

*Town of East Hampton  
Connecticut 06424*

*August 26, 2008*

To enable the East Hampton Town Council achieve the "20% by 2010" statewide clean energy initiative it has committed itself to, this task force will undertake the following measures:

Goals for the East Hampton Clean Energy Task Force:

1. Investigate opportunities for implementing energy efficiency measures in all aspects of East Hampton public works; including operational changes, changes in maintenance or capital improvements, and forward recommendations to the appropriate municipal governing body.
2. Research and facilitate the use of clean renewable energy within the town of East Hampton, which is most appropriate and cost-effective for its given function.
3. Educate East Hampton residents about the clean energy options available to them through their current energy provider.
4. Leverage Federal and State incentives and grants as they relate to energy efficiency programs and clean energy usage.
5. Take advantage of unique opportunities and resources within East Hampton for providing clean renewable energy to help fulfill local energy needs.

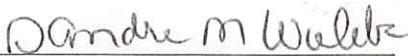
TOWN OF EAST HAMPTON  
RESOLUTION

BE IT RESOLVED that the East Hampton Town Council does hereby support the Clean Energy Task Force in joining with Portland and other local towns to fund, via a grant, our participation on the "Community Energy Savings Project."

The Program will provide such assistance to the task force as:

- Skilled professionals to guide and advise on ways to reach the 20% by 2010 goal
- Leads to financial support for community outreach for clean energy education
- Leads to financial support for implementing clean energy systems in municipal buildings
- Online platform for residents to track progress, compare their progress with neighbors to see how they compare in regards to Clean Energy/Energy Efficiency

IN WITNESS WHEREOF: The undersigned has executed this certificate this 12<sup>th</sup> day of November, 2009.

  
Sandra M. Wieleba, Town Clerk  
Town of East Hampton

**RESOLUTION  
Town Council  
East Hampton, Connecticut**

**June 2008**

**Supporting the Goal of Having 20% of its Electricity Come from Clean, Renewable Sources by the Year 2010**

**WHEREAS**, East Hampton is in the path of prevailing winds from one of Connecticut's "Sooty Six" power plants, and stands in the path of airborne pollution from power plants in upwind states; and

**WHEREAS**, Middlesex County has over 10,000 adults and children with asthma and asthma attacks can be triggered by unhealthy levels of pollution; and

**WHEREAS**, clean energy resources, such as wind and solar energy, constantly replenishing themselves, do not cause the buildup of global warming gases and health damaging pollutants, and, if properly managed, will be available to serve our energy needs forever; and

**WHEREAS**, the 20% by 2010 campaign is a Connecticut not-for-profit initiative that undertakes efforts to encourage community action in support of putting Connecticut's consumers on a path to having 20% of their electricity supply come from clean, renewable energy sources by the year 2010; and

**WHEREAS**, the East Hampton Town Council has endorsed the goals of the 20% by 2010 Campaign; and

**WHEREAS**, the East Hampton Town Council has convened the East Hampton 20% by 2010 Campaign to research and make recommendations for the Town of East Hampton to reach 20% by 2010 clean energy goal.

**NOW, THEREFORE, BE IT RESOLVED** that the Town of East Hampton commit to making at least 20% of its energy purchases come from clean energy sources by the year 2010, with clean energy purchases beginning fiscal year 2008 and increasing over time to meet the 2010 goal.

**BE IT FURTHER RESOLVED** that the Town of East Hampton shall achieve this goal by, at a minimum, purchasing enough clean energy certificates to account for 20% of its power consumption.

**BE IT FURTHER RESOLVED** that the East Hampton Town Council create an entity such as a task force that will ensure that the 20% by 2010 goal is met, and will also continue to investigate options for meeting the goal, including clean energy installations and possible funding opportunities.

**RESOLVED** that the East Hampton Town Council shall encourage all businesses, institutions and households within East Hampton to adopt the goal of making at least 20% of its energy purchases come from clean energy sources by the year 2010.

**Office of the Town Manager**  
*Town of East Hampton*  
*Connecticut 06424*

Jeff O'Keefe  
Town Manager

Town Council  
Melissa H. Engel, Chairperson  
Thomas M. Cordeiro, Vice Chairman  
William G. Devine  
Christopher J. Goff  
Scott A. Minnick  
John W. Tuttle  
Susan B. Weintraub

Mr. Robert W. Varney  
Regional Administrator  
EPA New England  
1 Congress Street  
Boston, MA 02114

March 11,2009

Dear Mr. Varney:

With this letter, East Hampton joins EPA New England's Community Energy Challenge and commits to becoming an EPA ENERGY STAR partner. We are making a commitment to protect the environment through the continuous improvement of our energy performance. We believe that an energy management strategy for our municipal buildings and facilities will help us enhance our financial health and aid in preserving the environment for future generations. In partnership with EPA, we will specifically:

- Assess – benchmark – the energy performance of all municipal buildings, schools and/or drinking water/wastewater treatment facilities in our community
- Set a goal to reduce energy use in buildings by 10% or more
- Promote energy efficiency and renewables to companies and organizations in our community

We understand that our commitment to assess and improve the energy performance of our community is supported by the strategic resources and tools offered through the Community Energy Challenge. In addition, we are aware that both ENERGY STAR and the Community Energy Challenge present opportunities to be recognized for success. To be eligible for recognition, we will share with EPA our progress and milestone achievements.

East Hampton looks forward to our partnership with EPA.

Sincerely,

Jeff O'Keefe  
Town Manager  
East Hampton, Ct

## Organization Information

Please complete this sheet and send it along with the signed letter. If you have questions, call Shubhada Kambli at 617-918-1584. Thanks!

\* = required information.

**\*Mayor/Town Manager/Superintendent**

Name & Title: Jeff O'Keefe  
Mailing Address: East High St

E-mail Address: jokeefe@easthasmptonct.org  
Phone Number: 860-2679066

**Energy Manager (if applicable)**

Name & Title: Jeff Jylkka  
Mailing Address: (Same as above)

**Communications Director (if applicable)**

Name & Title: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_

E-mail Address: financedirector@easthamptonct.org  
Phone Number: 860-267-9066  
Facsimile: \_\_\_\_\_

E-mail Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Facsimile: \_\_\_\_\_

**\*Utility companies** Northeast Utilities

- Have you had any building audits? \_\_\_\_\_

Do you have an energy task force? If so, who is the contact? John Tuttle [jtuttle@sfctrust.com](mailto:jtuttle@sfctrust.com) 860-267-5757

Do you work with any other organizations regarding municipal energy (i.e. nonprofits or energy service companies)? If so, which ones? Please also note any other existing environmental commitments (i.e. ICLEI's Cities for Climate Protection, or CT Clean Energy Fund's Clean Energy Communities Program).

Do you work with an Energy Service Company (ESCO)? If so, which one? \_\_\_\_\_

Who referred you to the program? How did you hear about us? Ct. Clean Energy Fund

\*What is the best way to contact you regarding upcoming trainings? Who should we contact? (Note: If you prefer email, please make sure the spam block is off for email coming from EPA).

Have you set a goal for energy reductions? If so, by how much, and over what timeframe (i.e. 10% reductions in energy use intensity by 2010)? \_\_\_\_\_

**\*Total number and square footage of municipally owned and leased buildings/facilities in your community:**

Municipal Buildings \_\_\_\_\_ K-12 Schools \_\_\_\_\_ Drinking Water (if applicable) \_\_\_\_\_  
Wastewater (if applicable) \_\_\_\_\_ Other. Please describe \_\_\_\_\_

**\*Number of municipally owned and leased buildings/facilities that have already been benchmarked prior to joining the Challenge:**

Municipal Buildings \_\_\_\_\_ K-12 Schools \_\_\_\_\_ Drinking Water (if applicable) \_\_\_\_\_  
Wastewater (if applicable) \_\_\_\_\_ Other. Please describe \_\_\_\_\_

**OFFICE USE ONLY**

**SUBMITTED TO:**

**PW/SL:** \_\_\_\_\_ **MSB:** \_\_\_\_\_ **WWW: CH** \_\_\_\_\_ **PA** \_\_\_\_\_

**CONTACT DATE / PERSON:** \_\_\_\_\_

012808

East Hampton Energy



Plan

July 29, 2009  
East Hampton Clean Energy Task Force

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for the Town of East Hampton**

**Town Council  
East Hampton, Connecticut**

**June 2008**

**Supporting the Goal of Having 20% of its Electricity Come  
from Clean, Renewable Sources by the Year 2010**

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## Vision Statement

As residents of East Hampton we have much to be proud of. There is the historical legacy of East Hampton as worldwide center of bell manufacturing, which led to the nickname of “Belltown”. Our highly livable community boasts great schools, vibrant businesses, and a wealth of public parks, forests and trails.

Then there is Lake Pocotopaug, the beautiful focal point of our town. Not only does the lake offer residents a variety of recreational activities and amazing views throughout the year, but also symbolizes the town’s spirit of community involvement. The passion felt by many East Hampton residents for preserving their most beloved natural resource and way of life has manifested itself in various non-profit organizations, town committees and political parties. It is this strong sense of community involvement that is the impetus for the creation of the East Hampton Clean Energy Task Force.

The East Hampton Clean Energy Task Force was created in 2008 in response the unanimous passage by the East Hampton Town Council of a resolution to make 20% of the town’s energy usage by 2010 clean and renewable. In addition to helping the town achieve its clean energy goal, the Task Force aims to maximize energy efficiency in municipal buildings, educate the community on the benefits of clean energy, and encourage utility customers to choose the “Clean Energy Option” on their electric bill so the town can receive a free solar array from the Connecticut Clean Energy Fund.

The reason why our community leaders are in favor of transitioning to Clean Energy is because it provides solutions to many issues that directly affect the residents of East Hampton. A greater reliance on Clean Energy instead of fossil fuels will provide local economic opportunities, enhance our national security, reduce pollution and slow the dangerous onset of global climate change.

The members of the Task Force ask those who are concerned about these issues to get involved, as they have done before to better our schools, enrich the community and protect our natural environment. The Task Force exists as a conduit through which residents can pursue a solution to the energy crisis, which is the transition to a Clean Energy economy and infrastructure.

Just as East Hampton had created a reputation in the past as a leader in making bells, we now have the opportunity to be a leader once again, this time as Clean Energy community. Given our dedicated residents and bountiful natural resources, that is certainly an attainable goal.

## **Culture of Conservation**

Perhaps the single most important aspect of the energy plan is to further a culture of conservation with all stakeholders in the Town.

- I. Everyone is able to contribute to sustainability: every town employee is a potential source for energy saving ideas and innovation.
- II. Every department should be measured on qualitative improvements and quantitative savings. Reporting quarterly and annually to Town Manager on measurable goals and list of successes.

Recommendation: Create education models for municipal employees, students and citizens to understand and be a part of energy saving (from purchasing and procurement)

## **Scope of Plan**

The East Hampton Clean Energy Task Force was established by the Town Council in July 2008 to advise the council on energy related matters originally as part of the 20% by 2010 clean energy campaign. The East Hampton Clean Energy Task Force (EHCETF) is a volunteer body consisting of interested citizens.

The EHCETF is committed to work with interested stakeholders of EH "to develop a comprehensive energy plan for the Town's buildings, and to identify opportunities for (i) energy mitigation through improved efficiencies and a culture of conservation and (ii) the increased use of clean and renewable energy sources. This plan aims to steer the municipality toward clean energy and energy efficiency through both changes in technologies and through individual action and education.

## **I. Energy: Buildings, Lighting, Clean Energy Generation**

Statement of Purpose: This section recommends the establishment of a process to implement all energy efficiency measures that are cost-effective across the town's buildings, hold all new buildings and major building renovations to green standards, upgrade non-building lighting over time and increase the use of clean, renewable energy sources. It also prioritizes furthering a "culture of conservation" within students, town employees and town building users to use the buildings in an energy conscious manner.

### **A. Energy assessment- create a baseline of energy usage**

Conduct initial energy audits of all EH facilities to enable the development of a comprehensive upgrade strategy and compare the efficiency of our buildings to each other and others in the state and region. Without a baseline it is impossible to measure progress.

Progress to date: EH has joined the EPA Community Energy Challenge, which commits the town to a minimum of a 10% reduction in energy use from an established baseline. Town facilities have already had energy audits performed, and efficiency measures are being established.

### **Recommendations:**

To establish this electricity baseline, EH needs to audit all facilities and systems that have meters. Specifically, we should:

**(1) Input the EPA Energy Star benchmarking tool with building data (2 year minimum) for all EH buildings by 12/31/09.** The EnergyStar building tool compares the efficiency of town buildings with similar structures throughout the state, region and country and rates buildings based on their efficiency. This tool will enable EH to know if its buildings are leaders or laggards compared to our peers. The EPA Community Energy Challenge, which EH has joined, provides support for towns to use this tool to track building energy use and help them cut their energy use at least 10%. Assistance is available from US EPA, and the Institute for Sustainable Energy at Eastern Connecticut State University.

**(2) Consider adopting methodology for calculating life cycle energy costs:** This can aid in prioritizing energy efficient upgrade projects and distinguish between projects which have significant upfront cost but substantial benefit and which ones are simply an expense. Sample methodologies have been promulgated by the National Institute of Standards and Technology.

### **B. Consider establishing Energy Efficiency and Clean Energy Master Plan and Policies for Buildings**

Summary: Create town building master energy plan to increase building energy efficiency and increase on-site renewable energy generation over the next 10 years. Institute policies requiring new buildings and building renovations be built to green standards.

### **Where we are:**

Energy efficiency: EH has undertaken energy efficiency measures for some town buildings in the past but it is time to review all facilities.

Clean Energy: EH currently has 107 of the 200 points required to receive a 2 kw solar photovoltaic array. "Points" come from having residents participate in the clean energy option program on their electric bills. Combined with a required purchase of clean energy certificates equal to 13% of our energy consumption, 200 points would enable EH to meet the requirements.

The EHCETF is actively seeking more residents for participation in the clean energy option.

Green building: A 2007 state law requires the town to adopt LEED Silver certification and 20% more energy efficiency than the current state building code for all town buildings built or renovated with state funding. No buildings have yet been built in EH to this standard.

### **Recommendations:**

- (1) Consider adopting a resolution that requires all new construction or renovations in excess of \$2 million to meet LEED Gold green building standards and the latest IBC building code for energy efficiency:** The town should commission buildings to ensure that all efficiency systems work properly and achieve the promised efficiencies and savings. LEED Silver is the minimum required by state law, and EH as a community can and should go beyond the legal minimum to achieve significantly more environmentally sound buildings with significantly lower energy use.
- (2) Building energy audits for all town buildings:** The audits should include an assessment for heating, cooling and electricity, and must assess the payback period for building upgrades. The purpose of creating an inventory is to enable prioritization of building upgrades and enable the town to identify the cost-effectiveness of different approaches. Building energy data can also be entered into the federal EnergyStar building tool to compare the efficiency of town buildings with similar structures throughout the state, region and country.
- (3) Consider creating building-by-building upgrade plans:** based on the results of the energy audits in (2). Between now and 2020 the town should implement all energy efficiency measures that are cost-effective and save the town money over the lifetime of the investment. The scope of efficiency measures should include heating, cooling, electricity and water.
- (4) Consider compiling building upgrade plans from (3) into a comprehensive town-wide building efficiency strategy with prioritization of upgrades, timelines and an assessment of funding options by March 1, 2010:** The facilities staff with the EH Energy Task Force should take the lead creating this strategy.
- (5) Create a short-term renewable energy strategy prioritizing town buildings for solar photovoltaic and solar water heating installations by March 1, 2010:** The EH Clean Energy Task Force and the Facility Director should prepare this strategy in preparation for pending state and federal incentive programs. Solar energy is the most abundant renewable energy resource available to the town and significant support for renewable energy is expected at the state and federal level. The installation of renewable energy systems on Portland buildings will reduce the town's exposures to volatile swings in fossil fuel prices, bring predictability to utility bills, and save money over time.
- (6) Longer-term renewable energy strategy -** EH should assess the ability of other technologies, including micro-wind turbines, micro-hydro turbines, geothermal heat pumps and fuel cells to meet energy needs while reducing greenhouse gas emissions, energy costs and energy price volatility and increasing reliability.

### **C. Non-Building Clean Energy Generation**

Policy Statement: Explore potential for distributed generation systems and/or renewable energy generation such as solar photovoltaic panels, fuel cells, or geothermal systems.

## **Recommendations:**

**(1) Central Combined Heat and Power:** Cogeneration systems operate by utilizing a fuel like natural gas to produce electricity while using the excess waste heat to make steam and hot water. By harnessing the excess heat, cogeneration systems operate at approximately 80 percent efficiency as opposed to 30 percent efficiency typical in conventional power plants. We recommend the town should assess the potential for multi-building heating and cooling to cut town energy costs if major renovations or expansions are undertaken for town buildings.

**(2) Consider installing free-standing solar photovoltaic installations:** If the state changes its rules governing solar installations, the town should assess potential sites and economics of free-standing solar at locations including parking lots, brownfields, and other underutilized spaces.

**(3) Explore the potential of other clean energy technologies** such as micro-hydro turbines and fuel cells to reduce greenhouse gases, electricity costs and price volatility over time.

## **D. Non-Building Lighting (street lights)**

Policy Statement: Turn off, curtail, or replace inefficient lighting with high efficiency LEDs (light emitting diodes) or best available technology.

## **Recommendations:**

**(1) Assess the status of non-building street lighting:** The town should determine whether certain street lights can be removed or powered down during certain hours without compromising safety.

**(2) Consider phasing out conventional street lamps:** The town should consider removing or replacing traditional lighting fixtures with alternatives that do not contain heavy metals and are more energy efficient, such as LEDs.

## **E. Culture of Conservation- promote energy-conscious behavior**

Policy Statement: Develop culture of conservation by educating users on strategies to reduce energy consumption.

## **Recommendations:**

**(1) Create a standing Efficiency Task force for all schools and municipal buildings:** The committee should include a member from each town department and be provided with support from town facilities staff to create goals and incentives for energy use reduction. Involve students, teachers, energy managers, town employees, board members, political leaders and other stakeholders. Create process where building users can recommend improvements in the buildings they use.

**(2) Create department energy guidelines to eliminate wasteful energy consumption:** The guidelines should address wasteful energy activities including (for example), but not limited to, the use of personal electric space heaters, inefficient coffee pots, and leaving lights (interior and exterior) and computers left on when not in use.

**(3) Create an energy survey for building users:** The survey should ask building users, including students, to suggest ways to increase building efficiency and offer rewards for best entries. In conjunction, the town should consider installing suggestion boxes in municipal buildings to encourage resident participation on

cost saving strategies.

**(4) Encourage the phase out of inefficient dorm-sized refrigerators in all public buildings by September 1, 2010:** Encourage and reward consolidation into more centralized energy efficient refrigerators.

**(5) Raise cultural awareness and encourage volunteers:** Raise the energy awareness of EH municipal buildings' occupants and EH citizens and encourage volunteers to use their time and skills to augment EH staff in matters including grant applications, entering data into the EnergyStar building portfolio manger tool and more.

## II. Energy Planning, Implementation and Financing

Statement of Purpose: This section deals with the staff resource needs for the establishment and implementation of a comprehensive 10 year process to implement energy efficiency and clean energy measures described in *I: Energy: Buildings, Lighting, Clean Energy Generation*. It also establishes a mechanism for prioritizing how these measures will be funded and what happens with energy savings from the implementation of this plan.

**A. Planning and Assessment Policy Statement:** Reduce town energy expenditures by centralizing and enhancing energy planning and assessment.

### Recommendations:

**(1) Explore hiring a town energy manager (or sharing one with another town):** A town energy manager would oversee energy audits for all town buildings including schools, oversee implementation of energy efficiency projects, create a comprehensive building upgrade plan, train building operators and users on buildings efficiency practices, educate town staff whose work impacts energy use, develop procurement standards for products, apply for state and federal grants, update building energy inventory data, assess energy reduction strategies, and re-assess energy efficiency and clean energy options as new technologies arise. (Stamford, CT and Portland, OR are examples of cities with successful municipal energy managers)

A dedicated, a full or part time, in-house energy manager can maximize energy savings rather than the more limited savings achievable if town energy management is one of many responsibilities of a given staff member. In this scenario, the town would continue to need staff to manage relationships with outside contractors and companies.

Most importantly, the salary for the energy manager position can be made budget neutral by paying for it after the first year through energy savings. Alternatively, if the town is financially unable to hire a full-time energy manager, we recommend exploring regional opportunities such as a shared energy manager with a neighboring town, such as Portland. In considering this option, the town must balance the initial reduction in salary with the acknowledgement that shared staff may not be able to dedicate adequate resources to either town to achieve maximum energy savings.

**(2) Dedicate resources for expert consultants:** Based on observed examples, the town can benefit from the services of outside professionals. We recommend the town utilize these services, where appropriate, to facilitate further energy savings.

### B. Energy Financing

Policy Statement: Implement energy efficiency upgrades and maximize the use of clean, renewable energy at the least cost to taxpayers by utilizing creative financing mechanisms.

### Recommendations:

**(1) Hierarchy for securing funding for energy efficiency upgrades and clean energy generation from one or a combination of the following sources:**

A) On-Bill Financing: With support from the CT Energy Efficiency Fund, the town can implement energy efficiency upgrades that save natural gas or electricity with no upfront capital cost. Rather, the town can pay for the cost (at no interest) from the savings generated on the town's utility bills. After the utility provider recoups the cost, the town retains the future savings from the reduced energy use.

B) Capital Improvement Plan (bonding): Consider bonding for projects that stabilize and reduce energy

costs which can pay for debt service on the bonds and reduce pressure on the town budget. However, current uncertainty in the financial markets makes bonding more difficult and current budget challenges may reduce the ability to pay for projects with longer-term savings.

C) Town Operating Budget: EH should consider putting savings from efficiency measures into an Energy Efficiency fund (similar to the Clean Energy Fund). This fund would provide monies for efficiency projects, which in turn replenish the fund.

Also, EH can pay for energy improvements within its annual budget via the capital non-recurring expenses account.

The town can exert downward pressure on the town budget by prioritizing energy efficiency projects. This mechanism is ideal for smaller projects since the total funds available are likely too limited for major improvements.

D) Performance Contracting with third parties (Energy Service companies or ESCOs): The town can utilize outside companies to assess and engineer energy efficiency upgrades with documented energy savings. EH pays back the cost of analysis, engineering, and upgrades through savings in our utility costs.

E) Grants: The town can obtain grants for energy-related improvements from various outside sources including the federal and state government, the CT Energy Efficiency Fund, the CT Clean Energy Fund, Northeast Utilities, and other sources. EH currently has no dedicated grant writer. With a new focus on efficiency and clean energy at the federal level there likely will be opportunities for the town if it has shovel-ready projects. By proactively detailing an energy strategy as described in this plan, EH can have a competitive advantage over other entities seeking funds. It should be noted, however, that researching and applying for grants can be a time-consuming and uncertain process.

## **(2) Advocate for increased funding for municipal energy upgrades:**

- Advocate for removal of funding limits for municipal projects supported by the CT Energy Efficiency Fund and partner with EH's state legislators and other municipalities to advocate for this change.
- Advocate at the state level for continued and expanded funding for the CT Energy Efficiency Fund and CT Clean Energy Fund.
- Advocate at the federal level for support for clean energy infrastructure upgrades.

## **III. Conclusion**

As the enacting resolution of this energy plan sets forth, EH has committed itself to increasing its use of clean, renewable energy, reducing its contribution to greenhouse gases and reducing its consumption of energy. In addition, recent history has made clear that municipalities must insulate themselves from global fluctuations in the price of energy. Coupled with an uncertain global economy, municipalities such as EH must engage in a recalibration of how we purchase and use energy. In order to achieve these goals, and protect our economic prosperity, this plan recommends that the EH Town council enact the foregoing recommendations.

This energy plan has set forth a variety of strategies regarding energy use with respect to the town's buildings and lighting; clean energy generation; energy planning, and implementation and financing. It is our sincere hope that by implementing these strategies, EH will achieve the goals it has committed itself to, while at the same time reducing the overall operating costs of the town. If successful, EH will be a state leader in this new movement and serve as a role model for other municipalities, businesses, institutions, and residents.



CONNECTICUT  
CLEAN ENERGY FUND

June 28, 2010

Jeffrey J. O'Keefe, Town Manager  
Town of East Hampton  
20 East High Street  
East Hampton, CT 06424  
Dear Mr. O'Keefe,

*We are one of 44  
CT towns out of 165  
to reach this milestone!*

*John Truby*

JUL - 6 2010

On behalf of the Connecticut Clean Energy Fund (CCEF), we want to inform you that East Hampton has officially qualified as a Connecticut Clean Energy Community by meeting the following steps:

- Committed to the 20% by 2010 Clean Energy Campaign with a municipal clean energy purchase;
- Committed to the EPA's Community Energy Challenge to reduce energy use by 10%; and
- More than 100 local customers signed up for CTCleanEnergyOptions program or installed clean energy systems.

As a result, East Hampton has officially earned a 1 kilowatt solar PV system from the CCEF.

**Congratulations East Hampton!**

East Hampton can earn additional kW's of solar PV for each 100 points based upon signups to the options program or local clean energy systems. As of February 28, 2010, the town had 128 points meaning that it is only 72 points away from earning a 2<sup>nd</sup> kW. There are also opportunities to earn bonus kW by achieving 5% household participation in the CTCleanEnergyOptions program or the status of an EPA Green Power Community. You might consider "banking" those credits until you have accumulated enough to install a larger system on a town building. Alternatively, you may choose to augment your earned system by purchasing additional kilowatts. The CCEF will pay 50% of the cost of the additional kW, up to a total of \$8,000 (which is in addition to the cost of the earned kW).

The CCEF proposes the following items as next steps to facilitate the process:

1. Fill-out the appropriate information and sign the attached Memorandum of Understanding (MOU) between the Town of East Hampton and the CCEF (please retain one for your records and return the other to CCEF in the enclosed envelope);

2. Complete a "Clean Energy Community - Site Inspection Sheet" which is attached to the MOU as Exhibit B;
3. Complete a "Clean Energy Community – Information Sheet" which is attached to the MOU as Exhibit C;
4. Identify 4 locations that the Town of East Hampton would prefer to locate a solar PV system(s). The CCEF will work with the town to schedule a solar workshop and site assessment by an experienced consultant; and
5. Coordinate with the CCEF on all publicity concerning the town's qualification including an event to unveil East Hampton's solar PV system.

Please, visit the Connecticut Clean Energy Communities Program Website for regular updates on your town's page at: <http://www.ctcleanenergy.com/communities>

Bob Wall, Director of Energy Market Initiatives at the CCEF, will be your contact for the Connecticut Clean Energy Communities Program. He can be reached at (860) 257-2354 to discuss any questions or comments that you might have regarding this notice and the program.

Once again, congratulations on East Hampton's leadership in support of clean energy.

Clean Energy – Let's Make More!

Sincerely,



Lise Dondy  
President  
Connecticut Clean Energy Fund

Attachment(s): MOU and the Clean Energy Community – Site Inspection Sheet

**Nancy Hasselman, CCMC  
Collector of Revenue  
Town of East Hampton**

July 6, 2012

To: The East Hampton Town Council

Please find copies of tax refunds for your review. The total refunds equal \$23.67.

Thank you for your assistance.

*Nancy Hasselman, CCMC*

Nancy Hasselman, CCMC  
Collector of Revenue