6/30/2005	Farmington	CT	Arrow-XT Chassis, Aerials/Tankers, Tandem, 48K	T A

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16594	05452631	1	NY OFFICE* FIREMATIC SUPPLY CO INC - NY OFFICE*	FARMINGTON TOWN OF	7/14/2005	Farmington	CT	Arrow-XT Chassis, Aerials/Tankers, Tandem, 48K	T A
16500	05453424	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	STAFFORD TOWN OF	8/05/2005	Stafford Springs	CT	Lance-2000 Chassis	F C
16605	05454760	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	SOUTHINGTON FIRE DEPT.	8/16/2005	Southington	CT	Lance-2000 Chassis	F -I
16608	05454770	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	ROCKY HILL TOWN OF	6/27/2005	Rocky Hill	CT	Dash-2000, Chassis, PAP/SkyArm/Midmount	A 9 A
16609	05454808	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	NEW HAVEN CITY OF	7/22/2005	New Haven	CT	Kenworth T300	F C
16638	05472344	2	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	6/14/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C F V
16638	05472347	3	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	6/10/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C F V
16638	05472350	4	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	6/16/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C F V
16638	05472353	5	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	6/17/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C F V
16638	05472358	6	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	6/17/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C F V
16638	05472359	7	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	6/25/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C F V

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16638	05472352	8	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	6/25/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C F V
16638	05472355	9	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	6/27/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C F V
16638	05472368	10	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	6/29/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C F V
16638	05472371	11	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	6/29/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C F V
16638	05472374	12	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	7/07/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C F V
16638	05472377	13	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	7/09/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C F V
16638	05472380	14	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	7/14/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C F V
16638	05472383	15	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	7/14/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C F V
16638	05472386	16	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	7/14/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C F V
16638	05472389	17	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	10/21/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C F V
16638	05472392	18	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	6/13/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C F V
16638	05472395	19	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	8/17/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C F V

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16638	05472358	20	NY OFFICE* FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	8/17/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C R V
16638	05472401	21	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	8/18/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C R V
16638	05472404	22	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	8/18/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C R V
16638	05472407	23	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	8/21/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C R V
16638	05472410	24	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	8/21/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C R V
16638	05472413	25	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	8/23/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C R V
16638	05472416	26	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	8/27/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C R V
16638	05472419	27	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	8/27/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C R V
16638	05472422	28	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	8/27/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C R V
16638	05472425	29	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	8/27/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue	C R V

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16638	05472423	30	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	8/30/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue
16638	05472431	31	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	8/30/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue
16638	05472434	32	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	9/07/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue
16638	05472437	33	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	9/09/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue
16638	05472440	34	FIREMATIC SUPPLY CO INC - NY OFFICE*	STATE OF CONNECTICUT	9/07/2005	Hartford	CT	Freightliner M2, 106MD, Contender Rescue
16643	05473179	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	MOOSUP FIRE DEPARTMENT	9/03/2005	Moosup	CT	Dash-2000 Chassis, Aerials, 31K Single Axle
16693	05521095	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	BETHEL TOWN OF	7/15/2005	Bethel	CT	Enforcer Chassis
16736	05528009	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	COLD SPRING HARBOR FIRE DEPT	10/20/2005	Cold Spring Harbor	NY	Dash-2000 Chassis, Aerials/Tankers Tandem 48K
16812	05596395	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	OCEANSIDE NEW YORK FIRE DISTRICT	7/29/2005	Oceanside	NY	Dash-2000 Chassis

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16913	05596404	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	THORNWOOD FIRE DISTRICT	11/03/2005	Thornwood	NY	Dash-2000 Chassis
16842	05615072	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	UNITED FIRE CO OF BOTSFORD	9/28/2005	Botsford	CT	Saber Chassis - DO NOT USE, SCHEDULED FOR DELETION
16851	05615153	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	TUXEDO JOINT FIRE DISTRICT	11/16/2005	Southfields	NY	Dash-2000 Chassis, Aerials/Tankers Tandem 48K
16859	05616239	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	BALL POND VOL FIRE CO (FAIRFIELD CTY)	8/31/2005	New Fairfield	CT	Freightliner M2, 106MD, Conventional Chassis
16873	05615359	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	WEST BABYLON FIRE DISTRICT	10/18/2005	West Babylon	NY	Quantum, Bright Finish, Side Door Chassis
16928	05892500	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	BOHEMIA FIRE DEPARTMENT	9/28/2005	Bohemia	NY	Dash-2000 Chassis, Aerials, 31K Single Axle, 75' HAL
17024	05771080	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	DANIELSON FIRE DEPARTMENT	11/11/2005	Danielson	CT	CONTENDER Series Chassis, Custom, Do Not Use After 5/5/2011
17055	05779797	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	BEEKMAN FIRE DISTRICT	9/12/2005	Poughaquag	NY	Ford, F 550, Super Duty, Contender - Mini Pumper, Brush Truck
17070	05780342	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	TOLLAND FIRE DEPARTMENT	11/30/2005	Tolland	CT	Dash-2000 Chassis
17084	05794291	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	PAWLING FIRE DISTRICT	12/07/2005	Pawling	NY	Saber Chassis - DO NOT USE, SCHEDULED FOR DELETION
17138	05844209	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	KATONAH FIRE DIST	12/31/2005	Katonah	NY	Dash-2000 Chassis, Aerials/Tankers Tandem 48K
17164	05864685	1	FIREMATIC SUPPLY CO INC -	TALLMAN FIRE DIST.	3/12/2006	Tallman	NY	Lance-2000 Chassis

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17155	05884716	1	NY OFFICE* FIREMATIC SUPPLY CO INC - NY OFFICE*	TALLMAN FIRE DIST	3/12/2006	Falman	NY	Lanca-2000 Chassis
17167	05889207	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	STANFORD FIRE DISTRICT	1/21/2006	Stanfordville	NY	International DuraStar 4400
17244	05972723	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	NEWINGTON TOWN FIRE DEPT	1/27/2006	Newington	CT	Kenworth T300
17272	05972979	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	HAUPPAUGE FIRE DISTRICT	1/31/2006	Hauppauge	NY	Lanca-2000 Chassis
17272	05972987	2	FIREMATIC SUPPLY CO INC - NY OFFICE*	HAUPPAUGE FIRE DISTRICT	1/31/2006	Hauppauge	NY	Lanca-2000 Chassis
17286	06011954	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	EAST ISLIP FIRE DISTRICT	1/10/2006	East Islip	NY	Lanca-2000 Chassis
17444	06174441	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	CITY OF BEACON	7/28/2006	Beacon	NY	Enforcer Chassis
17468	06180303	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	BLUE HILLS FIRE DISTRICT	4/28/2006	Bloomfield	CT	Dash-2000, Chassis, PAP/SkyArm/Midmount
17473	06198344	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	JERICHO FIRE DISTRICT	3/28/2006	Jericho	NY	Dash-2000 Chassis
17513	06217841	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	ANSONIA CITY OF	6/03/2006	Ansonia	CT	Dash-2000, Chassis, PAP/SkyArm/Midmount
17535	06219139	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	EAST NORTHPORT FIRE DIST	3/21/2006	East Northport	NY	Lanca-2000 Chassis

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17540	06219195	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	CHESHIRE TOWN OF (CT)	4/07/2006	Cheshire	CT	Dash-2000 Chassis
17643	06219213	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	BRENTWOOD FIRE DISTRICT	3/24/2006	Brentwood	NY	Dash-2000 Chassis
17543	06219221	2	FIREMATIC SUPPLY CO INC - NY OFFICE*	BRENTWOOD FIRE DISTRICT	3/24/2006	Brentwood	NY	Dash-2000 Chassis
17663	06232757	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	NEWINGTON TOWN FIRE DEPT	5/22/2006	Newington	CT	Dash-2000, Chassis, PAP/SkyArm/Midmount
17685	06237859	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	TOWN OF LEBANON CONNECTICUT	5/18/2006	Lebanon	CT	Contender Series Chassis, Custom
17604	06280961	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	WEST ISLIP FIRE DISTRICT	4/11/2006	West Islip	NY	Lance-2000 Chassis
17612	06311820	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	PLAINVIEW VOLUNTEER FIRE DEPT	5/16/2006	Plainview	NY	Dash-2000 Chassis
17633	06332160	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	MADISON VOLUNTEER FIRE DEPT (CT)	5/12/2006	Madison	CT	Enforcer Chassis
17698	06405660	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	INCORPORATED VILLAGE OF NORTHPORT NY	5/28/2006	Northport	NY	Lanco-2000 Chassis
17697	06405674	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	SOUND BEACH FIRE DISTRICT	4/28/2006	Sound Beach	NY	Saber Chassis - DO NOT USE, SCHEDULED FOR DELETION
17698	06405693	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	DIX HILLS FIRE DISTRICT	5/26/2006	Dix Hills	NY	Quantum, Bright Finish, Side Door Chassis
17699	06405706	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	MASTIC BEACH FIRE DEPARTMENT	5/09/2006	Mastic Beach	NY	Dash-2000 Chassis

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18234	06848334	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	DARIEH FIRE DEPARTMENT	10/31/2006	Darien	CT	Enforcer Chassis
18235	06848348	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	NEW CITY FIRE DISTRICT	9/13/2006	New City	NY	Dash-2000, Chassis, PAPI/SkyArm/Midmount
18255	06871316	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	WEST REDDING VOLUNTEER FIRE DEPARTMENT	12/16/2006	West Redding	CT	Specialty Chassis, Commercial
18258	06874640	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	DANBURY FIRE DEPARTMENT	10/31/2006	Danbury	CT	Dash-2000 Chassis
18260	06899802	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	VILLAGE OF SLEEPY HOLLOW	11/02/2006	Sleepy Hollow	NY	Lance-2000 Chassis
18291	06901111	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	NORTH BABYLON FIRE COMPANY	6/29/2006	North Babylon	NY	Quantum, Bright Finish, Side Door Chassis
18292	06901119	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	NORTH BABYLON FIRE COMPANY	6/29/2006	North Babylon	NY	Quantum, Bright Finish, Side Door Chassis
18341	06950229	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	OCEANSIDE NEW YORK FIRE DISTRICT	12/08/2006	Oceanside	NY	Dash-2000 Chassis
18348	06950879	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	SOUTH SPRING VALLEY FIRE DEPT	12/18/2006	Spring Valley	NY	Lance-2000 Chassis
18448	07023631	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	MILLER PLACE FD	11/17/2006	Miller Place	NY	Dash-2000 Chassis
18454	07045260	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	DIX HILLS FIRE DISTRICT	11/13/2006	Dix Hills	NY	Dash-2000 Chassis, Aerials, 31K Single Axle, 75' HAL

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18508	07068141	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	PLEASANT VALLEY FIRE DEPT	11/17/2006	Pleasant Valley	NY	CONTENDER Series Chassis, Custom, Do Not Use After 6/5/2011	1
18526	07094621	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	ENFIELD FIRE DISTRICT	2/10/2007	Enfield	CT	Lance-2000 HDRP Chassis	1
18899	07218452	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	JERICHO FIRE DISTRICT	3/27/2007	Jericho	NY	Dash-2000 Chassis	1
18700	07216484	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	JERICHO FIRE DISTRICT	3/27/2007	Jericho	NY	Dash-2000 Chassis	1
18730	07239531	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	SYOSSET FIRE DISTRICT	3/26/2007	Syosset	NY	Dash-2000 Chassis	1
18730	07239539	2	FIREMATIC SUPPLY CO INC - NY OFFICE*	SYOSSET FIRE DISTRICT	3/26/2007	Syosset	NY	Dash-2000 Chassis	1
18730	07239542	3	FIREMATIC SUPPLY CO INC - NY OFFICE*	SYOSSET FIRE DISTRICT	3/26/2007	Syosset	NY	Dash-2000 Chassis	1
18730	07239545	4	FIREMATIC SUPPLY CO INC - NY OFFICE*	SYOSSET FIRE DISTRICT	3/26/2007	Syosset	NY	Dash-2000 Chassis	1
18730	07239543	6	FIREMATIC SUPPLY CO INC - NY OFFICE*	SYOSSET FIRE DISTRICT	3/26/2007	Syosset	NY	Dash-2000 Chassis	1
18776	07265152	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	SOUTHAMPTON FIRE DEPT	1/31/2007	Southampton	NY	Dash-2000, Chassis, PAP/SkyArm/Midmount	1
18807	07295762	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	INDEPENDENT FIRE CO	4/27/2007	Mount Kisco	NY	Lance-2000 Chassis	1
18812	07208901	1	FIREMATIC SUPPLY CO INC -	CARMEL FIRE DEPT INC	4/30/2007	Carmel	NY	Dash-2000 Chassis	1

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18814	07288970	1	NY OFFICE* FIREMATIC SUPPLY CO INC - NY OFFICE*	SOUTHINGTON FIRE DEPT.	2/15/2007	Southington	CT	Lance-2000 Chassis, PAP/SkyAnn/Midmount	1
18890	07343669	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	SELDEN FD	6/16/2007	Selden	NY	Lance-2000 Chassis	1
18959	07385827	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	ISLIP FIRE DISTRICT	6/31/2007	Islip	NY	Dash-2000 Chassis	1
18970	07388680	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	YAPHANK FIRE DISTRICT	4/21/2007	Yaphank	NY	CONTENDER Series Chassis, Custom, Do Not Use After 6/5/2011	1
18970	07388088	2	FIREMATIC SUPPLY CO INC - NY OFFICE*	YAPHANK FIRE DISTRICT	4/11/2007	Yaphank	NY	CONTENDER Series Chassis, Custom, Do Not Use After 6/5/2011	1
18981	07403510	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	INCORPORATED VILLAGE OF NORTHPORT NY	4/27/2007	Northport	NY	Lance-2000 Chassis	1
18993	07424344	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	MUTUAL ENGINE & HOSE CO #1	8/23/2007	Mt Kisco	NY	Lance-2000 Chassis	1
19007	07429864	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	DANBURY FIRE DEPARTMENT	5/11/2007	Danbury	CT	Dash-2000 Chassis	1
19017	07447033	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	NEWTOWN HOOK & LADDER CO	7/21/2007	Newtown	CT	Dash-2000 Chassis	1
19023	07449744	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	GREENWICH TOWN OF FIRE DEPT	6/16/2007	Greenwich	CT	Dash-2000 Chassis	1
19029	07450073	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	DEER PARK FIRE DISTRICT	5/31/2007	Deer Park	NY	Dash-2000 Chassis	1

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Job#	Work Order#	Unit#	Dealer	Customer Name	Warranty Start Date	City	State	Chassis	E
19029	07460991	2	FIREMATIC SUPPLY CO INC - NY OFFICE*	DEER PARK FIRE DISTRICT	5/31/2007	Deer Park	NY	Dash-2000 Chassis	1
19053	07468901	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	WILTON FIRE DEPARTMENT	7/27/2007	Wilton	CT	Arrow-XT Chassis	1
19053	07468909	2	FIREMATIC SUPPLY CO INC - NY OFFICE*	WILTON FIRE DEPARTMENT	7/27/2007	Wilton	CT	Arrow-XT Chassis	1
19054	07471103	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	YANTIC FIRE DEPARTMENT	6/25/2007	Yantic	CT	Dash-2000 Chassis	1
19084	07473611	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	WEST ISLIP FIRE DISTRICT	5/09/2007	West Islip	NY	Dash-2000 Chassis	1
19074	07492655	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	UNIONDALE FIRE DISTRICT	5/31/2007	Uniondale	NY	Dash-2000 Chassis	1
19099	07510097	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	NEW HAVEN CITY OF	5/30/2007	New Haven	CT	Arrow-XT Chassis	1
19099	07510095	2	FIREMATIC SUPPLY CO INC - NY OFFICE*	NEW HAVEN CITY OF	5/30/2007	New Haven	CT	Arrow-XT Chassis	1
19092	07511154	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	DIX HILLS FIRE DISTRICT	7/30/2007	Dix Hills	NY	Quantum, Bright Finish, Side Door Chassis	1
19111	07533372	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	BRIDGEPORT CITY OF	6/29/2007	Bridgeport	CT	Arrow-XT Chassis	1
19111	07533380	2	FIREMATIC SUPPLY CO INC - NY OFFICE*	BRIDGEPORT CITY OF	6/29/2007	Bridgeport	CT	Arrow-XT Chassis	1

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East Hampton Volunteer Fire Department
3 Barton Hill Road
East Hampton, Connecticut 06424

My Fleet

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Job#	Work Order#	Unit#	Dealer	Customer Name	Warranty Start Date	City	State	Chassis
19359	07744856	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	WADING RIVER FD	0/22/2007	Wading River	NY	Dash-2000 Chassis
19368	07767416	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	WATERBURY FD	8/11/2007	Waterbury	CT	Arrow-XT Chassis
19458	07848685	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	RED HOOK FIRE CO INC	9/28/2007	Red Hook	NY	Dash-2000 Chassis, Aerials/Tankers Tandem 48K
19581	07947402	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	ENFIELD FIRE DISTRICT	10/31/2007	Enfield	CT	Lance-2000 Chassis
19582	07947493	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	HARTFORD POLICE DEPT	11/14/2007	Hartford	CT	International DuraStar 4400
19684	07966197	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	MIDDLE ISLAND F DIST	9/02/2007	Middle Island	NY	CONTENDER Series Chassis, Custom, Do Not Use After 5/5/2011
19627	08019911	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	ISLIP FIRE DISTRICT	6/05/2007	Islip	NY	Dash-2000 Chassis
19746	08132797	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	FRANKLIN SQUARE & MUNSON FIRE DIST	12/20/2007	Franklin Square	NY	Velocity Chassis (Big Block)
19751	08137078	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	DANBURY FIRE DEPARTMENT	12/03/2007	Danbury	CT	Dash-2000 Chassis
19751	08137088	2	FIREMATIC SUPPLY CO INC - NY OFFICE*	DANBURY FIRE DEPARTMENT	12/03/2007	Danbury	CT	Dash-2000 Chassis
20031	08439262	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	CHESTER FIRE DISTRICT	3/24/2008	Chester	NY	Velocity Chassis, HDRP (Big Block)
20174	08641618	1	FIREMATIC SUPPLY CO INC - NY OFFICE*	NAUGATUCK FD, BOROUGH OF	4/30/2008	Naugatuck	CT	Velocity Chassis (Big Block)

East Hampton Volunteer Fire Department
3 Barton Hill Road
East Hampton, Connecticut 06424

Questions from the Town Council

1. How it would fit in with your current job activities

When an inspection is scheduled an invoice will be generated that will be handed to the person in charge of the occupancy being inspected. If there is no one available then it would be included with the inspection report that will be mailed out to the property owner

2. Where was the draft ordinance taken from?

The draft of the ordinance is a culmination of parts from the towns of Orange, West Hartford, Montville, Lebanon, and Stamford.

3. What other communities have ordinances like this?

Doing a quick Google search I was able to find that the following towns are currently charging fees for services performed by the Fire Marshal's office. I am sure there are others that did not show up in the search.

Ansonia, Bethel, Bridgeport, Danbury, Darien, East Hartford, Hamden, Hartford, Killingly, Lebanon, Manchester, Mansfield, Middletown, Montville, New Haven, New London, New Milford, Newtown, Orange, Plymouth, Ridgefield, Seymour, Somers, South Windsor, Southbury, Stafford, Stamford, Stratford, Trumbull, Waterbury, West Haven, Wilton

4. What are the number and types of permits issued in a year?

Permit Type	Number of expected permits
Permit to operate automobile wrecking yards	1
Blasting permit per C.G.S.	3
Carnival permit	1
sale, on-site handling, manufacture, and storage of consumer fireworks	1
Annual liquor permit	6
For storage of lumber exceeding 100,000 board ft.	1
Membrane Structures, Tents, and Canopies — Temporary	1
Open Burn Permit	260 Issued since 7/1/2013
Where cylinder refilling takes place	2
Propane Exchange Station where cylinder exchanging takes place	4
Propane Tank Use at Events	12
Permit to operate a repair garage and service stations	10

**ORDINANCE IMPLEMENTING FEES FOR
FIRE MARSHAL'S OFFICE PERMITS AND INSPECTIONS**

WHEREAS the Fire Marshal is required by state law to conduct annual inspections of a variety of businesses and further required to review plans and structures associated with most construction activities within the Town; and

WHEREAS per the Connecticut Fire Prevention Code Sec. 29-291a-7 Inspections, Plan Submittals paragraph (d) the municipality or fire district may, by ordinance, establish a fee for construction document review. This schedule of fees shall be posted for public view.

WHEREAS the cost of reviewing plans and inspecting businesses is significant and is not reimbursed by the state.

WHEREAS The Fire Marshal will require fees for the cost of reviewing plans, issuing permits and inspecting businesses.

Definitions:

- Inspection** - The conducting of a life safety code inspection in occupancies as prescribed by the Connecticut Fire Prevention Code to ensure compliance with the code.
- Penalty** There are two types on Penalties:
1. Permit Penalty which is levied for not obtaining the proper permit (s) from the Fire Marshal's Office.
 2. Failure to pay for inspection or permit, which is levied for non payment of invoices.
- Permit** Permits for operation of a business are issued in accordance with the Connecticut Fire Prevention code section 1.12. These permits are for the operation of that business for the time specified on the permit. The length of the permit is determined by the Connecticut Fire Prevention Code.

Section 1. Permits.

1. No building or structure subject to the Connecticut State Fire Prevention Code shall be constructed, used, occupied, enlarged, altered or repaired unless a permit has been granted for said activity by the Fire Marshal.
2. No person shall undertake any of the operations or activities described in Section 2B of this chapter until such person shall have obtained a permit from the Fire Marshal. Said permit shall be valid for twelve (12) months from date of issue. No continuation, expansion, diminution or modification of said operations shall be undertaken without obtaining a permit from the Fire Marshal.
3. No person shall install, enlarge, alter, remove, repair or replace any fire protection system in any building or structure subject to the Connecticut State Fire Safety Code and/or State Fire Prevention Code, until such person shall have obtained a permit from the Fire Marshal.

4. The permit(s) required pursuant to this section shall be required in addition to any other permits or licenses required by federal, state or local law.
5. All permit fees established pursuant to this section are due when an application is submitted to the Fire Marshal.

Section 2. Schedule of fees.

1. Effective January 1, 2014 and January 1st of each year thereafter, Plan Review Field Inspection Fees (Table 1), Inspection Fees (Table2), and Certificate of Occupancy Fees (Table 3) shall be adjusted annually. The annual fee adjustment shall be revised and implemented on the first day of each year, beginning January 1, 2014, by an amount equal to the percentage change in the Consumer Price Index for the preceding year ending on June 30, as prepared by the Department of Labor, Bureau of Labor, or a replacement index applicable to the Town of East Hampton. Each such newly adjusted fee shall be rounded up to the next higher whole dollar amount.

A. Independent Plan Review

Any building plans for buildings 5,000 square feet or greater may be required to have an independent plan review, as determined at the sole discretion of the Office of the Fire Marshal. The independent plan review shall be conducted by a plan reviewer chosen and hired by the applicant from a list of pre-approved plan reviewers compiled by the Office of the Fire Marshal. The applicant shall pay all costs associated with the contracted plan reviewer's independent review. The applicant shall submit the plan reviewer's written report, along with documentation that the reviewer's costs have been paid in full, prior to the Office of the Fire Marshal's review and approval of any such plan.

B. Plan Review Fees

The fee for Plan Reviews for new construction, renovations, additions or modernization of buildings or structures shall be at the following rates. For purposes of this subsection, Fast Track is an expedited plan review which will be conducted in one week or less, subject to staff availability.

- (1) Fire Plan Review (Not Including R-3 Occupancies): 65% of the Building Permit Fee or 100% for Fast Track Review.
- (2) Mechanical Plan Review (Fire Protection Systems): 100% of Building Permit Fee or 135% for Fast Track Review.
- (3) Electrical Plan Review: 35% of Building Permit Fee or 70% for Fast Track Review.
- (4) The fee for field inspections, approval and acceptance of new construction, renovations, additions or modernization of multi-family residential (Not Including R-3 Occupancies) and commercial buildings or structures associated with the issuance of a Certificate of Occupancy shall be at the following rates listed in Table 1.

C. Inspection Fees

- (1) The Office of the Fire Marshal may enter and inspect any property located within the Town of East Hampton for purposes of conducting an inspection required under the State Fire Safety Code or any pertinent provisions of the Connecticut General Statutes or regulations promulgated there under.
- (2) The owner or occupant of any property inspected by the Office of the Fire Marshal shall pay the inspection fee within 10 days of receiving an invoice from the Office of the Fire Marshal. All such fees paid to the Office of Fire Marshal shall be nonrefundable.
- (3) If a property inspected by the Office of the Fire Marshal in accordance with Section 2 fails a first inspection, the property is eligible for one re-inspection at no cost. Any subsequent re-inspections carry a fee which is listed in Table 2 Inspection Fees.
- (4) If a property owner or his/her designee fails to show within 15 minutes of the scheduled time and date, the property owner will be charged one half the base inspection fee.

D. Permit Fees

- (1) All permit fees established pursuant to this section are due when an application is submitted to the Fire Marshal.
- (2) As used in Section 2, the term "permit" shall include any permit, certificate, license, registration, sticker, authorization, or approval issued by the Office of the Fire Marshal.
- (3) The permit fees set forth in Section 2 shall be paid in full prior to the Office of the Fire Marshal conducting any required inspection or issuing any permit
- (4) All such fees paid to the Office of Fire Marshal shall be nonrefundable.
- (5) If an applicant for any permit fails a first inspection, by the Office of the Fire Marshal in accordance with Section 2, the property is eligible for one free re-inspection. Any subsequent re-inspections carry a fee which is listed in Table 3 Permit Fees.

Section 3. Penalties for offenses.

1. Any person who commences any work which is subject to the permit requirements of Section 2A or 2B without first obtaining a permit shall be required to pay a penalty of \$500 in addition to the permit fee otherwise applicable. No such penalty shall be imposed upon a person who commences emergency repair work without a permit provided that a permit is sought promptly thereafter.

2. Any person who conducts any operation which is subject to the permit requirements of Section 2B without first obtaining a permit shall be required to pay a penalty equal to the amount of the permit fee otherwise applicable. Said penalty shall be payable in addition to the required permit fee. No such penalty shall be imposed upon a person who commences emergency repair work without a permit provided that a permit is sought promptly thereafter.

Section 4. Penalties for non-payment

Penalties for failure to pay fees may be charged at the rate of one and one-half percent (1½%) per month from the due date (18% per annum). Minimum interest charged is \$2.00 per bill. Any fees owed will negate the issuance of any further permits until the fees are paid in full. Emergency work will be considered if it poses a threat to life safety. The Fire Marshal may choose to write infractions for operating without a Town permit in accordance with the Fire Prevention Code.

Section 5. Agencies exempt from fees; exception.

No fees set forth in Section 2 shall apply to inspections of property owned or operated by municipal or state governmental agencies, subdivisions or entities. In addition all town civic groups and places of worship shall be exempt from these fees.

Table 1 Plan Review Field Inspection Fees

Estimated Construction Cost (From Building Permit Application):	Fee Formula:
\$1 to \$500	\$15.00
\$501 to \$2,000	\$15.00 for the first \$500 plus \$0.25 for each additional \$100 or fraction thereof up to and including \$2,000
\$2,001 to \$25,000	\$18.00 for the first \$2,000 plus \$0.50 for each additional \$1,000 or fraction thereof up to and including \$25,000
\$25,001 to \$50,000	\$25.00 for the first \$25,000 plus \$0.75 for each additional \$1,000 or fraction thereof up to and including \$50,000
\$50,001 to \$100,000	\$50.00 for the first \$50,000 plus \$0.50 for each additional \$1,000 or fraction thereof up to and including \$100,000
\$100,001 to \$500,000	\$80.00 for the first \$100,000 plus \$0.40 for each additional \$1,000 or fraction thereof up to and including \$500,000
\$500,001 to \$1,000,000	\$275.00 for the first \$500,000 plus \$0.35 for each additional \$1,000
\$1,000,001 & up	\$500.00 for the first \$1,000,000 plus \$0.25 for each additional \$1,000 or fraction thereof
Manufactured Structures Set-Up Fee	\$15.00 per section, with a minimum fee of \$25.00 per permit

Table 2 Inspection Fees

Type of Inspection	Inspection Fee
Annual inspection of assembly occupancies	\$50.00
Annual inspection of educational occupancies and preschools, per building	\$50.00
Annual inspection of institutional and healthcare occupancies:	
I-1 Houses more than 16 persons, on a 24 hour basis, who because of age, mental disability or other reasons, live in a supervised residential environment that provides personal care services. The occupants are capable of responding to an emergency situation without physical assistance from staff.	\$100.00
I-2 Medical, surgical, psychiatric, nursing or custodial care on a 24 hour basis of more than five persons who are not capable of self-preservation.	\$50.00
I-3 Is inhabited by more than five persons who are under restraint or security and is occupied by persons who are generally incapable of self-preservation due to security measures not under the occupant's control.	\$50.00
I-4 Daycare 7-12 occupants	\$25.00
I-4 Daycare more than 12 occupants	\$50.00
Annual inspection of lodging and rooming house occupancies:	
Small facility, fewer than 6 residents	\$25.00
Large facility, 6 or more residents, but not greater than 16 residents	\$50.00
Annual inspection of hotel and dormitory occupancies	\$100.00
Annual inspection of residential buildings occupied by three or more families.	\$25.00 per apartment
Annual inspection of common areas only per building	\$25.00
Annual inspection of mercantile, business, storage, industrial/factory/manufacturing, and miscellaneous use establishments:	
Less than 12,000 SF	\$25.00
12,000 SF to 30,000 SF	\$50.00
More than 30,000 SF	\$100.00
Mixed/multiple use occupancies:	
By occupancy in accordance with above fees, each apartment is	\$25.00
High-hazard use fee Charged in addition to the occupancy inspection fee for qualifying properties.	\$50.00
Reinspections:	
First re-inspection	No Charge
Second re-inspection	\$50.00
Three or more re-inspections	\$100.00 per inspection

Table 3 Permit Fees

Occupancy Permit Type	Permit Fee
Automobile Wrecking Yards	
Permit to operate automobile wrecking yards	\$50.00
Blasting Permits as regulated by the Connecticut General Statutes	
Blasting permit per C.G.S.	\$30.00
Carnival permits This section applies to permits issued by the Office of the Fire Marshal in connection with the operation of carnival or amusement events as required under the State Fire Safety Code. The party sponsoring any such event shall schedule an inspection with the Office of the Fire Marshal and submit a plot plan showing the location of all tents, structures, rides, booths, concessions, and amusements not less than 30 days prior to the scheduled event. The carnival permit fee includes one inspection of the event prior to its commencement.	
Carnival permit	\$25.00
Cutting and Welding Operation	
For operations within a jurisdiction	\$ 30.00 – Single Use \$ 60.00 – Multi- Use
Dry-cleaning establishment permits. This section applies to permits issued by the Office of the Fire Marshal in connection with dry-cleaning establishments as required under the State Fire Safety Code.	
Annual dry-cleaning establishment permit	\$50.00
Exhibit and Trade Shows	
For operation of all exhibits and trade shows held within a jurisdiction	\$200.00
Explosive magazine storage	
Explosive magazine storage permit	\$50.00
Flame Effects	
Use of flame effects before an audience	\$200.00 per event
Fireworks	
For the sale, on-site handling, manufacture, and storage of consumer fireworks	\$100.00
Fireworks or special effects permit	\$50.00
Fire Alarm Permits	
Commercial fire alarm permit	\$50.00
Residential fire alarm permit for premises designed, built, or altered for occupancy by three or more families	\$25.00
Hazardous material storage tank permits. This section applies to permits issued by the Office of the Fire Marshal in connection with hazardous material storage tanks as required under the State Fire Safety Code, including storage tanks containing petroleum products, liquefied petroleum gas, or liquefied natural gas.	

Table 3 Permits Continued

Occupancy Permit Type	Permit Fee
Commercial hazardous materials storage tank removal permits	\$50.00
Residential hazardous materials storage tank removal permits	No Fee
Commercial or residential hazardous materials storage tank abandonment permits	
Commercial	\$50.00
Residential	No Fee
Commercial or residential hazardous materials storage tank temporary out-of-service permits	
Commercial	\$50.00
Residential	No Fee
High-Piled Combustible Storage To use any building or portion thereof as a high-piled storage area exceeding 500 square feet	\$ 250.00 per year
Hot Work Operations	\$ 30.00 – Single Use \$ 60.00 – Multi- Use
Liquor permits This section applies to permits issued by the Office of the Fire Marshal as required under the State Fire Safety Code or Connecticut General Statutes in connection with the issuance of any liquor license.	
Annual liquor permit	\$100.00
Lumberyards and Woodworking Plants	
For storage of lumber exceeding 100,000 board ft	\$250.00
Membrane Structures	
Membrane Structures, Tents, and Canopies — Permanent	\$ 100.00 per Structure
Membrane Structures, Tents, and Canopies — Temporary	\$ 50.00 – Single Use \$ 100.00 – Multi- Use
Open Burn Permits as regulated by Connecticut DEEP	
Open Burn Permit	\$10.00
Organic Coatings	
For operation and maintenance of a facility that manufactures organic coatings	\$ 150.00
Portable shelter permits. This section applies to permits issued by the Office of the Fire Marshal in connection with tents, air supported plastic or fabric structures, or other portable shelters having a capacity sufficient to shelter 100 or more persons or covering a ground area in excess of 1,200 square feet on other than the grounds of one- and two-family dwellings.	
Portable Shelter Permit	\$25.00

Table 3 Permits Continued

Occupancy Permit Type	Permit Fee
Propane Filling Station	
Where cylinder refilling takes place	\$50.00
Propane Exchange Station	
Where cylinder Exchanging takes place	\$25.00
Propane Tank Use at Events	\$20.00
Pyrotechnics Before a Proximate Audience	
For the display and use of pyrotechnic materials before a proximate audience	\$ 150.00 per Event
Repair Garages and Service Stations	
Permit to operate a repair garage and service stations	\$50.00
Tar Kettles	
For placement of a tar kettle, placement shall be obtained prior to the placement of a tar kettle	\$ 30.00 – Single Use \$ 60.00 – Multi- Use
Tire Storage	
To use an open area or portion thereof to store tires in excess of 1000 ft ³	\$ 150.00
Torch-Applied Roofing Operation	
For the use of a torch for application of roofing materials	\$ 30.00 – Single Use \$ 60.00 – Multi- Use
Vendor permits	
This section applies to permits issued by the Office of the Fire Marshal in connection with carts, vehicles, or equipment used by vendors as required under the State Fire Safety Code.	
Annual vendor permit	\$10.00
Wood Products	
To store chips, hogged material, lumber, or plywood in excess of 200 ft ³	\$ 150.00
Re-inspections:	
First re-inspection	No Charge
Second re-inspection	\$50.00
Three or more re-inspections	\$100.00 per inspection

ETHICS COMMISSION

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§ 43-1. Intent and purpose.

The Town of East Hampton requires that its officials and employees be impartial, responsible to its residents, not have interests that would be incompatible with the proper discharge of their official responsibilities, and strive to avoid even the appearance of impropriety. The purpose of the Town's Code of Ethics and Code of Conduct is to maintain and enhance a tradition of responsible and effective public service by setting forth standards of ethical conduct to guide its officials and employees in the conduct of their public responsibilities. An independent Ethics Commission to investigate and hear complaints under our Code of Ethics and Code of Conduct is a critical link between our established ethical standards, Town officials and employees, and our residents' confidence in the integrity of Town governance.

§ 43-2. Definitions.

Unless otherwise indicated or defined herein, the terms and conditions used in this chapter shall have the same meanings as used in the Code of Ethics adopted on September 4, 1975, revised and updated on January 28, 1997. Editor's Note: See Ch. E, Code of Ethics.

CODE

The Code of Ethics adopted on September 4, 1975, revised and updated on January 28, 1997, and as further amended by those certain Conflict of Interest and Recusal Guidelines as adopted by Town Council on September 27, 2005. Editor's Note: The Conflict of Interest and Recusal Guidelines are included at the end of Ch. E, Code of Ethics.

CODE OF CONDUCT

That certain Code of Conduct adopted by the Town Council on January 28, 2003. Editor's Note: See Ch. D, Code of Conduct.

COMPLAINANT

The party initiating a complaint alleging a violation of the Code, ~~or~~ Code of Conduct or requesting an advisory opinion.

RESPONDENT

The party against whom the complainant has alleged a violation of the Code or Code of Conduct.

§ 43-3. Establishment; membership.

The Town Council shall appoint an Ethics Commission consisting of five regular members and two alternate members. No more than two of the regular members may be affiliated with any one political party or slate committee. The alternate members may not be affiliated with the same political party or slate committee. At all times, at least one regular member shall not be affiliated with any political party

or slate committee. The members of the Commission shall serve four-year terms, provided, however, that with the first appointments by the Town Council, three regular members and one alternate shall be appointed for two-year terms, with the remaining regular members and alternate appointed for four-year terms. Thereafter, the Town Council shall appoint Commission members in the manner provided for in the Town Charter, subject to the terms of this chapter.

§ 43-4. Organization and procedure.

The Commission shall elect a Chairman and Vice Chairman, who shall serve for two-year terms. The Commission shall establish its own rules and procedures consistent with the Town Charter, this chapter, the Town's duly established ordinances and generally applicable law, including, without limitation, Section 1-82a(a) through (e) of the Connecticut General Statutes, as the same may be amended from time to time. The first rules and procedures shall be established within six months of the date on which the Town Council initially appoints members of the Commission. **The rules and procedures must be approved by the Town Council and posted publicly.** The Commission shall hold meetings at the call of the Chairman or two of the Commission members and at such other times as may be provided by rules and procedures adopted by the Commission.

§ 43-5. Qualifications of members; compensation.

Each member and each alternate member shall be a resident elector of the Town and shall not be compensated for service on the Commission. No member or alternate member shall:

- A. Hold or campaign for any Town or state office.
- B. Have held Town, state or federal office, including the town committee of a local political party, for a period of two years prior to being appointed as a member or alternate member of the Commission.
- C. Hold office in any political party, political action committee or be a member of any other type of political committee.
- D. Serve as a member of any other Town agency or commission.
- E. Have been found in violation of any state, municipal or professional code of ethics.
- F. **Have been found in violation of any municipal, state or federal law.**
- G. **Be employed by the Town or have been employed by the Town during the period two years prior to the date of appointment as a member or alternate member of the Commission.**

§ 43-6. **Quorum and** Minimum affirmative vote requirements.

For the Commission to hold a meeting they must have a quorum which for purposes of the Commission will be a simple majority. A determination of a violation cannot be found ~~Not less than four~~ without four affirmative votes. ~~shall be required for a finding of and recommended penalty relating to a violation of the Code and/or Code of Conduct.~~

§ 43-7. Powers and duties; complaint procedures.

A. The Commission shall have the authority to prepare and recommend to the Town Council any amendments or revisions to the Code and/or Code of Conduct or guidelines explaining the same that, in the judgment of the Commission, are appropriate or necessary to establish practicable ethical provisions, maintain the public's confidence in the integrity of Town government and ensure the highest ethical standards for Town officials and employees.

B. The Commission shall have the authority and power to render opinions, conclusions or findings of fact to the Town Council with respect to the applicability of or any violation under either the Code and/or Code of Conduct by any public officer or employee. Such findings shall include recommended penalties for any determined violation(s) of the Code and/or Code of Conduct. The Commission may employ the Town Attorney and ~~inform~~ direct the Town Manager in furtherance of its duties hereunder.

C. The Commission's procedures shall specify how the public may initiate complaints alleging a violation of the Code or Code of Conduct or requests for advisory opinions. ~~The Commission, by majority vote, may also initiate a complaint or advisory opinion.~~ The Commission shall have the power to hold hearings concerning the applicability of the Code and/or Code of Conduct and alleged violations and may administer oaths and compel the attendance of witnesses by subpoena to the extent permitted by state law. As required by Section 7-148h(a) of the Connecticut General Statutes, the provisions of Section 1-82a(a) through (e) of the Connecticut General Statutes (as the same may be amended from time to time) shall apply to all investigations and hearings held under this chapter.

D. If the Commission determines that any Town officer or employee has violated the provisions of this Code or Code of Conduct, the Commission shall file a memorandum of decision within 20 days following its finding of a violation with the Town Council and give notice of such memorandum to the respondent and the complainant. The Commission shall also file its memorandum of decision with the Town Manager within 20 days after its finding of a violation if the respondent is an employee appointed or under the jurisdiction of the Town Manager and with the Board of Education if the respondent is a member of the Board of Education.

E. If the Commission determines that the respondent has not violated the provisions of the Code and/or Code of Conduct, the Commission shall so notify the respondent and complainant, and the Town Council, Town Manager or the Board of Education, as the case may be, within 20 days of such finding. In the event the Commission determines that the respondent has not violated the provisions of the Code and/or Code of Conduct, the contents of the Commission's investigations shall remain confidential.

F. Except as expressly set forth herein, nothing in this chapter shall limit the authority of the Town Council, Town Manager or the Board of Education under the Town Charter or any other applicable ordinance, regulation, statute or law. The Commission's actions shall be deemed supplemental to the authority of the Town Council, Town Manager or Board of Education granted under any ordinance, statute or any other law.

G. Respondent may provide his defense at their own cost unless determined by the Town Manager, or when respondent is the Town Manager the Town Council Chair, that the complaint is in direct relation to ones duties as a public official or public employee in which case the Town will provide a legal defense consistent with the Charter and Connecticut State Statute.

HG. No complaint may be brought after three years from the date the action giving rise to the complaint occurred.

§ 43-8. Penalties for offenses.

A. General provisions. In the event that a failure to comply with the Code and/or Code of Conduct by a Town Official or employee is determined by the Commission, the Commission shall recommend to the Town Council (for Town officials) or Town Manager (for Town employees) either that no penalties be imposed or one or more of the following penalties be imposed: censure, reprimand, suspension, demotion, removal, or dismissal of officers and employees, as is applicable. In the event that a failure to comply with the Code and/or Code of Conduct by a member of the Board of Education is determined by the Commission, the Commission shall make its recommendation to the Board of Education.

B. Enforcement. The Commission's findings and conclusions regarding alleged violations of the Code and Code of Conduct shall be binding on the respondent and complainant. The Town Council, Town Manager, or the Board of Education, as is the case, shall retain exclusive authority regarding the determination and imposition of any penalties arising from any Code or Code of Conduct violation. The Town Council, Town Manager and the Board of Education shall, however, in making their penalty determination, give due deference to the Commission's penalty recommendation. No member of the Town Council or the Board of Education or the Town Manager may participate or vote in any penalty determination in which he or she is the respondent.

C. General limitation. In the event that the provisions of this § 43-8 are inconsistent with any remedies and procedures specified in applicable state and federal law, the Town Charter, other applicable Town ordinances, personnel rules, contract grievance rules, or other work rules, policies and procedures, the latter shall govern.

§ 43-9. Good faith disclosures.

No person shall take or threaten to take official action against an individual for such individual's disclosure of information to the Commission under this chapter. After receipt of information from an individual under the provisions of this chapter, the Commission shall not disclose the identity of such individual without such individual's consent unless the Commission determines that such disclosure is unavoidable during the course of its investigation. No person shall be subject to civil liability for any good faith disclosure that such person makes to the Commission.

Chapter 146. WATER AND SEWER AUTHORITY

CHAPTER 146. WATER AND SEWER AUTHORITY

§ 146-1. Creation; powers and duties. § 146-2. Membership; terms; vacancies. § 146-3. Officers; minutes; meetings. § 146-4. Records; annual report; budget. § 146-5. Removal of Commissioners.

[HISTORY: Adopted by the Special Town Meeting of the Town of East Hampton 5-23-1967 (Ord. No. 4.02). Amendments noted where applicable.]

GENERAL REFERENCES

Sewer construction — See Ch. 261.

Sewer use — See Ch. 264.

Water system construction — See Ch. 295.

Water system use — See Ch. 299.

§ 146-1. Creation; powers and duties.

The Town of East Hampton hereby creates a Water and Sewer Commission, and designates said Commission as the Water and Sewer Authority of the Town of East Hampton with all the powers, purposes and objectives set forth in Chapters 102 and 103 of the Connecticut General Statutes, as amended, and grants such Commission power to construct and operate a water distribution system within the Town of East Hampton, subject to the provisions of Chapters 102 and 103 of such statutes.

§ 146-2. Membership; terms; vacancies.

[Amended 12-2-1976 STM; 2-8-1980 STM; 7-29-1987 STM] Said Commission shall consist of seven electors of the Town of East Hampton, who shall be appointed by the Town Council and serve without compensation. The seven members shall serve for terms of five years. When terms end or resignations occur after June 30, 1987, the Town Council shall allow two positions to remain vacant to reduce the membership from nine to seven members. Terms shall expire on June 30 in each year. Whenever a vacancy occurs, the Council shall appoint a successor to hold office for the unexpired portion of the term. A Commissioner shall continue in office until his successor is appointed.

146-3. Appointments

Pursuant to Town Charter sec.3.2 and 3.3, based upon merit and fitness alone, the Town Manager shall appoint a Public Utilities Administrator to oversee the day to day operations of the Water Pollution Control Authority.

§ 146-43. Officers; minutes; meetings.

The Commission shall elect a Chairman from among its own members at the first meeting and annually thereafter at the first meeting held after the first day of July in each year. The Commission shall appoint a Clerk, who need not be a member of the Commission, an attorney, and such other employees as it may deem necessary, and shall prescribe and define their duties. The Clerk shall keep a complete record of the proceedings of the Commission and, when ordered by the Commission, shall file the same with the Town Clerk. All such records shall be open for public inspection at reasonable hours. Meetings of the Commission may be called by the Chairman or any two members upon 24 hours' notice thereof.

§ 146-54. Records; annual report; budget.

The Commission shall maintain proper accounting and financial records, and shall make an annual report to the Council. The Commission shall prepare annually a budget of estimated revenue and expenditures for the ensuing fiscal year.

§ 146-65. Removal of Commissioners.

A Commissioner may be removed for inefficiency or neglect of duty or misconduct in office by the Town Council after a hearing conforming to recognized standards of due process of law; a Commissioner shall be removed only after opportunity to be heard in person or by counsel before the Town Council, at least 10 days prior to which he shall have been given a copy of the charges against him. In the event of the removal of any Commissioner, a record of the proceeding, together with the charges and findings thereon, shall be filed in the office of the Town Clerk of East Hampton.

Town of East Hampton, Connecticut Debt Policy

INTRODUCTION

The purpose of a debt policy is to establish consistent parameters and guidance for the Board of Finance and Town Council to make decisions on capital spending and issuance of debt as a means to fund them.

The Town recognizes the foundation of any well-managed debt program is a comprehensive debt policy. In addition to the general parameters, this policy provides guidance to decision makers regarding the timing and purposes for which debt may be issued, types and amounts of permissible debt financing, methods of sale that may be used, and structural features that may be incorporated.

Finally, this debt policy is the Town's recognition of a binding commitment to full and timely repayment of all debt as an intrinsic requirement for entry into the capital markets. The policy helps to ensure that the Town maintains a sound debt position and that credit quality is protected.

In summary, the main advantages of a formal debt policy are as follows:

- Enhances the quality of decisions by imposing order and discipline, and promoting consistency and continuity in decision making;
- Rationalizes the decision-making process;
- Identifies objectives for staff to implement;
- Demonstrates a commitment to long-term financial planning objectives; and
- Is regarded positively by the rating agencies in reviewing credit quality.

INTEGRATION OF CAPITAL-PLANNING AND DEBT FINANCING ACTIVITIES

Multi Year Capital Plan. The Town prepares a multi-year Capital Improvement Program for consideration and adoption by the Board of Finance and Town Council as part of the Town's budget process. Annually, the capital budget identifies revenue sources and expenditures for the current year and the next succeeding four fiscal years. As part of the capital project planning process, the Town evaluates the financial impact of each proposed project. The plan is updated annually.

Funding of the Capital Improvement Program. Whenever possible, the Town will first attempt to fund capital projects with Local Capital Improvement Program (LoCIP) grants as part of its broader capital improvement plan. If these grants are not available, the Town will use general revenues (pay-as-you go), reserve funds, excess surplus, bond financing, or a combination thereof. The Town is guided by three principles in selecting a funding source for capital improvements: equity, effectiveness and efficiency.

1 **Fairness:** Whenever appropriate the beneficiaries of a project or service will pay for it. For example, if a project is a general function of government that benefits the entire community, such as a school, police station or library, the project will be financed with general obligation bonds and repaid with general tax revenues. If, however, the project benefits specific users, such as water and sewer facilities, the revenues will be derived through user fees or charges and assessments.

2 **Effectiveness:** In assessing a source or sources of revenue for the financing of projects the Town will select one or more options that effectively pays the annual debt service costs. For example, funding a capital project or the debt service on a project with a user fee or assessment, the Town should consider the term of the assessments that will repay the financing.

3 **Efficiency:** If grants or current revenues are not available to fund a project the Town will select a financing technique consistent with acceptable risk factors and principals of equity and effectiveness. These techniques currently consist of fixed-rate general obligation or revenue bonds issued by the Town.

Infrastructure Maintenance, Replacement and Renewal. The Town intends to set aside sufficient current revenues to finance ongoing maintenance needs and to provide periodic replacement and renewal consistent with its philosophy of keeping the Town's capital facilities and infrastructure systems in good repair and to maximize a capital asset's useful life. It is the Town's goal to encourage plans for scheduling this maintenance.

DEBT AUTHORIZATION (TOWN CHARTER REQUIREMENTS)

Agency	Comment
PLANNING AND ZONING COMMISSION	Proposed project must be referred to the local Planning and Zoning Commission for approval or a report (unless project is solely purchase of movable equipment). Planning and Zoning Commission should act on referral before Town Meeting is held. Action by Commission must be by majority vote of all its members, not just a majority of those present. C.G.S. Sections 8-24; 8-22.
BOARD OF FINANCE	Prior to Town Meeting, Board of Finance must recommend appropriation and bond and note authorization. Charter, Sections 5.1, 5.2; C.G.S. Section 7-348.
TOWN COUNCIL (If Town Council decides to submit an item to referendum the Town Clerk will need 30 days notice in order to prepare)	The Town Council must recommend appropriation and bond and note authorization and set date for Special Town Meeting to act on recommendation. Charter, Section 2.4; C.G.S. Section 7-3. The Town Council can submit any item to referendum by acting not less than five days prior to the Town Meeting. Charter, Section 4.4; C.G.S. Section 7-7.
NOTICE OF TOWN MEETING (Must be submitted 3 days before publication)	When the proceedings above are complete, the Notice of Town Meeting must be posted and published at least five days prior to meeting, and the Return of Notice must be filed with Town Clerk. Publication must be in a newspaper having a general and substantial circulation in the Town. Do not include day of Town Meeting in counting five days for publishing and posting notice. Charter, Sections 2.4, 4.1; C.G.S. Sections 7-3, 7-4. Notice of referendum initiated by the Town Council should be included in notice of Town Meeting. Town meeting must be held within seven to fourteen days prior to referendum date. Charter, Section 4.4; C.G.S. Sections 7-7, 7-9c.
TOWN MEETING	Town Meeting held and full resolution authorizing appropriation, bonds and temporary notes, etc., read, moved, seconded and voted. Charter, Section 4.1. Votes on the resolution should be counted unless the votes are to be taken at a referendum initiated by the Town Council or at an adjourned Town Meeting pursuant to a petition filed under Charter, Section 4.4 and C.G.S. Section 7-7. If voting is to take place at a referendum or adjourned town meeting, ballot heading of referendum question is announced and the Town Meeting is adjourned to referendum to be held within seven to fourteen days of meeting.
ADJOURNED TOWN MEETING - REFERENDUM	Absentee ballots must be provided. C.G.S. Sections 9-135, 9-1(n), 9-369c.

PURPOSES FOR WHICH DEBT MAY BE ISSUED

- The Town will consider financing major capital improvements with a total cost exceeding \$100,000. Such costs may include any planning, design and land acquisition costs for such improvements.
- The Town will consider issuing debt to finance projects that have been included in the Five-Year Capital Improvement Program.

REFUNDING OF EXISTING DEBT

A refunding transaction is the issuance of new bonds to refund an outstanding bond issue(s). Most refundings are performed primarily to take advantage of current interest rates that are lower than the rates on the outstanding bonds and to realize budgetary savings. The Town may consider a refunding for three primary reasons:

- 1 To reduce interest costs;
- 2 To achieve net present value savings (NPV) that exceed two (2%) percent of the debt service amount of the refunded bonds; and
- 3 To eliminate bond covenants that may have become restrictive.

OBJECTIVES OF ISSUING DEBT

- The Town will finance capital projects through the issuance of debt for the shortest period practical but will not exceed the useful life of the asset.
- The Town will evaluate debt management options as part of its annual Five-Year Capital Improvement Program process in order to prioritize future financing needs.
- The Town will attempt to minimize its reliance on long-term debt.

LEGAL LIMITATIONS

- Connecticut General Statutes limit the amount of indebtedness the Town may have outstanding to seven times the total annual tax collections including interest and lien fees plus the reimbursement for revenue loss on tax relief programs.

TYPES OF DEBT PERMITTED TO BE ISSUED AND CRITERIA FOR ISSUANCE

TYPES

- Bond Anticipation Notes (BAN's)
- Tax Anticipation Notes (TAN's)
- General Obligation (GO) Bonds
- Revenue Bonds or Special Assessment Bonds
- Lease Purchase Financing
- Tax Increment Financing (TIF)

CRITERIA

a. Short Term Debt

- 1 **Bond Anticipation Notes:** The Town may choose to issue Bond Anticipation Notes as a source of interim funding during a project's construction phase. Such notes are generally issued for a one-year term and can be renewed for a period not to exceed ten years, subject to mandatory pay downs beginning before the end of third year. . Before issuing such notes, the Finance Director will contact the Town's Financial Advisor, for consultation.
- 2 **Tax Anticipation Notes:** The Town may choose to issue Tax Anticipation Notes to fund internal working capital cash flow needs. Before issuing such notes, cash flow projections will be prepared by the appropriate Town Departments and reviewed by the Finance Director. Tax Anticipation Notes should only be considered following consultation with the Town's Financial Advisor.
- 3 **Leasing:** Leasing is appropriate for procuring assets that are too expensive to fund with current receipts in any one year, but with useful lives too short (less than ten years) to finance with long-term debt. Leasing will be considered for assets that will be needed for only short periods of time, or which are subject to rapid technological obsolescence.

b. Long Term Debt

- 1 **General Obligation (GO) Bonds:** General obligation bonds are general obligations of the Town with a full faith and credit pledge, payable from general (property) taxes, subject to certain constitutional and statutory limitations. Bonding should be used to finance capital improvements and long-term assets, or other costs associated with the financing of a project, which has been determined to be beneficial to the citizens of the Town. Repayment sources may include but are not limited to tax revenues, project revenue, Federal and State grants, and special assessments. The Town will consider all repayment sources prior to the issuance of debt.
- 2 **Revenue Bonds:** The Town may also consider revenue or special assessment bonds. To enhance security when issuing revenue bonds, the Town may issue "double-barreled" bonds which are secured both by a dedicated revenue stream and by the general taxing powers the Town. The Town will strictly adhere to all provisions of the bond resolution or trust indenture including but not limited to covenants, additional bond tests, and operation and maintenance requirements. The Town, with the assistance of its Financial Advisor, will analyze the feasibility and cost benefits prior to the issuance of such bonds.
- 3 **Tax Increment Financing (TIF):** The Town may sponsor conduit financings for physical projects in areas designated for redevelopment, urban renewal, or municipal development that have a general public purpose and are consistent with the Town's overall service and policy objectives. Debt service on TIF bonds will be derived from the incremental tax revenues generated as a result of economic growth in the TIF District. TIF Bonds are Special Revenue Bonds; the Town will have no obligation for the repayment of these bonds.

Credit Enhancement: The Town shall seek to use credit enhancement (letters of credit, bond insurance, surety bonds etc.) when such credit enhancement improves marketability and cost-effectiveness.

RESTRICTION/LIMITATIONS ON DEBT ISSUANCE

- This policy prohibits the issuance of debt for current operations.
- This policy prohibits the issuance of derivative securities.
- The Town will not issue Pension Obligation bonds.

STRUCTURAL FEATURES OF DEBT

Overview: The Town plans long-term and short-term debt issuances to finance its capital improvement program based on cash flow needs, sources of revenue, construction periods, available financing instruments and market conditions.

When establishing the structure of a bond issue, a mill rate impact analysis will be performed. The analysis will incorporate the current debt structure and project the costs of various financing options available to the Town.

Debt Repayment: Generally, borrowings by the Town should be of a duration that does not exceed the economic life of the improvement and in no event exceed 20 years (30 years for school and sewer projects) in accordance with Connecticut General Statutes. The Town will repay, a minimum of, 50% of the Town's overall outstanding debt within ten years.

CREDIT OBJECTIVES

Analysts at rating agencies, underwriting firms and institutional investors use debt ratios to analyze debt levels. However, the Town recognizes that ratios are one of many factors that influence bond ratings. Commonly used debt ratios of comparable sized Towns and with comparable ratings will provide one measure against which the Town can assess its debt burden. Another method is to compare ourselves against ratios developed by rating agencies, such as, *Standard & Poor's and Moody's Investors Service*. The analysis is not intended to determine the Town's total financial position or to project the rating level of the Town.

The Town will use the following debt ratios when reviewing the Town's capacity to issue debt:

Debt Burden Indicator	Definition	Standard & Poor's
Debt as a percentage of Full Valuation	A ratio of total direct debt to the full valuation of the most recent completed grand list.	<ul style="list-style-type: none"> • Low - Below 3% • Moderate - 3%-6% • Moderately High - 6%-10% • High - Above 10%
Debt per capita	This ratio measures net debt to population.	<ul style="list-style-type: none"> • Very Low - Below \$1,000 • Low - \$1,000-\$2,000 • Moderate - \$2,000-\$5,000 • High - Above \$5,000
Debt Service Indicators		
Annual net debt service as a percentage of total General Fund expenditures (including transfers out)	The portion of operating expenditures used for debt service costs	<ul style="list-style-type: none"> • Low - Below 8% • Moderate - 8%-15% • Elevated - 15%-20% • High - Above 25%
A retirement rate of 50% of the Town's indebtedness within 10 years		Median: Greater than 50%

Overlapping Debt

- There are no portions of the debt of other governmental entities that are payable in whole or in part by the Town (e.g. Regional School District Debt).

METHOD OF SALE

Competitive Sale: The Town, as a matter of policy, will issue its debt obligations in a competitive sale when deemed cost effective and advantageous to do so .

Negotiated Sale: There may be instances where it is determined by the Director of Finance and approved by the Board of Finance that certain complexities of a bond financing or market conditions are such that it may be beneficial to the Town to issue its debt obligations through a negotiated sale. Such determination may be made on an issue-by-issue basis, for a series of issues, or for part or all of a specific financing program. Selection of the underwriting team shall be made pursuant to selection procedures set forth in this debt policy under "Selection of Consultants and Service Providers".

Private Placement: When determined appropriate by the Finance Director and approved by the Board of Finance, the Town may elect to sell its debt obligations through a private placement of limited public offering. Selection of a placement agent shall be made pursuant to selection procedures developed by the Finance Director.

DISCLOSURE

Rating Agencies: Full disclosure of the Town's financial position, current operations, and local economy shall be made to the rating agencies; an open line of communication should also be maintained with the agencies. Town staff, with assistance of financial advisors, shall prepare the necessary materials and presentation to the rating agencies. A credit rating will be sought from Standard & Poor's and others as recommended by the Finance Director in conjunction with the Town's financial advisor.

POST ISSUANCE TAX & SECURITY LAW COMPLIANCE

The Finance Director will develop and implement written post-issuance compliance procedures that will enable the Town to adequately safeguard against post-issuance violations that may result in the loss of the tax-exempt status of their bonds.

Arbitrage: The Finance Director shall establish a system of record keeping and reporting to meet the bond gross proceeds expenditure tests and the arbitrage rebate compliance requirement of the federal tax code. This effort shall include tracking investment earnings on bond proceeds, calculating rebate payments in compliance with tax law, and remitting any rebateable earnings to the federal government in a timely manner in order to preserve the tax-exempt status of the Town's outstanding debt issues. Additionally, general financial reporting and certification requirements embodied in bond covenants shall be monitored to ensure that all covenants are complied with.

Continuing Disclosure: The Town is committed to continuing disclosure of financial and pertinent credit information relevant to the Town's outstanding securities and will abide by the Provisions of Securities and Exchange Commission (SEC) Rule 15c2-12 concerning primary and secondary market disclosure and its executed Continuing Disclosure Agreements.

SELECTION OF CONSULTANTS AND SERVICE PROVIDERS

The Town employs outside financial specialists to assist it in developing a bond issuance strategy preparing bond documents and marketing bonds to investors. The key players in the Town's financing transactions include its financial representatives (the Finance Director and staff, among others), Bond Counsel and a Financial Advisor. Other outside firms, such as those providing paying agent/registrars, trustee, credit enhancement, auditing, or printing services, are retained as required.

The Town's Finance Director shall be responsible for establishing a solicitation and selection process for securing professional services that are required to develop and implement the Town's debt program. Goals of the solicitation and selection process shall include encouraging participation from qualified service providers, both local and national, and securing services at competitive prices. The Finance Director shall periodically seek requests for qualifications for bond counsel and financial advisory services based on need.

INVESTMENT OF PROCEEDS

The investment of idle funds must be in conformance with federal laws, state statutes, the Town Charter, and internal policies and procedures.

SAFETY FIRST

Besides legality, the Town's foremost investment objective will be safety of principal.

LIQUIDITY

The Town will maintain sufficient liquidity to meet project expenditure requirements.

REVIEW OF THIS POLICY

This policy shall be reviewed no later than a bi-annual basis and modified as necessary.

Approval:

APPROVED BY BOARD OF FINANCE: 12-17-2012

APPROVED BY TOWN COUNCIL: XX-XX-XX

**Town of East Hampton
20 East High Street
East Hampton, CT 06424**

**Nancy Hasselman, CCMC
Collector of Revenue
Town of East Hampton**

March 22, 2013

To: The East Hampton Town Council

**Please find copies of tax refunds for your review. The total
refund equals \$661.54.**

Thank you for your assistance.

Melanie B. Jump, CCMC
**Melanie Jump, CCMC
Assistant Collector of Revenue**

0 - 00 *
76 - 59 +
300 - 00 +
5 - 33 +
38 - 95 +
77 - 91 +
20 - 05 +
19 - 04 +
19 - 61 +
16 - 81 +
42 - 07 +
23 - 76 +
21 - 42 +
661 - 54 +
0 - 00 *