

**TOWN OF EAST HAMPTON
AGENDA REPORT**

Agenda Item: 609

Item to be presented by: JM

DATE: June 25, 2013
SUBJECT: Playground Equipment Replacement
DEPARTMENT: Board of Education

RECOMMENDED ACTION

It is recommended that the purchase contract in the amount of \$48,714.00 be awarded to M. E. O'Brien & Sons, Inc. using the DAS price schedule.

BACKGROUND

M. E. O'Brien has supplied a pricing using the State of Connecticut Department of Administrative Services purchasing agreement under contract # 11PSX0116. The equipment will be installed at Memorial Elementary School to expand an existing playscape (funds were donated for this project) and at Center Elementary School (partial funding provided by town capital account, the remaining portion funded by donations). The playscape being purchased for Center Elementary School is replacing a playscape that was removed due to age.

ALTERNATIVE ACTIONS

None

FISCAL IMPACT

\$20,000.00 is budgeted in the approved 2012-2013 fiscal year capital improvement plan for the Center Elementary School project. The funding will partially fund the equipment purchase for Center Elementary School. Additional funding through donations was received to complete this project. The equipment for Memorial Elementary School is being totally funded through donations.

APPROVING RESOLUTION

**TOWN OF EAST HAMPTON
RESOLUTION TO APPROVE
COMMERCIAL PROPERTY ASSESSED CLEAN ENERGY (“C-PACE”)
AGREEMENT**

WHEREAS, Section 157 of Public Act No. 12-2 of the June 12, 2012 Special Session of the Connecticut General Assembly (the “Act”) established a program, known as the Commercial Property Assessed Clean Energy (C-PACE) program, to facilitate loan financing for clean energy improvements to commercial properties by utilizing a state or local assessment mechanism to provide security for repayment of the loans; and

WHEREAS, the Act authorizes the Clean Energy Finance and Investment Authority (the “Authority”), a public instrumentality and political subdivision of the State charged with implementing the C-PACE program on behalf of the State, to enter into a written agreement with participating municipalities pursuant to which the municipality may agree to assess, collect, remit and assign, benefit assessments to the Authority in return for energy improvements for benefited property owners within the municipality and for costs reasonably incurred by the municipality in performing such duties; and

WHEREAS, the Commercial Property Assessed Clean Energy (“C-PACE”) Agreement (the “C-PACE Agreement”) between the Town of East Hampton and the Authority, as attached hereto, constitutes the written agreement authorized by the Act.

NOW, THEREFORE, BE IT RESOLVED:

(a) that we, the Town Council, constituting the legislative body of the Town of East Hampton, hereby approves the C-PACE Agreement, and

(b) that Michael Maniscalco, Town Manager, is hereby authorized and directed, on behalf of the Town, to execute and deliver the C-PACE Agreement, substantially in the form attached to this Resolution, for the purposes provided therein, together with such other documents as he or she may determine to be necessary and appropriate to evidence, secure and otherwise complete the C-PACE Agreement.

Ordinance Establishing a Commission on Aging

§. Organization.

A. There shall be a Commission on Aging in the Town of East Hampton, consisting of ~~five (5)~~ **seven (7)** regular members ~~and two (2) alternate members~~, which shall be called the "East Hampton Commission on Aging."

B. Members shall be appointed by the Town Council and shall be selected as follows:

- (1) One regular member shall be a representative of the East Hampton Housing Authority.
- (2) ~~Two~~ **Three** regular members shall be members of the public, **with both genders represented.**
- (3) ~~Two~~ **Three** regular members shall be members of the public 60 years of age or older, ~~one male and one female.~~
- (4) ~~One alternate member shall be a member of the public 60 years of age or older~~
- (5) ~~One alternate member shall be a member of the public~~

C. All members so appointed shall be persons interested in and committed to the consideration and solutions of the needs and concerns of the elderly.

D. A Chairperson shall be elected by the members of the Commission from among the members.

E. The Town Manager, the Director of Health of the Town of East Hampton, and the Senior Services Coordinator and Municipal Agent for the Elderly (or their designees) shall be non-voting, ex-officio members.

§ Membership and terms of appointment; compensation.

In January of each year the Town Council shall appoint members to replace those whose terms are then expiring. All members shall be appointed to hold office for a period of three years, except for the initial appointments of which two regular members shall be for three years, two regular members for two years, one regular member for one year, one alternate member for 3 years and one alternate member for 2 years. Vacancies shall be filled for the unexpired portion of the term, and the Commission may recommend a candidate to the Town Council to fill said vacancy. Members of the Commission shall serve without compensation.

§ Purpose.

The purpose of the Commission shall be to review and analyze the needs and conditions of the elderly as brought to their attention by the Senior Services Coordinator (or citizens at large), in relation to housing, nutrition, employment, economic welfare, health, long-term care, recreation, social services, transportation and other matters and concerns of the elderly. The Commission shall act as an advocate for the elderly and shall make recommendations to the Senior Services Coordinator, Town Council and/or other relevant agencies via the Town Council as appropriate. The Commission shall interact with and coordinate services as needed and as available through Town, regional, State or Federal services. A key responsibility of this commission is to research,

identify and attempt to secure funding sources for the Town's elderly including state grants as made available pursuant to Section 17B-425 of the CT General Statutes.

§ Duties.

The Commission shall act as an advisory board to the Senior Service Department of the Town of East Hampton. The Commission shall support the Mission Statement of the East Hampton Senior Center. The Commission shall assist in interpreting and developing policies and guidelines for services and programs for the elderly. The commission may advise and make recommendations to the Senior Services Coordinator with regard to programs and services for the elderly. The Senior Services Coordinator may evaluate those recommendations and implement as appropriate.

§ Expenses.

The Commission shall prepare a proposed estimate of receipts and expenditures and may submit a proposed budget to the Town Manager as provided in the Code of the Town of East Hampton.

This ordinance shall take effect 20 days after publication.

Adopted:	September 9, 2008
Publication:	September 19, 2008
Effective:	October 9, 2008
Revised:	February 8, 2011
Publication:	February 11, 2011
Effective:	March 3, 2011

**TOWN OF EAST HAMPTON
REGIONAL PLANNING INCENTIVE PROGRAM RESOLUTION**

Be it resolved that, on June 25, 2013, the Town Council of the Town of East Hampton voted to participate in the proposed Lower Connecticut River GIS and Economic Data Center and Economic Development Study.

An application for this project has been approved by the State of Connecticut Office of Policy and Management from the formerly known as Connecticut River Estuary Regional Planning Agency, now known as the Lower CT River Valley Council of Government for funding under Section 5 of Public Act 11-61. This program is also known as the Regional Planning Incentive Program (RPIP).

Be it further resolved that this Board hereby certifies that there is no known legal obstacles to provision of services in the manner described in the proposal.

Sandra Wieleba, Town Clerk



145 Dennison Rd.
Essex, CT 06426
Email: rivercog.org

**Request for Qualifications
for
Regional Municipal Geospatial Parcel Update and Upgrade
to the
Standards of the
Cadastral & Parcel Data Standards and Guidelines 1.0
Accepted by the CT Geospatial Information Systems Council
10/24/2012**

Issue Date: June 3, 2013

Response Date/Time: 3:00pm – June 21st, 2013

**Response Location: Lower Ct River Valley Council of Governments
145 Dennison Rd.
Essex, CT 06426**

*Lower Ct River Valley Council of Governments
Request for Qualifications for Regional Municipal Geospatial Parcel Update and Upgrade*

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INTRODUCTION

The Lower CT River Valley Council of Governments (LCRVCOG) is a new regional planning organization formed from merging the preexisting Ct River Estuary Regional Planning Agency and Midstate Regional Planning Agency. The Region consists of 17 municipalities:

- Cromwell;
- Middletown;
- Middlefield;
- Durham;
- Portland;
- East Hampton;
- Haddam;
- East Haddam;
- Chester;
- Killingworth;
- Clinton;
- Westbrook;
- Deep River;
- Essex;
- Old Saybrook;
- Lyme; and
- Old Lyme.

The Council seeks a Consultant with proven expertise in the development of municipal and seamless regional geospatial cadastral and familiarity with the accepted *Cadastral & Parcel Data Standards and Guidelines 1.0* of the CT Geospatial Information Systems Council (CGISC), accepted on 10/24/2012 (Appendix A), as well as familiarity with other State and Regional efforts to create a State wide geospatial cadastral.

PROJECT DESCRIPTION

The Council seeks the services of a Consultant to update and upgrade our municipalities existing geospatial parcel data to the standards of the *Cadastral & Parcel Data Standards and Guidelines 1.0*, ensure that the dataset has the ability to integrate with other State cadastral mapping efforts, helps meet the objective of the CGISC to create a state-wide cadastral dataset that contains common data elements and framework that will allow the created municipal cadastral datasets to effectively contribute to the future development of a production level cadastral standard, and will allow separate municipal and regional geospatial cadastral datasets to be merged, and collated into a single statewide geographic information systems (GIS) dataset, that is consistent with the FGDC Content Standard for Digital Geospatial Metadata that can be found at <http://www.fgdc.gov/metadata/csdgm/>.

This dataset is required for regional planning efforts and that portion of the final dataset applicable to each municipality will be made available to them and their current consultants upon completion of the project. For this and because this project is not meant to replace municipal contracts and datasets unless deemed appropriate by each municipality the chosen Consultant must be able to work, when necessary to complete the project, with the COG's Technical Advisory Committee, current municipal geographic information consultants and

- This section should not exceed (10) pages in length, including any supporting information or project descriptions.

SECTION III – PROJECT TEAM QUALIFICATIONS

- Identify a Project Director who will serve as the primary contact for LCRVCOG staff and will direct overall consultant efforts and allocation of resources. A no more than two (2) page resume for the Project Director should be included.
- Please provide resumes for key staff members (including both prime consultant and subconsultant staff) who will perform leading roles in the project. Additional resumes may be included to identify specialized staff members who will be involved with technical data collection and creation. Resumes for key staff should be in a (1) page format and should identify years of experience, years with the current firm, and specific roles and assignments for the project.
- An organization chart should also be provided indicating the structure of the project team and a Project Manager. This chart may include an identification of additional supporting staff, as appropriate.
- The Project Manager and team leaders should be current full-time employees of either the prime consultant or their respective subconsultant firms.

Section IV – Project Cost

Proposals should include 3 detailed fee proposals.

FEE PROPOSAL 1:

Proposal 1 should include a detailed fee proposal, including total cost, for the update, if necessary, to at least Spring 2014, the most recent parcel layer for the 17 municipalities of the LCRVCOG, and their upgrade, if necessary, to the level III standards of the *Cadastral & Parcel Data Standards and Guidelines 1.0* of the CT Geospatial Information Systems Council (CGISC), accepted on 10/24/2012.

The deliverable would be in ESRI ArcGIS geodatabase format and include Federal Geographic Data Committee (FGDC) compliant metadata to include a seamless regional parcel dataset with a unique CAMA data link id and 17 separate municipal parcel datasets with at least full spring 2014 CAMA datasets. Right of Ways (ROW) should be treated identically in all datasets and align with the latest State of CT Dept. of Public Safety CT_911 roads Tele Atlas data. Where available, State of CT Dept. of Transportation (DOT) ROW survey data should be obtained and used in dataset production.

*Lower Ct River Valley Council of Governments
Request for Qualifications for Regional Municipal Geospatial Parcel Update and Upgrade*

**Appendix A
Cadastral & Parcel Data Standards and Guidelines 1.0 of the
CT Geospatial Information Systems Council (CGISC), Accepted 10/24/2012**

Connecticut
GEOSPATIAL INFORMATION SYSTEMS COUNCIL

Cadastral & Parcel Data Standards and Guidelines 1.0

Accepted by the Connecticut Geospatial Information Systems Council: October 24, 2012

Connecticut Geospatial information Systems Council

The Connecticut Geospatial Information Systems Council (CGISC) was established by Public Act 05-3 of the June Special Session. The enabling legislation directs the CGISC to coordinate a uniform GIS capacity amongst the State, Regional Planning Organizations, municipalities, and others. Additionally, the CGISC is required to administer a program of technical assistance to these entities. The CGISC consists of 21 members representing state agencies, municipalities, Regional Planning Organizations, and a general GIS user.

Data Inventory and Assessment Workgroup

The CGISC has created of four working groups: Data Inventory and Assessment, Education and Training, Financial, and Legal and Security. The Data Inventory and Assessment Work Group has identified 12 framework datasets for Connecticut, and established individual subcommittees tasked to evaluate, document and provide recommendations for each framework dataset. This includes establishing policies, standards and general procedures for the submission, evaluation, maintenance, on-line access, and dissemination of all geospatial data within the purview of the Council.

Framework Data Themes:

- Addressing
- Administrative and Political Boundaries
- Basemap Imagery
- Cadastral
- Census and Demographics
- Critical Infrastructure
- Elevation and Bathymetry
- Geodetic Control
- Geographic Names and Places
- Hydrology
- Land Use Land Cover
- Transportation

For more information about the CGICS, or to be added to the CGISC newsletter mailing list, please visit www.ct.gov/gis

Cadastral Data Standard

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Cadastral Data Standard

1. **Creation of a State-Wide Cadastral Dataset.** Establish common data elements and framework that will allow municipal cadastral datasets as defined by the Production Level Cadastral Standard to be merged and collated into a single statewide GIS dataset in the form defined by the Publication Level Cadastral Standard. It should also be noted that the Publication Standard for the State of Connecticut will be consistent with the National Cadastral Database Standard.
2. **Define technical requirements and guidelines for municipalities to utilize when creating or upgrading cadastral datasets.** Separate levels of this standard will allow municipalities to choose a level suitable for procurement, budget and resource considerations.
3. **Educate the policy makers, administrative management, and the GIS community in the uses of and resources required in developing and maintaining cadastral GIS datasets.**
4. **Ensure that high quality and reliable cadastral information products are developed.**

1.2 Scope

The Connecticut Geospatial Information System Council approved a Strategic Implementation Plan and a Business Plan on September 12, 2007. Within the Strategic Plan, four framework GIS layers were identified as GIS datasets of statewide importance. Recommendations for the procurement, development and maintenance are to be accomplished through the creation of standards and business plans. Cadastral data is one of those framework datasets.

1.3 Applicability

This standard should be implemented by municipalities and regional planning agencies that have or are developing cadastral datasets. Municipalities with existing cadastral datasets will be encouraged to migrate existing parcel datasets to this standard. Any state agencies that supplies funds to municipalities or regional planning agencies to develop or update cadastral datasets should require that this standard be used in the creation or update of the cadastral datasets.

1.4 Related Standards

Cadastral Data Content Standard for the National Spatial Data Infrastructure. With an ambitious goal of creating a nation wide parcel dataset, the National Cadastral Data Content Standard needs data that is collated from the local level to the national level to fit the national standard model. This goal has been considered in the creation of this standard.

State of Connecticut Addressing Standard. An important component to the assessors CAMA database and thus the parcel database is the parcel address. There needs to be a method of validating the address information in both the assessor database and the

2. Production Cadastral Standard Overview

The cadastral production standard presented herein is broken into three separate levels. This is done to provide some flexibility for municipalities to achieve at least the minimum content level and provide guidance for those municipalities wishing to achieve a higher quality product. The key components of each of the levels are boundary compilation methods and sources, features and format, attributes, spatial accuracy, horizontal coordinate system and datum, quality assurance and quality control and FGDC compliant metadata. Higher levels will generally increase the requirements for the key components. Higher levels build upon the requirements of the previous level.

Cadastral Production Standard Levels

Level I contains the minimum attribute elements, basic CAMA integration, and minimum GIS features. The intent of this level is to accommodate existing cadastral datasets in the State of Connecticut. Many of the existing parcel datasets were created through an assessor/tax map conversion process whereby few survey sources if any were used to create the final product. This level contains the minimal components to support municipal GIS needs. Items like spatial accuracy and metadata are not considerations for inclusion at this level due to resource implications. It will be recommended in the Cadastral Business Plan that no new parcel creation projects be developed utilizing this level.

Level II applies to municipal parcel datasets that have been created through a more rigorous creation or maintenance process than Level I. The introduction of subdivision source maps and other survey products are required to improve a parcel dataset from Level I to Level II. This level also introduces the requirement for properly modeling the relationship between the GIS parcel and the assessor property record(s) especially for properties like condominiums where a many-to-one relationship exists between the assessor record(s) and the piece of land.

Level III is the highest level of the standard. It includes all elements of the previous levels plus additional components to ensure the highest possible spatial accuracy and attribute quality. Level III also specifies the ESRI Geodatabase as the data format. This requirement is based on several factors. First, the State of Connecticut Application Development Domain Technical Architecture specifies ESRI ArcGIS as the preferred statewide GIS software product and thus the geodatabase is the de facto state GIS data format standard. Secondly, the statewide cadastral dataset will be implemented with the Level III format. Finally, a geodatabase can be modeled as a comprehensive (features, topology, and domains) that can be made available via UML or XMI formats which can be used as a starting point for new projects or a container for migrating municipal existing cadastral datasets.

Cadastral Data Standard

FGDC compliant metadata is required for all federal GIS standards, see www.fgdc.gov/metadata for more details. Metadata provides the necessary background information for sharing GIS datasets.

2.1 Level I

Boundary Compilation Methods and Sources

The least expensive and least accurate method of creating a parcel dataset is the digitization of the assessor/tax maps. This method starts out with either tablet digitizing of a hardcopy map or heads up digitizing of a scanned map. Next, the digitized parcels are essentially rubbersheeted to fit a known geographic base, such as the 2004 State of Connecticut orthoimagery.

Assessor/tax maps will be the primary source of parcel boundaries at Level I. It is assumed that this source for compiling parcel boundaries will produce the least spatially accurate parcel dataset.

Features and Format

Parcel polygons are the only required geographic feature of Level I. Any ESRI ArcGIS compatible vector GIS format will be acceptable at this Level such as geodatabase feature classes, shapefiles, and coverages. See Appendix D for full list of ESRI supported formats.

Attribution

A field used to join to the assessor database is the only required attribute of Level I. The name of the field should be a text field named GISID or GPIN. The formatting of the values at the record level should be the same as it is stored in the assessor CAMA database so that a majority of the records match between the two datasets. In Connecticut assessor records, a consistent parcel identification scheme does not exist. Many employ a map block lot, map lot or street number street code system of labeling property records plus a host of other identification schemes. At Level I, the match rate should be at least 75%. It is expected that properties like condominiums will not be accommodated properly at Level I and these records will account for most of the mismatches.

Spatial Accuracy

There is not spatial accuracy requirement for Level I parcel dataset. When a parcel dataset at Level I is displayed with a quality orthoimagery product such as the 2004 State of Connecticut orthophotos, it is expected that many of the property lines that are supposed to align with obvious lines of occupation will not. It is also expected that property lines will appear to go through houses and other buildings when in reality do not. This is the most limiting aspect of the Level I parcel dataset. Issues like these affect usage of the product such as town staff not printing maps for the public or causing considerable confusion when evaluating a property in the decision making process.

Cadastral Data Standard

parcel and CAMA databases. The first bridge, hence referred to as Intersection Table, is a table that stores the GISID and the corresponding CAMA database IDs. The CAMA table is joined to the Intersection Table via the CAMA ID which then can be related to the parcel feature class. In this arrangement, a condominium property can be selected and all of the individual units of the condominium can be selected through the Intersection Table. The second option adds the GISID into the CAMA database directly. The bridge is an important component of quality control as well as supporting the functional requirements of most parcel dataset users.

At Level II, additional attributes will be required for the parcel polygons, though populating values will be optional. These attributes outline when the parcel was created or edited, who performed the edits, the methodologies that were used, and the resources consulted by the editor. In this sense, these are termed Feature Level Metadata, data about the data and are defined as Parcel Type, Parcel Name, Owner Type, Date, Editor, Source Type, Source and Method. The list of the Feature Level metadata attributes is in Appendix B. Below is an example of feature level metadata.

Parcel Type	Parcel Name	Owner Type	Date	Editor	Source Type	Source	Method
Fee Simple		State	5/1/2008	MRG	Deed	304/123	COGO
Fee Simple		Private	2/1/2001	MRG	Subdivision	Ab1234	Digitize
Condominium	Hill Condos	Private	1/3/2001	MRG	Survey	Ab1201	COGO
Water	Park Pond	Municipal	1/3/2001	MRG	Tax Map	TM100	Digitize
Municipal ROW	North St	Municipal	1/3/2001	MRG	Tax Map	TM100	COGO

In order to combine municipal parcels into a statewide dataset and have a unique ID attribute values, the municipal three digit code needs to be appended to the municipal parcel ID in both the assessor database and GIS parcel dataset.

For the parcel lines, the line type will be the only attribute required. The specifics of the line types are included in Appendix B. Examples of the line types are right-of-way, property, water, town and state. This is important information for cartographic and analytical purposes.

Spatial Accuracy

The parcels created from land record or other surveyed sources should reasonably align with obvious lines of occupation on a quality orthoimagery product or other basemapping. Using surveyed sources to produce a parcel dataset will create a much more accurate parcel dataset than using the assess/tax maps as a source. It is expected that a Level II parcel dataset will be reliable in the areas with survey sources but will have the same issues as a Level I parcel dataset in the other areas.

Horizontal Coordinate System and Datum

Connecticut State Plane North American Datum of 1983 (US Feet).

Cadastral Data Standard

Features and Format

At Level III, the only accepted format will be an ESRI Geodatabase. The features within the geodatabase are identified in Appendix E – Connecticut Cadastral Data Model

Attribution

The same attributes at Level II are required at Level III. At Level III, the feature level metadata attributes will be required to be filled out. Another difference for the parcel polygon feature is that instead of the Intersection Table, a direct CAMA integration is required. This will entail adding the linking field directly into the CAMA database.

The boundary lines will need to include the standard ESRI based COGO fields. The list of COGO fields is located in Appendix B. If the boundary lines are added utilizing the ESRI COGO Inverse tool, the fields will be automatically populated. As stated in the boundary compilation methods and sources, the COGO tools will create two point lines or arcs. If the lines are entered utilizing other means, these could be calculated only if two point lines are utilized.

Spatial Accuracy

The parcels created from land record or other surveyed sources should reasonably align with obvious lines of occupation on a quality orthoimagery product or other basemapping. Using surveyed sources to produce a parcel dataset will create a much more accurate parcel dataset than using the assess/tax maps as a source. With a high rate of parcel with survey sources, it is expected that a parcel dataset in the Level III category will be highly reliable and will not limit the uses of the data.

Horizontal Coordinate System and Datum

Connecticut State Plane North American Datum of 1983 US Feet.

Quality Assurance and Quality Control

The same attribute QA/QC steps identified in Level II are to be performed for Level III cadastral datasets. The mechanisms might be slightly different due to the Intersection Table rather than the direct integration, but the report formats will be the same. The match rate is also higher at Level III, 98% vs 90%.

Level III incorporates geodatabase topology. Topology is a rigorous check of geometric integrity of the feature classes in the cadastral dataset. It is essential to a high quality end product. Topology is implemented first by listing the features to participate in the topology, then adding specific rules that identify geometric rules that should be adhered to. The rules can be implemented on a single feature class on itself, such as No Dangles. The rules can also be implemented on a feature class or subtype against another feature class or subtype, such as parcel polygon boundaries must be covered by parcel lines.

Within ArcMap, there are tools (ArcEditor and ArcInfo only) that allow the editor to view and resolve topology errors. Not only can the editor resolve individual errors

Cadastral Data Standard

4. DEFINITIONS

The following definitions will aid in understanding the terms, acronyms and concepts presented in this standard.

Cadastre or Cadastral: 1. Tax inventory and assessment of real property. (Black's Law Dictionary, 5th ed.) 2. An official register of the quality, value and ownership of real estate, used in appropriating taxes. (Definitions of Surveying and Associated Terms, American Congress on Surveying and Mapping, 1941).

CAMA: Computer Aided Mass Appraisal. A software application and database utilized in the assessment of real property.

Coordinate Geometry: A method of defining geometric features through the input of bearing and distance measurements. Coordinate Geometry (COGO) functions are typically used by land surveyors to enter traverses around spatial features such as parcels, to calculate precise locations and boundaries using distances and bearings from reference points, and to define curves using a point location, radius, arc-length, tangent and other curve measures.

Topology: The properties of data adjacency and connectivity that define spatial relationships. Specific to GIS software, the arrangement that constrains how point, line and polygon features share geometry

Feature Level Metadata: Information that relates to the creation or edit of a digital record. Includes Edit Date, Edit Method, Editor, and Edit Source.

Domain: The range of valid values for a data element. In a geodatabase, domains are a mechanism for enforcing data integrity. Attribute domains define what values are allowed in a field in a feature class or nonspatial attribute table. If the features or nonspatial objects have been grouped into subtypes, different attribute domains can be assigned to each of the subtypes.

Subtype: In geodatabases, a subset of features in a feature class or objects in a table that share the same attributes.

Georeference:

6. APPENDICES

- A Boundary Compilation Methods**
- B Attributes and Feature Level Metadata**
- C Quality Control and Quality Assurance tests**

Cadastral Data Standard

Appendix B – Attributes and Feature Level Metadata

The following tables define the Level III feature level metadata domains. Though the domains are not required for Level II, the content within the tables are.

Parcel Polygon Feature Level Metadata

Field Name:	fmSourceType	
Field Alias:	Source Type	
Code		Description
1		Tax Map
2		Deed
3		Subdivision
4		Town Clerk Map
5		Asbuilt
6		DOT ROW Mapping
7		RR Valuation Map
8		Lines of Occupation
9		Wetland Application Map

Field Name:	fmMethod	
Field Alias:	Method	
Code		Description
1		Heads Up Digitizing
2		COGO
3		Non-Coordinated COGO
4		Coordinated CADD
5		Non-Coordinated CADD
6		RTK GPS
7		GIS Grade GPS

Field Name:	fmPropertyType	
Field Alias:	Property Type	
Code		Description
1		Fee Simple
2		Condominium
3		State ROW
4		Municipal ROW
5		Railroad ROW
7		Private ROW
8		Water Feature
9		Paper Street

Cadastral Data Standard

Radius	The length from the center point to the curve.	COGO Radius	Text Length=10
Tangent	The distance between the end point and the point of tangency. The point of tangency is determined by intersecting a perpendicular line from each of the endpoints of the curve.	COGO Tangent	Text Length=10
ArcLength	The length along the curve. When editing in ArcMap, this is typically referred to as Arc.	COGO ArcLength	Text Length=10
Side	The side on which the center point of the circular arc is located.	COGO Side	Text Length=1

Appendix D - Data formats supported in ArcGIS

http://webhelp.esri.com/arcgisdesktop/9.2/index.cfm?TopicName=Data_formats_supported_in_ArcGIS

ArcInfo coverages

DGN (5.x to 8)

DWG (Release 12 to AutoCAD 2006)

DXF (Release 12 to AutoCAD 2006)

Geodatabases

PC ArcInfo coverages

SDE layers

Shapefiles

MAP INFO

Appendix E – Connecticut Cadastral Data Model

To be added.

Cadastral Data Standard

Polygon

Boundary must be covered by

Polygon boundaries in one feature class or subtype must be covered by the lines of another feature class or subtype.

Line errors are created where polygon boundaries are not covered by a line of another feature class or subtype.

Major road lines form part of outlines for census blocks.

Use this rule when polygon boundaries should be coincident with another line feature class or subtype.

Coincident parcel polygon boundaries and parcel lines are critical to data integrity and quality. The parcel polygon boundary must share the same geometry as the property lines.

Line

Must be covered by boundary of

Lines in one feature class or subtype must be covered by the boundaries of polygons in another feature class or subtype.

Line errors are created on lines that are not covered by the boundaries of polygons.

Polylines used for displaying block and lot boundaries must be covered by parcel boundaries.

Use this rule when you want to model lines that are coincident with the boundaries of polygons.

Similar to the previous Topology rule, parcel lines and parcel polygon boundaries must be coincident. Both rules are needed to fully capture the coincidence between parcel polygon boundaries and parcel lines.

Line

Must not have dangles

The end of a line must touch any part of one other line or any part of itself within a feature class or subtype.

Point errors are created at the end of a line that does not touch at least one other line or itself.

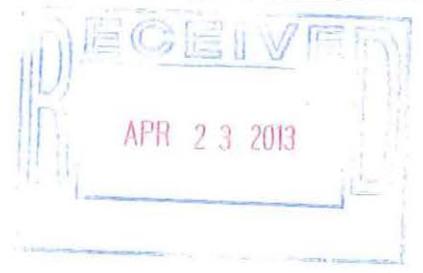
A street network has line segments that connect. If segments end for dead-end roads or cul-de-sacs, you could choose to set as exceptions during an edit session.

Use this rule when you want lines in a feature class or subtype to connect to one another.

Dangles are lines whose endpoint(s) are not connected to another line. This is a concept that exists in Workstation ArcInfo topology.

Appendix G – FDGC and non-FGDC Metadata

To be added.



Town Council
Town of East Hampton
East Hampton, Ct 06424

Council members,

I am requesting that an independent third party be appointed to investigate the following:

1. Whether, in Feb 2011, Richard Dufour, Paul Owens and Kristen Olzacki did meet and initiate a change in the software used in the administration of the East Hampton Volunteer Fire Department awards program for the Town of East Hampton. None of these individuals had any authority to cause this change. Mr. Dufour continues to falsely allege that David Simko was at this meeting in an attempt to give it legitimacy and to falsely place blame on Mr. Simko. Witnesses will state that Mr. Simko was thousands of miles away in Florida at this time. No change could be legally done at that time by these people.
2. Did, following this unauthorized change, these individuals conspire to conceal this change from the Board of Fire Commissioners? This resulted in an inadequate investigation seeking to blame Mr. Simko for inappropriate actions taken while he was chairman. This investigation by the town manager failed to interview knowledgeable parties and incompletely reviewed 4 years of a 30 year program to reach incorrect conclusions.
Mr. Dufour states that previous policy concerning exceptions was not followed by Mr. Simko. This is totally incorrect and shows either an attempt to cover up this illegal change in the plan or an ignorance of its administration guidelines. Eligibility is based on calls, meetings and drills attended. Previously, the board would consider if a member was short in one of these areas but over in others or performed other extra duties. It was later decided to eliminate these exceptions. However, if a member needed 25% of calls, and the plan specifies percentage, not raw numbers, but only had 24.8% that was rounded to 25% because of justifying fractions of responses. Mr. Dufour, Paul Owens and Kristen Olzacki should be knowledgeable of this and still falsely accuse Dave Simko of illegal actions.

The Council needs to determine why plan was illegally altered and why the BofFC was not notified. The council also needs to determine whether Mr. Simko was wrongly accused of inappropriate or illegal actions.

Thank you for your prompt attention to this investigation.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard A. Brown".

Richard A. Brown

CC Board of Fire Commissioners; Editor, Rivereast News.

Weichsel, John

From: Fire Chief
Sent: Tuesday, April 24, 2012 11:15 PM
To: Weichsel, John; Jyllka, Jeff
Subject: Letter Concern- Awards Programs

Date: April 24, 2012

To: John Weischel

From: Paul Owen, Fire Chief

Re: Awards Program

Per my conversation with you and Jeff Jyllka this afternoon, the following are my concerns with regard to possible misappropriation of awards program funds. My reason behind this complaint is as follows.

During any given year the membership of the department have an opportunity to attend calls meeting drills and work details and depending on the number attended of each they may or may not qualify for the departments awards program. The membership has opportunity to verify the final numbers at the end of the year and the Chairman of the Commission sends the final numbers to an outside company for handling.

In 2011 after the final numbers were posted and a few members stepped forward to voice concerns and verify their numbers; a final list was posted for 30 days, which is part of the department's bylaws. The two members in question did not make any attempt to contact me. The department officers had not received any requests for review or exception nor did the entire Fire Commission. At that time the list was sent to Chairman Simko while he was in Florida for several months, who was preparing it to send to ACG.

During our April Board of Fire Commissioners meeting Rick Stansfield from ACG presented the final book for 2011 to the Commission. In reviewing the book, I noticed that two members: Shannon Royce and Greg Voelker were in the book and should not have been. I contacted Chairman Simko to make him aware of this error and asked him to make the appropriate corrections. As of today I have yet to hear anything regarding this from Chairman Simko. The corrections have not been made and this is an unfair situation to those members who actually made all efforts to get the qualifying requirements.

To qualify for the program this year the membership needed to make a minimum of 121 calls. Greg Voelker had 119 and Shannon Royce had 120 and the last report that was run for 2011 on April 7, 2012 at 7:34 p.m. confirms my numbers. I am not sure what to do. After our meeting, Jeff Jyllka did confirm that these two members were on the payout list. I do have a copy of the payout list as well as the final book and final numbers run from the Firehouse System.

I feel that our volunteers do the most they can for our town and deserve the benefits of this program, but in saying that, they should only benefit from the program if they have met the criteria as stated in the department bylaws with no exceptions. I do not wish to do anything that is unfair to the membership but feel that this matter needs to be addressed at a higher level.

I would like to see this program continue because it does benefit the members of the department and in doing so benefits the town. In closing, I hope that this does not ruin the program and that you and Jeff can help me with the situation.

Town of East Hampton
Water Pollution Control Authority
P.O. Box 218, 20 Gildersleeve Drive
East Hampton, Connecticut 06424-0218
Telephone (860) 267-2536, Fax (860) 267-9913

To: James Carey, Building Department
Thad King, Chatham Health Director
Mike Maniscalco, Town Manager

Date: June 12, 2013

From: V. F. Susco, Jr. PUA

RE: Potable Water 13 Summit Street Ranking per Water Connection Policy

Mr. Haim Zahavi, Summit Mill Pond Development, provided information regarding this project at the June 5, 2012 regular meeting of the WPCA. He indicated the redevelopment of his property, 13 Summit Street, is contingent upon a viable potable water source. He explained to the Authority that his engineers and plumber have assured him that a viable source can be located at the property and that the State Health Department was prepared to approve a water source that will produce the necessary 16,300 gpd required of the project. Mr. Zahavi specifically requested that the WPCA notify the State Health Department that the Town is unable to provide water for the proposed project.

Management confirmed that the developer's request for potable water service exceeds the *Safe Yield* determined to be 7,000 gpd of the VCWS and explained how a new water supply must be approved in the State of Connecticut.

When a request for service exceeds the safe yield of a water system Section 16-262m-1(b) of the RCSA requires that the WPCA determine if a "*Feasible Interconnection*" is available to meet the demand. The regulations are clear on how the cost of determining this feasible interconnection should be developed (determined to be \$240,000.00) and that these costs shall be paid for by the developer.

Several possibilities were explored:

- Develop centralized water system
- interconnection with Belltown Place
- interconnection with the Connecticut Water Company
- interconnection with the Library/Senior Center PWS

Although each possibility had its' merits, each possibility also had its' drawbacks that precluded a feasible interconnection. The members denied the request for potable water service for the project because the proposal exceeded the Safe Yield of the Village Center Water System and no feasible interconnection as defined in the RCSA Section 16-262m-1(b) existed. The State Health Department was notified of this action and the Developer indicated he would pursue a Phase I-A application for a Certificate of Public Convenience and Necessity for a Community Water Supply.

Pursuant to Connecticut General Statutes Section 16-262m (c)(8) on September 1, 2012 the property owner submitted a "Phase I-A application of 13 Summit Mill Pond Development for a Certificate of Public Convenience and Necessity for a Community Water Supply at 13 Summit Street, East Hampton CT" to the State Health Department and Department of Utility Regulatory Agency.

On February 14, 2013 the application for a public water system at 13 Summit Street - Mill Pond Development was denied siting, "existing or potential threat of pollution that the DPH deems to be adverse to public health".

On April 2, 2013 the Developer indicated a revised proposal for the property would be submitted and requested to be on the next WPCA agenda.

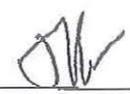
On May 21, 2013 the WPCA met with the property owner and his architect. The new proposal indicated the project would consist of 31 – two bedroom condominiums, each utilizing 225gpd. The total demand for the new proposal will be 6,975gpd thereby eliminating any future connections to the system.

Pursuant to the Town's Water Connection Policy for the Village Center Water System, adopted February 9, 2010 by the Town Council and attached to this memo, the project must be reviewed and ranked by the WPCA. The WPCA has determined providing potable water will assure a high degree of public health and safety, provide economic benefits to a system that consistently runs in the red and will have a very low cost of operation.

The application must now receive a review and ranking by the Chatham Health Director, Chief Building Official and Town Manager before it may be presented to the Town Council.

**TOWN OF EAST HAMPTON
AGENDA REPORT**

Town Manager Approval: _____



Item to be presented by:

Jeffery J. O'Keefe

DATE: February 9, 2010

SUBJECT: Water Connection Policy for Village Water System

DEPARTMENT: Town Manager

RECOMMENDED ACTION

Town Council adopts the water connection policy as recommended by the Water Task Force.

BACKGROUND

Based on input from the last council meeting staff re-drafted the proposed water connection policy to include definitions of the criteria and modified the table to make it easier to understand. The revised policy is attached.

One of the advantages of the completion of the Village Water System upgrades is that additional water capacity is now available to add new users to the system. Over the years a list of those residents and businesses wishing to be added to the system has been developed (see attached). Unfortunately, the additional capacity is not enough to add everyone wishing to be added to the system.

To address this; the Water Task Force has been working on a policy that would help guide the selection of those wishing to be added. A lot of thought and effort went into the establishment of this proposed policy by the Water Task Force.

The proposed connection policy is attached and the Water Task Force is recommending that the council discuss and approve its adoption.

Connections charges, for those wishing to be added to the Village Water System is currently being developed by the water task force.

ALTERNATIVE ACTIONS

Do not adopt policy and/or amend policy based on council discussion

FISCAL IMPACT

None

EH: Clerks Office

WATER CONNECTION POLICY
Adopted by Town Council on ????????

The Town of East Hampton, through its Water Pollution Control Authority, is dedicated to being an integral part of and improving public health, safety and welfare for the citizens of the Town. Utilization of the Public Water Systems (PWS) owned and operated by the Town is governed by four principles, in order of priority; 1). Availability of excess public water; 2). Public health, safety and fire protection. 3). Potential economic development benefits; and 4) cost to install, maintain and operate the new service connection.

Property owners desirous of connecting to one of the Town's PWS are requested to submit an application request to the WPCA. The application will be reviewed and ranked by the Executive Director of the WPCA, the District Health Director, the Town Manager and the Chief Building Official of the Town, with their recommendations going to both the WPCA Board of Directors and Town Council for final approval.

All applicants must first meet a minimum requirement to proceed to have their application reviewed. This minimum requirement is that the proposed new water service must conform to the Town's Water Supply Plan, be located within the service boundaries and the water must be available. Municipal buildings owned by the Town would be considered for connection to the water system, on a case by case basis, even if they reside outside of the service boundaries.

If any applicant meets the initial first requirement then the application will be rated on a weighted 500 point system based on the three criteria below:

CRITERIA	POSSIBLE POINTS			TOTAL SCORE	WEIGHT
Public Health/Safety	5	x	50	250	50%
Economic Benefits	5	x	30	150	30%
Cost to Operate***	5	x	20	100	20%
TOTALS	15			500	100%

*** A high point value (number) for this category indicates that the proposed applicant(s) system has a low cost to install, low cost to maintain and a low cost to operate.

Water service connections to the Town Center Water System will be prioritized based upon the following criteria:

- 1) Water service connections for public health and safety reasons are defined by the Town's Director of Health or any State Agency having authority over said public water system. Example: the Director of Health has determined that a private well is not suitable for human consumption and must be connected to a public water system.
- 2) Fire protection is not provided by any public water system owned or operated by the Town. No water service connection would be permitted for this reason.
- 3) Water service connections for economic development or redevelopment purposes must demonstrate consistency with the Town's EDC mission statement i.e. to assist in the creation and growth of small business in East Hampton.
- 4) Properties requiring a water main extension for service will be liable for all charges accruing for the extension of the water main; the size and type of mains to be installed will be determined by the Authority. All water main extensions must comply with the latest version of the Town of East Hampton, Water Pollution Control Authority, RULES & REGULATIONS FOR WATER SERVICE.

Property owners will be liable for all charges accruing for the water service connection from the water main to the installation of the water meter. All water service connections must comply with the latest version of the Town of East Hampton Water Pollution Control Authority, RULES & REGULATIONS FOR WATER SERVICE.

The property owner shall own and maintain, at their expense, the water service connection and shall keep same in good condition in accordance with the requirements of the Authority

Property owners will be liable for all charges accruing for the water service. Water bills for all water service will be metered and rendered monthly. From time to time such rates for water service may be modified by the Town Council of the Town

Requests for Water Service @ VCWS

Revised 6/18/09 to show those customers with frontage on the water system & CTDPH safe yield

Revised 7/15/09 to include "Water Connection Policy"

Location	Date Requested	m/b/l	Est. Demand gpd	Health & Safety "1-5"	EDC		Cost to Serve "1-5"	Notes:					
					points	points							
Water Main in front of Property													
17 Watrous Street	12/13/05	06A59/8	400	5	250	5	150	5	100	500	Industry, dieidrin contamination, Sanitary only 5 units residence, dieidrin contamination 5 family health concerns Scott Energy bldg. 8480 SQ. ft. .5 Light Ind. + .5 retail sf residence Starr Auto, dieidrin, Sanitary only Historical Society, TC approved 2007 2 family, dieidrin contamination dieidrin contamination (for sale) dieidrin contamination dieidrin contamination (for sale) GH, 6000 sq. ft. mus/apart/cls rm & banq. hall Fire Hse, 8860 sq. ft. (50% garage), bacteria American Legion Library/Senior Cntr. Reclassified per DOHS		
29 Watrous Street	12/13/05	06A/58/1	750	5	250	2	60	5	100	410			
64 Main Street	8/29/08	02A/47/31	750	3	150	2	60	5	100	310			
21 Skinner Street	1/17/08	02A/49/1-2	?	1	50	5	150	5	100	300			
10 Summit Street	1/5/05	06A/61/2	850	1	50	5	150	5	100	300			
12 Skinner Street	12/15/89	02A/46A/8	200	1	50	1	30	5	100	180			
No water main in front of property													
2 Starr Place	12/13/05	06A/59/13	400	5	250	3	90	1	20	360			
6 Bevin Blvd	7/1/98	05A/62/56	75	3	150	5	150	2	40	340			
3 Bevin Court	12/13/05	06A/62A22	400	5	250	1	30	1	20	300			
15 Summit Street	12/13/05	06A/62A/21	200	5	250	1	30	0	0	280			
16 Summit Street	12/13/05	06A/59/18	200	5	250	1	30	0	0	280			
19 Summit Street	12/13/05	06A/62A19	200	5	250	1	30	0	0	280			
2 Barton Hill Rd.	7/27/00	02A/47/33A	750	1	50	5	150	2	40	240			
3 Barton Hill Rd.	9/5/01	02A/48/31	450	3	150	1	30	2	40	220			
55 Main Street	3/31/97	02A/47/28	390	1	50	1	30	1	20	100			
105 Main Street	3/2/08	06A/57/3	1500	1	50	1	30	1	20	100			
10 Total Properties			7515	estimated demand									
			7100	Water available					20	60	18.00	21600	gpm
			-415	"±/-"							avg day	14500	gpd
											Water available	7100	gpd

Mary Ann Dostaler, 56 William Drive, encouraged the council to vote on the proposed Middle Haddam ordinance. Ms Dostaler feels there is enough information to make a decision.

Ms. Engel addressed the issued of the proposed Middle Haddam ordinance. Council members Cordeiro and Goff were not present and will be watching the video of this meeting. Town Attorney, Jean D'Aquila, will be back at the February 23, 2010 meeting to discuss and answer questions regarding the proposed ordinance. Mr. O'Keefe reminded that the attendees of the Public Hearing expect the proposed ordinance to be voted on at the February 23, 2010 meeting. The public hearing was scheduled prior to confirming with all council members' schedules.

Old Business:

Discussion of Draft Sidewalk Ordinance:

Keith Hayden, Public Works, provided an overview of his research of similar existing ordinances. Current cost to the town is \$10,000 per year. To continue the current practice, Mr. Hayden expects costs to run up to about \$12,000 per year. Mr. Tuttle asked about the overtime of public works employees and the fact that new streets will not add to the overtime. Mr. Tuttle feels the public works will need additional help to avoid overtime issues. Mr. Hayden advised that the main issue is liability. Attorney D'Aquila advised that without an ordinance in place, under state statute, the town is responsible to clear and had a responsibility to clear. There is currently a street ordinance with no mention of sidewalks. The proposed ordinance only discusses sidewalks. The town is responsible for sidewalks that abut town property or is owned by the State. Mr. O'Keefe commented that Mr. Hayden is doing his job and supports him from a liability standpoint. Attorney D'Aquila stated that an ordinance can be drafted and grandfathered in what the town is doing now and what will be pushed off. There should be a revised draft ordinance to include sidewalk list. Mr. O'Keefe would like to come back to the February 23, 2010 meeting with a revised draft ordinance. Attorney D'Aquila wants the sidewalk list to be very clear. Ms. Engel thinks the triangle and schools should be maintained and wants to see a list of streets. Ms. Weintraub commented that Mr. Hayden advised that the sidewalks will be done regardless once the ordinance is in place. Ms. Weintraub asked how charges will be implemented. Attorney D'Aquila stated that a provision for the town to bill the property owner should be in the ordinance. Ms. Engel asked the council to table this issue to the February 23, 2010 meeting and should be placed at the top of the agenda.

Adoption of Water Connection Policy for the Village Water System:

Mr. O'Keefe provided an overview and indicated that there have been changes to definitions and has clarified the table. If approved, WPCA will be directed to send letters to property owners. To date, no formal offers have been made to property owners. A motion was made by Mr. Tuttle, seconded by Ms. Moore to adopt the Water Connection Policy. Voted (5-0).

Adoption of Revised Middle Haddam Historic District Ordinance:

The Council reviewed the revisions to the Middle Haddam Historic District Ordinance and advised that council members will reviewed the video of this evening's Public Hearing. This item will be continued and voted on at the February 23, 2010 Town Council meeting.

New Business:

Discussion on Possible "Nuisance" Ordinance:

Ms. Engel wants all Council Members present to review this issue. This topic will be discussed further at the next Town Council meeting.

Report of the Town Manager:

Mr. O'Keefe reviewed the following:

- Received a letter from Paul Angelico

Property Location: 13 SUMMIT ST
 Vision ID: 1

Account # R00001

MAP ID: 06A/ 62/ 2A/ /

Bldg #: 1 of 1

Bldg Name:

Sec #: 1 of 2 Card 1 of 2

State Use: 301

Print Date: 06/21/2013 08:35

CURRENT OWNER		TOPO.	UTILITIES	STRT./ROAD	LOCATION	CURRENT ASSESSMENT			
MERCEDES ZEE CORPORATION LL		Level		1 Public		Description	Code	Appraised Value	Assessed Value
4011 NE 31ST AVE			SEH SEWER			IND LAND	3-1	157,510	110,260
LIGHTHOUSE POINT, FL 33064		SUPPLEMENTAL DATA				IND BLDG	3-2	473,460	331,420
Additional Owners:						IND IMPR	3-3	2,350	1,650
		Other ID: R00001	DV Lot #		<div style="text-align: center; font-size: 2em; font-weight: bold;">VISION</div>				
		Census 5502	Afford Hsing						
		Lot Size 2.1	SUP ADDRE:						
		City EAST HAMPTON	SUP AD 2						
		MAP VOL/PG	SUP AD 3						
		MAP V/P	ASSOC PID#		Total		633,320	443,330	

RECORD OF OWNERSHIP		BK-VOL/PAGE	SALE DATE	q/u	v/i	SALE PRICE	V.C.	PREVIOUS ASSESSMENTS (HISTORY)								
MERCEDES ZEE CORPORATION LLC		519/ 728	12/06/2011	U	I	137,500	41	Yr.	Code	Assessed Value	Yr.	Code	Assessed Value	Yr.	Code	Assessed Value
ARTISTIC MILL LLC		343/ 399	01/14/2002	Q	I	100,000	00	2012	3-1	110,260	2011	3-1	110,260	2010		342,240
13 SUMMIT STREET ASSOCIATES		210/ 757	09/23/1987	U	I		29	2012	3-2	331,420	2011	3-2	331,420	2010		110,250
								2012	3-3	1,650				2010		6,120
								Total:		443,330	Total:		443,330	Total:		441,680

EXEMPTIONS			OTHER ASSESSMENTS					
Year	Type	Description	Amount	Code	Description	Number	Amount	Comm. Int.
Total:								

This signature acknowledges a visit by a Data Collector or Assessor

ASSESSING NEIGHBORHOOD				
NBHD/ SUB	NBHD Name	Street Index Name	Tracing	Batch
0001/A				

APPRAISED VALUE SUMMARY	
Appraised Bldg. Value (Card)	394,400
Appraised XF (B) Value (Bldg)	1,840
Appraised OB (L) Value (Bldg)	2,350
Appraised Land Value (Bldg)	157,510
Special Land Value	0
Total Appraised Parcel Value	633,320
Valuation Method:	C
Adjustment:	0
Net Total Appraised Parcel Value	633,320

NOTES									
2011 ADDED ASSESSMENT FOR GARAGE									

BUILDING PERMIT RECORD										VISIT/ CHANGE HISTORY					
Permit ID	Issue Date	Type	Description	Amount	Insp. Date	% Comp.	Date Comp.	Comments		Date	Type	IS	ID	Cd.	Purpose/Result

LAND LINE VALUATION SECTION																		
B #	Use Code	Use Description	Zone	D	Front	Depth	Units	Unit Price	I. Factor	S.A.	C. Factor	ST. Idx	Adj.	Notes- Adj	Special Pricing	S Adj Fact	Adj. Unit Price	Land Value
1	301	Industrial	I				2.10 AC	95,000.00	0.7895	5	1.00	COM	1.00			1.00	75,002.50	157,510

Total Card Land Units: 2.10 AC Parcel Total Land Area: 2.1 AC

Total Land Value: 157,510

Property Location: 13 SUMMIT ST
 Vision ID: 1

Account # R00001

MAP ID: 06A/ 62/ 2A/ /

Bldg #: 1 of 1

Bldg Name:

Sec #: 2 of 2 Card 2 of 2

State Use: 301

Print Date: 06/21/2013 08:35

CURRENT OWNER		TOPO.	UTILITIES	STRT./ROAD	LOCATION	CURRENT ASSESSMENT			
MERCEDES ZEE CORPORATION LL		I Level		I Public		Description	Code	Appraised Value	Assessed Value
4011 NE 31ST AVE			SEW SEWER			IND LAND	3-1	157,510	110,260
LIGHTHOUSE POINT, FL 33064		SUPPLEMENTAL DATA				IND BLDG	3-2	473,460	331,420
Additional Owners:						IND IMPR	3-3	2,350	1,650
		Other ID: R00001	DV Lot #		VISION 6042 EAST HAMPTON, CT				
		Census 5502	Afford Hsing						
		Lot Size 2.1	SUP ADDR:						
		City EAST HAMPTON	SUP AD 2						
		MAP VOL/PG	SUP AD 3						
		MAP V/P	ASSOC PID#		Total		633,320	443,330	

RECORD OF OWNERSHIP		BK-VOL/PAGE	SALE DATE	q/u	v/i	SALE PRICE	V.C.	PREVIOUS ASSESSMENTS (HISTORY)								
MERCEDES ZEE CORPORATION LLC		519/ 728	12/06/2011	U	I	137,500	41	Yr.	Code	Assessed Value	Yr.	Code	Assessed Value	Yr.	Code	Assessed Value
ARTISTIC MILL LLC		343/ 399	01/14/2002	Q	I	100,000	00	2012	3-1	110,260	2011	3-1	110,260	2010		342,240
13 SUMMIT STREET ASSOCIATES		210/ 757	09/23/1987	U	I		29	2012	3-2	331,420	2011	3-2	331,420	2010		110,250
								2012	3-3	1,650				2010		6,120
								Total:		443,330	Total:		443,330	Total:		441,680

EXEMPTIONS			OTHER ASSESSMENTS					
Year	Type	Description	Amount	Code	Description	Number	Amount	Comm. Int.
Total:								

This signature acknowledges a visit by a Data Collector or Assessor

ASSESSING NEIGHBORHOOD				
NBHD/ SUB	NBHD Name	Street Index Name	Tracing	Batch
0001/A				

APPRAISED VALUE SUMMARY	
Appraised Bldg. Value (Card)	77,220
Appraised XF (B) Value (Bldg)	0
Appraised OB (L) Value (Bldg)	0
Appraised Land Value (Bldg)	157,510
Special Land Value	0
Total Appraised Parcel Value	633,320
Valuation Method:	C
Adjustment:	0
Net Total Appraised Parcel Value	633,320

NOTES									
2011 ADDED ASSESSMENT FOR GARAGE									

BUILDING PERMIT RECORD								VISIT/ CHANGE HISTORY						
Permit ID	Issue Date	Type	Description	Amount	Insp. Date	% Comp.	Date Comp.	Comments	Date	Type	IS	ID	Cd.	Purpose/Result

LAND LINE VALUATION SECTION																		
B #	Use Code	Use Description	Zone	D	Front	Depth	Units	Unit Price	I. Factor	S.A.	C. Factor	ST. Idx	Adj.	Notes- Adj	Special Pricing	S Adj Fact	Adj. Unit Price	Land Value
1	301	Industrial	I				2.10	AC	95,000.00	0.7895	5	1.00	COM	1.00		1.00	75,002.50	157,510

Total Card Land Units: 2.10 AC Parcel Total Land Area: 2.1 AC Total Land Value: 157,510



2012060515021

GENERAL DATA SEWER USE

AS OF 06/21/2013

BILL NO: 2012-06-0515021
UNIQUE ID: 00515021
LIEN VOL/PAGE:
BANK:
DISTRICT:
PLAN CODE: 2
SEWER CODE:
QUANTITY: 11.00
METER #:
LINK #: 0000044

NAME: MERCEDES ZEE CORPORATION LLC
CO NAME:
ADDRESS: PO BOX 242
ADDRESS2:
CITY ST ZIP: EAST HADDAM CT 06423-0242
COUNTRY:
PROP LOC.: SUMMIT ST 013

BANK

*** BILLED ***

Table with 7 columns: TYPE, INST 1, INST 2, INST 3, INST 4, TOTAL, PAID. Rows include TOWN, ADJUST, and TOTAL.

*** LAST BILLED ***

Date: 10/1/2012
Principal: \$3,410.00
Arrears: \$0.00
Credit: \$0.00
Interest: \$0.00
Lien: \$0.00
Fee: \$0.00

*** PAYMENTS ***

Table with 11 columns: TYPE, CYCLE, DATE, TERM/BATCH, SEQ, INST, AMOUNT, INTEREST, BINT, LIENS, FEES, TOTALS DEF, OVR. Includes a row for TOTAL PAYMENTS.

TOTAL BALANCE DUE AS OF 06/21/2013

Table with 7 columns: TYPE, PRINC DUE, INT DUE, LIEN DUE, FEE DUE, TOTAL, BALANCE. Rows include TOWN and TOTAL.

*** FLAGS ***

Warrant Flag: NO Suspense Flag: No Invalid Address Flag: No
Bankrupt: No



MUSEUM AND CULTURAL CENTER



June 3, 2013

Mr. Michael Maniscalco, Town Manager
Town of East Hampton
20 East High Street
East Hampton, CT 06424

Re: **THE JOSEPH N. GOFF HOUSE, INC.**

Dear Mr. Maniscalco:

In January, 1998, the Town of East Hampton conveyed the old Town Garage property at 2 Barton Hill Road to the Joseph N. Goff House, Inc. (Goff House). Subsequently, funds were raised and dedicated members have upgraded and converted a deteriorated property into a facility that serves the Community as a vision and inspiration for others. The Goff House currently houses an apartment and the Joseph N. Goff House museum and the facility is also used for educational conferences, Sunday services for the Cornerstone Bible Church and various other activities.

At the time of transfer in 1998, certain conditions were set forth by the Town as shown in the attached deed (Exhibit A). Following this, the property was re-conveyed to the Goff House as a result of a proposed mortgage transaction. The Goff House remains in compliance with the terms of ownership prescribed in the Town's conveyance. For your further information, copies of minutes and resolutions are included with this letter.

Now, the Goff House is excited to embark on a long term relationship and lease for the care, maintenance and management of the Goff House properties and building. This arrangement will provide the financial resources to the Goff House for creative programming for the museum and other cultural endeavors while maintaining the facility as a catalyst for development and renovation in the Village Center. The vehicle which intended to accomplish this is a ninety-nine (99) year lease. A provision of the lease agreement provides for the Goff House to retain the museum space as well as its status as a charitable organization under Section 501(c)(3) of the Internal Revenue Code, a condition of Section 2 of the Quit Claim Deed. This relationship will free the Board of Directors from the hands-on responsibilities of property management and maintenance and further enable the Board to expand and cultivate many more interested citizens in the pursuit of creative programming.

We seek the opportunity to discuss this matter in greater detail with you. We will also seek the approval of the East Hampton Town Council to allow the transfer of the property. With the Town Council and your assistance and consent, we look forward to devoting our energies to further revitalization of the Village Center.

Thank you for your assistance in this matter.

With best regards,

Terry Concannon, President

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3220

QUITCLAIM DEED

The Town of East Hampton, a Connecticut municipal corporation with a principal office address at 20 East High Street, East Hampton, Connecticut 06424, for good and valuable consideration paid, grants to Joseph N. Goff House Inc. a Connecticut nonstock corporation with a principal office address at 8 Huckleberry Acres, East Hampton, Connecticut 06424, the real estate described in Schedule A attached hereto with QUITCLAIM COVENANTS, provided that this conveyance is subject to immediate reversion and reversioning of legal title in the Town of East Hampton upon the occurrence of any of the following events.

1. Transfer, conveyance or encumbrance by Joseph N. Goff House Inc. of any legal or equitable interest in said real estate without the prior written consent of the East Hampton Town Council.
2. Failure of Joseph N. Goff House Inc. to maintain its status as a charitable organization under Section 501(c)(3) of the Internal Revenue Code.
3. Failure by Joseph N. Goff House Inc. to establish, by February 1, 2001, and thereafter maintain a museum to house collections of The Honorable William A. O'Neill, 84th Governor of the State of Connecticut, products manufactured by East Hampton Bell and Toy Companies, and other artifacts of the Town of East Hampton and a public meeting room in said real estate.
4. Corporate dissolution of Joseph N. Goff House Inc.

Joseph N. Goff House Inc. may provide housing quarters for elderly, moderate or low income persons therein.

The purpose of this Quitclaim Deed is to reconvey the real estate herein described which had previously been conveyed by Quitclaim Deed, dated February 18, 1998 and recorded at Volume 300, Page 587 of the East Hampton Land Records, title to which reverted to Grantor as the result of failure to satisfy the conditions set forth in said Quitclaim Deed.

Signed this 20 day of November, 2000.

No Conveyance Tax received
Christine R. Gattuso
Town Clerk of East Hampton

Witnessed by:

Town of East Hampton

Christine R. Gattuso
George L. Smith
Pauline L. Markham
Pauline L. MARKHAM

By: *Alan H. Bergren*
Alan H. Bergren, Town Manager
Duly Authorized

State of Connecticut :
County of Middlesex : ss. East Hampton

The foregoing instrument was acknowledged before me this 20 day of November, 2000, by Alan H. Bergren, Town Manager of the Town of East Hampton, a Connecticut municipal corporation, on behalf of the corporation.

Christine R. Gattuso
Notary Public
My Commission Expires: 1-31-2004



Grantee's Address:

Joseph N. Goff House Inc.
8 Huckleberry Acres
East Hampton, CT 06424

Schedule A

A certain piece of land situated on the Northerly side of Barton Hill Road, Town of East Hampton, with garage building thereon containing forty one hundredths (.40) acre more or less, bounded and described as follows:

Commencing at an iron pipe set on the Northerly Highway line of Barton Hill Road, being the South Easterly corner of premises granted herein and the South Westerly corner of other land now or formerly of Rose Warzecha, parcel No. 1, Bearing S 46° 49' 30" W along the Northerly line of Barton Hill Road a distance of sixty-three and three one-hundredths feet (63.03) from a drill hole in a concrete curb lying in the Westerly Highway Line of Main Street, thence Bearing N 23° 50' 30" W along other land now or formerly of Rose Warzecha, parcel No. 1 on a line parallel with and located at a distance of three and five tenths feet (3.5) Easterly from the concrete foundation of the garage, a distance of one hundred and five and seventy-nine one-hundredths feet (105.79) more or less to a iron pipe which Bears S 70° 11' 34" W a distance of sixty-five and three one-hundredths feet (65.03) from a drill hole in the concrete sidewalk lying in the Westerly Highway line of Main Street, thence Bearing S 70° 11' 34" W along land of the Connecticut Bank and Trust Company a distance of thirteen and eleven one-hundredths feet (13.11) to an iron pipe; thence Bearing 83° 16' 37" W along the Southerly side of the concrete retaining wall on land of the Connecticut Bank and Trust Company a distance of sixty-one and fifty-seven one-hundredths feet (61.75) to an iron pipe; thence Bearing N 84° 51' W along land of Norton M. Gordon a distance of thirty-one and six one-hundredths feet (31.06) to an iron pipe thence Bearing S 3° 21' 30" E along land of Evelyn N. Hurlburt a distance of one hundred sixty-three and thirty-four one -hundredths feet (163.34) to a cross on an old iron pin in the Northerly Highway line of Barton Hill Road; thence Bearing N 71° 30' 30" E along the Northerly Highway line of Barton Hill Road a distance of seventy-eight and fifty-seven one-hundredths feet (78.57) to an iron pipe driven down to a buried stone wall; thence Bearing S 54° 32' 30" E along the Northerly Highway line of Barton Hill Road a distance of forty-seven and twenty-nine one-hundredths feet (47.29) more or less to an iron pipe; thence Bearing N 46° 49' 30" E along the Northerly Highway line of Barton Hill Road a distance of thirty-three and fifty-four one-hundredths feet (33.54) to the iron pipe forming the place of beginning.

Reference is hereby made to a map entitled; "Map Showing Property of Rose Warzecha, Parcel No. 2, to be conveyed to Town of East Hampton, Barton Hill Road, East Hampton, Conn.. Scale 1" = 20', March 21, 1960, George E. Anderson L.S. #1050 and Kenneth W. Whatmore L.S. #4178, Portland, Conn." on file in the office of the Town Clerk of East Hampton, Ct.

Being the same premises conveyed to Rose E. Warzecha to the Town of East Hampton by Warranty Deed dated and recorded May 6, 1960 in Volume 79 at Pages 514-516 of the East Hampton Land Records, and subject to the reservation of certain rights in favor of said Rose Warzecha, her heirs and assigns, and the grant and conveyance of certain rights in favor of said Town of East Hampton, its successor and assigns, contained therein.

RECEIVED FOR RECORD AT E. HAMPTON, CT

ON 11/20/60 AT 8:40 A.M.

Attest: PAULINE L. MARKHAM, Town Clerk

Pauline L. Markham

407

Town of East Hampton

20 EAST HIGH STREET

EAST HAMPTON, CONNECTICUT 06424

SPECIAL TOWN MEETING
MONDAY, JANUARY 26, 1998

A Special Town Meeting of the citizens qualified to vote in Town Meeting was opened at 8:00 p.m. by Moderator George K. White at the East Hampton High School on North Maple Street.

Moderator directed Town Clerk, Pauline Markham to read the Legal Call. Motion to accept Legal Call by Donald P. Markham, seconded by Alan H. Bergren. Moderator called for vote. Vote in affirmative. Moderator re-read Legal Call.

Moderator called for resolution. Donald Markham presented the following resolution. "RESOLVED that this Town meeting authorizes and approves the disposition/conveyance of Town property known as the "Old Town Garage" site, 2 Barton Hill Road, Assessor's Map #2A, Block #47, Lot #33A, by quit claim deed in the form attached hereto and as recommended by the Planning & Zoning Commission and Town Council, and approved by the Board of Finance for the purpose of construction a museum, caretaker's residence and meeting room." Seconded by Alan Bergren. Moderator asked for discussion, being none Moderator called for vote on Resolution #1. Vote in affirmative.

Moderator called for resolution #2. Donald Markham presented the following: "RESOLVED that this Town meeting authorizes and approves the acquisition of a parcel of land known as the Anderson property, 66 North Main Street, Assessor's Map #4A, Block #63B, Lot #21-2A, for an addition to Sears Park on Lake Pocotopaug for the purchase price of \$162,000 to be paid in annual installments of \$32,400 each year for the next five (5) years, as negotiated and recommended by the Town Council, recommended by the Planning & Zoning Commission, and approved by the Board of Finance." Seconded by Alan Bergren. Moderator called for discussion; being none Moderator called for vote on Resolution #2. Vote in affirmative.

As there was no other business Donald Markham made motion to adjourn. Motion seconded by Livinia Secord. Moderator called for vote on motion. Vote in affirmative. Meeting adjourned at 8:11 P.m.

A True Record

Attest: *Pauline Markham*

Town of East Hampton

20 EAST HIGH STREET

EAST HAMPTON, CONNECTICUT 06424

SPECIAL TOWN MEETING
MONDAY, JUNE 26, 2000

A Special Town Meeting of the citizens qualified to vote in Town Meetings was opened at 7:00 p.m. by Moderator George K. White at the East Hampton High School on North Maple Street.

Moderator directed Town Clerk, Pauline Markham to read the Legal Call. Motion to accept Legal Call by Jack Durkin, seconded by Donald Markham. Moderator called for vote on motion. Vote in the Affirmative.

Moderator called for resolution on Resolution #1. Donald Markham presented the following resolution. "RESOLVED (a) That the Town of East Hampton increase by One hundred ninety thousand dollars (\$190,000) the Five hundred sixty thousand dollars (\$560,000) appropriation approved at a Special Town Meeting held September 21, 1998 for improvements to the Colchester/East Hampton Wastewater Treatment Plant, for an aggregate appropriation of Seven hundred fifty thousand dollars (\$750,000) The appropriation may be spent for design and construction costs, equipment, materials, engineering and consultant fees, legal fees, net interest on borrowings and other financing costs and other expenses related to the project. (b) That the Five hundred sixty thousand dollars (\$560,000) bonds, notes, temporary notes and obligations authorized for the project be increased by One hundred ninety thousand dollars (\$190,000), for an aggregate borrowing authorization of Seven hundred fifty thousand dollars (\$750,000). (c) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant monies) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Chairperson or the Vice Chairman of the Town Council and the Town Manager or the Finance Director are authorized to amend such declaration of official intent as they deem necessary or advisable, and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable, in order to maintain the continued exemption from Federal income taxation of interest on the bonds, notes or obligations authorized by this Resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years." Seconded by William Farrell. Moderator called for questions and or discussion, being none Moderator called for vote on Resolution #1. Vote in affirmative.

Moderator called for resolution #2. Donald Markham presented the following. "RESOLVED That this Town Meeting authorizes and approves the reconveyances of Town property known as the "Old Town Garage" site, 2 Barton Hill Road, Assessor's Map #2A, Block #47, Lot #33A by quit claim deed in the form attached hereto and as previously recommended by the Planning & Zoning Commission and Town Council, and approved by the Board of Finance for the

Town of East Hampton

20 EAST HIGH STREET

EAST HAMPTON, CONNECTICUT 06424

for the purpose of constructing a museum, caretaker's residence, and meeting room." Seconded by Alan Bergren. Moderator called for questions and or discussion, being none Moderator called for vote on Resolution # 2. Vote in affirmative.

As there was no other business Alan Bergren made motion to adjourn. Motion seconded by Dean Markham. Moderator called for vote on motion. Vote in affirmative. Meeting adjourned at 8:11 p.m.

A True Record

Attest:

Pauline Markham
Pauline Markham, Town Clerk

**Nancy Hasselman, CCMC
Collector of Revenue
Town of East Hampton**

June 21, 2013

To: The East Hampton Town Council

Documentation of tax refunds are available in the tax office for your review if you so desire. The total refunds equal \$2,165.36.

Thank you for your assistance.

Nancy Hasselman, CCMC

Nancy Hasselman, CCMC
Collector of Revenue

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212 • 28 +
2,165 • 36 *
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