

TOWN OF EAST HAMPTON
EAST HAMPTON CT 06424
BOARD OF FINANCE
Special Meeting: 2007-2008 Budget Minutes
Wednesday, April 11, 2007
7:00 PM
Library Community Center

Members present: Chairman Ted Hintz, Vice-Chairman Sharon Kjellquist, Kurt Comisky, Henry Thorpe (via-phone), Jill Simko, Judy Isele, and Katherine Avery

Staff Present: Town Manager Alan Bergren, Finance Director Jeff Jylkka

1. Call to Order:
Chairman Hintz called this meeting to order at 7:02 PM followed by the Pledge of Allegiance.
2. Public Comments: Members of the public commented on the 07-08 budget
3. Discuss and take possible action on the 2007-2008 budget to be submitted to Town Council: A motion was made by Jill Simko, seconded by Sharon Kjellquist, to approve the 2007-2008 budget with the following changes ([See attached](#))

Motion passed 7-0.

4. Adjournment: A motion was made by Jill Simko, seconded by Sharon Kjellquist, to adjourn the meeting at 7:25PM. Motion passed 7-0.

Submitted by:
Jeff Jylkka

**BOARD OF FINANCE
APPROVED CHANGES TO THE TOWN MANAGERS PROPOSED BUDGET
FISCAL YEAR 2007-2008**

Approved April 11, 2007

Department	Change	Budget
Town Managers Department		
Proposed Budget		\$ 273,580
Reductions:		
Admin assistant	\$ 2,000	
FICA	\$ 124	
Medicare	\$ 29	
Longevity Pay	\$ 200	
OT Salaries	\$ 2,000	
FICA	\$ 124	
Medicare	\$ 29	
		\$ (4,506)
Revised Budget		\$ 269,074
Town Council		
Proposed Budget		\$ 12,770
Reductions:		
Meetings/Conferences	\$ 450	
Supplies	\$ 500	
		\$ (950)
Revised Budget		\$ 11,820
Legal Fees		
Proposed Budget		\$ 130,000
Reductions:		
Legal Fees	\$ 26,000	
		\$ (26,000)
Revised Budget		\$ 104,000
Finance & Accounting		
Proposed Budget		\$ 413,453
Reductions:		
Tax Software Maintenance	\$ 2,550	
Additions:		
Technology Coordinator	\$ 10,000	
		\$ 7,450
Revised Budget		\$ 420,903
Assessor		
Proposed Budget		\$ 171,710
Reductions:		
Map Updating	\$ 2,500	
		\$ (2,500)
Revised Budget		\$ 169,210
Employee Benefits		
Proposed Budget		\$ 1,161,426
Reductions:		
Health ins - 3 new Employees	\$ 52,350	
Revised Estimate	\$ 33,000	
		\$ (85,350)
Revised Budget		\$ 1,076,076
Contingency		
Proposed Budget		\$ 95,000
Reductions:		
Last year for fuel	\$ 85,000	
		\$ (85,000)
Revised Budget		\$ 10,000

**BOARD OF FINANCE
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Department	Change	Budget
Police Administration		
Proposed Budget		\$ 278,467
Reductions:		
Vehicle Repairs	\$ 6,000	
		\$ (6,000)
Revised Budget		\$ 272,467

Regular Patrol

Proposed Budget		\$ 1,261,466
Reductions:		
New Hire	\$ 45,885	
FICA	\$ 2,845	
Medicare	\$ 665	
Pension	\$ 7,250	
Uniform & Cleaning	\$ 1,100	
		\$ (57,745)
Revised Budget		\$ 1,203,721

Animal Control

Proposed Budget		\$ 74,648
Reductions:		
Full time back to Part time	\$ 23,427	
FICA	\$ 1,452	
Medicare	\$ 340	
Pension	\$ 3,675	
		\$ (28,894)
Revised Budget		\$ 45,754

Fire Department

Proposed Budget		\$ 218,385
Reductions:		
Vehicle Maintenance	\$ 10,400	
		\$ (10,400)
Revised Budget		\$ 207,985

Social Services

Proposed Budget		\$ 82,924
Additions:		
Program Services	\$ 10,000	
		\$ 10,000
Revised Budget		\$ 92,924

Planning, Zoning & Building

Proposed Budget		\$ 336,193
Reductions:		
New Hire	\$ 7,000	
FICA	\$ 434	
Medicare	\$ 102	
		\$ (7,536)
Revised Budget		\$ 328,658

Economic Development

Proposed Budget		\$ 99,066
Reductions:		
New Hire/Part-time	\$ 30,000	
FICA	\$ 3,720	
Medicare	\$ 870	
Pension	\$ 6,300	
		\$ (40,890)
Revised Budget		\$ 58,176

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Department	Change	Budget
Lake Pocotopaug Commission		
Proposed Budget		\$ 18,150
Reductions:		
Clerk to 6hrs per month	\$ 2,420	
FICA	\$ 150	
Medicare	\$ 35	
Meeting & Conferences	\$ 750	
		\$ (3,355)
Revised Budget		\$ 14,795
Middle Haddam Historic District		
Proposed Budget		\$ 4,069
Reductions:		
Unable to determine	\$ 1,769	
		\$ (1,769)
Revised Budget		\$ 2,300
Town Garage		
Proposed Budget		\$ 44,075
Reductions:		
Heating Fuel	\$ 3,000	
		\$ (3,000)
Revised Budget		\$ 41,075
Engineering		
Proposed Budget		\$ 67,500
Reductions:		
Engineering	\$ 7,500	
		\$ (7,500)
Revised Budget		\$ 60,000
Town wide Motor Fuel		
Proposed Budget		\$ 132,257
Reductions:		
Motor Fuel	\$ 314	
		\$ (314)
Revised Budget		\$ 131,943
Transfer Station		
Proposed Budget		\$ 198,044
Reductions:		
OT - use some PT	\$ 2,500	
		\$ (2,500)
Revised Budget		\$ 195,544

**BOARD OF FINANCE
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FISCAL YEAR 2007-2008**

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Department	Change	Budget
Capital Budget		
Proposed Budget		\$ 1,131,840
Reductions:		
Land Purchases		
Open Space	\$ 30,000	
Buildings and Grounds		
School Security	\$ 100,000	
Door Hardware Replacement	\$ 40,000	
Software - Enterprise per Jeff	\$ 30,000	
Building Envelope Repairs	\$ 25,000	
Vehicles		
Fire Department		
Utility Vehicle - Buy Used	\$ 20,000	
Capital Reductions		<u>\$ (245,000)</u>
Increases to Capital		
Fire Department		
Repair sinking Fund	\$ 10,400	
Police Department		
Vehicle Repair Sinking Fund	\$ 6,000	
Tasers	\$ 5,000	
Capital Sinking Fund (Debt)	\$ 91,000	
Capital Additions		<u>\$ 112,400</u>
Net Capital Reductions		<u>\$ (132,600)</u>
Revised Capital		\$ 999,240

Total reductions General Gov. \$ (489,359)

Reduction Board of Education: \$ (300,000)

Total Budget Reductions **\$ (789,359)**