

**TOWN OF EAST HAMPTON
EAST HAMPTON, CT 06424
BOARD OF FINANCE**

Organizational Special Meeting, Town Hall Meeting Room
Monday, December 14, 2009, 7:00 PM

Meeting Minutes

Members Present: Thomas J. O'Brien, Patience R. Anderson, Timothy S. Csere, Matthew D. Walton and Judy Isele.

Other attendee(s): Jeffery M. Jylkka, Director of Finance, Jeffery J. O'Keefe, Town Manager, Barbara Moore, Kurt Comisky

- 1.-2. Jeffery Jylkka called the meeting to order at 6:30 p.m. followed by the pledge of allegiance.**
- 3. Nomination and Election of Chairperson.** A motion was made by Thomas O'Brien to nominate Matt Walton as Chairperson, seconded by Timothy Csere. Motion approved 5-0.
- 4. Nomination and Election of Vice Chairperson.** A motion was made by Thomas O'Brien to nominate Timothy Csere as Vice Chairperson, seconded by Matt Walton. Motion approved 5-0.
- 5. Rules of Procedure – Robert's rules.** A motion was made by Judy Isele to accept the Robert's Rules of Procedure, seconded by Patience Anderson. Motion approved 5-0.
- 6. Approval of Meeting Times and Dates.** A motion was made by Judy Isele to accept the 2010 Meeting Times and Dates, seconded by Patience Anderson. Motion approved 5-0. Judy Isele made a motion to amend her motion to amend the 2010 meeting schedule the change the meeting times for May, June, July and August to 7:30 p.m., seconded by Patience Anderson. Motion approved 5-0. (ATTACH)
- 7. Committee/Liason Assignments** A motion was made by Judy Isele to table the assignments to the January 2010 meeting, seconded by Timothy Csere. Motion approved 5-0.
- 8. Town Manager's Report:** Town Council went through exercise at last council meeting to establish their view to be their priorities over the next few years. Exercise showed how much work needs to be done in town, but was mostly to get them to talk about what to focus their energies on. List resulted in five (5) key areas: roads/drainage, facilities (i.e. schools, town hall, labs, police department), Lake Pocotopaug, municipal water system, and economic development/redevelopment of the village center. Three major construction programs on drawing board (expansion of senior center, corner [Distefano property] and the Memorial roof project). Charter revisions - some items in the charter that relate to the BOF that the Town Council will be looking at (i.e. clarifications as to what the BOF can recommend). Former BOF member and current Council Member Barbara Moore and Council Member Thomas Cordero have been tasked to develop the budget philosophy statement. Jeffery Jylkka will present the budget calendar at the next BOF meeting.

9. Adjournment

A motion was made by Judy Isele, seconded by Timothy Csere to adjourn the meeting at 7:09 p.m. Motion approved 5-0.

Submitted,
Jennifer Magro
Recording Secretary

East Hampton Board of Finance

Scheduled Meeting Dates

January 19, 2010 (Tues)

February 16, 2010 (Tues)

March 15, 2010

April 19, 2010

May 17, 2010 **(7:30)**

June 21, 2010 **(7:30)**

July 19, 2010 **(7:30)**

August 16, 2010 **(7:30)**

September 20, 2010

October 18, 2010

November 15, 2010

December 20, 2010

Location: Town Hall Meeting Room

Time: 7:00 PM (unless otherwise noted)

Approved: East Hampton Board of Finance

December 14, 2009